A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, July 9, 2008 at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order: 3:04 p.m.

II. Members Present

Randy Lawson, Administration, Chair Designee
Jeff Shimizu, Administration Representative
Richard Tahvildaran-Jesswein, Academic Senate President, -Vice-Chair (participated telephonically)
Eric Oifer, Academic Senate Representative
Kathy Sucher, Faculty Association Representative
Kiersten Elliott, Management Association President
Mona Martin, Management Association Representative
Bernie Rosenloecher, CSEA President

Others Present
Pat Brown
Lee Peterson
Christine Schultz

DPAC Staff Support
Lisa Rose

III. The minutes of the June 25, 2008 DPAC meeting were accepted.

IV. Agenda

A. Recommended Action Plans from Strategic Planning Task Force: DPAC unanimously approved the Strategic Initiatives and Action Plans that were developed by the Strategic Planning Task Force.

B. Master Plan for Education Update: DPAC reviewed the draft of the Master Plan for Education, made some revisions and incorporated many of the action plans from the Strategic Planning Task Force into the Institutional Objectives for 2008-09.
V. Adjournment: 4:22 p.m.

Meeting schedule through June, 2008 (second and fourth Wednesdays each month at 3 p.m.)

July 23, 2008
August 13, 27
September 10 (orientation/social), 24
October 8, 22
November 12, 26
December 10
January 14, 28, 2009
February 11, 25
March 11, 25
April 8, 22
May 13, 27
June 10, 24

VI. Council of Presidents Meeting
The Council of Presidents set the agenda for the July 23, 2008 DPAC meeting.

- Reports: DPAC Planning Subcommittee
  Academic Senate Joint Committee Reports
  Associated Students
- Criteria for Enrollment Reports
- Master Plan for Education Update
- Review of DPAC Charter

Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.
# Index of DPAC Actions

A - Approval  
C - Consensus/Agreement

<table>
<thead>
<tr>
<th>Number</th>
<th>Topic</th>
<th>Date</th>
</tr>
</thead>
</table>
| #1-A   | Budget Planning Subcommittee  
Approval of five recommendations | July 11, 2007 |
| #2-A   | Strategic Planning Task Force  
Approval of Narratives | July 20, 2007 |
| #3-A   | Strategic Planning Task Force  
Approval of Strategic Issues and Narratives | August 8, 2007 |
| #4-A   | Institutional Student Learning Outcomes (SLOs)  
Approval of SLOs | September 26, 2007 |
| #5-A   | Budget: Designated Reserves  
Scheduling of Special Meeting to review recommendations from the Budget Planning Subcommittee pertaining to stabilization | September 26, 2007 |
| #6-A   | Budget: Designated Reserves  
GASB 45 (1) Recommendation to not set aside funds, (2) Formation of Task Force | September 26, 2007 |
| #7-A   | Budget: Designated Reserves  
Commitment to honor the promise for retirement benefits | September 26, 2007 |
| #8-A   | Budget: Designated Reserves  
Scenario #3 to be forwarded to Superintendent/President | October 3, 2007 |
| #9-A   | Budget: Designated Reserves  
Commend faculty and staff for providing instruction at Compton  
Commend all constituencies for working together as a team on FTES scenarios | October 3, 2007 |
| #10-A  | Budget: Designated Reserves  
Budget stabilization item not be included as a designated reserve | October 3, 2007 |
| #11-C  | Task Force: Unfunded Retiree Health Benefits  
Formation and members | October 3, 2007 |
| #12-A  | DPAC Annual Report  
Final Report approved | October 24, 2007 |
| #13-C  | Litter on Campus  
Suggestions to address problem | October 24, 2007 |
| #14-C  | Textbook Rental Program  
Consensus to review and proceed | October 24, 2007 |
| #15-C  | **Website Coordinator**  
Referring back to Technology Planning Subcommittee | October 24, 2007 |
| #16-C  | **Facilities**  
Agreement to develop a mechanism for prioritizing projects | October 24, 2007 |
| #17-C  | **Master Plan for Education**  
Final Report approved | November 14, 2007 |
| #18-A  | **Global Citizenship**  
Approval of Definition | November 14, 2007 |
| #19-C  | **Superintendent/President’s Response to DPAC Recommendations**  
Agreement on response to be reported and reflected in minutes | November 14, 2007 |
| #20-A  | **DPAC Planning Subcommittee Meeting Schedule**  
Agreement to standardize and publicize scheduled meetings | November 28, 2007 |
| #21-A  | **Budget Planning Subcommittee Recommendation**  
Agreement to schedule senior staff to meet with BPSC at least once per semester | November 28, 2007 |
| #22-C  | **Vision, Mission and Goals**  
Consensus to approve Vision, Mission and Goals. DPAC will present the document to their constituents for support and ratification. | January 23, 2008 |
| #23-A  | **GASB 45 Task Force Recommendation**  
Approval (5-3) of the GASB 45 Task Force that the District begin to pre-fund its retiree health benefits obligation | February 27, 2008 |
| #24-A  | **DPAC Charter**  
Unanimous approval of revised DPAC Charter | February 27, 2008 |
| #25-A  | **Mission, Vision and Goals**  
Approval of final statement | March 12, 2008 |
| #26-C  | **Enrollment Reports**  
Consensus to request enrollment information | March 12, 2008 |
| #27-A  | **College Services Planning Subcommittee (Food Service Vendor)**  
DPAC affirmed the work of the CSPS and endorsed the values and criteria articulated in the Scope of Work for food vendor (location A) | March 26, 2009 |
| #28-C  | **College Services Planning Subcommittee (Food Service Vendor)**  
Consensus that two representatives of each constituency be selected from the CSPS to work with the consultant and the Purchasing Department | March 26, 2008 |
| #29-A | **Organic Garden Initiative**  
DPAC approved the Organic Garden Initiative presented by the Associated Students | March 26, 2008 |
| #30-A | **Election of Vice-Chair**  
Richard Tahvildaran-Jesswein was elected Vice-Chair for 2008-09; Randy Lawson will continue as Chair Designee | June 1, 2008 |
| #31-A | **Support of Bond Measure and List of Facilities**  
Unanimous approval of the District to pursue a bond measure in the November 2008 election that would include support for the projects | June 11, 2006 |
| #32-A | **Approval of Strategic Initiatives/Action Plans**  
Unanimous approval of Strategic Initiatives and Action Plans that were developed by the Strategic Planning Task Force | July 9, 2008 |