A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) was held on Wednesday, **August 12, 2009** at Santa Monica College, Drescher Hall Room 300-E (the Loft), 1900 Pico Boulevard, Santa Monica, California.

I. **Call to Order:** 3:10 p.m.

II. **Members Present**

   Randy Lawson, Administration, Chair  
   Georgia Lorenz, Administration Representative  
   Erica LeBlanc, Management Association President  
   Lesley Kawaguchi, Academic Senate Representative  
   Lantz Simpson, Faculty Association President  
   Howard Stahl, Faculty Association Representative  
   Bernie Rosenloecher, CSEA President  
   Leroy Lauer, CSEA Representative  
   Cameron Henton, Associated Students President

   **Others Present**  
   Bob Isomoto  
   JC Keurjian  
   Jennifer Merlic  
   Lee Peterson  
   Christine Schultz  
   Caroline Sheldon

   **DPAC Staff Support**  
   Lisa Rose

III. The minutes of the July 22, 2009 meetings were accepted.

IV. **Reports**

   A. Superintendent/President’s Response to DPAC Recommendations approved on June 17 and July 8, 2009 (attached)

V. **Agenda**

   A. Recommendation from Technology Planning Subcommittee

   DPAC unanimously approved the following recommendations presented by the Technology Planning Committee in response to the recent successful phishing attack on the SMC email system that severely affected the ability of the College to communicate with students and the outside world. The primary message is to never give out your password.
1. At the beginning of the Fall Semester, users will have to acknowledge reading the appropriate section(s) of Administrative Regulation 2515 Computer and Network Use (for managers and classified staff) or Faculty Contract, Article 27 Computer and Network (for faculty), relating to email security.

2. Our email server should be upgraded to Exchange 2007 as soon as is possible since this has the ability to limit the bandwidth of outgoing messages.

3. The implementation of an outgoing spam filter should be evaluated.

4. Information regarding email security should be sent to department chairs so that this important issue can be discussed in department meetings prior to the start of the fall semester.

5. An announcement regarding email security should be made to all faculty, staff and administrators on flex day in August.

6. Administrative Regulation 2515 Computer and Network Use (for managers and classified staff) or Faculty Contract, Article 27 Computer and Network (for faculty) should be disseminated to new hires and their importance made an integral part of the orientation process.

7. The TPC should develop a comprehensive information security policy or administrative regulation as soon as is practical.

B. Research Request Process (postponed)

C. Revision to Administrative Regulation 2250: DPAC unanimously approved revisions to Administrative Regulation 2250 – District Planning and Advisory Council (attached), including a provision that an annual orientation session will be held for Planning Subcommittee Co-Chairs and Academic Senate Joint Committee chairs and Vice-Chairs.

D. Master Plan for Education 2009-2010 Update: DPAC reviewed and discussed the Master Plan for Education Update 2009-2010 and agreed on some minor revisions to the new Institutional Objectives form.

E. 2008-09 DPAC Annual Report (information): A draft of the DPAC 2008-09 Annual Report was reviewed. It will be submitted for approval at the next DPAC meeting.

VI. Adjournment: 4:18 p.m.

Meeting schedule through June, 2010 (second and fourth Wednesdays each month at 3 p.m.)

August  26
September 9, 23
October 14, 28
November 11, 25
December 9
January 13, 27, 2010
February 10, 24
March 10, 24
April 14, 28
May 12, 26
June 9, 23
VII. **Council of Presidents Meeting**
The Council of Presidents set the agenda for the August 26, 2009 DPAC meeting.

- **Reports:**
  - Superintendent/President, if any
  - Planning Subcommittees
  - Academic Senate Joint Committees
  - Associated Students
  - Accreditation Update
  - ACUPCC Task Force

- **Agenda**
  - Master Plan for Education 2009-2010 Update
  - Approval of DPAC 2008-09 Annual Report

**Recommendations from DPAC Planning Subcommittees to be included on agenda for consideration by DPAC need to be submitted to Lisa Rose one week before the meeting.**
**Santa Monica Community College District**  
Recommendations Submitted by DPAC (approved June 17 and July 8, 2009)  
to the Superintendent/President  
as of July 8, 2009

