A meeting of the Santa Monica Community College Budget Planning Committee, a subcommittee of the District Planning and Advisory Council (DPAC) was held on Wednesday, March 17, 2010 at 2:06 p.m. at Santa Monica College, Library Conference Room (275), 1900 Pico Boulevard, Santa Monica, California.

I. Call to Order 2:06 p.m.

II. Budget Planning Committee Members

Chris Bonvenuto, Administration
Bob Isomoto, Administration, Co-Chair
Eric Oifer, Academic Senate Representative (Absent)
Richard Tahvildaran-Jesswein, Academic Senate Representative (Absent)
Teresita Rodriguez, Management Association Representative
Erica Le Blanc, Management Association Representative (Absent)
Mitra Moassessi, Faculty Association Representative
Howard Stahl, Faculty Association Representative, Co-Chair
Bernie Rosenloecher, CSEA Representative
Leroy Lauer, CSEA Representative
Connie Lemke, CSEA Representative
Kyle Szesnat, Student Representative
Jennifer Barry, Student Representative
Cameron Henton, Student Representative
Reza Ayazi, Student Representative

Interested Parties:
Randy Lawson, Administration (Absent)
Maggie Benjamin, Student Representative
Mario Martinez, Faculty Association Representative
Tiffany Inabu, Student Representative


A. Discussion Of Human Resources Vacancy List

The Committee discussed both the process used to manage the Vacancy List as well as the accounting practices of calculating the Vacancy List for budgeting purposes. Certain committee members expressed a desire to see a Position Control process implemented by the District so that positions and overall vacancy numbers could be tracked more easily over time. Furthermore, certain committee members expressed a concern that scenarios that break the list in half for budgeting purposes under-represent the staffing needs of the College because, year after year, only half the needs will get filled. As a result, the recent practice of hiring just 50% of the list was called into question.

In response to these concerns, it was reported that Fiscal Services has asked Human Resources to provide further detail on the Vacancy List and the hiring that has occurred recently. This information will be provided at an upcoming meeting of the committee.
B. Report From Fiscal Services

Bob Isomoto presented the recently adopted Board Budget Principles which will be used to build the upcoming Tentative Budget due in June. He also shared historical information showing the changes in expenditures between 2000-01 and 2009-10 budget years. He also shared a 5 Year Projected Health and Welfare Expenditure review that predicts a cumulative increase of $8.4 Million in this item over the next 5 years. Various steps that might be taken to increase revenue or decrease expenses were discussed.

Adjournment at 3:37 p.m.