I. Call to Order 11:17am

II. Roll Call

<table>
<thead>
<tr>
<th>Voting</th>
<th>Non-Voting</th>
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<tbody>
<tr>
<td>P Director Budget Management: Maria Damian</td>
<td>L Dean of Education Enterprises: Mitch Heskel</td>
</tr>
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<td>P President: Isabel Rodriguez</td>
<td>P Associate Dean: Nancy Grass</td>
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<td>P Director Sustainability: Brooke Harrington</td>
<td>P Commissioner: Emilio Recinos-Walsh</td>
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<td>P ICC Vice Chair: Paniz Karimpour</td>
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<td>P Director of Auxiliary: David Dever</td>
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<td>P Counselor/Advisor: Benny Blaydes</td>
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III. Public Comments (2 minutes per speaker)

- Dr. Grass: Good wishes to start the semester.
- Isabel: Worked with Benny on the proposals for ASACC to gain new funding.
- Maria: Introduced Emilio her new commissioner. He will be assisting in taking the Minutes during the Finance meeting.

IV. Approval of Minutes – 11/21/2018

- Moved to approve by Director of Sustainability, Seconded.
- With no objections, the minutes of 11/21/18 were approved.

V. Minor Action Items (under $1000)

5.1 Approval for Associated Students for Pizza for “Book Exchange Fair” (Isabel Rodriguez—cost $218.96; Requesting $218.96 from Activities).

- Moved to approve by Director of Sustainability, Seconded.
- Moved to remove by Director of Sustainability, Seconded.
- Item 5.1 was removed with no objections.
  - Director of Auxiliary: Bookstore buy/back employee confirmed that the books would be bought by the Bookstore after the Book Fair.
  - President: Will send blast email to students to keep them updated.

Key: P=Present; Ab= Absent; L=Late; A=Aye; N=Nay; B=Abstain
VI. Major Action Items (over $1000)
6.1 Approval for Dance Department for “American College Dance Association” Conference (Jae Lee—cost $2,110.20: $1,055.10 from Dance Department; Requesting $1,055.10 from Student Success).

- Moved to approve by ICC Vice Chair, Seconded
  - Originally carpooling, but Director of Auxiliary suggested to take a Bus/Shuttle
  - Concern for the 2 miles from the hotel to the Event
  - Registration fees should be included in the overall budget.
  - Food not provided at the Event should be included as Student Contributions

- Moved to postpone by President, Seconded.
- Item 6.1 was postponed with no objections.

VII. Director and Committee Reports (2 minutes each)

7.1 Maria Damian, Director of Budget Management
- Will discuss how to plan and allocate the unrestricted budget at the Retreat.

7.2 Isabel Rodriguez, President
- Retreat Agenda needs to be posted. Special meeting with one agenda item.

7.3 Paniz Karimpour, ICC Vice Chair
- Discussion about improving the first A.S. Book Fair

7.4 Brooke Harrington, Director of Sustainability
- Creating guidelines for the next Director of Sustainability
- Working on Sustainability Checklist

VIII. Advisor Reports

8.1 David Dever, Director of Auxiliary

8.2 Nancy Grass, Associate Dean/ Advisor
- Printed updated Fiscal Policy

IX. Adjournment

- Motion to adjourn by Director of Sustainability, Seconded
- With no objections, the meeting was adjourned at 12:08 pm.

Key: P=Present; Ab= Absent; L=Late; A=Aye; N=Nay; B=Abstain