Minutes--Second Fall Work Group meeting September 18, 2008--HSS 301

Attending: Kelley Brayton, Daniel Cano, Guido Davis Del Piccolo, GordonDossett, Mary Fonseca, Teresa Garcia, KarenGunn, Peggy Kravitz, Brandon Lewis, Georgia Lorenz, Laurie McQuay-Penninger, Pete Morris, Dawn Murphy, ToniTrives and Nati Vazquez.

The meeting was devoted to scheduling activities for upcoming months. Below is a monthly breakdown of topics and those responsible for them.

October
- Determine 30 + model assignments and/or classroom practices (Georgia)
- Explore ways to use the food court. Could a café help promote exchanges between international and American students? (Gordon)
- Create peer mentor program (Carol McAlister from CSUN and Gary Rhodes from LMU will speak) (Teresa)
- Promote Fulbrights and pursue various grant opportunities (Laurie, Kelley, Georgia and Gordon)

November
- Solicit extra classes for the AA requirement (perhaps have a session on professional development day or hold a workshop) (Georgia)
- Create conversation groups, pairing ESL students with students trying to learn the ESL student’s native language. (Janet and Toni)
- Promote sustainable practices (campus garden, ECO House, speakers, classroom assignments and practices) (Dawn)
- Hold a charrette and/or determine ways to incorporate sustainable practices into projects funded by Proposition AA, should it pass (Pete)

December
- Develop global studies classes and program (Guido)
- Link classes in ways that international students work with American students. (Ex.: English and ESL students working together as service learning teams in English/ESL 21a sections.) (Gordon)
- Create links with student government (Karen)
- Use a survey to develop a database of international experience of expertise of faculty and staff (Kelley and Gordon)
- Determine a process for proposing other study abroad programs (Kelley, Georgia, Gordon, Guido, Clif, Mary)
- Develop the Latin American Program (further consideration of site, courses, instructors, collaborations, etc.) (Brandon, Kelley, Georgia, Gordon)
February
- Conduct research through a small group (approximately 8 professors) about practices that encourage internal and American students to learn together. Also investigate successful practices for international students (Janet and Peggy)
- Develop other ways of bringing international students and Americans together (for example: hosting international students for Thanksgiving; starting an international coffee house) (Janet and Peggy)
- Design bike racks with an international motif (Janet and Pete)

March
- Improve the website for Welcome/VIP day and Admissions/Outreach so international students have more practical information about the college (Sonali and Kelley)

April
- Promote departmental discussions about successful practices at the course and discipline levels and have emissaries go to departments to lead discussions (Karen)
- Create/improve a website for activities related to global citizenship (Dawn and Sal)

May

June
- Develop service learning. (As a heuristic, use the United Nations’ Eight Millennium Goals for developing countries) (Guido)

Unscheduled activities
- Develop financial support for students to go on programs. (e.g. HACU Scholarships, Gilman); also explore campus and community support
- Explore starting an annual fund-raising event for study abroad scholarships
- Connect activities of Work Force Development with the academic program when possible (example—future tie-ins with small business owners travel to China)—Tricia
- Review Bruce Young’s CIBES files to see what might be revived
- Create visible signs of the college’s commitment (sister city mileage posts, vinyl flags, web flags and profiles of international students)