Office of Institutional Research

Support for Grant Applications and Grant Funded Programs
The decision to support grant applications and the reporting and evaluation needs of grant funded programs occurs on a case by case basis. Full consideration and prioritization are given only to those applicants and awardees who have previously consulted the research office to determine whether and what level of support can be provided. Factors influencing the decision to support applications and reporting and evaluation activities include the workload, human, and fiscal resources of the research office at the time of the request. Those seeking assistance should know that annual and currently calendared projects that support institutional decision-making and the mission of the college are the highest priorities of the research office.

Applicants should consult with the research office in advance to determine whether and what level of support can be provided given the research office’s staffing, available resources, and calendared projects. A cost estimate for supporting reporting, evaluation, and other research activities, such as providing data sets or other expertise to outside evaluators or external consultants, will be provided to applicants. The costs, direct and indirect, of reporting, evaluation, and other research activities, should be included in the grant application. Funds to support the above referenced activities need to be made directly available to the research office prior to the commencement of any research activities.