SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING
MONDAY, JULY 10, 2000

Santa Monica College
1900 Pico Boulevard
Santa Monica, California
MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Monday, July 10, 2000.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS
   A. Call to Order 1
   B. Roll Call

II. CLOSED SESSION
    - Collective Bargaining, CSEA Chapter 36
      pursuant to Government Code Section 54957.6
    - Public Employee Discipline/Dismissal/Release,
      pursuant to Government Code Section 54957

III. ORGANIZATIONAL FUNCTIONS (Continued)
    C. Pledge of Allegiance
    #1 Approval of Minutes: June 5, 2000

IV. BOARD RECOGNITION

V. SUPERINTENDENT'S REPORT

VI. ACADEMIC SENATE REPORT

VII. CLASSIFIED SENATE REPORT

VIII. COMMUNICATIONS OR PUBLIC COMMENTS

IX. BOARD REPORT AND COMMENTS

X. CONSENT AGENDA (All items considered in one motion unless pulled for discussion later in the meeting)
   Contracts and Grants
   #2 Acceptance of Grants
   #3 Planetarium and Art Lecture Series, Fall, 2000
Academic and Student Affairs

#4 Payment to e.College.Com
#5 Contracts for Distance Education
#6 Curriculum Approval
#7 Work Study Contracts
#8 Consultant Contract – Public Relations/Marketing
#9 Off-Campus Facilities – Emeritus College
#10 Emeritus College Fall 2000 Educational Tours
#11 Retired Senior Volunteer Program (RSVP)
#12 Community Services/Extensions Seminars/Courses, Summer, 2000
#13 Agreement for Parking Citation Processing
#14 Amendment to Contract for Interim Athletic Director
#15 Consultant for Student Success Orientation

Human Resources

#16 College Calendar, 2001-2002 Year
#17 Consultants – Professional Development
#18 Academic Personnel
#19 Classified Personnel - Establish/Abolish Positions
#20 Classified Personnel - Regular
#21 Classified Personnel - Temporary
#22 Classified Personnel - Non Merit

Business and Administration

#23 Claim for Damages
#24 Telecommunications Agreement
#25 Emergency Preparedness Consultant Agreement
#26 Consultant Agreement – Advertising
#27 Change of Contract Names
#28 KCRW Leases
#29 KCRW: Annual List of Consultants
#30-A Facilities: Award of Bid – Reroof Music Building
#30-B Facilities: Award of Bid – Reroof Concert Hall
#30-C Facilities: Award of Bid – Rebid Replace Boilers, Gymnasium
#30-D Facilities: Award of Bid – Temporary Library Shelving
#30-E Facilities: Reduction of Contract Retention – 2714 Pico Blvd. Remodel, Phase I
#30-F Facilities: 2714 Pico Blvd.. Remodel, Phase I, Change Order No. 2
#30-G Facilities: Completion of Science Village Electrical Feed
#30-H Facilities: Amendment to Mechanical Engineering Services, Gymnasium
#30-I Facilities: Agreement for Project Management Services
#30-J Facilities: Santa Monica Assistance League Child Care Facility, Change Order No. 1
#30-K Facilities: Mechanical Engineering Services – Replace Business Building Exhaust Fan
#30-L Facilities: Earthquake Replacement Science Building, Payment to Architect
#30-M Facilities: Lease Agreement for Economic and Workforce Development
#31 Commercial Warrant Register
#32 Payroll Warrant Register
#33 Payments from Auxiliary Operations
#34 Direct Payments
#35-A Purchasing: Award of Purchase Orders
#35-B Purchasing: Authorization to Participate in Purchasing Agreement
#35-C  Purchasing: Award of Bid for Furniture – Change Order No. 1
#35-D  Purchasing: Declaration and Donation of Surplus Equipment
XI. **CONSENT AGENDA – Pulled Items**

XII. **MAJOR ITEMS OF BUSINESS**

#36 Resolution to Support the Creation of a Santa Monica Disabilities Commission
#37 Organizational Memberships, 2000-2001

XIII. **BOARD POLICY**

#38 First Reading - Board Policy
Section 6000, Business and Noninstructional Operations

XIV. **INFORMATION - No Action Required**

D Grant Submittals

XV. **ADJOURNMENT:** There will be a Board of Trustees Retreat on Friday and Saturday, July 14 and 15, 2000, at Shutters on the Beach, One Pico Boulevard, Santa Monica.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 7, 2000 at 7 p.m. (5:30 p.m. if there is a closed session) in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.
I. ORGANIZATIONAL FUNCTIONS

A. CALL TO ORDER – 5:30 p.m.

B. ROLL CALL

Dorothy Ehrhart-Morrison, Chair - Present
Annette Shamey, Vice-Chair - Present
Nancy Cattell-Luckenbach - Present
Carole Currey - Present
Patrick Nichelson - Present
Herbert Roney - Present

Edward Gonzalez, Student Trustee – Present (for public session)

II. CLOSED SESSION

_ Collective Bargaining, pursuant to Government Code Section 54957.6
  CSEA Chapter 36

_ Public Employee Discipline/Dismissal/Release, pursuant to Government Code Section 54957

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:07 p.m.

C. PLEDGE OF ALLEGIANCE – Judy Schwartz
It is recommended that the minutes from the following meetings of the Santa Monica Community College District Board of Trustees be approved:

June 5, 2000 (Regular Meeting)

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey

Amendment
It was indicated that the Student Trustee abstained on recommendation No. 1, Approval of Minutes.

As Corrected
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
Organizational Functions
IV. BOARD RECOGNITION
Chair Dorothy Ehrhart-Morrison requested that Recommendation No. 36 be moved forward in the agenda.

V. SUPERINTENDENT’S REPORT
_ Thanks to all who contributed to and participated in two very successful college events – Graduation and Celebrate America.
_ The collective bargaining agreement with CSEA Chapter 36 will be presented to the Board for approval on August 7, 2000.
_ Community College Budget: The good news includes a reduction of growth to 3.5 percent, an increase in COLA to 4.17 percent, a one-time block grant for technology, and funding for deferred maintenance. The bad news is that equalization was vetoed, funds from Proposition 98 were reduced to 10.3% and community colleges received the highest cut compared to UC and CSU systems.
_ A complaint was filed against the Accrediting Commission for Community and Junior Colleges (ACCJC) for conflict of interest and noncompliance with established accrediting standards.
_ The Los Angeles Unified School District Board of Education has invited SMC to make a presentation on dual enrollment.
_ A letter of commendation will be sent to two Santa Monica Police Officers who have connections to SMC and were involved in the recent incident at the Santa Monica Pier.
_ The meeting will also be adjourned in memory of SMC student Yusuke Sunago who died in an automobile accident, and Chris Carrey, the son of Neil Carrey.
_ Initiative for Public Education: SMC officials continue to meet and carry on a dialog with various members of the community.
_ The new Director of Athletics, Keith Shackleford, was introduced and welcomed.
_ Erica LeBlanc, Winniphrerd Stone and John Gonzalez made a presentation on Title III and Distance Education.

VI. ACADEMIC SENATE REPORT

VII. CLASSIFIED SENATE REPORT

VIII. COMMUNICATIONS OR PUBLIC COMMENTS
Lee Peterson
IX. BOARD REPORT AND COMMENTS
CONSENT AGENDA

It is recommended that the Consent Agenda, Recommendations #2–#35 be approved.

Recommendations amended: #18, #20

Public Comments
J. Travers Devine on Recommendation #22

Action on Consent Agenda (as amended)

MOTION MADE BY: Herbert Roney
SECONDED BY: Carole Currey
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
RECOMMENDATION NO. 2  ACCEPTANCE OF GRANTS

It is recommended that the Board of Trustees accept the following grants:

Title of Grant: Title III – Strengthening Institutions Program
Granting Agency: US Department of Education
Requested Funding: $350,000
Matching Funds $15,000 (Match required for the second year’s endowment fund ($280,000 requested over the five-year period). SMC will have 18 months from the start of each budget year to raise the required match. Source: SMC Foundation fundraising)
Summary: This is the second year of a five-year grant. The grant comprises two activities designed to address Student Retention and Success and development of online education programs. The grant also includes a total endowment fund request of $280,000 which SMC will match dollar for dollar.

RECOMMENDATIONS NO. 3  PLANETARIUM AND ART LECTURE SERIES, FALL, 2000

It is recommended that the Board of Trustees authorize agreements with the following consultants for the Planetarium and Art Lecture Series for Fall, 2000.

**Planetarium Lectures Fall 2000:**

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Presenter</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep. 29</td>
<td>Living with a Star</td>
<td>Scott Evans</td>
<td>$120.00</td>
</tr>
<tr>
<td>Oct. 27</td>
<td>Death of the Dinosaurs</td>
<td>Thomas Ahrens</td>
<td>$120.00</td>
</tr>
<tr>
<td>Nov. 17</td>
<td>Galex: Mapping Starbirth</td>
<td>Chris Martin</td>
<td>$120.00</td>
</tr>
<tr>
<td>Dec. 15</td>
<td>Cassini Past Jupiter</td>
<td>Kevin Grazier</td>
<td>$120.00</td>
</tr>
</tbody>
</table>

**Art Lecture**

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
<th>Presenter</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sep. 29</td>
<td>Edouard Manet</td>
<td>Eleanor Schrader Schapa</td>
<td>50%</td>
</tr>
<tr>
<td>Oct. 13</td>
<td>Mary Cassatt and Berthe Morisot</td>
<td>Eleanor Schrader Schapa</td>
<td>50%</td>
</tr>
</tbody>
</table>

**Funding Source:** Ticket Sales
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 4    PAYMENT TO eCOLLEGE.COM

It is recommended that the Board of Trustees authorize payment in the amount of $19,035.00 to eCollege.com for the per student technology fee charged for Santa Monica College students enrolled in Spring 2000 online classes.