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Close campus each Friday during intersessions.</td>
<td>Under consideration for Winter 2010</td>
</tr>
<tr>
<td>2. Reduce the costs of mailing, including schedules and events calendars, by 50 percent.</td>
<td>Approved on lesser scale 15% ($81,750)</td>
</tr>
<tr>
<td>3. Reduce advertising/marketing expenditures by 50 percent.</td>
<td>Approved on lesser scale 10.6% ($134,000)</td>
</tr>
<tr>
<td>4. Reduce consultants and temporary limited-term employees by 50 percent.</td>
<td>Approved on lesser scale 18% ($83,700)</td>
</tr>
<tr>
<td>5. Reduce conference/travel costs by 40 percent.</td>
<td>Approved on lesser scale 14.3% ($77,000)</td>
</tr>
<tr>
<td>6. Health Benefits Plan Change Incentive.</td>
<td>Under consideration/ study</td>
</tr>
<tr>
<td>7. End campus airport lease as soon as feasible.</td>
<td>Rejected</td>
</tr>
<tr>
<td>8. Ask Personnel Commission to reduce costs proportional to the District.</td>
<td>Approved</td>
</tr>
<tr>
<td>9. Reduce legal fees.</td>
<td>Approved 14.4% ($94,000)</td>
</tr>
<tr>
<td>10. Reduce utilities by 5 percent through conservation.</td>
<td>Approved ($128,000)</td>
</tr>
<tr>
<td>11. 1/22 reduction in all management salary expenditures, mirroring reduction in FTES.</td>
<td>Rejected</td>
</tr>
<tr>
<td>12. Adjust categorical management overhead in relation to funding.</td>
<td>Approved</td>
</tr>
<tr>
<td>13. Halt the transfer of GASB 45 monies to revocable trust until the Board of Trustees offers further guidance.</td>
<td>Approved</td>
</tr>
<tr>
<td>14. Golden handshake:</td>
<td>Under study</td>
</tr>
<tr>
<td>a. Offer classified retirement incentives</td>
<td></td>
</tr>
<tr>
<td>b. Offer $40,000 faculty retirements incentives</td>
<td></td>
</tr>
<tr>
<td>15. Fund 100 percent of the 2009-10 Retiree H/W cost increase from the CalPERS Irrevocable Trust.</td>
<td>Rejected</td>
</tr>
<tr>
<td>16. Ask the Associated Students to contribute up to an additional $200,000 for the Big Blue Bus</td>
<td>Approved</td>
</tr>
<tr>
<td>17. Explore external funding sources for the Big Blue Bus.</td>
<td>Approved</td>
</tr>
<tr>
<td>18. Assuming a portion of fees collected can pay parking staff costs currently borne by the unrestricted fund, collect parking fees on satellite campuses (additional 1,000 parking stickers sold). It was recommended that differential parking fees for off-campus sites be explored.</td>
<td>Rejected. Parking fees are utilized to pay off the Certificate of Participation (COP)</td>
</tr>
<tr>
<td>19. Automate the purchasing process as soon as possible. It was reported that this is a complicated process, but options will be explored.</td>
<td>Under consideration</td>
</tr>
<tr>
<td>20. Educate faculty/staff to efficiently use copier printing, rather than laser printing. In process, but more training and encouragement is needed. Use of Digital Storefront should also be encouraged.</td>
<td>Approved</td>
</tr>
<tr>
<td>21. Encourage Purchasing to seek alternative office product vendors. There was agreement on this.</td>
<td>Approved</td>
</tr>
</tbody>
</table>

Other reductions already being implemented:  
1% reduction in supplies  
14% reduction in contracts  
20% reduction in equipment  
$800,000 in salary savings due to hiring freeze
ARTICLE 2200: PARTICIPATORY GOVERNANCE

AR 2250 District Planning and Advisory Council (DPAC)

The District Planning and Advisory Council is formally recognized in Board Policy 2250 as the body primarily responsible for making recommendations to the Superintendent/President on matters that are not otherwise the primary responsibility of the Academic Senate (BP 2210), Classified Staff (BP 2220), Associated Students (BP 2230) or the Management Association (BP 2240). Issues include, but are not limited to, District budget, facilities, human resources, instruction, student services and technology planning.

DPAC Recommendations to the Superintendent/President

It is the charge of DPAC to make recommendations to the Superintendent/President. It is the responsibility of the Chair and Vice-Chair to convey DPAC’s recommendations to the Superintendent/President. The Superintendent/President or designee will respond to DPAC recommendations either in writing or through a report from the Chair at a subsequent DPAC meeting. The Superintendent/President’s responses will be reflected in the DPAC minutes.

