

# CLASSIFIED SENATE

## OF SANTA MONICA COLLEGE

### Guidelines for the Classified Senate

In accordance with our mission statement, the Classified Senate has set the following general guidelines to be reviewed by the entire classified Senate on an on-going basis.

- 1) Review and define the roles of the Classified Senate on a continuous basis.
- 2) Communicate such roles, once ratified by the Classified Senate, to the entire community college by updating and maintaining the web site. In addition to, notifying through e-mails, postings and committee participation.
- 3) Advocate the value and contribution the Classified Senate provide to the learning community specifically through committee participation, Board attendance and through the mentoring of students in an advisory capacity.
- 4) Create cohesion and elevate morale among the classified staff by being more visible and bringing more people into the decision making process.
- 5) Promote the participation of classified staff in participatory/shared governance.
- 6) Cooperate with other organizations in the interest of enriching the educational environment by participating on a continuous basis in mutual events, attending other constituents' meetings, and including other constituents at our meetings.
- 7) Bring to CSEA issues that are concerns to classified employees, but fall under the purview of CSEA. Attending CSEA Chapter 36 meetings and requesting to be added to their agenda may accomplish this.