Funding Source: District funds

Comment: This is a continuing agreement in which eCollege.com charges a technology fee of $27 per resident student and $307 per nonresident student for enrollment in online classes. This amount of $19,035.00 reflects the enrollment of 398 resident and 27 nonresident Santa Monica College students in online classes offered through eCollege.com. The cost is covered by the apportionment received for resident students and nonresident student tuition. (Current California regulations do not permit districts to require students to pay a separate technology fee in addition to enrollment fees or nonresident tuition.)

RECOMMENDATION NO. 5    CONTRACTS FOR DISTANCE EDUCATION

It is recommended that the Board of Trustees authorize the following contracts for the SMC Online Orientation CD-ROM Project.

1. Digital Imagination to provide CD-ROM development services including programming, assembly, testing and replication of 2,000 pieces, in an amount not to exceed $22,000.

2. Acadine Media Group to produce voice-over programming, in an amount not to exceed $3,000

Funding Source: Title III Grant, GTE Grant, eCollege Grant

Comment: The District will be testing the use of interactive CD-ROM and Web-based communications to deliver orientation information to students. This pilot will be tested with students in the Fall 2000 Distance Education Program.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 6  CURRICULUM APPROVAL

It is recommended that the Board of Trustees approve the following new courses, certificate programs, degree requirements, and credit/noncredit programs:

**New Courses**
- Administration of Justice 30A: Penal Code 832 Arrest
- Administration of Justice 30B: PC832 Fire Arms
- Architecture 11B: Architectural Design Communication 2
- Architecture 20A: Architectural Design 3
- Architecture 20B: Architectural Design Communication 3-3-D
- Architecture 21A: Architectural Design 4
- Architecture 21B: Architectural Design Communication 4
- Auto 26: Comprehensive Service Training
- Biology 6A: Cell Biology and Evolution
- Biology 6B: Genetics and Molecular Biology
- CIS 56: Introduction to Multimedia for the Web
- Dance 17: Beginning Tap
- Dance 27: Brazilian Dance
- ET 46: Contemporary Interactive Design Theory and Practice
- ET 57: Character Animation for the Games Industry
- Human Development 17: Conflict Resolution
- Human Development 18: Behavior Management
- Math 22: College Algebra
- Math 23: Calculus I for Business and Social Science
- Math 24: Calculus II for Business and Social Science
- Music 12: Introduction to Music Technology
- Music 39: Women in Music
- Photography 40: Digital Capture
- Recreation 1: Foundations of Leisure Studies
- Recreation/Business 4: Commercial Recreation and Tourism
- Recreation 6: Multicultural Recreational Special Events

**Certificates**

- Automotive Technology/Collision Repair:
  - Auto Body Collision Repair AA Degree
- Welding Certificates:
  - Oxyacetylene Certificate
  - Shield Metal Arc Certificate
  - Certificate of Trade Proficiency

- Computer Applications:
  - Web Site Creator Certificate

*Consent Agenda*
Interactive Media:
→ Interactive Media Design Certificate
→ Advanced Interactive Media Design Certificate

Degree Requirements
→ AA Transfer Degree
→ Automotive Technology AA Degree
→ Computer Science for General Transfer AA Degree
→ Computer Programming AA Degree

Programs (Credit)
→ Tourism, Hospitality and Leisure Services Program

Programs (Noncredit)
→ Home Health Aid Program

Comment: All of the above courses, certificates, degree requirements, and programs have been approved by the academic departments, the Academic Senate Joint Curriculum Committee, the Academic Senate, and all appropriate administrators.

RECOMMENDATION NO. 7 WORK STUDY CONTRACTS

It is recommended that the Board of Trustees renew contracts with the following institutions for fiscal year 2000-2001 for the purpose of placing students to work at Santa Monica College:

CSUN: 75 percent of the students' salary paid by CSUN
UCLA: 60 percent of the students' salary paid by UCLA
Loyola: 75 percent of the students' salary paid by Loyola
CSUDH: 50 percent of the students' salary paid by CSUDH

Funding Source: SMC's share from General Fund

Comment: These are renewal agreements that allow work study students to work at Santa Monica College. The College pays the percentage of the students’ wages as indicated. Tutors may work in English, Social Science, Math, Modern Language or Science fields.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 8   CONSULTANT CONTRACT - PUBLIC RELATIONS/MARKETING

It is recommended that the Board of Trustees approve a consultant contract with Barbara Meltzer and Associates to provide public relations and marketing services to the Offices of Business and Industry Programs and Workforce and Economic Development, for the period of July 1, 2000 - June 30, 2001, in an amount not to exceed $35,000, plus expenses.

Funding Source: Chancellor's Office of Workforce and Economic Development Division.

Comment: These services include program identity, development of a marketing kit for public relations, advertising campaign, and aid in development of special events and participate in the planning of those already in place. Assist in the development and publishing of a Workforce & Economic Development web page.

RECOMMENDATION NO. 9   OFF-CAMPUS FACILITIES - EMERITUS COLLEGE

It is recommended that the Board of Trustees authorize contracts for facilities to house off-campus Emeritus College classes for classes for Fall, August 28 through December 16, 2000. It is further recommended that payment per class session be authorized as stated on the list on file with Emeritus College.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 10  EMERITUS COLLEGE FALL 2000 EDUCATIONAL TOURS

It is recommended that the Board of Trustees approve the Emeritus College Fall 2000 Educational Tours Program:

<table>
<thead>
<tr>
<th>No.</th>
<th>Destination</th>
<th>Leader</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>CE1</td>
<td>California College</td>
<td>K. MacLennan</td>
<td>September 2-3, September 2-3, 2000</td>
</tr>
<tr>
<td>CE2</td>
<td>The Hannah Carter Japanese Garden and the San Antonio Winery</td>
<td>K. MacLennan</td>
<td>September 22, 2000</td>
</tr>
<tr>
<td>CE3</td>
<td>Mission San Antonio de Pala And Rancho Guajome Adobe</td>
<td>K. MacLennan</td>
<td>October 7, 2000</td>
</tr>
<tr>
<td>CE4</td>
<td>The San Diego Zoo *</td>
<td>J. Jaeger</td>
<td>October 19, 2000</td>
</tr>
<tr>
<td>CE5</td>
<td>My Fair Lady at the Candlelight Pavilion</td>
<td>K. MacLennan</td>
<td>October 29, 2000</td>
</tr>
<tr>
<td>CE6</td>
<td>Oak Glen</td>
<td>K. MacLennan</td>
<td>November 4, 2000</td>
</tr>
<tr>
<td>CE7</td>
<td>Thanksgiving at the Horton Grand Hotel</td>
<td>K. MacLennan</td>
<td>November 23, 2000</td>
</tr>
<tr>
<td>CE8</td>
<td>Willowbrook</td>
<td>K. MacLennan</td>
<td>December 3, 2000</td>
</tr>
<tr>
<td>CE9</td>
<td>Newport Harbor Christmas Boat &quot;Parade of Lights&quot;</td>
<td>K. MacLennan</td>
<td>December 17, 2000</td>
</tr>
</tbody>
</table>

Funding Source: Percentage indicates that the tour leader receives a percentage of the net registration fee as paid by participants. *Mr. Jaeger is an Emeritus College instructor and will be paid for his services as a tour leader. Emeritus College will reimburse the District from the Tours Auxiliary Business account in the amount paid to the instructor.

RECOMMENDATION NO. 11  RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

It is recommended that the Board of Trustees renew a grant to the Retired Senior Volunteer Program (RSVP) of Santa Monica to work with older adult volunteers on the Santa Monica College campus during 2000-2001, the amount not to exceed $8,500.00.

Funding Source: District Funds.

Comment: This annual resolution is for the same amount as last year and will provide necessary funds for the placement of 50 volunteers on campus for a total of 44 weeks. Approximately $5.00 per week per volunteer will go directly to the older volunteers to cover their expenses.
mileage and/or bus travel and one meal per week when necessary as per RSVP guidelines.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 12  COMMUNITY SERVICES/EXTENSION SEMINARS/COURSES, SUMMER, 2000

It is recommended that the Board of Trustees approve the following seminars/courses for the Santa Monica College Community Services and Extension programs for Summer, 2000.

- Shickman, Trevor  Boys Basketball Camp (3)  90 hr
- Woo, Joe  Volleyball Camp  30 hr

Funding Source: All costs will be covered by the registration fees charged.

Comment: The hourly rate of pay for community services instructors is $27.40. The hourly rate of pay for extension instructors is $38.00

RECOMMENDATION NO. 13  AGREEMENT FOR PARKING CITATION PROCESSING

It is recommended that the Board of Trustees renew the agreement with PHOENIX GROUP to process parking citations for the period of July 1, 2000 through June 30, 2001. The District will pay a charge of $.75 per citation and delinquent notice for a minimum monthly fee of $150.

Funding Source: Parking Citation Fees

Comment: The District has entered into this contract for the past two years and Phoenix Group has provided responsive service to the District and students.
CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 14  AMENDMENT TO CONTRACT FOR INTERIM DIRECTOR OF ATHLETICS

It is recommended that the Board of Trustees amend the contract with Terry Marre to provide services as interim Director of Athletics through June 30, 2000, for a total amount not to exceed $19,000.

**Funding Source:** Districts Funds

**Comment:** The assignment has been extended through June 30, 2000. The new Director of Athletics starts July 11, 2000.

RECOMMENDATION NO. 15  CONSULTANT FOR STUDENT SUCCESS ORIENTATION

It is recommended that the Board of Trustees authorize a contract with Aimee Eastman to design and deliver team building/group initiative work exercises on July 28-29, 2000 and a debriefing session on August 10, 2000, for a total of 16 hours at $30 per hour not to exceed $480.

