

Santa Monica College
Collegewide Benefits Committee
Minutes of the Meeting
September 6, 2007

Present

Sandi Burnett, Co-Chair
Lenore Banders
Martin Goldstein
Anna Rojas
Mitra Moassessi
Rhonda Hyatt
Sherri Lee-Lewis

Absent

Jeanette Goolsby
Mimi Vaval
Marcy Wade

Assistants

Letty Kilian, Staff Assistant

Co-chair Sandi Burnett called the meeting to order at 9:45 a.m. without quorum.
Quorum was reached at 9:50 a.m.

Introductions

Co-Chair Sandi Burnett asked everyone present to introduce him or herself.

Election of Co-Chair

Motion was made by Rhonda Hyatt and seconded by Martin Goldstein to nominate Marcy Wade to fill the position of co-chair vacated by Pat Brown. Sandi Burnett will remain as co-chair of the Committee. **Unanimously approved.**

Approval of July 5, 2007

Motion was made by Anna Rojas and seconded by Mтира Moassessi to approve the Minutes of July 5, 2007. **Unanimously approved.**

Reports and Discussion

Benefit Audit Progress - Eleven faculty, one administrator, and 22 classified employees have not met full compliance with the Benefit Audit requirements.

Motion was made by Rhonda Hyatt and seconded by Mitra Moassessi to send a certified letter from HR with the intent to notify the non-responders that if appropriate documentation is not submitted by the end of Open Enrollment on December 1, 2007, CalPERS will be notified that their dependents will no longer be covered. **Unanimously approved.**

Flex Accounts - No additional information was available.

457 STRS Workshop - A representative from STRS will be invited to give a presentation on their 457 Retirement Plan.

COBRA for Delta and VSP - The District bears the responsibility for notification of COBRA for vision and dental. Concern was expressed that the District is not meeting its responsibility by notifying employees of COBRA coverage for vision and dental; Sherri Lee-Lewis offered to look into this matter.

Summary of August 31, 2006 to July 5, 2007 - The Committee reviewed the summary prepared by Co-Chair Sandi Burnett and made some minor revisions.

Motion was made by Mitra Moassessi and seconded by Martin Goldstein to approve the Summary 2006-2007 as amended. ***Unanimously approved.***

Pre-Tax Dollars for Insurance Premiums - Committee member Martin Goldstein expressed his gratitude and satisfaction with the enhanced benefits for the adjunct faculty, stating that not only have the benefits maintained their quality (per the Committee mission) but have actually improved.

RFP for January 2008 - Discussion centered on whether the Committee should proceed with an RFP for 2009 health benefits coverage other than PERS or stay with PERS while looking at other options such as alternative packages coupled with PERS Care, Choice and Select PPO's. The Committee will place this as a major item on its next agenda.

Approval of Minutes - The MOU calls for a 2/3 + 1 affirmative vote for any motion and or proposal to be adopted by the committee. The Committee discussed voting with a simple majority vote to approve the minutes of the Committee. The Committee had difficulty managing approval of minutes due to lack of quorum last year.

Motion was made by Martin Goldstein and seconded by Sherri Lee-Lewis to vote on the minutes of the committee with a majority vote. ***Unanimously approved.***

Schedule of Meetings

September 13
October 11
October 25
November 8
November 29
December 13

Agenda for Next Meeting

- Discussion of RFP and alternative packages
- COBRA for vision and dental
- Flex Accounts
- STRS 457 Workshop Date
- Benefit Audit Update - next step open enrollment requirement
- Goals for 2007-08

Adjournment: 11:55 a.m.

The next meeting of the Collegewide Benefits Committee will be held on **Thursday, September 13, 2007 from 1:30 - 3:00 p.m.** in the **Library Conference Room.**