DPAC Members

1. The District Planning and Advisory Council membership shall be comprised of the following:
   - Superintendent/President (or designee)
   - Academic Senate President (or designee)
   - Faculty Association President (or designee)
   - CSEA President (or designee)
   - Management Assoc. President (or designee)
   - Associated Students President (or designee)

2. Each Constituency Group President (or designee) shall be allowed one additional seat at DPAC meetings for a total of 12 people (President + One).

3. Privileges and Obligations of DPAC Members
   - Each member is expected to represent their group in discussions and deliberations
   - Each member of the Council will attend meetings
   - Each constituency president will participate in agenda setting

Chair and Vice Chair:

1. The Chair shall be selected by the Superintendent/President in June to serve a one-year term the following fiscal year.

2. The Vice-Chair shall be elected by a majority vote of DPAC members (5 of 8 votes) in June to serve a one-year term for the following fiscal year.

3. The Vice Chair shall not come from the same constituency group as the Chair of DPAC.

Meetings

1. The District Planning and Advisory Council meets on the second and fourth Wednesdays of the month.

2. At the first meeting in July, DPAC will adopt rules for conducting meetings for the year by an absolute majority vote (5 of 8 votes).

3. A quorum will consist of a simple majority of DPAC members (7 of 12 members)

4. Meetings are subject to the provisions on the Brown Act.
5. Voting

A. No voting will take place during the first ten minutes of a meeting.

B. Two votes per each constituency group or one vote per sub-constituency group.
   - Academic Senate: 1 vote
   - Faculty Association: 1 vote
   - CSEA: 2 votes
   - Management Association: 1 vote
   - Administration: 1 vote
   - Associated Students: 2 votes

6. There are 8 votes only on DPAC, none of which shall be proxy.

7. Agenda Setting Meeting: The Council of Presidents, or designees, shall set agendas for DPAC meetings.

Planning Subcommittees

The Planning Subcommittees shall consider issues relevant to their respective areas and make recommendations to the District Planning and Advisory Council that are consistent with the college’s mission, vision and goals. DPAC shall determine the scope and function, and provide direction for the Planning Subcommittees. Planning Subcommittees include, but are not limited to, the following:

- Budget Planning
- College Services Planning
- Facilities Planning
- Human Resources Planning
- Technology Planning

1. Membership:

   Each of the Planning Subcommittees shall be comprised of four representatives of each constituency group or two representatives of each sub-constituency group.

   - Faculty (2 Academic Senate/2 Faculty Association)
   - Classified (4 CSEA)
   - Managers (2 Administration/2 Management Association)
   - Students (4 Associated Students)

2. Co-Chairs:

   A. One Chair named by the Superintendent/President. The Superintendent/President may name any Santa Monica College employee or student as this co-chair and is not held to any particular universe.

   B. One Chair elected by the work-group/subcommittee. This co-chair shall be selected from within the work-group/subcommittee membership.

   C. Chairs shall not come from the same constituency group. If the Superintendent/President selects a faculty person for chair then the other chair must come from a constituency group other than faculty.

   D. All Co-Chairs (or designees) of the Planning Subcommittees are expected to attend all DPAC meetings.
Academic Senate Joint Committees as Planning Resources

1. Chairs and Vice-Chairs of the following Academic Senate Joint Committees shall serve as planning resources to DPAC:
   - Program Review
   - Curriculum
   - Student Affairs
   - Student Learning Outcomes

2. All Chairs and Vice Chairs of these Academic Senate Joint Committees are expected to attend all DPAC meetings.

3. These committees are not subcommittees to DPAC.

   An annual orientation session will be held for Planning Subcommittee Co-Chairs and Academic Senate Joint Committee Chairs and Vice-Chairs.

Resource Liaisons

1. Additional Resource Liaisons invited to participate in DPAC meetings include:
   - Chair of Chairs
   - Others as designated by DPAC

