



Santa Monica College

Police and Safety Annual Report

DISTRICT CAMPUSES

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SEPTEMBER 2012

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A Message from the Chief of Police

Welcome to Santa Monica College, where the safety and well-being of our students, staff and visitors is our first priority.

If this is your first semester, you will discover that SMC is a great place to study, work and play. With your assistance, I am confident that we will maintain a safe and healthy environment.

I'd like to familiarize you with the Police and Safety Department and explain some of the many services provided. The department is comprised of two divisions: police and parking. While their respective duties may differ, the primary goal is the same - to protect and serve the public.

The Police Division is staffed by California P.O.S.T. certified sworn law enforcement officers and dispatchers 24 hours a day, 7 days per week. Officers patrol the campuses, respond to emergency and non-emergency calls, investigate accidents and crimes, provide traffic direction, make arrests, conduct trainings, facilitate educational presentations and participate in numerous college activities.

The Parking Division is staffed during normal class hours to monitor parking lots, issue citations, assist motorists and provide traffic direction during peak periods or during special events.

As you read this publication, you will learn more about the services your Police and Safety Department provides. If you have any questions or concerns do not hesitate to contact us by calling 310.434.4608 or e-mailing: SMCPD@smc.edu



Dr. Albert Vasquez

Campus Security Act and Higher Education Opportunity Act

The Campus Security Act requires colleges and universities to publish an annual report that contains three years' worth of campus crime statistics and certain policy statements. The College must disclose crime data for the campus, public areas immediately adjacent to the campus and certain non-campus facilities and remote classrooms. Information must be collected from campus police, local law enforcement

agencies and other college officials who have significant responsibility for student and campus activities.

The Higher Education Opportunity Act (HEOA) requires institutions with residential housing to publish an annual safety report covering fire incidents and statistics. Santa Monica College has no on-campus housing facilities. The HEOA requires policies and procedures related to missing students and

emergency notification, response and evacuation also be included. This report satisfies compliance obligations under both of the Federal Acts. The Santa Monica College Police Department is responsible for preparing and distributing this report. We encourage you to use this document as a guide for safe practices on or off campus. To receive a printed copy, contact the Police Department at 310.434.4608.

Campus Police Authority



SM Elks Lodge 2011
"Officer of the Year"
Recipient: Motor Officer,
Alberto Echeverria

It is the policy of the Santa Monica Community College District Board of Trustees to protect all members of the college and the property of the district. The college's Police and Safety Department ensures that reasonable protection is provided by using methods that fit within and contribute to the educational philosophy and processes of the institution. The Santa Monica College Police and Safety Department is a Peace Officers Standards and Training (P.O.S.T.) certified department, and officers have peace-officer authority pursuant to the California Penal Code section 830.32(a) and Education Code 72330; as such, Santa Monica College police officers have the power to make

arrests and issue citations. All sworn officers have completed P.O.S.T. mandated training and comply with Government Code section 1031 requirements which are required of all California police officers. College police officers receive reports on violations occurring on campus and are responsible for investigating crime. Santa Monica College has formal Memoranda of Understanding with local law enforcement agencies which detail specific crimes that the Santa Monica College District Police and Safety Department will handle. The College Police Department works closely with local, state, and federal police agencies with direct radio communication with local law

enforcement agencies via a regional radio network. Santa Monica College does not have any off-campus student organizations and does not monitor off-campus student criminal activity.

The college also employs Parking Enforcement Officers with training specific to parking and traffic control. Parking Enforcement Officers are not Peace Officers. Additionally, SMC students may be employed as Cadets with specialized training in assisting Police Officers with finger printing, lost and found reports, general security patrols and serve as safety escorts.

