



Santa Monica Community College District
Technology Planning Committee a Sub-Committee of the
District Planning and Advisory Council
MEETING - AUGUST 5, 2005
MINUTES

A meeting of the Santa Monica Community College Technology Planning Committee (TPC), a Sub-Committee of the District Planning and Advisory Council (DPAC), was held on Friday, **August 5, 2005 at 9:30am**. At Santa Monica College, Library Conference Room 275,1900 Pico Boulevard. Santa Monica, California.

I. Call to Order - 9:30a.m.

II. Members Present

Teri Bernstein
Alan Buckley
Jocelyn Chong
Bob Dammer
Al DeSalles
Brant Looney
Brian Sher
Bambang Sugianto
Valente Torrez

Members Absent

Chris Angkasa
Dennis Frisch
Teresita Rodriguez
Valente Torrez
Ivan Wong

III. Agenda

- A. Members reviewed and approved July 8, meeting minutes.
- B. The Budget Planning Committee defers the 04-05 IT equipment expenditure proposal to the District to allocate appropriate funding.
- C. DPAC requested a follow up action item from the TPC to recommend a project plan to support the Website redesign project. DPAC has expressed the need of an immediate new look of the SMC website home page.
- D. The TPC members discussed and proposed the following recommendation to the DPAC. The recommendation and a detailed project plan on the next DPAC meeting on 8/10.

“The Technology Planning Subcommittee recommends the following for the District Planning Advisory Council to review and make recommendations the College Superintendent/President:

1. The College should acknowledge its Internet Website as the primary source of information for our current and prospective students, the faculty and staff, and the community and that the College should devote appropriate human and financial resources toward that end.

2. The Administration should designate an individual to assume overall direction of the College Website, including its design, site navigation, editorial content, and ongoing maintenance.
3. The Administration should establish a Website Steering Committee, comprising representatives of College constituency groups, webpage authors, and users, to advise the Administration and Website Director.
4. The Website Director, with the advice of the Website Steering Committee, shall implement the recommendations of the Website Working Group and take such additional measures as may be necessary to improve the College Website's appearance and functionality.”

E. The summary of a details project plan will be drafted and posted in the TPC public folder for members' review by the end of Monday (8/9).

IV. TPC Meetings schedule, through December 2005

September 9
October 7
November 4
December 2

V. Adjournment - 11:10a.m.