Approved by DPAC: 09/28/05, 11/12/08, 8/12/09
# Index of DPAC Actions

A – Approval  
C – Consensus/Agreement

<table>
<thead>
<tr>
<th>Number</th>
<th>Topic</th>
<th>Date</th>
</tr>
</thead>
</table>
| #1-A   | **Budget Planning Subcommittee**  
Approval of five recommendations | July 11, 2007 |
| #2-A   | **Strategic Planning Task Force**  
Approval of Narratives | July 20, 2007 |
| #3-A   | **Strategic Planning Task Force**  
Approval of Strategic Issues and Narratives | August 8, 2007 |
| #4-A   | **Institutional Student Learning Outcomes (SLOs)**  
Approval of SLOs | September 26, 2007 |
| #5-A   | **Budget: Designated Reserves**  
Scheduling of Special Meeting to review recommendations from the Budget Planning Subcommittee pertaining to stabilization | September 26, 2007 |
| #6-A   | **Budget: Designated Reserves**  
GASB 45 (1) Recommendation to not set aside funds,  
(2) Formation of Task Force | September 26, 2007 |
| #7-A   | **Budget: Designated Reserves**  
Commitment to honor the promise for retirement benefits | September 26, 2007 |
| #8-A   | **Budget: Designated Reserves**  
Scenario #3 to be forwarded to Superintendent/President | October 3, 2007 |
| #9-A   | **Budget: Designated Reserves**  
Commend faculty and staff for providing instruction at Compton  
Commend all constituencies for working together as a team on FTES scenarios | October 3, 2007 |
| #10-A  | **Budget: Designated Reserves**  
Budget stabilization item not be included as a designated reserve | October 3, 2007 |
| #11-C  | **Task Force: Unfunded Retiree Health Benefits**  
Formation and members | October 3, 2007 |
| #12-A  | **DPAC Annual Report**  
Final Report approved | October 24, 2007 |
| #13-C  | **Litter on Campus**  
Suggestions to address problem | October 24, 2007 |
| #14-C  | **Textbook Rental Program**  
Consensus to review and proceed | October 24, 2007 |
<table>
<thead>
<tr>
<th>#</th>
<th>Issue Description</th>
<th>Date</th>
</tr>
</thead>
</table>
| #15-C | **Website Coordinator**  
Referred back to Technology Planning Subcommittee | October 24, 2007      |
| #16-C | **Facilities**  
Agreement to develop a mechanism for prioritizing projects | October 24, 2007      |
| #17-C | **Master Plan for Education**  
Final Report approved | November 14, 2007     |
| #18-A | **Global Citizenship**  
Approval of Definition | November 14, 2007     |
| #19-C | **Superintendent/President's Response to DPAC Recommendations**  
Agreement on response to be reported and reflected in minutes | November 14, 2007     |
| #20-A | **DPAC Planning Subcommittee Meeting Schedule**  
Agreement to standardize and publicize scheduled meetings | November 28, 2007     |
| #21-A | **Budget Planning Subcommittee Recommendation**  
Agreement to schedule senior staff to meet with BPSC at least once per semester | November 28, 2007     |
| #22-C | **Vision, Mission and Goals**  
Consensus to approve Vision, Mission and Goals. DPAC will present the document to their constituents for support and ratification. | January 23, 2008      |
| #23-A | **GASB 45 Task Force Recommendation**  
Approval (5-3) of the GASB 45 Task Force that the District begin to pre-fund its retiree health benefits obligation | February 27, 2008     |
| #24-A | **DPAC Charter**  
Unanimous approval of revised DPAC Charter | February 27, 2008     |
| #25-A | **Mission, Vision and Goals**  
Approval of final statement | March 12, 2008        |
| #26-C | **Enrollment Reports**  
Consensus to request enrollment information | March 12, 2008        |
| #27-A | **College Services Planning Subcommittee (Food Service Vendor)**  
DPAC affirmed the work of the CSPS and endorsed the values and criteria articulated in the Scope of Work for food vendor (location A) | March 26, 2009        |
| #28-C | **College Services Planning Subcommittee (Food Service Vendor)**  
Consensus that two representatives of each constituency be selected from the CSPS to work with the consultant and the Purchasing Department | March 26, 2008        |
| #29-A | **Organic Garden Initiative**  
DPAC approved the Organic Garden Initiative presented by the Associated Students | March 26, 2008        |
| #30-A | **Election of Vice-Chair**  
Richard Tahvildaran-Jesswein was elected Vice-Chair for 2008-09; Randy Lawson will continue as Chair Designee | June 1, 2008          |
<table>
<thead>
<tr>
<th>#31-A</th>
<th><strong>Support of Bond Measure and List of Facilities</strong></th>
<th>June 11, 2006</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimous approval of the District to pursue a bond measure in the November 2008 election that would include support for the projects.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#32-A</th>
<th><strong>Development of College Priorities to be Funded in the 2008-09 Year</strong></th>