SMC Police Department

1718 Pearl Street

Santa Monica, Ca 90405

310.434.4608 (non-emergency)

310.434.4300 (emergency)

www.smc.edu

Crime Reporting Procedures

As no community can be totally risk-free in today's environment, students and staff, can work together to create a safe atmosphere that is conducive to learning by actively reporting any crime that occurs on any college property. Students and staff are encouraged to promptly report criminal incidents and other emergencies directly to the Police and Safety Department or designated campus officials

(including, but not limited to, counselors, athletic coaches, and faculty advisors). To report a crime or other public safety issue, dial 911 from any **district phone** or contact SMC Police from any emergency call box located in parking lots and on all campuses. An individual who reports a crime may remain anonymous if he/she desires. College counselors are encouraged to inform individuals of voluntary, confidential crime

reporting procedures as appropriate. SMC Police and Safety, Psychological Services and Health Services will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report and timely warning notifications.

Sgt Bottenfield, PEO Mitchell, Officer Cadena



Access to District Facilities

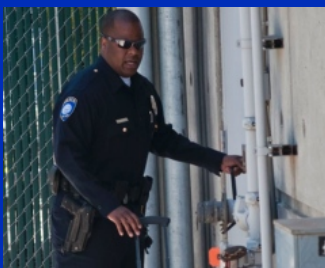
SMC's business hours are 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding college and legal holidays. Academic buildings are open from 7:00 a.m. to 10:30 p.m. Request for access to facilities outside normal operational hours made by staff, students and visitors may be subject to verification of identification in order to determine

or confirm proper authorization. All campuses are closed between 11:00 p.m. and 7:00 a.m. unless there are specific permitted events scheduled during that time. All buildings are alarmed and should be entered only during scheduled work hours. Those employees accessing their work areas outside the normal operating hours are

required to contact SMC Police prior to entering.

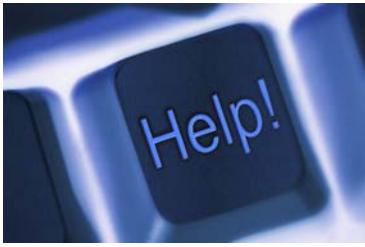
Keys are issued to authorized personnel on a need-to-enter basis and should never be loaned to anyone.

Lost keys must be reported immediately to SMC Police.



Officer Steve Hearn

Timely Warning and Emergency Notification



On occasion you will see timely warning notices (crime alerts) describing dangerous incidents or recent crime trends that may be a threat to the college community. In an effort to keep the college community aware of such incidents, it is our policy to disseminate

these notices via campus email, posting notices at bulletin boards and other campus buildings or posting the information on the SMC Police and Safety web page. Once all the pertinent information has been obtained, notices will be typically posted within 48 hours. Timely warnings are authorized and issued by the Chief of Police. In the event of a significant emergency or dangerous situation involving an immediate threat to the safety of students or employees occurring on campus, the Chief of Police (or his designee) will, without delay, and taking into account the safety of the

community, determine the content of the notification and initiate the notification system. Students, staff and faculty will receive notification through phone messages, text messages, or email. To guarantee receipt of these alerts, it is crucial that your SMC contact information be kept current.

“To guarantee receipt of important or emergency messages, it’s crucial that your contact information be kept current”



Dialing 911

All students, staff and visitors should promptly report criminal incidents, accidents and other emergencies to the SMC Police and Safety Department by dialing 911 from any District phone. Individuals may also seek assistance by going to SMC Police Headquarters located on the south side of Pearl Street across from the main campus library.

Emergency phones are located throughout the District and are distinguishable by yellow call boxes, red enclosed emergency phone boxes or

grey Code Blue towers. By pressing the designated button, users can communicate directly with SMC Police dispatchers. The phone’s location is digitally displayed at the communication center.

Dialing 911 from a cell phone will connect you with the California Highway Patrol which is the California State police authority. Inform the dispatcher you are at Santa Monica College and need to speak with the SMC Police and Safety Department. Your call will be

immediately transferred.

Remain calm and stay on the line until a police officer arrives to assist you. The SMC dispatcher will gather pertinent information from you and relay it via radio to the responding officer(s).

