

Santa Monica College  
 Collegewide Benefits Committee  
 Minutes of the Meeting  
 March 15, 2007

Present

Pat Brown, Co-Chair  
 Sandi Burnett, Co-Chair  
 Lenore Banders  
 Martin Goldstein  
 Jeanette Goolsby  
 Mitra Moassessi  
 Anna Rojas

Excused Absent

Marvin Martinez  
 Hazel Peters

Assistants

Letty Kilian, Staff Assistant  
 Mimi Vaval, Resource Staff Assistant

Co-chair Sandi Burnett called the meeting to order at 9:45 a.m. without quorum.  
 Quorum - 10:00 a.m.

Approval of February 15, 2007 Minutes via Email

The Minutes of the February 15, 2007 to be approved via email were approved as amended at the March 15, 2007 meeting.

Approval of March 1, 2007 (as amended)

Motion was made by Mitra Moassessi and seconded by Lenore Banders to approve the Minutes of March 1, 2007. **Unanimously approved.**

	RETIRE D	TOTAL
STRS	158	\$62,240. 32
PERS	149	\$56,799. 24

	ACTIVE	TOTAL
STRS	320	\$351,789 .66
PERS	431	\$347,754 .53
Board of Trustees	5	\$7,304.9 3
Personnel Commission	3	\$3,294.3 8

Reports and Discussion

**Health Benefits Fair** - The Health Benefits Fair hosted 15 vendors on Flex Day and the response from employees who visited the fair was positive. A letter will be sent to the vendors asking them if they will be willing to participate in another Health Benefits Fair in the future. The vendors will be asked to complete an opinion survey about the Fair.

**Health Benefits Audit**

The Committee reviewed the Benefits Service Center's *SMCCD Health Benefits Audit Final Results* report. The Committee had access only to the pie chart data of the report. Co-chair Brown

stated that it was important to note that the majority of responses were from employees who did respond to the Audit by providing documentation. Of the 45 early retirees, 34 did not respond to the Audit. The Committee discussed sending a letter to the non-responders stating that unless they comply with the proper documentation, they will have to re-enroll (with documentation) during open enrollment in November. The letter should emphasize that even if documentation has been provided in the past by the employee/early retiree, they must comply with the independent audit. The Committee agreed that the bargaining units and Dr. Tsang, should sign their names to the letter. The letters will be sent to their campus office and the home address on file. A time-sensitive label will be placed on the letter. In an effort to ensure that the intended employee/early retiree receives the letter, the Committee will look into the cost Certified Mail when sending a follow-up letter.

The next step in the Benefits Audit process will be to see what the savings is with the 60% who did respond.

**TB Test Update** - At the March 1, 2007 Committee meeting, it was reported that there was no institutional history of Human Resources taking over the handling the TB test notification and tracking of employees. However, Committee member Lenore Banders reported that up until 2003, Darlene Kasch of Management Information Services, had provided the Health Office with updates every four years, and that Gloria Lopez sent a letter to Human Resources on how often TB testing should be done.

**Mission of the Committee** - The Committee asked what is the mission of the Committee at this point? If ~~it~~ the Committee is to continue, what will be the objectives? Bernie Rosenloecher believes that the Committee should be a standing committee as the health industry is evolving and it affects the college community. The Committee will look at the original MOU and discuss whether it should be revised to embrace what the Committee has undertaken, i.e., TPA, GASB 45, going out for an RFP for 2008. Each of the three segments of the Committee should discuss the MOU separately and recommend their own updates, if any.

#### Agenda for Next Meeting

- Health Benefits Audit Update
- Mission of the Committee
- GASB 45 Educational Workshop
- Pending Health Care Reform Senate Bill 840

Adjournment: 10:55 a.m.

The next meeting of the Collegewide Benefits Committee will be held on Thursday, March 29, 2007 from 9:30 - 11:00 a.m. in the **Library Conference Room.**