



Scholarship Program General Information

The Santa Monica College Foundation's Scholarship Program offers privately funded scholarships ranging from \$250 to \$2000. Both continuing students and those transferring after the Spring 2010 semester can apply for scholarships, provided they meet the general qualifications and complete the scholarship application process by the deadline. While most scholarships do not have a citizenship requirement, some do require recipients to be a U.S. citizen or Federal Aid eligible non-citizen.

SMC Foundation Scholarships are administered through the SMC Scholarship Office, which is located on the main SMC campus—at 1738 Pearl Street. The Scholarship Office's phone number is (310) 434-4290.

Basic Scholarship Application Instructions:

1. Complete the 2009-2010 SMC Scholarship Application.
2. Type a one page personal statement.
Address your academic goals and career aspirations. Indicate your achievements, your participation in SMC clubs and other leadership experiences, and your involvement in other extracurricular experiences.
3. Obtain two letters of recommendation.
At least one must be from a teacher. The second may be from a guidance counselor, community or religious leader, club advisor, immediate supervisor, or another teacher.
4. Complete an electronic 2009-2010 Free Application for Student Financial Aid (FAFSA)—to be considered for scholarships which factor in a student's "financial need."
Students can go to www.fafsa.ed.gov to complete a FAFSA Application. You will also be applying for Federal and State aid, including grants and a fee waiver. *(International students and AB540-qualified students are not eligible to apply for Federal Aid and can complete the Financial Information section on the Scholarship Application, instead of the FAFSA.)*

Additional Scholarship Application Requirements

Some scholarships may require an essay, writing example, or portfolio. (See list of scholarships.)

2009-2010 Deadline and Scholarship Awarding Process

The deadline for submission of all scholarship materials is February 1, 2010. Applications will then be assessed and sent to committees. Committees will review the applications, interview applicants, and select scholarship winners. Winners will be notified by May 28, 2010.

General Qualifications:

- Students need to declare a major through the SMC Admissions Office.
- Students need to complete 12 SMC units and have an overall 2.5 GPA by the end of the Winter 2010 term. At least 6 units of these units must be from regular (non-distance education) classes.
- Students need to be enrolled in at least 6 units for the Spring 2010 term—to be considered for a scholarship. Continuing students, who are awarded a scholarship, must be enrolled in at least 6 units in the Summer or Fall 2010 term—to receive a scholarship check.
- Students must not have a Discipline Hold on their records.
- Students must not have earned a BA/BS degree.

Scholarship Ceremony and Scholarship Check Disbursement:

- The 2009-2010 SMC Scholarship Ceremony will be held on Saturday, June 5, 2010.
- All students awarded a scholarship will be required to attend the Scholarship Ceremony.
- Scholarship checks will be disbursed at the beginning of the Fall 2010 term, after enrollment is verified.

Guidance for Writing Letters of Recommendation

In writing a letter of recommendation for a student, please provide your assessment of the applicant's achievements and potential for success.

This recommendation must be on letterhead stationary from your agency/ organization/school. Please include your contact number for possible verification purposes.

While there are no required topics for a letter of recommendation, the Scholarship Office has compiled the following commonly addressed points:

- The student's performance in your class
- The student's academic or career goals and your impression of her/his ability to accomplish these goals
- Any obstacle that the student has overcome
- Observations of leadership skills
- Observations of contributions to the community

When completed, please send your recommendation to the Scholarship Office or return it to the student in time to meet the February 1, 2010 deadline.

Scholarship Office Mailing Address and Phone Number:

Santa Monica College
ATTN: Scholarship Office
1900 Pico Boulevard
Santa Monica, CA 90405
(310) 434-4290

Note to Scholarship Applicants:

While recommendation letters may be sent directly to the Scholarship Office, it is the student's responsibility to make sure that the recommendation letters and the scholarship application are received by the *deadline*.

SMC CLUB MEMBERSHIP & AS LEADERSHIP ACTIVITIES

List Current ASB # and Club and/or Associated Students Leadership Positions.

ASB# _____ Club/AS Leadership Positions: _____

COMMUNITY SERVICE AND EXTRACURRICULAR ACTIVITIES

List your involvement in community service or extra-curricular activities.

FINANCIAL INFORMATION

International students and AB540-eligible students can provide basic family and income information by completing SECTION A, below. (All others—including U.S. citizens and permanent residents—should provide this information by completing a 2009-10 FAFSA.)

SECTION A

- 1) Were you born before January 1, 1986? YES NO
2) Are you married? YES NO
3) Do you have children (or other dependents) that you support? YES NO
If yes, please provide name/s: _____

If you answered "no" to all of these questions, provide both parental and student income information below. Also indicate the total number in your parent's family. Indicate yourself, your parents, and those supported by your parents.

Number in parent's family: _____

If you answered "yes" to any of these questions, provide only student income information below. Also indicate the total number in your family. Include yourself, your spouse (if married), and your children (or other dependents.)

Number in student's family: _____

Student 2008 Income Information

\$ _____ Total wages in 2008

\$ _____ Total untaxed income in 2008

\$ _____ Other support received in 2008

Parent 2008 Income Information

\$ _____ Total Wages in 2008

\$ _____ Total untaxed income in 2008

\$ _____ Other support received in 2008

EMPLOYMENT INFORMATION

If you are currently working, provide name, address, and phone number of your employer's business. In addition, please provide your supervisor's information.

Business Name

Address

Phone Number

Supervisor's Name

Title

How many hours do you work each week? _____

When did you begin working? _____

Briefly explain your job duties and responsibilities: _____

STUDENT CERTIFICATION

I affirm that all information on this application is true. I understand that if I am awarded a scholarship, information about me will be released for publicity purposes. I also understand that scholarship awards may be rescinded if it is determined that false or misleading information has been submitted to the SMC Scholarship Office.

Signature

Date