The Santa Monica Community College District Honor Council was held Thursday, June 4, 2009 at Santa Monica College Vice President of Student Services Conference Room 1900 Pico Boulevard in Santa Monica, California. Minutes prepared by Tamorah Thomas

I. Call to Order: SMC Honor Council Meeting – 1:05p.m.

II. Members Present:

Dean: Judith Penchansky

Faculty Members: Dawna Kemper, HC Chair
Greg Brookins
John Harwig
Valerie Narey
Audrey Sandoval

Staff Members: Tamorah Thomas, HC Vice Chair
Joanne Laurance

Student Members: Amanda Sefidvash

III. Review Minutes of May 21
   1. Table to next meeting

IV. Honor Council Table-Banner Unveiling!

V. New HC Members
   1. Official new member; Joanne Laurance
   2. Introduction of Amanda Sefidvash a new student member to the Honor Council

VI. Update: Faculty Flex Day
   1. Department flex days – Dawna to sent out to 6 departments and has heard back from 4 with 3 confirmations for HC presentations.
      a. Business Dept: Wednesday, August 26
      b. Life Science – time TBD
      c. Math – time TBD
   2. Discussion about support from the HC for faculty, but are also looking for feedback from faculty members.
   3. How can the HC be an effective conduit?
VII. Student Fall Workshops
1. Dates set for October 1 and 29th.
   a. Tamorah to post on HC website (and update agenda/HC website.)
2. Still looking to podcast these sessions: Valerie

1. Dawna working on report for the end of the 2008-09 Honor Council year as well as go over any changes to be made to bring forth - pertaining to ARs; Honor Code, Honor Board and other academic integrity issues to be heard by the Student Affairs Committee.

IX. Establish Summer Meetings
1. Thursdays from 3:00-4:30pm on July 9 and August 6.

X. Annual Review
1. Table to next meeting

XI. Honor Board Review of Procedures
1. Dawna provided a summary overview of cases from 0809 year to review.
2. Review and discussion on the hearing board process over the past year.
   a. Discussion on different types of hearing scenarios- cases which may involve 2 or more students – whether to hear them at separate meetings. Decision was made to look at multiple student cases hearing on a ‘case-by-case’ basis.
   b. Transcript notation- still in ‘legal limbo’.
   c. Discussion and decision to bring an AR change to Student Affairs Committee for students requesting an appeal of a Hearing Board decision to extend to a 10 day notification instead of the current 5 days.
   d. Discussion and vote on bringing an AR change to the Student Affairs Committee to include staff as voting members on the Hearing Board.
3. Current Hearing Board procedures and improvements/ changes for the coming year.
   a. Prepare a ‘hand-out’ for student/ faculty who are participants in the HB process to review before hearing - similar to the Grade Appeals Hearing Process handouts.
4. Using HB scenarios in HC presentations
   a. Real life scenarios – interactive
   b. Can have students prepare 3 x 5 index cards with questions/ or presenting scenarios
5. Provide training on HB process.

XII. First Fall Semester HC Meeting
1. Discuss a possible change for the HB meetings to 11:00am on Fridays instead of 9:30am.

XIII. Last Meeting as HC Chair
1. A thank you to Dawna Kemper for serving as such a terrific HC chair throughout 2008-09 and looking forward to having her stay on the HC as a member!

Meeting adjourned at 2:45pm.

The next meeting will be held on Thursday, July 9, 2009 at 3:00pm.