**Funding Source:** Student Success Project

**Comment:** Consultant will design and deliver team building/group initiative work exercises specifically for first year students at the Student Success Project Orientation.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 16

COLLEGE CALENDAR 2001-2002 YEAR

It is recommended that the Board of Trustees approve the 2001-2002 college calendar.

2001-2002
Summer intersession:
   6 week session: June 18 - July 27, 2001
   8 week session: June 18 - August 10, 2001

Fall flex days: August 21 - 24, 2001
Fall semester: August 27 - December 18, 2001
Winter intersession: January 07 - February 14, 2002
Spring flex days: March 12, April 17 - 19, May 24, 2002
Spring semester: February 19, 2002 - June 18, 2002

Comment: The 2001-02 college calendar is included in the Faculty Association contract and has been approved by CSEA.

RECOMMENDATION NO. 17

CONSULTANTS – PROFESSIONAL DEVELOPMENT

It is recommended that the Board of Trustees authorize the following consultant contracts:

   WANDA TEAYS for one workshop Friday, June 9, 2000 on enhancing critical thinking in social science courses for an amount not to exceed $500.

   TAYRIA WARD for the facilitation of a dialogue training workshop for the women’s college retreat, Friday, May 12, 2000 for an amount not to exceed $500.

Funding Source: AB 1725 Professional Development Funds.

Consent Agenda
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 18  ACADEMIC PERSONNEL

It is recommended that the following actions be approved for academic personnel. All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ESTABLISH  EFFECTIVE DATE

ADMINISTRATIVE
Assistant Dean, Enrollment Services 07/01/00
Director, TRIO Grant 07/01/00

ABOLISH

ADMINISTRATIVE
Associate Director, Human Resources 07/11/00

ELECTIONS

ADMINISTRATIVE
Davis-Culp, Gayle  Acting Director, TRIO Grant* 07/01/00
Merlic, Jennifer  Acting Director, Technology Training 07/01/00
Shackleford, Keith  Director, Athletics 07/11/00
Schwartz, Judy  Dean, Institutional Effectiveness & Planning 07/01/00
Tucker, Joy  Director, Customized Training 07/01/00

*Title change per collective bargaining agreement

PROJECT MANAGERS 07/01/00 " 06/30/01

Berman, Diane  Project Manager, International Study Program
Ellis, Tracey  Project Manager, CalWORKS
McPhail, Fabienne  Project Manager, Community Services Learning Program
Yarrish, Julie  Project Manager, Launchpad/Multimedia Center

Comment: Project Manager positions are categorically funded.
ELECTIONS (continued)

CONTRACT FACULTY
- Balm, Simon  Instructor, Astronomy  08/22/00
- Buszek, Maria-Elena  Instructor, Art History  08/22/00
- Chen, Thomas  Instructor, Biology  08/22/00
- Drake, Vicki  Instructor, Geography  08/22/00
- Faris-Gorgie, Jean  Instructor, English (Reading)  08/22/00
- Morris, Peter  Instructor, Geography  08/22/00
- Scholefield, Michelle  Instructor, Chemistry  08/22/00
- Schwartz, Michael  Instructor, Astronomy  08/22/00
- Walker, Muriel  Instructor, Chemistry  08/22/00

RECLASSIFICATION, effective July 1, 2000

<table>
<thead>
<tr>
<th>New Title</th>
<th>Former Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Dean, Human Resources</td>
<td>Associate Dir., Human Resources</td>
</tr>
</tbody>
</table>

ADJUNCT
(List on file in the Office of Humans Resources - Academic)

LEAVES OF ABSENCE

MEDICAL LEAVE
- Cohen, Helen  Counselor  05/25/00 * 06/13/00
- Peacock, Jill  Instructor, English  03/17/00 * 09/17/00
- Sakai, Walter  Instructor, Biology  06/19/00 * 07/28/00
- Vaughn, Leslie J.  Instructor, Social Sciences  08/22/00 * 02/01/01

REDUCTION IN ASSIGNMENT
- Del Valle, Patti  Counselor  08/28/00 * 06/15/01

Comment: Ms. Del Valle requests a reduction of her assignment to 75%.

SEPARATIONS

RESIGNATION
- Becker, Kathy  Assoc. Dir, Human Resources  07/04/00

LIMITED RETIREMENT
- Gossel, Albert E.  Instructor, Cosmetology  Fall '00 * Spring '05

Comment: Mr. Gossel requests a reduction of his assignment to 50%.

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 19  CLASSIFIED PERSONNEL
ESTABLISH/ABOLISH POSITIONS

It is recommended that the Board of Trustees establish/abolish the following positions in accordance with District policies and salary schedules.

ESTABLISH

Personnel Technician (1 position) 07/11/00
Personnel Commission, 12 mos, 40 hrs

Department Secretary II (1 position) 07/11/00
Personnel Commission, 12 mos, 40 hrs

Personnel Specialist I (2 positions) 07/11/00
Human Resources, 12 mos, 40 hrs

Human Resources Coordinator/Confidential (new classification/1 position) 07/11/00
Human Resources, 12 mos, 40 hrs

ABOLISH

Personnel Analyst II (1 position) 07/11/00
Personnel Commission, 12 mos, 40 hrs

Personnel Specialist II (1 position) 07/11/00
Human Resources, 12 mos, 40 hrs
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 20  CLASSIFIED PERSONNEL – REGULAR

It is recommended that the following classified employee(s) be approved for employment into authorized positions. All personnel assigned will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROBATIONARY
Boustani, Ramin, Instr Asst-Math, Math 06/29/00
Khosandravan, Shahryar, Asst Math Lab Coord, Math 06/29/00
Smeding, Jeffrey, Lab Tech-Commercial Photo, Photo 06/01/00
Thomas, Darryl, Lab Tech-Physical Sciences, Physical Science 06/22/00
Victorin, Anthony, Cash Receipts Clerk, Aux Services 06/29/00
Wong, Doreen, Dis Student Svcs Specialist, Dis Students Ctr 06/22/00

VOLUNTARY DEMOTION (Y-RATE)
Tobey, Christine 07/18/00
Fr: Printer/Press Operator, Printshop, 12 mos, 40 hrs
To: Publications Specialist, Marketing, 12 mos, 40 hrs

EXTENSION OF CATEGORICALLY FUNDED POSITIONS
Goodrich, Marilyn, Administrative Assistant I, Matriculation 07/01/00 “ 06/30/01

ADVANCED STEP PLACEMENT
(The employees listed have met the standards for Advanced Step Placement. Salary advance placement is retroactive to initial hire date)

Burke, Madeline, Dance Prod Technician, Theatre Arts Step C 03/13/00
Jones, Jennifer, Clerical Asst I, Science-LRC Step B 03/06/00
Kraut, Phillip, Comp Lab Instr Specialist, Instr Comp Step C 03/09/00
Leung, Howard, Accountant, Restricted Funds/Acct Step C 05/15/00

Davis, Sandra 06/19/00 “ 06/30/00
Fr: Purchasing Asst, Purchasing, 12 mos, 40 hrs
To: Acting Buyer, Purchasing, 12 mos, 40 hrs

Martin, Sonya 06/13/00 “ 10/06/00
Fr: Personnel Manager, Personnel Commission
To: Acting Director of Classified Personnel

McKeever, Kathyne (ext) 04/18/00 “ 06/30/00
Fr: Community Services Asst, Community Services
To: Community Services Tech, Community Services
WORKING OUT OF CLASSIFICATION (Additional responsibilities)
Johnston, Steven, Skilled Maintenance Worker +10% 05/18/00 * 06/21/00
Dever, David, Asst. Bookstore Mgr. +10% 06/09/00 * 06/30/00
Lehman, Karen, Bookstore Oper Asst +5% 01/02/00 * 03/03/00
Padilla, Delia, Pers Specialist I, Human Resources +5% 07/01/00 * 12/31/00
Wu, Frank, Data Base Admstr, Netwk & Info Mgmt +10% 06/26/00 * 07/15/00

LEAVES OF ABSENCE/WITH PAY
(Verified paid leave in accordance with District and Education Code provisions)

MEDICAL/WITH PAY
Andrews, Noel, Bookstore Manager, Bookstore 06/01/00 * 06/30/00
Bowen, Michelle, Pers Specialist II, Human Resources (ext) 06/17/00 * 06/20/00
Ferro, Jennifer, Asst. General Manager, KCRW 07/03/00 * 09/15/00
Jones, Rosa Tia, Student Act Asst, Student Act 05/31/00 * 06/25/00
Price, James, A/R Clerk I, Admissions 05/05/00 * 05/31/00
Sosa, Juan, Custodian NS-2, Operations (ext) 05/27/00 * 07/24/00

MILITARY/WITH PAY
Carter, Thomas, Auditorium Technician, Events 06/15/00 * 06/19/00

LEAVES OF ABSENCE/WITHOUT PAY

PERSONAL
Kolbly, Joseph J, Instr Asst-Math, Math 06/19/00 * 08/01/00
Portal-Purdy, Jackie, Administrative Asst II, Airport 06/26/00 * 07/07/00

OPPORTUNITY
Hartman, Martha, Instr Asst-English, English 06/19/00 * 12/09/00

FAMILY MEDICAL LEAVE ACT
Bowen, Michelle, Personnel Specialist II, Human Resources 06/21/00 * 09/29/00
Cohanne, Jonathan, A/R Clerk II, Admissions 06/05/00 * 08/14/00
Gettleman, Carl, Comp Lab Instr Specialist, Instr Comp 06/22/00 * 09/14/00

SEPARATIONS

RESIGNATION
Edwards, Suzanne, Personnel Specialist II, Human Resources 07/07/00
Marie, Jonathan, Articulation/Transfer Specialist, Admissions 06/02/00
Markiewicz, Peter, Internet/Web Svcs Coord, Instructional Comp 07/15/00
Montgomery, Jennifer, Children's Svcs Coordinator, Behavioral Sci 07/14/00

RETIREMENT (with district early retirement benefit)
Di Modica, Antoinine, Dept Sec II, ESL 09/29/00
Sam, Lily, Department Sec III, Cosmetology 06/30/00

The Board hereby accepts immediately the resignation/retirement of the above listed personnel to be effective as indicated.
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 21  CLASSIFIED PERSONNEL – TEMPORARY

It is recommended that the following classified employee(s) be approved for temporary employment (Merit System). All personnel assigned will be elected in accordance with District policies and salary schedules.

