A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) is scheduled to be held on Wednesday, October 1, 2008 at 2:00pm at Santa Monica College, Library Conference (Room 275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order

II. Budget Planning Committee Members

   Chris Bonvenuto, Administration
   Randy Lawson, Administration
   Eric Oifer, Academic Senate Representative
   Richard Tahvildaran-Jesswein, Academic Senate Representative
   Mona Martin, Management Association Representative, Co-Chair
   Leonard Crawford, Management Association Representative
   Mitra Moassessi, Faculty Association Representative
   Howard Stahl, Faculty Association Representative, Co-Chair
   Tron Burdick, CSEA Representative
   LeRoy Lauer, CSEA Representative
   Miguel Reyes, CSEA Representative
   Bernie Rosenloecher, CSEA Representative
   Khalid Namoos, Student Representative
   Samir Ahmed, Student Representative
   Vicky Qian Jiang, Student Representative
   Kamil Gazizullin, Student Representative

III. Approval of Minutes: September 17, 2008

IV. Agenda

   Public Comments

   Individuals may address the Budget Planning Subcommittee concerning any subject that lies within the jurisdiction of the Subcommittee by submitting an information card with name and topic on which comment is to be made. The Co-Chairs reserve the right to limit the time for each speaker.

   A) Fiscal Services Update – Chris Bonvenuto
   B) Cost Comparison Analysis - Bernie Rosenloecher
      (contracted services vs. work done in house)
   C) Vacant Positions
   D) Planning for Budget Years 2008-2011

III. Adjournment

Future Budget Planning Committee Meetings (Meetings will be on 1st and 3rd Wednesdays of the month, except as noted, and will begin at 2:00, Library Conference Room):

   October 15
   November 5, 19
   December 3
   January 7, 21
September
- Prior Year Enrollment Fee Revenue (Final Enrollment Numbers for Prior Year)

October
- Audit Cycle Begins
- Annual Financial & Budget Report (CCFS-311)

November
- Independent Audit continues
- Quarterly Financial Status Report (CCFS-311Q) – Due to State for 1st Quarter
- Final Amendments – Apportionment Attendance Report (CCFS-320) [For Recalculation purposes]

December
- Independent Audit continues
- Contracted District Audit Report – Due to the State

January
- Apportionment Attendance Report (CCFS-320) [First Period Report Due]
- Enrollment Fee Revenue Report
- Governor’s Budget – Initial Proposal

February
- Non-Resident Tuition Fee Worksheet Due [how much we’ll charge for following year]
- Quarterly Financial Status Report (CCFS-311Q) – Due to State for 2nd Quarter
  P1 and prior year recalculation