For non-emergency situations, please call the SMC Police and Safety Department at 310.434.4608

Maintenance of District Property

Santa Monica College is committed to campus safety and security. Exterior lighting and landscape control is critical to that commitment. The director of facilities works closely with the Police and Safety Department to consider safety in the maintenance of district facilities. Police and Safety personnel routinely check the grounds and lighting on all campuses as part of their patrol duties. If a deficiency is identified, a

work order is initiated and sent to the Facilities department for correction.

SMC community members are encouraged to report any deficiency or other campus safety concerns to the Facilities department at 310.434.4378.

Police officers check exterior building doors during their evening shifts to ensure locking mechanisms are working properly.

Community members who encounter faulty locking mechanisms should phone the Facilities department or SMC Police and Safety to ensure prompt repair or replacement.



Maintenance and Operations Located at 2121 16th Street West of Corsair Field

Emergency Response and Evacuation Procedures

Dial 911

All members of the SMC community are urged to report a dangerous situation on any of the campuses that involves an immediate threat to the health or safety of students, staff or visitors.

Police Response

The SMC Police and Safety Department will initiate the institutional response by immediately investigating reports of a significant emergency or dangerous situation within the college community. SMC Police may request assistance from other college departments or outside agencies after confirmation an immediate threat exists.

Emergency Notification

In the case of a true emergency or dangerous situation posing an immediate threat to the campus community, notification will be made without delay, unless the SMC Police and Safety Department determine that such a notification would place the SMC community or a victim at a greater risk or compromise containment efforts, response to or mitigation of the emergency.

It is the responsibility of the SMC Police

and Safety Department, with the assistance of other departments or agencies (*as necessary*) to:

- Determine the content of any notification.
- Determine the appropriate campus segments to notify.
- Initiate the appropriate notification system.
- Continue to update the SMC community during the emergency.

Communication Methods

Blackboard/ConnectEd: An electronic alert system for quickly delivering emergency messages to students and staff. The electronic message distribution may be carried out via landline phones, cell phones, text messages and e-mail dependent upon the current contact information on file with the district. Messages include basic brief information and instructions for obtaining additional details. Blackboard is used only for emergency postings of immediate danger to the college community.

Police homepage website:

Following dissemination of an emergency notification message, additional information can be found on the Police and Safety

Department webpage. Information will be updated as it becomes available.

Personal communication:

Individual departments are strongly encouraged to maintain various means of personal communication, including phones trees and e-mail lists that can be accessed as needed.

Testing

All emergency communication methods are tested, at a minimum, annually according to standards as appropriate.

Evacuation

Each District building has a designated evacuation plan. The specific plan has been posted on each floor and within the entrance of all classrooms. Other than fire alarms, SMC Police is responsible for determining whether or not the situation warrants evacuation of a building.



Building Evacuations must be done in a calm orderly manner

Emergency Response Tips

There is no single absolute way to respond to every type of emergency situation but here are some recommendations for several types of incidents.

If a shooting on campus occurs outside and you are inside a classroom or building:

- Remain inside the building.
- Using a key, lock the door from the outside and close it.
- Close all blinds and stay away from windows.
- Turn off all lights.
- Stay down on the ground; do not move or peek to see what is happening.
- Wait and listen for directions from police.

If a fire, earthquake, bomb threat, chemical or biological emergency occurs:

- Leave the affected area and close the door behind you. (*For earthquakes it is recommended that you seek cover under a table or in a doorway for a few minutes for probable aftershock, close the door and evacuate.*)
- Do not touch any suspected bomb. Do not attempt to clean up any possible chemical spill.
- Go directly to your assigned assembly meeting location. Evacuation routes are posted in all classrooms.
- Do not re-enter the area until you have been told it is okay to do so by fire or police personnel.

Emergency Preparedness



2010 California Shakeout

The safety and security for students and staff of the Santa Monica Community College District is a priority. As part of the Disaster Resistant California Community Colleges consortium and

under the guidance of Vice President of Student Affairs, Michael Tuitasi, SMC has the opportunity to continually improve, evaluate and modify emergency procedures and protocols. All six SMC campuses face both natural and man-made disasters. By planning, training and exercising, SMC will be better prepared to handle these critical incidents.

