A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, August 13, 2008 at 1:30pm at Santa Monica College, Drescher Hall Loft, 1900 Pico Boulevard, Santa Monica, California.

Teleconference Location: 1401 North 4th Street, No. 249
Flagstaff, Arizona  86004

I. Call to Order

II. Budget Planning Committee Members

  Chris Bonvenuto, Administration
  Randy Lawson, Administration
  Eric Oifer, Academic Senate Representative
  Richard Tahvildaran-Jesswein, Academic Senate Representative
    (will participate telephonically at the teleconference location
    listed above)
  Mona Martin, Management Association Representative, Co-Chair
  Leonard Crawford, Management Association Representative
  Mitra Moassessi, Faculty Association Representative
  Howard Stahl, Faculty Association Representative, Co-Chair
  Tron Burdick, CSEA Representative
  LeRoy Lauer, CSEA Representative
  Miguel Reyes, CSEA Representative
  Bernie Rosenloecher, CSEA Representative
  David Chun, Student Representative
  Kamil Gazizullin, Student Representative

III. Approval of Minutes: July 16 and 23, 2008 as well as August 6, 2008

IV. Agenda

  Public Comments

  Individuals may address the Budget Planning Subcommittee concerning any subject that lies
  within the jurisdiction of the Subcommittee by submitting an information card with name and topic
  on which comment is to be made. The Co-Chairs reserve the right to limit the time for each
  speaker.

  A) Fiscal Services Update
  B) Review of Expenditures for Contracts
  C) Budget Update

III. Adjournment

Future Budget Planning Committee Meetings (Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00, Library Conference Room):

  August 13 (1:30, Loft), 18 (2:00, Loft)
  September 3, 17
Upcoming Budget events:

**June**
- Period 2 Report from the State
- Governor Signs Budget

**July**
- Apportionment Attendance Report (CCFS-320) [Prior Year Annual Report Due]

**August**
- Quarterly Financial Status Report (CCFS-311Q) – Due to State for 4th Quarter of prior year

**September**
- Prior Year Enrollment Fee Revenue (Final Enrollment Numbers for Prior Year)

**October**
- Audit Cycle Begins
- Annual Financial & Budget Report (CCFS-311)

**November**
- Independent Audit continues
- Quarterly Financial Status Report (CCFS-311Q) – Due to State for 1st Quarter
- Final Amendments – Apportionment Attendance Report (CCFS-320) [For Recalculation purposes]

**December**
- Independent Audit continues
- Contracted District Audit Report – Due to the State