POSITION
Full-Time/Tenure Track

DUTIES
Teach introductory courses in cultural anthropology; lead the cultural anthropology program which includes making adjunct hiring recommendations to the department chair, developing the cultural anthropology curriculum, and representing cultural anthropology in administrative responsibilities such as program review and accreditation; participate in the long-standing student Anthropology Club, serve as a proponent for anthropological education on campus and in the community; maintain office hours; participate in staff development programs, and college, departmental, and faculty organization activities.

MINIMUM QUALIFICATIONS
Master’s in anthropology or archaeology

OR
Bachelor’s in either of the above AND Master’s in sociology, biological sciences, forensics sciences, genetics or paleontology

The equivalent*

OR
Possession of an appropriate valid California Community College Credential authorizing service in the specified subject area(s)

PREFERRED QUALIFICATIONS
ABD or Ph.D. in anthropology with a specialization in sociocultural anthropology; demonstrated experience in teaching college level cultural anthropology; fieldwork in cultural anthropology; computer literacy and experience in developing technology related teaching methods; evidence of sensitivity to and understanding of the socio-economic, academic, cultural and ethnic diversity within the community college student population including students with physical and/or learning disabilities as these factors relate to differences in learning styles.

*The Santa Monica Community College District, in its desire to select outstanding faculty members from the largest possible pool of qualified applicants, recognizes the fact that candidates may attain expertise in a discipline through a variety of means. Certain combinations of education, experience and other accomplishments in the field may be judged by the District as equal to the stated minimum qualifications for this position. Candidates who feel they possess such equivalent qualifications are encouraged to apply and provide appropriate documentation of their qualifications.

COMPENSATION
Salary: $43,798 - $103,536
(based upon academic preparation and teaching experience)

APPLICATION PROCESS AND REQUIRED MATERIALS
• The academic work calendar is 10 months
• 10 paid ill days
• Fully paid medical, dental and vision care coverage for the employee and dependents
• $50,000 Life insurance for employee
• STRS (State Teachers Retirement System) or PERS (Public Employees Retirement System) if pre-qualified

Submit district application and materials:
Office of Human Resources
Santa Monica Community College District
1900 Pico Boulevard
Santa Monica, California 90405

Submit district application and materials in person:
Office of Human Resources
Santa Monica Community College District
2714 Pico Boulevard, Suite 210
Santa Monica, California 90405

All travel costs related to an initial interview will be borne by the candidate. Only ½ of the airfare cost to the Superintendent/President’s interview will be borne by the college.

For Airport, Hotel and traveling information please go to the Santa Monica Convention and Visitor Bureau website below:
http://www.santamonica.com

For Santa Monica Community College Campuses & Program Sites please go to the website below:
http://www.smc.edu/campusmap/default.htm

SELECTION PROCESS
The selection process shall include the following steps:
(a) A screening/evaluation committee will review application materials to determine minimum qualifications for the position are met;
(b) A pool of qualifying candidates will be invited to an initial interview with the selection committee at the Santa Monica Community College District’s main campus or one of its satellite campuses;
(c) Upon completion of initial interview process, the selection committee will recommend candidates for final interview with the Superintendent/President who will recommend a candidate for appointment by the Board of Trustees beginning August 2008.

Applicants will be notified by letter of their status as the committee progresses through the hiring process. Candidates who are selected for a final interview with the Superintendent/President should not expect official notification of the status of candidacy until the Board of Trustees has acted upon the Superintendent/President’s recommendation.
The Santa Monica Community College District reserves the right to contact the current or most recent employer of any candidate and to investigate past employment records.

Appointment subject to verification of official transcripts, T.B. test, etc.

The Santa Monica Community College District reserves the right to re-advertise the position or to delay filling the position indefinitely if it is deemed that applicants for the position do not constitute an adequate applicant pool.

Accommodation: Candidates with legally defined disabilities may request reasonable accommodation in the interview and the selection process by notifying the Office of Human Resources by the deadline date. Candidates may be required to supply documentation supporting the need for the accommodation when the request is made.

THE DISTRICT
The Santa Monica Community College District is a 37+ acre campus with 5 satellite locations situated in the city of Santa Monica, which is located in the western part of Los Angeles County. The college provides excellent academic and vocational programs and counseling services to an ethnically diverse student population of 32,000.

The Santa Monica Community College District has an annual budget of $120 million, approximately 1200 permanent and part-time faculty and classified staff.

SANTA MONICA COMMUNITY COLLEGE DISTRICT

POSITION ANNOUNCEMENT
Full-Time/Tenure Track

CULTURAL ANTHROPOLOGY INSTRUCTOR

$43,798 - $103,536

Application Deadline
APRIL 4, 2008

2008 Board of Trustees
Rob Rader, Chair
Louise Jaffe, Vice-Chair
Susan Aminoff
Judge David B. Finkel (Ret.)
Dr. Nancy Greenstein
Dr. Margaret Quinones-Perez
Dr. Andrew Walzer
Dr. Chui L. Tsang, Superintendent/President

Equal Opportunity, Title IX, Employer of the Disabled