

Santa Monica College  
**Collegewide Benefits**  
**Minutes of the Meeting**  
**November 30, 2006**

Present

Sandi Burnett, Co-Chair  
Pat Brown, Co-Chair  
Lenore Banders  
Martin Goldstein  
Mitra Moassessi  
Hazel Peters  
Anna Rojas

Absent

Jeanette Goolsby

Excused Absence

Marvin Martinez

Assistants

Letty Kilian, Staff Assistant  
Mimi Vaval, Resource Staff Assistant

Quorum reached at 10:05 a.m.

November 9, 2006 Minutes

*Unanimously approved by consensus.*

Reports and Discussion

**GASB 45** - The Committee discussed plans to hold a leadership forum on January 25, 2007. The invited guests will be: Fickewirth & Associates; Community College League of California representative Ray Giles; Total Compensation Systems, Inc.; Dr. Tsang; Bernie Rosenloecher; Lantz Simpson; Chris Bonvenuto; Randy Lawson, professor Gregory Brookins and any Board member who would like to attend. The Committee plans on inviting the person administering the College's JPA at a later date.

**Benefits Audit Update** - Many audit forms with incorrect addresses were returned. Of the 297 verification documents that were submitted, 97 were incomplete. On December 1<sup>st</sup>, the last reminder to those who have not yet complied will be mailed. A letter to the 97 who submitted incomplete documentation will be mailed by BSC. BSC will provide the final report on December 8, 2006 instead of November 30 due to the incomplete documentation.

**Third Party Administration** - Co-chair Pat Brown contacted LACCD and Santa Monica Malibu Unified School District regarding their process for creating a database and website but is still waiting to hear back from them. The Culver City Unified School District referred her to someone else. This information will assist the Committee in preparing the RFP for the Third Party Administration database tasks.

**Section 125 Flex Plan** - Five days have been added to the seven days scheduled initially for enrollment in American Fidelity's Section 125. Increased interest and awareness of the Flex Plan was due in part to the communication efforts of the Benefits Committee.

**Health Benefits Fair** - The Benefits Fair subcommittee comprising Sandi Burnett, Pat Brown and Mitra Moassessi, met to discuss the vendors that will be invited to the Health Benefits Fair scheduled for March 8, 2006. The PDC suggested that the vendors be available from 10 a.m. to 5 p.m. Mimi Vaval suggested that CalPERS will manage contact with our health plan representatives. The vendors will be contacted to determine their availability. The following TSA representatives will also be invited: American Fidelity, Vanguard, and AXA Equitable Life Insurance Company.

**Adjunct Faculty Survey** - The Committee discussed surveying the adjunct faculty (approximately 400) who do not have any medical coverage to determine the level of interest in medical coverage, i.e., Aetna or Keenan & Associates offered through the District.

Approximately 300 adjunct faculty who carry five units qualify for health coverage through Kaiser. Those who do not carry the five units are not eligible for the health care plan. The Committee will request a report on utilization of the Kaiser plan by adjunct faculty. The Committee questioned whether the current Kaiser rates would be affected if the number of qualifying units were reduced from five to three; it seems that this is a faculty negotiation issue and not imposed by Kaiser. It would be up to the faculty bargaining unit to negotiate a reduction from five to three units to allow those who are currently ineligible to qualify for medical coverage.

**UC Medical Benefits** - An article on nationwide survey, with participation by the University of California, was provided by Co-chair Sandi Burnett. The survey compares "dependent" coverage options. The UC definition of eligible dependents is the same as SMC, and is more inclusive than many other universities nationwide.

#### **Meeting Calendar**

December 14, 2006  
January 18, 2007  
January 25, 2007 - GASB 45 Leadership Forum  
February 15, 2007  
March 1, 2007  
March 8, 2007 - Health Benefits Fair

#### Agenda for Next Meeting

- Survey of Adjunct Faculty Health Benefit Needs
- Section 125 Enrollment Update
- Benefits Audit Update

#### Adjournment: 11:00 a.m.

The next meeting of the Collegewide Benefits Committee will be held on Thursday, December 14, 2006 from 9:30 - 11:00 a.m. in the Library Conference Room (2<sup>nd</sup> floor).