As members of the community, it is our responsibility to prepare at home and at our places of employment, so that we can faithfully fulfill our role during a disaster. We can do this by taking the mandatory training for all public employees (Standardized Emergency

Management System, FEMA IS 100 and IS 700) and by attending other training and exercises in the community that help us be more prepared citizens.

For more information and to complete on-line training go to:

www.training.fema.gov/IS/



“As a public employee, you may be called upon to assist in the event of fire, flood, earthquake, or other natural or manmade disasters”.

**California Gov’t
Code Section
3100-3109**

Campus C-Cert

What is Campus CERT?

The Campus Community Emergency Response Team (C-CERT) program is designed to prepare students and staff help themselves, their family (friends), and their neighbors (local residents) in the event of a disaster. Because emergency services personnel will not be able to help everyone immediately, we can make a difference by using the training to save lives and protect property.

This training covers basic skills that are important to know in a disaster when emergency services are not available. With training and practice and by working as a team, staff and students will be able to do the greatest good for the

greatest number after a disaster, while protecting themselves from becoming a victim. This training is not intended for First Responders (Police, Fire, EMS) as they already have a background in the subject area. When emergencies occur, C-CERT members can give critical support to first responders, provide immediate assistance to victims and organize spontaneous volunteers at a disaster site. C-CERT members can also help with non-emergency projects that help improve the safety of the campus community.

Santa Monica College Police and Safety Department personnel are coordinating and implementing the training for Campus CERT volunteers to respond to

any type of emergency situation. This department will maintain and manage a database of all volunteer members of this C-CERT program in case of an emergency.

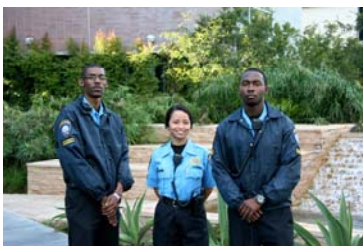
Each C-CERT member will receive training in the following areas:

- Emergency Preparedness
- Fire Safety
- Emergency Medical Operations
- CERT organization
- Disaster Psychology
- Terrorism and CERT
- Review and Disaster Simulation



Uniformed Student Assistants

Beginning with Fall Semester 2010 the SMC Police and Safety Department deployed uniformed student workers in the role of Cadets (Police Assistants). The cadets perform tasks under police supervision. They are used in non-life threatening situations, including drills, crowd control and community police services. They conduct pro-active



Police Cadets

safety services by patrolling in high theft areas and providing safety escorts primarily in the evening hours. Whether you are a student or staff member, if you find yourself on campus late at night, rather than walking alone to your car, call SMC Police at 310.434.4300 and Police and Safety personnel will escort you to your destination.

Sexual Assault Policy



In compliance with the mandate of Ed. Code 67385 and out of concern for the safety of all District students, staff and visitors, Santa Monica Community College District has adopted and implemented written procedures to ensure that students, employees and visitors who are victims of sexual assault committed at or upon District maintained property and/or while participating in District sponsored or supervised activities receive appropriate treatment, information, and/or referrals to communicate agencies and medical facilities.

Any sexual assault or physical abuse, including rape as defined by California law, whether committed by an employee, student or member of the public that occurs on District property, is a violation of District policy and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. Students and staff who may be victims of sexual or other assaults shall be treated with dignity and provided comprehensive assistance. Administrative Regulations have been established to ensure that students and staff who are victims

of sexual and other assaults receive appropriate information and treatment. The District shall maintain the identity of any alleged victim of sexual assault on District property in confidence unless the alleged victim specifically waives that right to confidentiality. Persons who believe they are victims of sexual assault may report and discuss the matter with any of the following: a college counselor at 310.434.4210, student health center professional staff at 310.434.4262, a college police officer at 310.434.4300.