EFFECTIVE DATE

PROVISIONAL (assignment not to exceed 90 working days)

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CASUAL (assignment not to exceed 15 hrs/wk, 15 days/month)

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**TEMPORARY** (Limited Term: assignment not to exceed 120 working days/fiscal year)

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<tr>
<td>Kincy, Ellen R.</td>
<td>Dept. Secretary II, Airport</td>
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<tr>
<td>Kincy, Ellen R.</td>
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<td>Martinez-Chaidez, Rosaura</td>
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<td>McNeil, Aaron</td>
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<td>McNeil, Aaron</td>
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<td>Morrow, Kimberly</td>
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Nelson, Marion, Reg & Enrollment Coordinator, Admiss 07/01/00 - 06/30/01
Ngo, Carol, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Nguyen, Lan, Registration Information Clerk, Int'l Edu Ctr. 07/01/00 - 06/30/01
Nieto, Bahman, Registration Info Clerk, School Rel 07/01/00 - 06/30/01
Padilla, Larry, Computer Lab Inst. Spec., Instr. Computing 05/08/00 - 06/30/00
Pak, Nancy, Bookstore Cashier/Clerk, Bookstore 06/22/00 - 06/30/00
Park, Seung H., Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Parker, Rashad, Registration Information Clerk, Station “C” 07/01/00 - 06/30/01
Perez, Maricela, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Podlipskaya, Yelena, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Riley, Senkeiki, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Robinson, Rozell, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Rodriguez, Zaida, Registration Info Clerk, School Rel 07/01/00 - 06/30/01
Rosinek, Shirley, Registration Info Clerk, Int'l Ed Ctr. 07/01/00 - 06/30/01
Rubio, Mary, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Ruelle, Sylvie, Bookstore Cashier/Clerk, Bookstore 06/09/00 - 06/30/00
Ruelle, Sylvie, Bookstore Cashier/Clerk, Bookstore 07/01/00 - 06/30/01
Saifu, Phiven, Bookstore Cashier/Clerk, Bookstore 06/21/00 - 06/30/00
Sawhill, Kenneth, Registration Info Clerk, Int'l Ed Ctr. 07/01/00 - 06/30/01
Shin, Jennifer, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Shorey, Ernestine, Registration Info Clerk, Int'l Ed Ctr. 07/01/00 - 06/30/01
Sinclair, Reva, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Smith, Ryan, Bookstore Cashier/Clerk, Bookstore 06/12/00 - 06/30/00
Smith, Ryan, Bookstore Cashier/Clerk, Bookstore 07/01/00 - 06/30/00
Sturgis, Denise, Registration Information Clerk, Int'l Ed Ctr. 07/01/00 - 06/30/01
Switzer, Stella, Department Secretary II, Facilities/Maint. 07/01/00 - 06/30/01
Taylor, Gwendolyn, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Tesfaye, Abby, Registration Information Clerk, Station “C” 07/01/00 - 06/30/01
Thomas, Tamorah, Department Secretary I, Comm Servs 07/01/00 - 06/30/01
Triggs, Mary, Department Secretary I, Academic Senate 07/01/00 - 12/22/00
Trinidad, David, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Tucker, Ava, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Yamate, Chris, Registration Info Clerk, Station “C” 07/01/00 - 06/30/01
Zambrano, Patricia, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Zelada, Jamie, Registration Information Clerk, Admiss 07/01/00 - 06/30/01
Zhang, Qin, Bookstore Cashier/Clerk, Bookstore 06/19/00 - 06/30/00
Zhang, Qin, Bookstore Cashier/Clerk, Bookstore 07/01/00 - 06/30/01
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 22    CLASSIFIED PERSONNEL - NON MERIT

It is recommended that the following non-merit employee(s) be approved for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES
College Student Assistant, $6.19/hr  97
Tutorial Aide, $10.50/hr      5

FEDERAL/STATE FUNDED STUDENT EMPLOYEES
College Work-Study Student Assistant, $6.19/hr  8

PHYSICAL EDUCATION DEPARTMENT EMPLOYEES
Recreation Director II, $10.59/hr  15
Recreation Director/Day Camp I, $55.00/day  15
Recreation Director/Day Camp II, $70.00/day  1
Recreation Director/Day Camp III, $85.00/day  1

Junior Counselors  1
Stipend - $299/mnth (10th grade)
            $399/mnth (11th grade)
            $499/mnth (12th grade)

PROFESSIONAL EXPERTS
Art Model, $14.00/hr  46
Community Services Specialist I, $27.40/hr  2
Community Services Specialist II, $38.00/hr  7
Workforce and Economic Development Project Specialist I, $3,750.00/mo  2
Workforce and Economic Development Project Specialist II, $4,583.00/mo  3

VOLUNTEERS  6

List(s) available in the Human Resources Office and attached to permanent minutes.
RECOMMENDATION NO. 23

CLAIM FOR DAMAGES

It is recommended that the Board of Trustees reject the following claims for damages and refer the claims to the District’s claims management firm.

<table>
<thead>
<tr>
<th>Date Filed</th>
<th>Filed By</th>
<th>Amount of Claim</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 8, 2000</td>
<td>Nathalie Choupay</td>
<td>$434.00</td>
</tr>
<tr>
<td>June 5, 2000</td>
<td>Eliza Okhowat</td>
<td>$20,580.00</td>
</tr>
</tbody>
</table>

**Comment:**
- Ms. Choupay alleges lack of security at the SMC Bookstore. She alleges that she left her book bag with Book Check-in on February 25, 2000 and when she returned to claim the bag, the bag was gone.
- Ms. Okhowat alleges that her vehicle was hit by a District vehicle while she was stopped on Pico Blvd.

RECOMMENDATION NO. 24

TELECOMMUNICATIONS AGREEMENT

It is recommended that the Board of Trustees renew the agreement with DELONG & ASSOCIATES to act on behalf of the District in the evaluation and cost analysis of the telecommunications services for the period of July 1, 2000 through June 30, 2001. Professional fees will be 30% of the first year documented and verified specific projects savings realized. Should a specific project require capital investment, 20% of that cost will be deducted from the first year savings. Additional services provided include telecommunications project management and design, implementation and cost control of voice and data projects that involve outside service providers such as GTE, long distance companies and Internet services. Billing for these additional services at $100 per hour for a total not to exceed $28,000.

**Funding Source:** District Funds

**Comment:** This telecommunications management firm currently acts on behalf of the District in the evaluation and analysis of telecommunications systems and makes recommendations on decreasing costs and operating more efficiently. Additional services to include design, implementation and cost control.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 25

EMERGENCY PREPAREDNESS CONSULTANT AGREEMENT

It is recommended that the Board of Trustees authorize the District to enter into an agreement with W. A. Holbrook to assist the District in the development of its emergency preparedness program for the period of July 1, 2000 through October 31, 2000 for a fee not to exceed $30,000 plus expenses.

Funding Source: District General Fund

Comment: Mr. Holbrook will assist the District in the organization of an Emergency Operations Center (EOC) on the main campus and Incident Operations Centers (IOCs) at satellite facilities, the preparation of emergency action plans, and the development of training, drills and exercises. The California Standardized Emergency Management System requires this of every college.

RECOMMENDATION NO. 26

CONSULTANT AGREEMENT – ADVERTISING

It is recommended that the Board of Trustees authorize an agreement with SHERRY A. HEATON for advertising consulting services including the sale of advertising space in THE CORSAIR and special advertising supplements. Fees to be based on 25 percent of revenues received for the period of August 1, 2000 though June 15, 2001.

Funding Source: Auxiliary Fund

Comment: Ms. Heaton is the former western regional classified advertising manager for THE WALL STREET JOURNAL. The duties of the consultant shall be coordinated by THE CORSAIR advisor.
CONSENT AGENDA : BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 27 CHANGE OF CONTRACT NAMES

It is recommended that the Board of Trustees authorize the District to change all contracts and services agreements to new company names:

<table>
<thead>
<tr>
<th>Former Company Names</th>
<th>New Company Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) GTE, GTE California, General Telephone, GTE Long Distance, GTE Public Communications, AirTouch Paging</td>
<td>Change to Verizon</td>
</tr>
<tr>
<td>(2) Pacific Bell, Ameritech Add SBC, SBC Communications SBC DataComm to current name</td>
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<tr>
<td>(3) Lucent Technologies Change to Avaya Communication (effective 9/30/2000)</td>
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</tbody>
</table>

Comment: The above name changes are necessitated by corporate mergers. The District does not anticipate any impact on services or costs.

RECOMMENDATION NO. 28 KCRW LEASES

It is recommended that the Board of Trustees renew the following lease agreements to be used by KCRW:

- American Tower Company: To extend Lease #801817, Saddle Peak site, for a one (1) year period, commencing August 1, 2000. Annual rate to be $2,772, payable at $693 quarterly, in advance.

