The Santa Monica Community College District Honor Council was held Thursday, January 15, 2009 at Santa Monica College Vice President of Student Services Conference Room 1900 Pico Boulevard in Santa Monica, California. Minutes prepared by Tamorah Thomas

I. Call to Order: SMC Honor Council Meeting – 1:02 p.m.

II. Members Present:
    Dean: Judith Penchansky
    Faculty Members: Dawna Kemper, HC Chair
                    Clifton Dobbs
                    Audrey Sandoval
    Staff Members: Tamorah Thomas, HC Vice Chair
    Students: Adrianna Moody
              Claudia Perez
              Brenda Sanchez
    Interested Parties: Trustee/Judge David Finkel

III. Review of Minutes

IV. Honor Board
    1. Reading of December 5 hearing summary.
    2. New cases for tomorrow’s hearing. Two students to go before the board – Test Assessment Center impersonations. Second case to hear student who wanted to be heard by the Honor Board. Discussion on different cases.
    3. Appeals from two cases previously before the Honor Board were denied.

V. Preventative Measures via Student Outreach
    1. Discussion on the increase in Assessment Center impersonations.
    2. A “Think Twice” poster created by Esau to post in the Assessment Center (see attached).
    3. Discussion on reasons why impersonation is not seen by students as fraudulent behavior.
       Possible outreach methods:
       a. Use of display case near Assessment Center for Honor Council/Board postings. 
          Esau to check into availability.
       b. Ad in the Corsair: Dawna to contact new chair of the Communications Dept.
       c. Student trustee and student president outreach to students: Dawna to email Lisa Rose - Board of Trustees secretary to get the word out to Cameron Henton and David Chen.
d. Create an Assessment Center online orientation.
e. Use the existing online orientation to add some content from the Honor Council: Judy to contact Delores Raveling about programming and adding to the existing orientation.
f. Podcasts in cafeteria: Dawna to contact Al Desalles and Bruce Smith about making Bruce’s short play into a video production.

VI. Turnitin Update- Esau
1. At this time there is low interest in plagiarism software and also a shortage of funding.  
2. Discussion on Turnitin capabilities and beta testers and that beta testing does work. 
3. Overall realization that we will have to postpone the acquisition of Turnitin software, for the time being.

VII. Faculty Relationships with Students
1. Impromptu discussion on faculty and their relationships with students and the cultural components that may influence ideas and behaviors affecting academic integrity. 
2. Discussion about finding an international student for an outreach effort to explore what students may feel about their relationships with faculty and how it affects behaviors. Possibility of having a student with an Honor Board sanction work with the Honor Council to participate as an outreach effort in this area.

VIII. Faculty Outreach
1. Approach Human Resources in reaching new faculty with academic integrity issues and awareness. (Judy participates in new faculty orientations and can introduce more academic integrity aspects.) 
   a. Orientation packet for faculty may include: What to do if a student cheats; integrity ethics; developing a meaningful and respectful relationship with students. 
   Other ideas include:
   a. Flex agreement options 
   b. Ethical Professor website – articles engaging faculty. Introduce an agenda item for the Ethics Committee to include HC issues as a consistent subject on the Ethical Professor – advice to faculty as to what their responsibilities to students on academic integrity are and using hypothetical scenarios on academic integrity.
2. Thoughts on, “What do we want teachers to learn?” in establishing a respectful relationship with students early-on and inspiring the importance of being a person of integrity. Question: “What is a concrete scenario that would embody that ideal?” (Before contacting Jim Stramel – go online and look at past ethical issues that have been reported in the past) – Esau.

Meeting adjourned at 2:24pm.

The next meeting will be held on Thursday, February 5, 2009 at 1:00pm.
THINK TWICE

IMPERSONATING ANOTHER STUDENT IS A CRIME
and will be reported to College Police.

Impersonation =
Police Report + Suspension + Expulsion

4 cases reported since December 2008