

CLASSIFIED SENATOR JOB DESCRIPTION

THE ROLE OF A SANTA MONICA COLLEGE CLASSIFIED SENATOR:

Dedication to the development of the Classified Staff members, through professional development and participation in shared governance.

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## A CLASSIFIED SENATOR'S RESPONSIBILITIES INCLUDE:

- Providing input on matters effecting the classified staff which have been delegated to the classified senate.
- Attendance and participation in regular Senate meetings, held at 12 noon, the second Thursday of each month.
- Developing policies and procedures pertinent to the Classified Senate, but that do not infringe upon collective bargaining areas.
- Participation on Academic Senate Joint Committee.
- Participation on campus-wide committees.
- Participation in Classified Senate internal standings and ad-hoc committees.
- Attendance and participation at any special sessions of the Senate as needed.