POSITION
Full-Time/Tenure Track

DUTIES
Teach classes in a variety of Nutrition-related courses (e.g., Nutrition Science, Wellness, Fitness, Weight Management, Food and Culture, Food Safety/Security and Food Preparation); collaborate in the development of curriculum and career technical education certificates, with a commitment to integrating cultural diversity/global citizenship/environmental concepts; participate in the assessment and reporting of student learning outcomes; foster and sustain professional relationships within the nutrition/dietetics community (e.g., advisory boards); work collaboratively with other disciplines within the Life Science Department and throughout the college to promote interdisciplinary partnerships/programs; develop and supervise students' internship, independent study and service learning experiences; perform departmental tasks such as preparing textbook requisitions and performing part-time faculty evaluation; contribute to reports for program review, accreditation, and grant/external funding requests; participate in department meetings, institutional professional development days, hiring and evaluation committees, curriculum committees, faculty evaluations; participate in student, departmental, college and/or faculty organizations and maintain office hours.

MINIMUM QUALIFICATIONS
Master’s in nutrition, dietetics, or dietetics and food administration, OR Bachelor’s in any of the above and Master’s in chemistry, public health, or family consumer studies/home economic, or the equivalent (Note: A Bachelor’s in nutrition, dietetics and food administration, and certification as a registered dietician, is an alternative qualification for discipline, pursuant to Title 5 Section 53410.1);

OR

The equivalent*

OR

Possession of an appropriate valid California Community College Credential authorizing service in the specified subject area(s).

PREFERRED QUALIFICATIONS
Demonstrated experience and excellence in teaching traditional nutrition courses to college students (majors and non-majors); demonstrated appreciation for and ability to collaborate in the development of learner-centered teaching strategies to engage diverse student populations with diverse learning styles and academic preparation; demonstrated experience and proficiency with integrating instructional technologies to complement and enhance learning; experience writing grants and procuring sources of extramural program support/funding; evidence of sensitivity to and understanding of the socio-economic, academic, cultural and ethnic diversity within the community college student population including students with physical and/or learning disabilities as these factors relate to differences in learning styles.

APPENDIX

APPLICATION PROCESS AND REQUIRED MATERIALS

- A completed District application
- A cover letter which outlines education and experience relevant to the duties and responsibilities of the position
- A detailed resume of professional experience or placement file
- Three (3) letters from persons having first-hand knowledge of the candidate’s professional qualifications, character, etc.; Copies of transcripts (need not be official).
- Equal Opportunity Survey – optional

APPLICATION ADDRESS

Request a district application:
(310) 434-4336 (24 hr. employment information), or visit the website at www.smc.edu.

Submit district application and materials:
Office of Human Resources
Santa Monica Community College District
1900 Pico Boulevard
Santa Monica, California 90405

If applying in person, submit application and materials to:
Office of Human Resources
Santa Monica Community College District
2714 Pico Boulevard, Suite 210
Santa Monica, California 90405

The Santa Monica Community College District will not accept FAXED applications and will not fax applications to applicants.

Applicants will not be allowed in lieu of the district application. E-Mail letters of reference will not be accepted.

Please note: It is the applicant’s responsibility to ensure that all application materials are received on or before the closing date.

All materials included in your application are considered for this position only (all materials may be photocopied). The district application and all supporting documentation including original documentation and any photocopies become the sole property of the Santa Monica Community College District and are not returned.

May 14, 2010
POSITION ANNOUNCEMENT

Full-Time/Tenure Track

NUTRITION INSTRUCTOR

$45,331 - $107,490

Application Deadline
MAY 14, 2010

SELECTION PROCESS

The selection process shall include the following steps:

(a) A screening/evaluation committee will review application materials to determine minimum qualifications for the position are met;

(b) A pool of qualifying candidates will be invited to an initial interview with the selection committee at the Santa Monica Community College District’s main campus or one of its satellite campuses;

(c) Upon completion of initial interview process, the selection committee will recommend candidates for final interview with the Superintendent/President who will recommend a candidate for appointment by the Board of Trustees beginning August 2010.

Applicants will be notified by letter of their status as the committee progresses through the hiring process. Candidates who are selected for a final interview with the Superintendent/President should not expect official notification of the status of candidacy until the Board of Trustees has acted upon the Superintendent/President’s recommendation.

All travel costs related to an initial interview will be borne by the candidate. Only ½ of the airfare cost to the Superintendent/President’s interview will be borne by the college.

The Santa Monica Community College District reserves the right to contact the current or most recent employer of any candidate and to investigate past employment records.

The Santa Monica Community College District reserves the right to re-advertise the position or to delay filling the position indefinitely if it is deemed that applicants for the position do not constitute an adequate applicant pool.

Accommodation: Candidates with legally defined disabilities may request reasonable accommodation in the interview and the selection process by notifying the Office of Human Resources by the deadline date. Candidates may be required to supply documentation supporting the need for the accommodation when the request is made.

For Santa Monica Community College Campuses & Program Sites please go to the website below: http://www.smc.edu/campusmap/default.htm

For Airport, Hotel and traveling information please go to the Santa Monica Convention and Visitor Bureau website below: http://www.santamonica.com

THE DISTRICT

The Santa Monica Community College District is a 37+ acre campus with 5 satellite locations situated in the city of Santa Monica, which is located in the western part of Los Angeles County. The college provides excellent academic and vocational programs and counseling services to an ethnically diverse student population of 32,000.

The Santa Monica Community College District has an annual budget of $120 million, and a total of approximately 1800 employees.

OUR VISION, MISSION & GOALS

Santa Monica College:
Changing Lives Through Excellence In Education

Santa Monica College strives to create a learning environment that both challenges students and supports them in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their personal relationship to the world’s social, cultural, political, economic, technological, and natural environments.

To fulfill this mission, the College provides open and affordable access to high quality associate degree and certificate of achievement programs. These programs prepare students for successful careers, develop college-level skills, enable transfer to universities, and foster a personal commitment to lifelong learning.

Santa Monica College serves the world's diverse communities by offering educational opportunities which embrace the exchange of ideas in an open, caring community of learners and which recognize the critical importance of each individual's contribution to the achievement of the college's vision.

Santa Monica College will be a leader and innovator in student learning and achievement. Santa Monica College will prepare and empower students to excel in their academic and professional pursuits or lifelong success in an evolving global environment.

As a community committed to open inquiry that encourages dialog and the free exchange of ideas, Santa Monica College will serve as a model for students in the practice of its core values: intellectual inquiry, research-based planning and evaluation, democratic processes, communication and collegiality, global awareness, and sustainability.

Santa Monica College students will:
- Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;
- Obtain the knowledge and skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems;
- Respect the inter-relatedness of the global human environment, engage with diverse peoples, acknowledge the significance of their daily actions relative to broader issues and events;
- Assume responsibility for their own impact on the earth by living a sustainable and ethical life style.

04/19/2010

Board of Trustees
Judge David Finkel (Ret.), Chair
Dr. Andrew Walzer, Vice Chair
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Equal Opportunity, Title IX, Employer of the Disabled