- American Tower Company: To extend Lease #801608, Red Mountain #1, for a one (1) year period, commencing August 1, 2000. Annual rate to be $2,772, payable at $693 quarterly, in advance.

- KYSR, Inc: To extend term of lease for another five (5) year period, through November 30, 2005, for KYSR's site housing KCRW's transmitting facility on the Briarcrest (Hollywood Hills). Monthly lease rate shall be $6,489, with annual rate increase based on CPI of the current year, beginning each January 1 of each year.
CONSENT AGENDA: BUSINESS AND ADMINISTRATION
RECOMMENDATION NO. 29 KCRW: ANNUAL LIST OF CONSULTANTS

It is recommended that the Board of Trustees authorize annual agreements with the following KCRW consultants for the period ending June 30, 2001.

Program Services, Art/Design and Fundraising Services funded by the CAC Organizational Support Grant:

Sasha Anawalt: Program services, "THEATRE TALK," specializing in Dance reviews. Payable at $100 per exclusive original program, $50 per non-exclusive program for a total not to exceed $2,600.

Louis Fantasia: Program services as commentator for "THEATRE TALK." Payable at $100 per original program for a total not to exceed $3,600.

Edward Goldman: Program services for "ARTTALK" and Guest Host for "POLITICS OF CULTURE" for KCRW. Payable at $100 per week for each original program of "ARTTALK," $100 per program for "POLITICS OF CULTURE;" for a total not to exceed $6,700.

Sandra Tsing Loh: Program services, "THE LOH LIFE" commentaries; as Guest Host on "POLITICS OF CULTURE" and on special programming. Payable at $150 for each exclusive program "THE LOH LIFE," $100 per program for "POLITICS OF CULTURE," and at varying rates for special programming. Total not to exceed $10,000.

Elvis Mitchell: Program services, "THE TREATMENT." Payable at $1,200 per month for a total not to exceed $14,400.

Edmund Newton: Program services, "THEATRE TALK" commentaries. Payable at $100 per exclusive original program and $50 per each non-exclusive program for a total not to exceed $3,600.

Ed Parker, Jr: For design/artwork services as needed. Payable upon projects completion and invoicing for a total not to exceed $6,000.

Sandep Rahi dba BURNING BOX: For design/artwork services as needed. Payable upon projects completion and invoicing for a total not to exceed $15,000.

Garth Wilson dba Raw Material Design: For design/artwork services as needed. Payable upon projects completion and invoicing for a total not to exceed $13,000.

Ed Parker, Jr: For design/artwork services as needed for fundraising projects. Payable upon projects completion and invoicing for a total not to exceed $8,000.

Sandep Rahi dba Burning Box: For design/artwork services as needed for fundraising projects. Payable upon projects completion and invoicing for a total not to exceed $6,000.
Garth Wilson dba Raw Material Design: For design/artwork services as needed for fundraising projects. Payable upon projects completion and invoicing for a total not to exceed $49,000.

Program Services, Art/Design and Fundraising Services funded by KCRW Donations:

Ricky Andres: Program services as Guest Host for music programs. Payable at varying rates per program, for a total not to exceed $1000.

Gauri Sohini Baliga: Post Production editing services for GOOD FOOD. Payable at $100 per program, for a total not to exceed $5,600.

Jason Bentley dba, Secret Technology, Inc: Program services for "METROPOLIS." Payable at $100 per program, for a total not to exceed $19,000.

Satinder Bisla: Program services as Guest Host for music programs. Payable at varying rates, for a total not to exceed $2,500.

Gary Calamar dba Railroad Management: Program services. Payable at $100 per program for "THE OPEN ROAD," payable at varying rates for other music programs, for a total not to exceed $8,000.

Raul Campos: Program services as Guest Host for music programs. Payable at varying rates for a total not to exceed $6,000.

Brad Cleaver dba A Prompt: Computer services, including creating specific programs, KCRW's PC system maintenance/repair, troubleshooting, and PC usage instructional services. Payable at $1500 per month for a total not to exceed $18,000.

Gregg DaPonte dba GDL Productions: Program services as Guest Host for various music programs. Payable at varying rates for a total not to exceed $1,000.

Charles Fleming: Program services as commentator for "DATELINE HOLLYWOOD." Payable at $100 per original program for a total not to exceed $5,200.

Joe Frank: Producer fee/program production services of JOE FRANK: THE OTHER SIDE. Payable at $800 for each original exclusive program, $400 for each remix and $200 for each repeat for a total not to exceed $40,000.

Thomas Golubic: Program services as Guest Host on various music programs. Payable at varying rates for a total not to exceed $1,000.

Ray Guarna Productions: Production/editing services for the KCRW/LA Theatre Works co-production of "THE PLAYS THE THING," a series of 14 plays airing on KCRW. Payable at $2000 per program for a total not to exceed $28,000.

Jef Hogan dba Smashing Productions: For production audio engineering for "CAFE LA," not to exceed three live shows per month. Payable at $16.65 per hour for a total not to exceed $3,800.

Ariana Huffington dba Christabella, Inc: Program services, "LEFT, RIGHT & CENTER," as Guest Host on "POLITICS OF CULTURE" and special programming. Payable at $100 per program for "LEFT, RIGHT & CENTER" and "POLITICS OF CULTURE," at varying rates for special programming, for a total not to exceed $8,700.

Consent Agenda
Evan Kleiman: Program services, "GOOD FOOD." Payable at $400 per month for a total not to exceed $4,800.

Eric J. Lawrence dba EJL: Program services as Guest Host for music programs. Payable at varying rates for a total not to exceed $1,000.

Andrea Leonard: Program services for "MORNING GLORY" and other music programs. Payable at $50 per "MORNING GLORY" program, at varying rates for other music programs for a total not to exceed $6,700.

Kevin Lincoln: Program services as Guest Host for music programs. Payable at varying rates for a total not to exceed $6,000.

Anne Litt: Program services, "WEEKEND BECOMES ECLECTIC" and other music programs. Payable at $100 per "WEEKEND BECOMES ECLECTIC" program, at varying rates for other music programs for a total not to exceed $17,000.

Matthew Miller: Program services, "LEFT, RIGHT & CENTER," and as Guest Host on "POLITICS OF CULTURE" and on special programming. Payable at $100 per program for "LEFT, RIGHT & CENTER" and "POLITICS OF CULTURE." Payable at varying rates as Guest Host on special programming. Total not to exceed $8,700.

Joe Morgenstern: Program services and film review commentaries. Payable at $50 per program per week for a total not to exceed $2,600. This is part of CAC Organizational Support Grant.

Michael Morrison: Program services, as Guest Host for music programs. Payable at varying rates for a total not to exceed $3,000.

Kevin Ponthier: Program services, as Guest Host for various music programs. Payable at varying rates for a total not to exceed $1,000.

Liza Richardson dba Mad Doll Productions: Program services for "THE DROP" and other music programs. Payable at $75 per program for "THE DROP" and at varying rates for other music programs for a total not to exceed $8,000.

Tom Schnabel dba Toucano Productions: Program services, "CAFE LA" and other music programs. Payable at $180 per "CAFE LA" and at varying rates for other music programs for a total not to exceed $20,600.

Robert Scheer: Program services, "LEFT, RIGHT & CENTER" and as Guest Host on "POLITICS OF CULTURE" and special programming. Payable at $100 per "LEFT, RIGHT & CENTER" and "POLITICS OF CULTURE," at varying rates for special programming for a total not to exceed $8,700.

Julia Sweeney dba Happiest Cathedral Builders, Inc: Program services as KCRW commentator. Payable at $100 per commentary for a total not to exceed $5,200.

Garth Trinidad: Program services, "CHOCOLATE CITY," and various music programs. Payable at $50 per "CHOCOLATE CITY" and at varying rates for other music programs for a total not to exceed $18,000.
Robert Werne: Program services as Guest Host on music programs. Payable at varying rates for a total not to exceed $1,500.

Robert Werne: Board operation services for music programs, as needed. Payable at $15.51 per hour for a total not to exceed $3,500.

Gregg Lewis dba Golden Cane Advertising: For advertising/production services and special projects. Base retainer of $3,334 per month; KCRW office actual and necessary expenses to be reimbursed, not to exceed $3,000, for a 12 (twelve) month period of time. Total not to exceed $44,508.

Will Lewis dba Will Lewis Associates: Consulting services for KCRW in relation to station fundraising campaigns, direct mail membership and programming development, audience research analysis, and writing grant proposals. Payable at $6,000 per month; not to exceed $72,000.

Ed Parker Jr: amendment. For design/artwork services as needed. Payable upon projects' completion and invoicing, not to exceed $6,000.

It is further recommended that the Board of Trustees ratify the following KCRW agreements for the period ending June 30, 2000.

Edward Goldman: Amendment. Program services, "ARTTALK" for KCRW. Payable at $100 per week for each original program, not to exceed $5,200; plus KCRW actual and necessary expenses to be reimbursed, not to exceed $7000. This is part of CAC Organizational Support Grant.

Gregg Lewis DBA Golden Cane Advertising: Amendment. For advertising/production services and special projects. Base retainer of $3,334 per month plus KCRW office actual and necessary expenses to be reimbursed, not to exceed $3,000

Anne Litt: Amendment. Program service. Guest host for various music programs. Payable at varying rates for various programs for a total not to exceed $6,000.

Sandra Tsing Loh: Amendment. Program services, "THE LOH LIFE" commentaries and Guest Host for "THE POLITICS OF CULTURE". Payable at $150 for each exclusive original program per week of "THE LOH LIFE," $100 per program of "THE POLITICS OF CULTURE." Total not to exceed $8,150. This is part of CAC Organizational Support Grant.

