

Santa Monica College
Collegewide Benefits
Minutes of the Meeting
January 18, 2007

Present

Sandi Burnett, Co-Chair
Lenore Banders
Jeanette Goolsby
Mitra Moassessi
Hazel Peters
Anna Rojas

Absent

Pat Brown
Martin Goldstein
Marvin Martinez
Mimi Vaval

Assistants

Letty Kilian, Staff Assistant

Co-chair Sandi Burnett called the meeting to order at 9:35 a.m. without quorum.

Approval of Minutes

There was consensus by the Committee to approve the minutes via e-mail.

December 14, 2006

November 30, 2006

Reports and Discussion

GASB 45 Leadership Forum

- Total Compensation Systems, Inc. will not be sending a representative to the Leadership Forum
- Chuck Thompson of Keenan and Associates will join Jeanette Vincent of Labor Research Partners (a sister company of Fickewirth & Associates), and Ray Giles of the Community College League
- A reminder of the Leadership Forum will be sent to the union leaders, college administrators, and faculty representatives previously invited to the Forum
- Committee members discussed items for the agenda for the Leadership Forum

Third Party Administration - No report was available.

Adjunct Faculty Survey - Subcommittee members Martin Goldstein, Sandi Burnett, and Mitra Moassessi will meet to create the adjunct faculty survey; the new technical staff of Academic Computing will assist with the survey.

Health Benefits Fair

- CalSTRS, CalPERS, and AXA Equitable Life Insurance representatives are examples of who will be present at the Health Benefits Fair scheduled for March 8, 2007
- CalSTRS has made a commitment to participate
- The SMC's Health Office will be invited to participate in the Benefits Fair

There was some discussion about the Health Office in past years providing TB tests, sending out reminders for re-testing, and physical exams when full-time employees start employment. The Human Resources department has since taken over providing these services, but the Committee expressed concern whether employees are aware of these services being provided by HR.

Benefits Audit Report

- The District's contract with the Benefits Service Center has ended
- It is up to the District to follow-up with the those who did not comply with the audit (approximately 40% non-compliance)
- Human Resources is in the process of hiring a new employee to begin work in February. The employee will complete any audit related work, i.e., send notices to employees who have not complied.
- Legal counsel will be obtained to determine if it would be a violation of the HIPPA Privacy Rule to give the list of non-responders to the Faculty Association and CSEA leaders

Committee member Mitra Moassessi asked if the Committee is planning on working on an RFP for a different medical plan. The Committee will place this on the next meeting's agenda for discussion.

Agenda for Next Meeting

- RFP for a different medical plan
- Human Resources Coordination with Health Office
- Third Party Administration
- Health Benefits Fair
- Benefits Audit Update

Adjournment: 10:10 a.m.

The next regular meeting of the Collegewide Benefits Committee will be held on Thursday, February 15, 2007 from 9:30 - 11:00 a.m. in the Library Conference Room (2nd floor).