

Santa Monica College  
Collegewide Benefits  
Minutes of the Meeting  
November 9, 2006

Present

Sandi Burnett, Co-Chair  
Pat Brown, Co-Chair  
Lenore Banders  
Martin Goldstein  
Jeanette Goolsby  
Marvin Martinez  
Mitra Moassessi  
Anna Rojas

Excused Absence

Hazel Peters

Assistants

Letty Kilian, Staff Assistant  
Mimi Vaval, Resource Staff Assistant

Quorum reached at 9:40 a.m.

October 26, 2006 Minutes (As amended)

The October 26, 2006 Minutes were amended to correct typos and list Peggy Rhoads as a guest and not a voting member.

**Unanimously approved.**

Reports and Discussion

**GASB 45** - The Committee discussed inviting Fickewirth & Associates to one of its meetings and give a GASB 45 presentation. It was also suggested that Keenan & Associates be considered as presenters, although Keenan & Associates' information is aimed more at funding GASB 45 than informational. The Committee plans to invite Fickewirth & Associates sometime in the spring. CalPERS is also available to provide information on GASB 45. Employees from the Fiscal Services department and accounting instructor Gregory Brookins will be invited to the presentation.

The Committee will consider inviting Total Compensation Systems, the group that prepared the *Actuarial Study of Retiree Health Benefits*, Inc. to give a presentation.

**Benefits Audit Update** - Co-chair Brown reported that as of October 7<sup>th</sup>, 281 employees had complied by submitting their verification documents to the Benefit Services Center. The BSC will provide a final report at the end of November. The Committee chairs will send a reminder letter to those who have not yet complied before BSC sends their final reminder. Dr. Tsang will send an email also reminding everyone of the importance of the audit.

**Third Party Administration** - Co-chair Pat Brown will contact LACCD, Culver City Unified and Santa Monica-Malibu Unified to learn their method for constructing a database and will make a report at the next Committee meeting.

**Section 125 Flex Plan** - The number of employees enrolled in the Section 125 Flex plan increased partially due to the Benefits Committee creating awareness of this program. The scheduled

enrollment dates are fully booked with more dates and additional American Fidelity staff planned.

**Health Benefits Fair** - Co-chair Brown reported that the PDC will include the Health Benefits Fair as part of the "flex day" and that information on Section 125 will be provided as part of the Benefits Fair. Pat Brown, Sandi Burnett, and Mitra Moassessi will work together in organizing the Benefits Fair.

**Benefits Committee Newsletter** - A newsletter providing information on health benefits, planned events and covering the Committee's work is planned for the Fall 2007. Committee member Martin Goldstein volunteered to assist with the production of the newsletter.

**Retirement Workshop** - A retirement workshop will be held in the spring for employees retiring in June 2007.

**Flu Vaccinationss Report** - Committee member Lenore Banders reported that between 150 and 200 flu shots had been administered to staff and students as a courtesy of the Health Services Center. The fees charged only cover the supply of vaccines.

**Health Benefits for Adjunct Faculty** - Co-chair Sandi Burnett reported having attended a conference where it was reported that Grossmont-Cuyamaca Community College District was going to have an increased health benefits plan for its adjunct faculty through Aetna.

Santa Monica College has approximately 1,000 adjunct faculty of which approximately 300 enroll in health coverage through Kaiser; it is unclear how the rest are managing their need for health insurance. Classified staff who work 35 hours are eligible for full benefits. Permanent classified employees who work 20 hours per week pay a prorated cost for health benefits.

The Committee discussed preparing a survey to assess the adjunct faculty medical health benefits needs and inviting an Aetna representative to speak to the Committee, as well as Keenan & Associates. Martin Goldstein will provide the Committee with material on a health benefits group plan for adjunct faculty through Keenan & Associates.

January 18<sup>th</sup> Meeting added to calendar.

Agenda for Next Meeting

- Meeting Calendar
- Survey of Adjunct Faculty Health Benefit Needs
- Section 125 Enrollment Update
- Benefits Audit Update

Adjournment: 11:03 a.m.

The next meeting of the Collegewide Benefits Committee will be held on Thursday, November 30, 2006 from 9:30 - 11:00 a.m. in the Library Conference Room (2<sup>nd</sup> floor).

**Deleted: Goals** - In an effort to increase communication with District employees, the Committee is planning on hosting a health benefits fair early next year. The Committee would like to hold the benefits fair during the Staff Development Day. Co-chair Pat Brown, who serves on the Staff Development Day planning committee, will bring it up at their next meeting.