75%-90% of women who are sexually assaulted know their attacker

Sexual Assault Course of Action

If you become a victim of a sexual assault:

- Get to a safe place.
- Contact SMC Police or local police if off campus.
- Don't shower, douche, change or dispose of clothing or any other items present after/during the assault.
- Don't straighten up the area where the assault occurred
- Seek medical attention.
- Seek support from a local rape crisis center.

How to report a rape or sexual assault on campus:

Report rape or sexual assault to the SMC Police and Safety Department or Health services by using any emergency or district phone. You may also call 911. campus officials will assist in contacting law enforcement and/or seeking medical treatment. Victims will be advised of counseling and mental health options that exist.

Campus disciplinary procedures:

In addition to reporting suspected sex crimes to the local police, the district will investigate incidents for the purposes of instituting

disciplinary proceedings through the college as appropriate. Campus sanctions, following campus disciplinary procedures, depend on the outcome of the investigation and may range from suspensions to expulsion or dismissal. The accuser and the accused are entitled to the same opportunities to have others present during campus disciplinary proceedings and shall be informed of the outcome of the proceeding. Student victims have the option to change their academic situation after an alleged sexual assault, if such changes are reasonably available.

Without Consent:
Drugs & Sexual Assault



Sexual Assault Awareness

How to reduce the risk of rape and sexual assault on campus:

- Avoid isolated or dark areas; use sidewalks.
- Be aware of your surrounding, know that rapes/sexual assaults occur during the day as well as during evening hours.

- Walk with friends.
- Keep your car doors locked at all times.
- If you are being followed or you are not comfortable with your safety, go to a populated area.

The Santa Monica Community College District is committed to

creating and maintaining an environment that promotes safety and mutual respect for all members of the campus community. It is further committed to preventing rapes and sexual assault, apprehending assailants and providing compassionate services to college members who may be victims of rape or sexual assault.

Registered Sex Offender Information



Megan Kanka-7 yrs old

Pursuant to Section 290 of the California Penal Code, convicted sex offenders are required by law to register within five days of changing residence locations (every 60 days if they do not have a permanent residence), starting school and ending school, becoming employed at a school, or within five days of each birthday.

Section 290.45(b) of the California Penal Code authorized law enforcement agencies throughout the state to inform the public of a high-risk sex offender's presence when the release of such

information is deemed necessary to ensure the public safety.

Santa Monica College Police and Safety Department does not maintain a public database of registrants.

Assembly Bill 488 provides the public with Internet access to detailed information on registered sex offenders including names, addresses and photos.

This information is available at:

www.meganslaw.ca.gov

Domestic Violence and Stalking

Domestic violence is a pattern of abusive and coercive behaviors used to maintain power and control over a former or current intimate partner. It is a crime to physically hurt, threaten or stalk someone. There are many resources for victims who are unsure what to do when dealing with domestic violence. One alternative is the criminal justice system. Do not be afraid to call the police if you have been abused. The goal of police and the legal system is to provide some measure of safety for victims of violence and to provide information about additional resources,

such as temporary living accommodations if necessary. One immediate alternative is to obtain a temporary restraining order. If you have recently been threatened, hurt or abused or are being stalked by your current or former intimate partner call 911. Tell the dispatcher you are in danger and that you need help immediately. The police are required to write an incident report for all domestic violence calls.

Stalking is defined by the California Penal Code (PC 649.9) as "any person who willfully, maliciously, and repeatedly

follows or harasses another person and who makes a credible threat with the intent to place that person in reasonable fear for his or her safety or the safety of their immediate family is guilty of stalking. Stalking is a behavior or a series of behaviors that alarm, annoy, or torment a person. These actions or series of actions by the perpetrator make the victim feel fearful, anxious, stressed and targeted.

If you feel that you are the victim of stalking, notify SMC Police 310.434.4300 or if you are in immediate danger, dial 911.

Stalking is a behavior or a series of behaviors that alarm, annoy, or torment a person.