Karen Grigsby Bates: Program service, Guest Host for “POLITICS OF CULTURE.” Payable at $100 for one program.

Lauren Deutsch: Program service, Guest Host for “POLITICS OF CULTURE.” Payable at $100 for one program.

Andrea Leonard: Program services for "MORNING GLORY." Payable at $50 per program for a total not to exceed $150.

Martha Sherrill: Program service, Guest Host for “POLITICS OF CULTURE.” Payable at $100 for one program.

Julia Sweeney dba Happiest Cathedral Builders, Inc: Program service, KCRW commentaries. Payable at $100 per program for a total not to exceed $900.
CONSENT AGENDA : BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 30-A
FACILITIES: AWARD OF BID – REROOF MUSIC BLDG.

It is recommended that the Board of Trustees award the bid for the REROOF MUSIC BLDG. project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Best Roofing &amp; Waterproofing, Inc.</td>
<td>$ 82,750</td>
</tr>
<tr>
<td>Verdugo Roofing Co.</td>
<td>97,460</td>
</tr>
<tr>
<td>Long Beach Roofing</td>
<td>97,985</td>
</tr>
<tr>
<td>Coast Roofing</td>
<td>101,882</td>
</tr>
<tr>
<td>Lavy Roofing</td>
<td>105,000</td>
</tr>
</tbody>
</table>

Funding Source: 1998-99 Scheduled Maintenance/District

Comment: This project is 50% funded by the 1998-99 State Scheduled Maintenance and Special Repairs program.

RECOMMENDATION NO. 30-B  FACILITIES: AWARD OF BID – REROOF CONCERT HALL

It is recommended that the Board of Trustees award the bid for the REROOF CONCERT HALL project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Verdugo Roofing Co.</td>
<td>$45,042</td>
</tr>
<tr>
<td>Best Roofing &amp; Waterproofing, Inc.</td>
<td>51,675</td>
</tr>
<tr>
<td>Coast Roofing</td>
<td>53,081</td>
</tr>
<tr>
<td>Roofing</td>
<td>53,725Lavy</td>
</tr>
<tr>
<td>Long Beach Roofing</td>
<td>58,000</td>
</tr>
</tbody>
</table>

Funding Source: 1998-99 Scheduled Maintenance/District

Comment: This project is 50% funded by the 1998-99 State Scheduled Maintenance and Special Repairs program.
CONSENT AGENDA : BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 30-C
FACILITIES: AWARD OF BID – REBID REPLACE BOILERS, GYMNASIUM

It is recommended that the Board of Trustees award the bid for the REBID REPLACE BOILERS, GYMNASIUM project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>R. Fox Construction Co.</td>
<td>$328,440</td>
</tr>
<tr>
<td>Rusher Air Conditioning Co.</td>
<td>505,505</td>
</tr>
</tbody>
</table>

Funding Source: 1999-2000 Scheduled Maintenance/District

Comment: This project is 50% funded by the 1999-2000 State Scheduled Maintenance and Special Repairs program

RECOMMENDATION NO. 30-D
FACILITIES: AWARD OF BID – TEMPORARY LIBRARY SHELVING

It is recommended that the Board of Trustees award the bid for the TEMPORARY LIBRARY SHELVING project to the lowest responsive bidder.

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yamada Enterprises</td>
<td>$78,300</td>
</tr>
<tr>
<td>McMurray Stern (Bert C. Gentle)</td>
<td>97,000</td>
</tr>
</tbody>
</table>

Funding Source: FEMA

Comment: This project provides for the purchase and installation of temporary book stacks/shelving for the Temporary Library Modular Building presently undergoing remodel in the Library Village.
RECOMMENDATION NO. 30-E  FACILITIES: REDUCTION OF CONTRACT RETENTION  
=  
2714 PICO BLVD REMODEL PHASE I

It is recommended that the Board of Trustees find that satisfactory progress is being made on the 2714 Pico Blvd. Remodel – Phase I project and authorize the District to reduce the contract retention from 10% to 5%.

Funding Source: 1999 COP

Comment: This action provides for the reduction and District release of a portion of the Project Retention to Trimax Construction.

RECOMMENDATION NO. 30-F  FACILITIES: 2714 PICO BLVD. REMODEL, PHASE I – CHANGE ORDER NO. 2

It is recommended that the Board of Trustees approve Change Order No. 2 with TRIMAX CONSTRUCTION CORP.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$938,000.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>19,179.59</td>
</tr>
<tr>
<td>Change Order No. 2</td>
<td>34,676.41</td>
</tr>
<tr>
<td>REVISED CONTRACT AMOUNT</td>
<td>$991,856.00</td>
</tr>
</tbody>
</table>

Funding Source: 1999 COP

Comment: This change order contains emergency expenditures regarding the electric modifications resulting from changes required by SCE and the City of Santa Monica Building Inspector. Specifically, it provides for 6'x8' transformer vault as required by SCE, encasement of electrical conduits in concrete as requested by City of Santa Monica Building Inspection and the installation of an emergency generator.

This change order also provides for modifications to 1 hour corridor details because of field conditions, phone/data conduit from second floor to third floor, openings and glazing at second floor offices as requested by owner, and a time extension of 30 consecutive calendar days to the term of this project agreement to allow for the implementation of the above changes.
CONSENT AGENDA : BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 30-G  FACILITIES: COMPLETION OF SCIENCE VILLAGE ELECTRICAL FEED

Subject to completion of punch list items by PACIFIC GENERAL CONTRACTORS it is recommended that the Board of Trustees authorize the Vice President of Business & Administration, without further action of the Board of Trustees, to accept the project described as SCIENCE VILLAGE ELECTRICAL FEED, as being completed upon PACIFIC GENERAL CONTRACTORS’ completion of punch list items. The date of Final Completion and Final Acceptance shall be determined by the Vice President of Business & Administration. Subject to the foregoing and in accordance with and in strict compliance with all applicable revisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

RECOMMENDATION NO. 30-H  FACILITIES: AMENDMENT TO MECHANICAL ENGINEERING SERVICES – GYMNASIUM

It is recommended that the Board of Trustees amend the Mechanical Engineering Services – Gymnasium with Khalifeh & Associates for an additional amount of $5,600.

Funding Source: 1999-2000 Scheduled Maintenance/District

Comment: This amendment provides for additional re-engineering services required to evaluate and reduce the work scope and modify the bid documents for this project to allow a re-bid of work to achieve bids within the project budget.

This project is 50% funded by the 1999-2000 State Scheduled Maintenance and Special Repairs program.

RECOMMENDATION NO. 30-I  FACILITIES: AGREEMENT FOR PROJECT MANAGEMENT SERVICES

It is recommended that the Board of Trustees authorize the District to enter into an agreement with TOMIT CONSULTING to provide project management and related services in connection with various construction projects including Parking Structure Replacement and the Library Remodel-Addition projects. Services to be provided for the period of July 1, 2000 through June 30, 2001 at an hourly rate of $65 plus reimbursement of actual and necessary expenses.

Funding Source: State Capital Grant/FEMA/C.O.P.

Comment: As the design work for the capital projects progresses through the to opportunity to provide needed input prior to bidding. Once construction has started, the project management consultant coordinates the project for the District. This function was of critical importance during the Science Building project.
CONSENT AGENDA : BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 30-J  FACILITIES: SANTA MONICA ASSISTANCE LEAGUE
CHILD CARE FACILITY – CHANGE ORDER NO. 1

It is recommended that the Board of Trustees approve Change Order No. 1 with PROCON
DEVELOPMENT & ENGINEERS for the Santa Monica Assistance League Child Care Facility
project.  

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$74,950.00</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>3,694.25</td>
</tr>
<tr>
<td>Contract Amount</td>
<td>$78,644.25</td>
</tr>
</tbody>
</table>

Funding Source:  CalWORKS Child Care Facility Grant/District

Comment: This change order provides for an electrical panel upgrade for 50
amp to 100 amp service and compensation to contractor for days
unable to work on project due to lengthy City plan approval.

RECOMMENDATION NO. 30-K  FACILITIES: MECHANICAL ENGINEERING SERVICES –
REPLACE BUSINESS BUILDING EXHAUST FAN

It is recommended that the Board of Trustees authorize the District to enter into an agreement
with KHALIFEH & ASSOCIATES for mechanical engineering services associated with the
Replacement of Business Building Exhaust Fan project for an amount not to exceed $5,200 plus
reimbursables.

Funding Source:  State Scheduled Maintenance/District

Comment: This project is 50% funded by the 2000-01 State Scheduled
Maintenance & Special Repairs Program. The exhaust fan being
replaced serves the cosmetology area within the Business
Building.

RECOMMENDATION NO. 30-L  FACILITIES: EARTHQUAKE REPLACEMENT SCIENCE
BUILDING - PAYMENT TO ARCHITECT

It is recommended that the Board of Trustees approve payment to ANSHEN + ALLEN LOS
ANGELES for additional review work caused by contractor on the Earthquake Replacement
Science Building project in the amount of $10,062.

Funding Source:  Pozzo Construction

Comment: This is a pass-through for expenditures reimbursed by the
contractor.
RECOMMENDATION NO. 30-M  
FACILITIES: LEASE AGREEMENT FOR ECONOMIC AND WORKFORCE DEVELOPMENT

It is recommended that the Board of Trustees authorize the District to enter into an agreement with FINOVA CAPITAL CORPORATION to lease approximately 12,500 square feet plus parking in the building located at 2020 Santa Monica Blvd. as a location for the Office of Workforce and Economic Development. The lease will be in the amount of $35,000 per month for a period of four years commencing on August 1, 2000.

