

Santa Monica College
Collegewide Benefits Committee
Minutes of the Meeting
April 24, 2008

Present

Sandi Burnett, Co-Chair
Martin Goldstein
Rhonda Hyatt
Sherri Lee-Lewis
Mitra Moassessi
Anna Rojas

Excused Absence

Lenore Banders
Marcy Wade

Willis Barton

Assistant

Letty Kilian, Staff Assistant
Mimi Vaval, Resource Staff Assistant

Co-chair Sandi Burnett called the meeting to order at 9:40 a.m. without quorum.

Approval of Minutes

The following Minutes will be sent via email for approval by friendly consensus.

February 14, 2008
March 20, 2008
March 25, 2008

Reports and Discussion

457 Plan Implementation Report – Member Mitra Moassessi reported that the agenda item for a contract with CalPERS and CalSTRS 457 Deferred Compensation Investment Plan and 403b Compliance with STRS was pulled from the Board’s April 14, 2008 agenda pending additional information of implementation cost for the 403(b) compliance management.

The Committee agreed to separate the CalSTRS 403(b) Compliance from the CalSTRS and CalPERS 457 Plan in a future recommendation for Board approval, and to invite a CalSTRS representative to attend the next meeting and provide the needed information on the 403(b) compliance cost. Susan Aminoff will also be invited.

Adjunct Faculty Benefit Health Implementation – It was reported that there was some confusion amongst the faculty in terms of information provided on purchasing additional dental and vision coverage, but to date 44 adjunct faculty have enrolled to purchase additional health coverage.

The Committee recognized Resource Staff Assistant Mimi Vaval for her hard work and diligence in the execution of the process with Payroll that allows adjunct faculty to purchase enhanced health benefits.

Fall 2008 Health Fair – Committee members will be asked to participate in the Fall Health Fair. The Committee will use this opportunity to publicize information on retirement and the adjunct faculty benefit health benefits. The Health Fair is planned for August 21 from 11 a.m. to 4 p.m.

Committee member Anna Rojas expressed concern that having the Health Fair on August 21st would prevent 11-month classified employees from participating in the Health Fair.

ING Workshops – The workshops have been well attended and have provided useful information to the participants. It was suggested that a new venue and meeting day might be welcomed by those who have not been able to attend due to the location on campus, parking being a consideration, and day of the week. The next workshop will be scheduled at the Bundy Campus and will be held on a different day other than Wednesday.

Benefits Committee Website – The Committee discussed providing current and useful information on the Committee’s website and will discuss this in more detail at its next meeting.

Part-time Faculty Handbook – The Part-time Faculty Handbook which serves as a guide for adjunct faculty is posted on the Faculty Association website and a hard copy has been provided to each department chair. The Faculty Handbook provided by Human Resources provides information for both full-time and adjunct faculty. Sherri Lee-Lewis expressed concern that both documents have similar names.

Employee Assistance Service for Employees – Sherri Lee-Lewis provided EASE packets of information to the Committee. EASE is a program offers immediate services not offered by the District such as counseling, evaluation, referrals, and helping employees to cope with crisis. EASE takes every precaution in protecting the confidentiality of every employee. The cost is \$10.20 per year per employee.

The Committee will invite an EASE representative to its next meeting to give a presentation.

Agenda for Next Meeting

- Employee Assistance Program Presentation
- Fall Health Fair
- 457 Plan Implementation Progress
- STRS 403b Compliance presentation
- FACCC Part-time Faculty Dental and Health Plans

Adjournment: 10:45 a.m.

The next meeting of the Collegewide Benefits Committee is tentatively scheduled for May 5 from 2:30 to 4:00 p.m. in the Library Conference Room. ***(This meeting has subsequently been cancelled and the next meeting will be on May 29 from 9:30 - 11:00 a.m. in the Library Curriculum Development Room- downstairs.)***