<th>June 25, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimous approval of the Budget Planning Subcommittee's recommendation that DPAC identify a list of College budget priorities to be forwarded to the Superintendent/President for consideration to be included in the 2008-09 budget.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#33-A</th>
<th><strong>Approval of Strategic Initiatives/Action Plans</strong></th>
<th>July 9, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimous approval of Strategic Initiatives and Action Plans that were developed by the Strategic Planning Task Force.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#34-A</th>
<th><strong>Budget Planning Subcommittee Recommendation</strong></th>
<th>August 27, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimous approval of the restructuring the presentation of the Designated Reserves concept to a form that separates the current budget from the future cost of College priorities as recommended by DPAC.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#35-C</th>
<th><strong>Master Plan for Education 2008</strong></th>
<th>September 10, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Approved by consensus.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#36-A</th>
<th><strong>Labor Market Scan</strong></th>
<th>September 10, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimous action to request that the matter of determining what the college needs and expects in a labor market scan be referred to the Academic Senate Joint Vocational Education Committee.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#37-C</th>
<th><strong>Academic Senate Joint Committee on Student Learning Outcomes</strong></th>
<th>September 10, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Consensus to add the Academic Senate Joint Committee on Student Learning Outcomes as a DPAC resource group.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#38-A</th>
<th><strong>DPAC Annual Report, 2007-08</strong></th>
<th>September 24, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>DPAC approved the Annual Report, 2007-08 (6 Ayes, 0 Noes, 2 Abstentions by the Associated Students)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#39-A</th>
<th><strong>Budget Summit</strong></th>
<th>November 12, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimous approval of a recommendation for a Budget Summit be held before the end of the semester.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#40-A</th>
<th><strong>SMC Emergency Operations Plan</strong></th>
<th>November 12, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimously acknowledged receipt of the two plans/manuals with no objections.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#41-A</th>
<th><strong>Administrative Regulation 2250</strong></th>
<th>November 12, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimously approved revisions to AR 2250</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#42-A</th>
<th><strong>ACUPCC Task Force</strong></th>
<th>November 12, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Unanimously approved for the formation of the ACUPPC Task Force</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>#43-A</th>
<th><strong>Special Meeting for Budget Discussion – January 7, 2009</strong></th>
<th>December 10, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Approved (5-1-2)</td>
<td></td>
</tr>
<tr>
<td>#</td>
<td>Item</td>
<td>Description</td>
</tr>
<tr>
<td>-----</td>
<td>------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>#44-A</td>
<td><strong>Budget Discussion/Recommendation</strong></td>
<td>Unanimous approval of Budget Planning Subcommittee Recommendation to maintain ending fund balance of at least $15 million for 2008-09</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Special Meeting)</td>
</tr>
<tr>
<td>#45-A</td>
<td><strong>Smoke-Free Campus Policy and Designated Smoking Areas</strong></td>
<td>Approval (6 ayes, 2 noes) of motion to reaffirm smoke-free campus policy, create a task force to develop recommendations for the college to be smoke free, and remove designated smoking area between the Liberal Arts Building and Library Village.</td>
</tr>
<tr>
<td>#46-A</td>
<td><strong>Board Policy 2470 – Political Activity</strong></td>
<td>Approved (6-0-2 abstentions)</td>
</tr>
<tr>
<td>#47-C</td>
<td><strong>Responsibilities of Co-Chairs</strong></td>
<td>Agreement on Guidelines</td>
</tr>
<tr>
<td>#48-A</td>
<td><strong>Budget Planning Subcommittee Recommendation</strong></td>
<td>Recommendation that college not expend the money in designated reserves for GASB from now through the end of 2009-2010 was referred back to the subcommittee</td>
</tr>
<tr>
<td>#49-A</td>
<td><strong>Marketing of Institutional Learning Outcomes</strong></td>
<td>Unanimously approved to recommend that the District market the ILOs by listing them on the SMC identification card</td>
</tr>
<tr>
<td>#50-A</td>
<td><strong>Recommendations for Cost Reductions</strong></td>