Funding Source: State Grants

Comment: This lease will consolidate the Workforce and Economic Development programs that operate on and off campus. The District must convert Library Village classrooms into temporary Library space. Therefore, it is important for the instructional program to reclaim the classroom space at the Madison and Airport sites currently used by Economic Development. In addition, the Workforce and Economic Development programs, including CalWorks, have established themselves in the community and it is important for the District to provide the stability of a consolidated site.
COMMERCIAL WARRANT REGISTER

It is recommended that the Board of Trustees approve the Commercial Warrant register for the following period: May 1 – May 31, 2000

4272 - 4293 $6,533,851.58

Comment: The detailed commercial warrant documents are on file in the Accounting Department.

PAYROLL WARRANT REGISTER

It is recommended that the Board of Trustees approve the Payroll Warrant register for the following period:

May 1 - May 31, 2000 C1J-C – C2K-N $6,768,035.24

Comment: The detailed payroll register documents are on file in the Accounting Department.

PAYMENTS FROM AUXILIARY OPERATIONS

It is recommended that the following Auxiliary Operations payments be ratified. Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments are made in accordance with Education Code requirements and allocated to approved budgets.

April 1 – April 30, 2000 71863 - 72341 $1,153,348

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

DIRECT PAYMENTS

It is recommended that the following direct payments be ratified. Payments are authorized upon delivery and acceptance of the items ordered, or performance of the service. All payments are made in accordance with Education Code requirements and allocated to approved budgets. List on file in Business Office.

June 1 – June 30, 2000 D32534 – D32698 $22,611.16
CONSENT AGENDA: BUSINESS AND ADMINISTRATION

RECOMMENDATION NO. 35-A  PURCHASING: AWARD OF PURCHASE ORDERS

It is recommended that the following purchase orders be approved and payment be authorized upon delivery and acceptance of the items ordered. All orders are placed in accordance with Education Code requirements and allocated to approved budgets.

<table>
<thead>
<tr>
<th>Purchase Orders - FY 99/2000</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>A) P. O. 72266 – 72472</td>
<td>$564,721.91</td>
</tr>
<tr>
<td>B) Telephone Orders</td>
<td>2,402.51</td>
</tr>
<tr>
<td>C) Change Orders</td>
<td>221,917.88</td>
</tr>
<tr>
<td>D) Auxiliary Orders</td>
<td>43,288.49</td>
</tr>
<tr>
<td>E) Auxiliary Change Orders</td>
<td>-0-</td>
</tr>
</tbody>
</table>

Comment: Lists are part of records on file in Purchasing Department

RECOMMENDATION NO. 35-B  PURCHASING: AUTHORIZATION TO PARTICIPATE IN PURCHASE AGREEMENT

It is recommended that the Board of Trustees approve the use of the Department of General Services’ CMAS (California Multiple Awards Schedule) Contract No. 3-99-70-0885B with SBC DATACOMM (previously known as Ameritech) for the purchase of computer networking equipment through June 30, 2001.

It is further recommended that the Board of Trustees approve the award of a purchase order to SBC DATACOMM for the lease/purchase of computer network equipment in an amount not to exceed $675,000 (over four years).

Funding Source: State Technology Grant/District Funds

Comment: Public Contract Code §20652 allows the District to purchase through other public agencies without advertising for bid. Public Contract Code §12110 authorizes the Department of General Services to purchase data processing or telecommunications goods and services for other public agencies.
RECOMMENDATION NO. 35-C  PURCHASING: AWARD OF BID FOR FURNITURE – CHANGE ORDER NO. 1

It is recommended that the Board of Trustees approve Change Order No. 1 with OFFICE DEPOT BUSINESS SERVICES DIVISION for furniture for the 2714 Pico Blvd. project.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$187,779.62</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>1,315.65</td>
</tr>
<tr>
<td>REVISED CONTRACT AMOUNT</td>
<td>$189,095.27</td>
</tr>
</tbody>
</table>

Funding Source: Capital Outlay Fund

Comment: This change order provides for changes in the configuration of furniture for the new administrative offices at 2714 Pico Blvd.

RECOMMENDATION NO. 35-D  PURCHASING: DECLARATION AND DONATION OF SURPLUS EQUIPMENT

It is recommended that the Board of Trustees declare as surplus printing equipment and supplies and authorize the District to donate the equipment and supplies to Venice High School.

Comment: The closure of the District Print Shop leaves the District with a surplus of older printing equipment and supplies that must be removed to accommodate new instructional classes. Area schools were contacted regarding the equipment. Venice High School responded and will use the equipment and supplies in their instructional printing program.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 36  RESOLUTION TO SUPPORT THE CREATION OF A SANTA MONICA DISABILITIES COMMISSION

It is recommended that the Board of Trustees support the creation of a Santa Monica Disabilities Commission.

Comment: The Coalition for a Santa Monica Disabilities Commission is gathering support for the creation of this official City advisory commission composed of people with varied disabilities to promote education and awareness as well as improve networking, coordination and participation on disability related issues. Letters and statement of support have been received by the Coalition from a broad range of individuals and organizations.

MOTION MADE BY: Nancy Cattell-Luckenbach
SECONDED BY: Herbert Roney

Public Comments
Jerry Rubin
Pro Se
Amy Boersma
J. D. Harper

STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
It is recommended that the Board of Trustees approve the following organizational memberships for 2000-2001:

**Accreditation**
- Accrediting Commission for Community and Junior Colleges
- American Medical Association
- Commission on Allied Health, Education and Accreditation
- Council for Higher Education Accreditation (CHEA)
- National League of Nursing (NLN)

**Board Organizations**
- Association of Community College Trustees
- Community College League of California

**Other Organizations**
- Academic Senate for California Community Colleges
- Affirmative Action, Diversity & Equity Consortium-So. Region (AADEC-SR)
- Affirmative Action Officers Association (AAOA)
- American Anthropological Association
- American Association for Collegiate Registrars and Admissions Officers (AACRAO)
- American Association for Women in Community Colleges
- American Association of Grant Professionals
- American Association of Higher Education (AAHE)
- American Association of University Women (AAUW)
- American Council of Education (ACE)
- American Institute of Plant Engineers
- American Mathematical Association of Two-Year Colleges
- American Society of Composers, Authors and Publishers
- AMIDEAST
- Arts Advocates
- Associate Degree Nursing Program, Southern California Directors
- Association for Institutional Research (AIR)
- Association of International Education Administrators (AIEA)
- Association for Integrative Studies
- Association of Human Resource Professionals
- Association of Performing Arts Presenters
- Broadcast Education Association (BEA)
- Broadcast Music, Inc. (BMI)
- California Association for Institutional Research (CAIR)
- California Association of School Business Officers (CASBO)
- California Association of Student Financial Aid Administrators
- California Campus Environmental Health and Safety Association
- California Chamber of Commerce
- California Colleges for International Education (CCIE)
- California Community College Association for Occupational Education (CCCAOE)
California Community College Athletic Directors Association
California Community College Council for Staff Development
California Community College PeopleSoft User Group (CCCPUG)
California Community College Student Affairs Association (CCCSAA)
California Community College Transfer Center Director's Association
California Community Colleges Student Financial Aid Administrators Association
California Cooperative Education Association
California Court Reporters Association
California Heritage Museum
California Higher Education Directors of Educational Technology
California Library Authority for System Services
California Newspaper Publishers Association
California Placement Association
California Presenters
California Workforce Association
Career Planning and Adult Development Network
CHRIE (Council on Hotel, Restaurant and Institutional Education)
CMJ New Music Report
College Consortium for International Studies
Color Association of the United States
Commission on Athletics
Community College Facility Coalition
Community College Instructional Network
Community College Public Relations Organization
Computer-Using Educators (CUE)
Consortium for North American Higher Education Collaboration (CONAHEC)
Consortium of Southern California Colleges & Universities (CSCCU)
Council for Advancement and Support of Education (CASE)
Council for Adult and Experiential Learning
Council of Chief Librarians
Council for Advancement of Grant Professionals
Council for Opportunity in Education (COE)
Council for Resource Development (CRD)
Economic Development Corporation of Los Angeles County (LAEDC)
EDUCAUSE (Managing and Using Information Technology)
Education Mandated Cost Network
English Council of California Two-Year Colleges
Faculty Association of California Community Colleges (FACCC)
Fulbright Association
Health Services Association of California Community Colleges
Hispanic Association of Colleges and Universities
Hispanic Caucus of the American Association of Higher Education
Honors Transfer Council
Innovative Users Group
Institute for Women's Policy Research
Institute of International Education (IIE)
International Animated Film Society (ASIFA-Hollywood)
International Association for Continuing Education and Training (IACET)
Journalism Association of Community Colleges
KCET-TV
KOCE-TV
LA SIGGRAPH
Latina Leadership Network
League for Innovation in the Community College
Los Angeles Area Chamber of Commerce
Los Angeles County Museum of Art
Los Angeles/Orange County Consortium
Los Angeles World Affairs Council
Metropolitan Cooperative Library System
Music Association of California Community Colleges (MACCC)
NAFSA Association of International Educators
National Alliance of Business
National Association of College Admission Counselors
National Association of College and University Business Officers (NACUBO)
National Association of Education Buyers, Inc.
National Association of Foreign Student Admissions Officers
National Association of Photoshop Professionals
National Association of Student Employment Administrators (NASEA)
National Association of Student Financial Aid Administrators
National Association of Student Personnel Administrators
National Association of Workforce Development Professionals
National College Fairs Advisory Committee (NACAC)
National Community College Hispanic Council
National Communication Association
National Council of Educational Opportunity Association (NCEOAA)
National Council on Black American Affairs of AACJC
National Council for Marketing and Public Relations
National Council on Research and Planning (NCRP)
National Council for Research on Women
National Endowment for the Arts (NEA)
National Endowment for Humanities (NEH)
National Opera Association
National Institute for Staff & Organizational Development (NISOD)
National League for Nursing
National Society for Fund Raising Executives (NSRFE)
Network of California Community College Foundation
Pacific Association of Community College Registrars and Admissions Officers
Pacific Coast College Health Association
Pacific Council on International Policy
The Presidential Summit (An Association of Community Colleges and Public Universities)
Professionals in Human Resources Association (PIHRA)
Public Relations Associations of Southern California Colleges
Recording for the Blind and Dyslexic
Research and Planning Group for California Community Colleges
Santa Monica Area Chamber of Commerce
Santa Monica Historical Society Museum
Santa Monica Sister City Association
School Employers Association
SESAC (license for public performance of music works)
South Coast Conference
Southern California Community College Consortium for Affirmative Action
Southern California Consortium for International Studies
Southern California Intersegmental Articulation Council (SCIAC)
The College Board
Town Hall Los Angeles
Unifem
United Nations Association (UNA)
Venice Interactive (VIC)