Crime Prevention And Presentations

One of the essential ingredients of any successful crime prevention program is an informed public. It is the intent of the Santa Monica Community College District to inform students and staff of criminal activity or security issues that may be considered a reasonable threat to their physical safety. Such information will normally be distributed through this brochure and through student publications, memos and staff newsletters or publications. All effective crime prevention programs included

people watching out for one another; all students and staff are asked to be alert, security-conscious and involved. Contact the SMC Police to report suspicious behavior. For additional questions regarding crime prevention, contact the department directly at 310.434.4608.

As part of the department's community-oriented policing philosophy, officers conduct prevention presentations each semester to classrooms, campus clubs,

student and staff groups as requested. Topics include personal safety awareness, property protection strategies and may include any applicable board policies, regulations, California or federal laws.

Anyone interested in having a college police officer conduct a presentation for a class or group should contact the department directly at 310.434.4608.



Meet Police Officer Wilson

Meet our newest team member:

Police Officer Bryan Wilson comes to the Santa Monica College Police Department from the College of Southern Nevada Police Department and brings his experience of policing in a college community environment.

Officer Wilson returns to southern California after a 10 year stint in Las Vegas and is excited to be back in California. He looks forward to continuing his police career at Santa Monica College along with striving to keep the college community safe while keeping within the college mission .



Officer Bryan Wilson

Officer Wilson has been a police officer for four years. He graduated from the Southern Desert Regional Police Academy in August of 2006. Officer Wilson has training in a varied and wide-ranging scope of law enforcement . In addition, he has obtained A.A. degrees from Ventura College (Liberal Arts) and the College of Southern Nevada (Criminal Justice).

Officer Wilson is married with two children.

“Its okay to change the dates on my temporary permit to extend it until my regular permit comes in the mail?”

NO. You are subject to a \$120 fine for altering your permit.



The Basics of Parking at SMC: Myths vs. Fact

MYTH

- There is a “grace period” for the first two weeks of every new semester.
- There is no valid reason why I can’t back my car into a parking stall.
- It’s alright for me to use my mother’s handicap placard to park in any handicap space even though she is not with me.
- Campus Police won’t tow your car for the alarm going off in the parking structures.

• I can purchase a parking permit from anyone especially a stranger on the 3rd Street Promenade.

FACT

- College Police Personnel issue citations the very first day of class. All vehicles parked on District property must have a current parking permit or valid temporary permit.
- In most situations, if a vehicle is backed in, they are facing against one way traffic, hence a safety hazard. Additionally, the maneuvering that goes into backing into a stall, adds to the traffic congestion.
- Using a handicap placard that doesn't belong to you is a misdemeanor. You are subject to a \$508 fine for the misuse.
- The Police Department will tow your car only after it has gone off for the third time.
 - 1st time - dispatch is notified
 - 2nd time - vehicle is issued a citation
 - 3rd time - vehicle is towed
- **Do not** purchase your parking permit from anyone other than SMC (in-person or on-line). There have been numerous cases of “fake” permits found to be in use. Individuals using these will be prosecuted to the full extent of the law.

National Bike Registry

The SMC Police and Safety Services Department is open for bicycle registration during normal business hours. You may purchase a National Registry sticker and an additional sticker for a small device (i.e. phone or laptop) is included. The chances of recovering a stolen bicycle increase when a serial number has been entered into the California-wide stolen property data base. Minimize your losses ahead of time by practicing safe and reasonable steps. It is recommended that you not park a high dollar bicycle on any campus.

The SMC Police department will make every attempt to recover your stolen bicycle once you have officially reported the theft to the department.

How To Stop A Thief

The following illustrations and tips show the best way to secure your bike and keep it safe.