<td>DPAC reviewed and discussed the cost reductions recommended by the Budget Planning Subcommittee. A revised list was approved.</td>
</tr>
<tr>
<td>#51-C</td>
<td><strong>Master Plan and Integration of Budget Implications</strong></td>
<td>DPAC created two subcommittees: (1) Calendar Committee to create a master calendar, and (2) Recordkeeping Committee to link master planning with budget and ILOs</td>
</tr>
<tr>
<td>#52-C</td>
<td><strong>Board Policy 2220: Classified Senate</strong></td>
<td>It was agreed that the policy needs to be revised; it will be referred to legal counsel</td>
</tr>
<tr>
<td>#53-C</td>
<td><strong>Classified Professional Development Funds</strong></td>
<td>It was agreed that discussions will continue.</td>
</tr>
<tr>
<td>#54-A</td>
<td><strong>Smoke-Free Campus Policy and Designated Smoking Areas</strong></td>
<td>Approval (6-0-2) of recommendation from task force for three designated smoking areas</td>
</tr>
<tr>
<td>#55-C</td>
<td><strong>Master Plan and Integration of Budget Implications</strong></td>
<td>Consensus on a draft template; to be presented at next meeting for approval. Task force on calendar will meet to begin development</td>
</tr>
<tr>
<td>#56-C</td>
<td><strong>Board Policy 2220, Participatory Governance, Classified Staff</strong></td>
<td>Consensus on revisions to policies</td>
</tr>
<tr>
<td></td>
<td><strong>Board Policy 2250, District Planning and Advisory Council</strong></td>
<td></td>
</tr>
</tbody>
</table>
| #57-A | **Budget Planning Subcommittee Recommendation**  
Unanimous approval of the recommendation submitted by the Budget Planning Subcommittee to support budget assumptions for 2009-2010 and 2010-2011 | March 25, 2009 |
| #58-C | **Master Plan and Integration of Budget Implications**  
There was consensus on revisions to the template for the Master Plan for Education Update template | April 8, 2009 |
| #59-C | **Resolution in Support of Propositions 1A-1F**  
Consensus that DPAC not take a position on this | April 22, 2009 |
| #60-A | **Recommendation made by Budget Planning Subcommittee**  
(1) accept the assumptions for the 2009-2010 tentative budget noting the revised deficit factor  
(2) accept the Q-3 report  
(3) include the previous DPAC recommendation to maintain the $2 million in designated reserves for unfunded retiree benefits in the 2009-2010 tentative budget  
Approved 4 ayes, 2 noes (students absent) | April 29, 2009 (special meeting) |
| #61-A | **SMC Website – Department Homepages**  
Approval of establishing a deadline of July 1, 2009 for departments to provide basic content for their department homepages. | May 13, 2009 |
| #62-C | **Planning Organization Charts**  
Consensus (no additional comments or suggestions) | May 13, 2009 |
| #63-C | **Superintendent/President’s Response to DPAC Recommendations**  
It was suggested that the Superintendent/President’s responses indicate either:  
(1) approved,  
(2) modified, or  
(3) not approved.  
There was agreement to this on a trial basis. | May 13, 2009 |
| #65-A | **Recommendations from the Budget Planning Subcommittee**  
- The Budget Planning Sub-committee reviewed and accepted the Restricted General Tentative Budget as presented  
- The non-restrictive, revocable JPA/Retiree Health and Welfare fund be included in the investment presentations to the Board of Trustees as a separate page noting the projected beginning and ending balances.  
- The District not move the existing $1.7 million Retiree Health and Welfare JPA funds into an irrevocable fund. (6 ayes, 2 noes) | May 27, 2009 |
<table>
<thead>
<tr>
<th>#66-A</th>
<th><strong>Recommendations from the Facilities Planning Subcommittee</strong></th>
<th>May 27, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Approval of resolution from the Facilities Planning Subcommittee on the subject <strong>Bicycles on Campus: Parking Locations, Routes on Campus, Facilities and Rules</strong></td>
<td></td>
</tr>
<tr>
<td>#67-A</td>
<td><strong>Election of Vice-Chair for 2009-2010:</strong></td>
<td>May 27, 2009</td>
</tr>
<tr>
<td></td>
<td>Eric Oifer was elected Vice-Chair for 2009-2010 by acclamation.</td>
<td></td>
</tr>
<tr>
<td>#68-A</td>
<td><strong>Cost-Saving Measures</strong></td>
<td>June 17, 2009</td>
</tr>
<tr>
<td></td>
<td>DPAC approved cost-saving measures (#1-#17) recommended by the Budget Planning Subcommittee</td>
<td></td>
</tr>
<tr>
<td>#69-A</td>
<td><strong>Cost-Saving Measures</strong></td>
<td>July 8, 2009</td>
</tr>
<tr>
<td></td>
<td>DPAC reviewed 7 cost-saving suggestions received from the college community that had been reviewed and forwarded by the Budget Planning Subcommittee. It was unanimously decided to forward four of them to the Superintendent/President.</td>
<td></td>
</tr>
<tr>
<td>#70-A</td>
<td><strong>Recommendation from the Technology Planning Committee</strong></td>
<td>August 12, 2009</td>
</tr>
<tr>
<td>#71-A</td>
<td><strong>Revision to AR 2250</strong></td>
<td>August 12, 2009</td>
</tr>
</tbody>
</table>