A meeting of the Facilities Planning Subcommittee is scheduled to be held on Wednesday, **October 15, 2008** at **11:05 a.m.** in Gym Room 223 (the “Skybox”) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California. The Skybox is on the second floor of the gym, in the Kinesiology and Athletics office area, up an exterior staircase or exterior elevator located between the gym and Corsair Field. The meeting is scheduled to end at 12:05 p.m.

1. **Minutes of official actions taken at previous meeting (September 18, 2008)**
   1.1. The December 2008 meeting date was moved to December 3, 2008 to avoid conflict with final exams and holidays.
   1.2. The April 2009 meeting date was moved to April 22, 2008 to avoid conflict with spring break.
   1.3. Lee Peterson was elected co-chair of the subcommittee.

2. **General Public Comments**
   Individuals may address the subcommittee concerning any subject that lies within the subcommittee’s jurisdiction by writing their name on an information card and indicating the topic or agenda item for comment. The co-chairs and committee reserve the right to limit the time for each speaker. Speakers who wish to speak on a specific agendized item will be called upon after the introduction of the item but before subcommittee discussion begins. California law generally prohibits the subcommittee from taking action on items that are not on the agenda.

3. **Campus disorder: littering, smoking area side-effects, vandalism, flyers, bulletin boards**
   (Discussion and possible recommendations regarding SMC Administrative Regulations or Board of Trustees Policy or an anti-littering campaign. The SMC Sustainability Coordinator, Associated Students Director of Sustainability, and Eco-Action Club officers are interested in this subject as well. The Facilities Department has recently posted “Keep SMC Beautiful” temporary signs.)

4. **Facilities Maintenance, Custodial Operations, and Grounds report**
   (J.C. Keurjian or designee)

5. **Facilities Planning report** on construction and projects (Greg Brown or designee)

6. **Update to the SMC Facilities Master Plan**. The Gensler architectural firm has been hired by the SMC Board of Trustees to facilitate an update to the SMC Facilities Master Plan.

7. **Committee member suggestions for future agenda items or information requests**

8. **Adjournment to next meeting: Wednesday, November 19, 2008**