When locking your bike, think like a crook. For example, select a location where there are other bikes. The chances are better that there will be a bike with a less-secure lock or even without one, and thieves will usually look for unlocked bikes first. Likewise, lock your bike in a well-lit area where a thief won't be able to hide. Also, don't routinely lock to the same spot day after day. A determined thief might "mark" your bike, round up the tools to steal it and take it.

a: Position your bike frame and wheels so that you fill up or take up as much of the open space within the lock's U portion as possible. The tighter the lock up, the harder it will be for a thief to insert a pry bar and pry open your lock. Notice here that 2 different locks are used.

b: Lock to a fixed, immovable object, a parking meter, or a permanent bike rack cemented or anchored into the ground. It must prevent a thief from slipping the locked bike off over the top of the pole. Beware of locking to items that can easily be cut, broken or removed.

c: Always secure your components and accessories, especially those that can be easily removed, such as quick-release wheels and seats. Use your cable lock on these items looping it through them first and then through your U-lock.

d: Try not to let your lock rest against the ground where a thief can smash the lock. And, if your U-lock has its keyway on the end of the crossbar, place the lock with its keyway end facing down toward the ground. This makes it harder for the thief to access your lock.

How to keep it

STOP Buy high-quality locks. Kryptonite, for instance. Cheap locks will only waste your money and give you a false sense of security.

Register your key number(s) with the lock company that made your lock. Kryptonite, for instance, offers lifetime key registration and 24-hour key-replacement services.

Write down your key numbers and/or lock combination and put them in a handy file with your bike registration information, purchase receipts and other important documents.

SLOW Always keep your bike locked: at home or in the dorm; everywhere. Thieves look for unlocked bikes. They may be thieves, but they're not dumb.

DO NOT ENTER In high-theft areas, 2 locks are better than 1. It stinks, but it's true. Combine a cable and a U-lock, or even 2 U-locks. The more time and trouble it takes a thief to attack your bike, the less likely your bike will be stolen.

Consistency. Lock up every time. It's always the one time you don't lock that your bike is stolen.

Everything on this page is courtesy of Kryptonite.

National Bike Registry

Register your bike. Of the thousands of bikes police recover each year, the only ones that we're sure are going home are the ones registered with the National Bike Registry.



Since the NBR started protecting bicycles in 1984, its recovery rate is 100%. Every time a police officer has recovered a bike registered with the NBR, it's been returned to its owner.

What's more, the National Bike Registry is the only bike-registration system that works across state lines. So, if your bicycle is stolen in California and turns up in Illinois, they can get it back to you. No one else, not even the police are set up to do that. For more information:

The National Bike Registry
2855 Telegraph Ave., Suite 304
Berkeley, CA 94705
800-848-BIKE

Lost and Found

The College Police and Safety Services Department serves as the main Lost and Found for Santa Monica College. The office is located at 1718 Pearl Street, Santa Monica.

Items are maintained in the Lost and Found for four (4) months before disposition. Unclaimed items are either turned over to an outside vendor for an online auction/sale or donated to charitable groups in our community.

If items are found by a staff member, the item

needs to be labeled with the following: date, time and the location found. If staff personnel cannot bring an item to the College Police, please call the office at 310.434.4300 to have the item picked up.

If anyone has lost an item on district property, please direct any inquiries to the College Police at 310.434.4608, Monday through Friday from 7:00 am to 3:00 pm.

Items to be claimed require a valid California photo ID or driver license. Property will not

be released without a photo ID.

(Data sensitive materials are destroyed if unclaimed).



Crisis Prevention Team

In the wake of the tragedy at Virginia Tech, at the end of fall 2007, Santa Monica College formed a 10 person crisis prevention team. The team, which meets every two weeks, serves two purposes - 1) to discuss specific student cases that have come to the team's attention and to determine appropriate intervention strategies, and 2) to provide training to faculty and staff regarding crisis prevention, including how to approach a student who may be exhibiting worrisome behavior and making an appropriate referral for assistance.

The crisis prevention team has made numerous departmental presentations including presentations and discussions at recent institutional flex days. The team has also purchased 100 licenses for an online simulated training program called "At-Risk," designed to enhance faculty confidence and knowledge as an effective gatekeeper - one who can identify others in mental distress, approach them about the issues they see, and refer them to Psych Services, if necessary. The course is highly interactive, as it actually allows participants to practice conversing with students exhibiting signs of psychological distress. College employees may contact the Team Leader for more information.

