

# Santa Monica College Distance Education Committee

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## Meeting Minutes

**Date & Time:** Tuesday, March 21, 2023

**Location:** [Zoom](#), Password: 849944

**Chairs:** Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

**Voting Members:** Fariba Bolandhemat, Vanessa Bonilla, Dana Del George, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Odemaris Valdivia

**Interested Parties:** Diane Arieff, Lourdes Arevalo, Sheila Cordova, Ashley Eutsey, Corinne Haynes, Gary Huff, Sue Lee, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, Kayli Weatherford

**I. Call to Order:** 12:48 p.m.

**II. Public Comments**

a. None

**III. Approval of Minutes**

a. [Minutes from March 7](#)

Motion: F. Bolandhemat

Second: V. Bonilla

Approved

**IV. Chairs' Business**

a. [Pandemic-Era DE Recommendations](#) Presentation (J. Adams)

J. Adams shared that the response was positive and that Senate members had a few recommendations for the document.

**V. Discussion/Action Items**

a. [Online Tutor Vendor Presentations](#) (Tutor.com)

Tutor.com representative gave a presentation of the features of the platform and services offered. In addition to offering 24/7 tutoring, students will also have access to test prep material. The representative answered questions from the committee and will answer any follow-up questions from the committee.

- b. Possible Changes to DE Addendum for Curriculum Approval Process (S. Veas)  
Curriculum Committee Chair, Sal Veas, asked for input on the DE application form and process due to recent Title V changes. The committee identified that more education is needed about the Title V updates and suggested that a “task force” might be a better way to approach the project.

**VI. Adjournment-** 2:00 p.m.

**Next scheduled meeting:** Tuesday, April 4, 2023, at 12:45 p.m. on Zoom.