Major Items of Business
WASC/Senior College Commission, Association of Senior Colleges and Universities

Major Items of Business
Major Items of Business

Western Alliance of Arts Administrators
Western Arts Alliance
Western Association of Colleges and Employers
Western Association of College and University Business Officers (WACUBO)
Western Association of College Admissions Counselors
Western Association of College & University Business Officials
Western States Conference
West Los Angeles Chamber of Commerce
WESTOP
Women in Animation
Writers’ Conference and Festivals

Funding Source: District funds

It is further recommended that the Board of Trustees approve the following 2000-2001 Organizational memberships for KCRW:

California Public Radio
National Association of Broadcasters
National Public Radio
National Translator Association
Public Radio International
Public Broadcasting Management Association

Funding Source: Grants and donations to KCRW

It is further recommended that the Board of Trustees approve the following 2000-2001 Organizational memberships for the Personnel Commission:

California School Personnel Commissioners Association
International Personnel Management Association (IPMA)
Employers Group
Personnel Commissioners Association of Southern California (PCASC)

Funding Source: Personnel Commission Budget - District Funds

COMMENT: Total District funds expended for 1999-2000 were $70,000. Organizational memberships added for 2000-2001 are underlined. The anticipated District costs for 2000-2001 are estimated at $80,000.

MOTION MADE BY: Carole Currey
SECONDED BY: Annette Shamey
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
RECOMMENDATION NO. 38  FIRST READING – BOARD POLICY SECTION 6000  
BUSINESS AND NONINSTRUCTIONAL OPERATIONS

It is recommended that the Board of Trustees conduct a first reading of Board Policy Section 6000, Business and Noninstructional Operations.

COMMENT: This section is presented for Board consideration following a comprehensive review and revision process to update the entire Board Policy/Administrative Regulations Manual.

MOTION MADE BY: Pat Nichelson
SECONDED BY: Annette Shamey

Public Comments
Lee Peterson

STUDENT ADVISORY: Aye
AYES:  6
NOES:  0

Suggestions made during first reading will be considered and appropriate amendments will be incorporated for a second reading and approval on August 7, 2000.
INFORMATION ITEM D  GRANT SUBMITALS

Title of Grant: Fund for Instructional Improvement: Next Steps – A Leap into the Future

Project Developer/Dept.: Linda Gold, Dance

Granting Agency: California Community Colleges Chancellor’s Office

Requested Funding: $20,000

Matching Funds $2,550 (Source: SMC in-kind)

Performance Period: July 1, 2000 – June 30, 2001

Summary: This project is designed to improve the preparation and professionalism of dance majors at Santa Monica College. This grant will bring professional dancer/choreographers into the performance class. Students will have the opportunity to make contact with, learn from, and be challenged by dance artists in the field, gain performance experience with live audiences and video cameras, and accomplish what is required for their ‘next step’ in their profession and in their personal growth and development.

Title of Grant: Fund for Instructional Improvement: Entertainment Program Management Online

Project Developer/Dept.: Winniphred Stone, Distance Education

Granting Agency: California Community Colleges Chancellor’s Office

Requested Funding: $116,000

Matching Funds $19,426 (Source: SMC in-kind)

Performance Period: July 1, 2000 – June 30, 2001

Summary: SMC proposes to develop an 18-unit Production Management Certificate that will be offered to students online via the Internet, as well as traditionally in the classroom. The curriculum will reflect current and relevant business practices and will be responsive to the needs of special populations.
Title of Grant: **Fund for Instructional Improvement: Development of Laboratory Methods Courses for Biology**

Project Developer/Dept.: Mary Bober, Life Sciences

Granting Agency: California Community Colleges Chancellor's Office

Requested Funding: $12,514

Matching Funds $1,550 (Source: SMC in-kind)

Performance Period: July 1, 2000 – June 30, 2001

Summary: To increase the number of underrepresented students in the sciences and to provide industry with a strong and competent workforce, SMC proposes to initiate the development of a biology laboratory methods course.

---

Title of Grant: **Fund for Student Success: Transfer Readiness, Third Year Renewal**

Project Developer/Dept.: Brenda Johnson-Benson, Transfer and Articulation

Granting Agency: California Community Colleges Chancellor's Office

Requested Funding: $16,667

Matching Funds $50,000 (Source: Title III and SMC In-kind)

Performance Period: July 1, 2000 – June 30, 2001

Summary: This is the third year renewal of this project, which is designed to build on SMC’s research project into the students who transfer to four-year institutions. Based on the research conducted to date, the project will introduce collaboration between SMC and UCLA faculty to discuss how pedagogical issues such as including writing across the curriculum and integrating web-based exercises into the course content can result in a higher success rate among our transfer students.
Title of Grant: **Fund for Student Success: Service Learning, Second Year Renewal**

Project Developer/Dept.: Fabienne McPhail, Service Learning

Granting Agency: California Community Colleges Chancellor’s Office

Requested Funding: $54,577

Matching Funds: $54,577 (Source: SMC In-kind – Performance for Excellence Funding)

Performance Period: July 1, 2000 – June 30, 2001

Summary: This is the second year renewal of Santa Monica College’s Service-Learning grant, which is designed to recruit, train, and support faculty to integrate experiential education/community service activities into their courses and to support students as they actively participate in service relevant to their course work.

---

Title of Grant: **Fund for Student Success: Pico Partnership, Third Year Renewal**

Project Developer/Dept.: Camille Presley, Pico Partnership/On-the-Move Director

Granting Agency: California Community Colleges Chancellor’s Office

Requested Funding: $18,280

Matching Funds: $54,840 (Source: Santa Monica City Grant; no SMC match is required)

Performance Period: July 1, 2000 – June 30, 2001

Summary: This is the third year renewal of the state grant for the Pico Partnership Program. It has been revised to reflect the current program that incorporates the “On-the-Move” program components (i.e., counseling and other services for single parents). This proposal augments the current program by paying for additional counseling time, childcare vouchers and book vouchers.
Title of Grant: **Fund for Student Success:**

Project Developer/Dept.: Al Buchanan, Life Sciences  
Granting Agency: California Community Colleges Chancellor’s Office  
Requested Funding: $15,642  
Matching Funds $46,897 (Source: Center for Educational Achievement and SMC in-kind)  
Performance Period: July 1, 2000 – June 30, 2001  
Summary: This is the third year renewal of this grant to provide college-level biology to underrepresented students recruited from the King/Drew Magnet High School of Medicine and Science. The program objectives are to:  
1. Increase access, retention and matriculation of under represented students in the college-level biological science courses;  
2. Develop and implement alternative learning and teaching strategies that integrate collaboration between instruction and academic services; and  
3. Increase retention and transfer of under represented students by improving their academic skills in the biological sciences.

Title of Grant: **Fund for Student Success: Continuous Quality Improvement**

Project Developer/Dept.: Linda Webster  
Granting Agency: California Community Colleges Chancellor’s Office  
Requested Funding: $3,125  
Matching Funds N/A  
Performance Period: July 1, 2000 – June 30, 2001  
Summary: This application is for the third and final year of funding. The goals of this project are to:  
1) develop and implement a project that will improve student outcomes.  
2) learn and develop expertise in CQI methodology so that it can become part of Santa Monica College’s skill base, available for future projects.
Title of Grant: VTEA I-C

Project Developer/Dept.: Marvin Martinez, Business & Industry

Granting Agency: California Community Colleges Chancellor’s Office

Requested Funding: $511,217

Matching Funds Not applicable.

Performance Period: July 1, 2000 – June 30, 2001

Summary: 2000/01 Renewal of VTEA Title I-C funding which is allocated to the college based on the number of vocational students.

Title of Grant: Tech Prep

Project Developer/Dept.: Nancy Currey

Granting Agency: California Community Colleges Chancellor’s Office

Requested Funding: $71,000

Matching Funds Not applicable.

Performance Period: July 1, 2000 – June 30, 2001

Summary: The SMC Tech Prep Consortium has established strong industry links to provide students with work experience in the community. Tech Prep activities include: integrating academic and vocational competencies; designing curricula that provide work-based learning experiences; and providing professional development for staff and faculty.
The meeting will be adjourned in memory of Jerry Adkins, III, the son of Jerry Adkins in the Operations Department. Chris Carrey, the son of SMC friend Neil Carrey, and SMC student Yusuke Sunago.

There will be a Board of Trustees Retreat on Friday and Saturday, July 14 and 15, 2000, at Shutters on the Beach, One Pico Boulevard, Santa Monica.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Monday, August 7, 2000 at 7 p.m. (5:30 p.m. if there is a closed session) in the Board Room (Business Building Room 117) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.