A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, April 21, 2010 at 2:04 p.m. at Santa Monica College, Library Conference Room (275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:04 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair
Eric Oifer, Academic Senate Representative
Richard Tahvildaran-Jesswein, Academic Senate Representative (Absent)
Teresita Rodriguez, Management Association Representative
Erica Le Blanc, Management Association Representative
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative (Absent)
Kyle Szesnat, Student Representative
Jennifer Barry, Student Representative
Cameron Henton, Student Representative
Reza Ayazi, Student Representative

Interested Parties:
Randy Lawson, Administration (Absent)
Maggie Benjamin, Student Representative
Mario Martinez, Faculty Association Representative
Tiffany Inabu, Student Representative

III. Review of Minutes: Minutes of April 7, 2010 approved as amended.

A. DPAC Sub-Committee Evaluation Form Discussion

The Committee discussed the role and purpose of the Institutional Learning Outcomes section of the Evaluation Form with respect to the mission of the Budget Committee and its charge. While it was recognized that this committee has no Student Learning Outcomes of its own, the efforts of the committee ensure there is funding for various initiatives that directly support SLOs and the larger ILOs. Certain committee members expressed the opinion that the ILOs are written in such a manner that makes any kind of meaningful assessment extremely difficult.

The discussion led to a recognition of the importance of a larger discussion on how planning takes place at the College and is interwoven across many different committees, taskforces and groups at the College. Representatives of the Committee who also participate on DPAC expressed an interest in having DPAC itself take up this discussion, revisiting how planning takes place in light of recent Accreditation efforts.
B. Public Policy Institute Funding

Bob Isomoto shared information about the funding of the Public Policy Institute led by Sheila Kuhl. Its budget falls under the purview of Don Girard, Senior Director, Government Relations and Institutional Communications. Its $30,000 budget this year is half supported by the General Fund and half supported by the SMC Foundation. Bob reported that its $60,000 budget for next year is expected to be supported with $45,000 from the General Fund and $15,000 from the SMC Foundation. Further information about its role and mission will be brought to the next meeting for further discussion.

C. Pre-Medicare Retiree Healthcare Premium Reimbursement

Following up on the Motion passed at the last meeting, Bob Isomoto shared information with the committee on the number of pre-medicare retirees that the District has. There are 53 retirees that fall into this category. Keenan and Associates will be advising the District on how to obtain reimbursement from the federal government once the recently passed legislation is adopted by federal agencies.

D. Report From Fiscal Services

Chris Bonvenuto shared information regarding the 3rd Quarter Report that has been prepared by Fiscal Services.

Information was also shared regarding the 5000 series (Contracts and Services) spending. When compared to this time last year fiscal year, 5000 accounts spending has decreased by $894,485.

The Vacancy List as of 4/9/2010 was shared with the committee. The list shows 31 positions approved for recruitment. For budgetary purposes, with one-quarter of the fiscal year remaining, the budget assumes one-half of one-quarter of the list will get hired this fiscal year (that is, 4 positions hired). An analysis of a previous Vacancy List was also shared with the committee. A year ago, the Vacancy list showed 24 positions to be hired. Of those 24 positions, 19 have been hired, 1 remains vacant and 4 positions have been deferred. There has also been additional classified hiring of positions not included on that prior list.

Following all the discussion on the 3rd Quarter Report, the following motion was proposed.

MOTION: The Budget Committee receives and affirms the 3rd Quarter Report.
Made: Mitra Moassessi                Seconded: Bob Isomoto
Vote:  9 For   0 Against    0 Abstain
PASSED

Adjournment at 4:20 p.m.