The crisis prevention team has a website where online referrals can be made. The website can be found on the SMC homepage under "Quick Links" under the heading "Health and Safety."

Team members have been appointed to the team based on their role at SMC. Team members include:

POSITION	NAME	EXT	TITLE
Team Leader	Brenda Benson	4433	Dean, Counseling and Retention
Academic Affairs	Dr. Georgia Lorenz	4277	Dean, Instruction
Campus Police	Dr. Albert Vasquez	4300	Chief of Police
Counseling Department	Laurie Guglielmo	4133	Chair, Counseling Department
Health Services	Gloria Lopez	4262	Coordinator, Health Services
Human Resources	Sherri Lee-Lewis	4419	Dean, Human Resources
International Students	Kelley Brayton	3465	Dean, International Students
Ombuds Office	Dr. Tina Feiger	3986	Ombudsperson
Psychological Services	Dr. Sandra Rowe	4503	Coordinator, Psych Services
Student Judicial Affairs	Deyna Hearn	4220	Dean, Student Life

Health & Psychological Services

Health Services

The Health Services Center provides primary health care services to currently enrolled SMC students. It focuses on health promotion, prevention of illness, referrals for needed services and health education. The staff consists of registered nurses, health assistants, nurse practitioners and doctors.

Contact: 310.434.4262

Location: Northeast Corner/

Cayton Center Complex

Psychological Services

The Psychological Services department provides a broad range of services, including brief individual psychotherapy, crisis intervention, substance abuse counseling, drug treatment, recovery support and referral services.

Contact: 310.434.4503

Location: Liberal Arts Building, Room 110



Crisis Prevention
Team has two purposes: 1. to determine appropriate intervention strategies for students 2. to provide training to faculty and staff

Reported Crimes: 2009 - 2011

College crime statistics and other crime, safety and prevention information are available at many locations throughout the college. Locations are listed in fall, spring and summer schedule of classes and are available to the public upon request.

CRIMES	ON CAMPUS			RESIDENCE COMMUNITY			PUBLIC PROPERTY			NON-CAMPUS PROPERTY		
	2009	2010	2011	2009	2010	2011	2009	2010	2011	2009	2010	2011
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses/Forcible												
Rape	0	0	0	0	0	0	0	0	0	0	0	0
Sodomy	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Assault w/object	0	0	0	0	0	0	0	0	0	0	0	0
Sexual Battery	1	1	1	0	0	0	1	0	0	0	0	0
Sex Offenses/Non-Forcible												
Incest	0	0	0	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	1	0	2	0	0	0	2	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	60	8	8	0	0	0	3	0	0	0	0	0
Vehicle Theft	0	0	1	0	0	0	1	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0
Hate Crimes												
Ethnicity	2	0	0	0	0	0	0	0	0	0	0	0
Sexual Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Race	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
Total	64	9	12	0	0	0	7	0	0	0	0	0
Special Category Arrests												
Liquor Laws	0	0	0	0	0	0	0	0	0	0	0	0
Drug Violations	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations	0	0	0	0	0	0	0	0	0	0	0	0
Total	64	9	12	0	0	0	7	0	0	0	0	0

Important Phone Numbers

CAMPUS NUMBERS

EMERGENCY	911
SMC POLICE	310-434-4300
SMC PARKING	310-434-4608
SAFETY ESCORT	310-434-4300
DEAN OF STUDENT LIFE	310-434-4435
OMBUDSPERSON	310-434-3986
HEALTH CENTER	310-434-4262
PSYCHOLOGICAL SERVICES	310-434-4503

OFF CAMPUS NON-EMERGENCY NUMBERS

SANTA MONICA POLICE DEPARTMENT	310-458-8491
LOS ANGELES COUNTY SHERIFF'S OFFICE	
MALIBU	310-456-6652
MARINA DEL REY	310-482-6000
SANTA MONICA FIRE DEPARTMENT	310-458-8660
SANTA MONICA -UCLA HOSPITAL	310-319-4870
ST. JOHNS HOSPITAL AND HEALTH CENTER	310-456-7551



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