



SMC ACADEMIC SENATE

Tuesday, September 29, 2009

11:15-12:35 p.m. Business Building Room 144

- I. Call to Order
- II. Public Comments:
- III. Action Items:
 1. Approval of the Minutes for September 15, 2009
http://www.smc.edu/Projects/37/2009-2010_Agenda_Minutes/Senate.Minutes_9_15_09.pdf
 2. Committee Appointments
 3. 2nd Read - Zero Waste AR – Amber Katherine, Chair
- IV. Information Items:
 1. President's Report – Eric Oifer
 - a. Full-Time Faculty Ranking Committee Timeline
 2. Curriculum Report – Guido Davis Del Piccolo, Chair
- V. “Town Hall” – Discussion/Debriefing: Academic and Professional Impact of Budget and Economy.
 1. Counseling – Laurie Guglielmo
 2. Academic Affairs – Georgia Lorenz
 3. Enrollment – Kiersten Elliott
- VI. New Business Discussion:
- VII. Announcements
 1. Call for Global Citizenship Initiative Faculty Leader
 2. Accreditation – Richard Tahvildaran-Jesswein
 3. Dr. Tsang to address Academic Senate at the October 13, 2009 Senate Meeting
- VIII. Adjournment

Next Scheduled Meeting: October 13, 2009

ACTION ITEM NO. 1 – Approval of the Minutes for September 15, 2009

http://www.smc.edu/Projects/37/2009-2010_Agenda_Minutes/Senate.Minutes_9_15_09.pdf

ACTION ITEM NO. 2 – Committee Appointments

Senate Committee Membership

Social Committee – Terry Green, Chair
Marina Parise
Michael Strathearn

Legislative Affairs – Tina Feiger, Chair

Tina Feiger Maria Alvarado
Sharon Jaffe Suzanne Borghei

Environmental Affairs – Amber Katherine, Chair

Benny Blaydes Dana Morgan
Pete Morris William Selby
Gary Strathearn

Professional Development – Judith Douglas, Chair

Steve Hunt
Maria Munoz Patricia Burson
Marci Spiegler Valerie Nairey

Sabbaticals & Awards – Esau Tovar, Chair

Kathy Flynn Candyce Goodfellow
Anne Powers Mary Bober

S/ILO – Christine Schultz & Lesley Kawaguchi, Co-Chairs

Jennifer Merlic Eric Oifer
Tina Feiger

ACTION ITEM NO. 3 – 2nd Read – Zero Waste AR – Amber Katherine, Chair

Zero Waste Administrative Regulation

Zero Waste practices will be integrated into all college events, including all departmental events and functions of college organizations. Zero Waste practices include, but are not limited to, the following:

1. All “to go ware” will be compostable.
2. Proper signage and placement of Zero Waste Stations will be arranged.
3. Event logistics, including date, time, location, number of expected attendees, and type of food, will be clearly stated in the event request form.
4. Volunteer staffing of the Zero Waste Stations is strongly recommended. (Training of volunteers may be arranged through the Center for Environmental and Urban Studies.)
5. All college vendors will integrate Zero Waste practices into any college events they support.
6. Notification regarding SMC’s Zero Waste Board Policy will be provided to external food providers supporting college events, and compliance will be included in the terms of their contracts.

Zero Waste Event Guides are available through the Center for Environmental and Urban Studies, 1744 Pearl Street, Santa Monica, CA 90405.

INFORMATION ITEM NO. 1a – Full-Time Faculty Ranking Committee Timeline Eric Oifer, President

- October 9th – Ranking Committee meets at 10am in HSS 261 (Academic Senate Office) to establish the criteria and information it will use to make its recommendation to Dr. Tsang. No later than October 14 this information, along with standard information and data from Academic Affairs, will be forwarded to Dept. Chairs.
- October 28th – Chairs will submit their requests to VP Shimizu, VP Lawson and Eric Oifer.
- November 11th – The request packets will be distributed to Ranking Committee members.
- November 20th – The Full-Time Ranking Committee will meet from 10 am to 3pm in the Loft to produce the recommendation it will forward to Dr. Tsang.

ANNOUNCEMENT NO. 1 – Call for Global Citizenship Initiative Faculty Leader

To apply please electronically submit a letter of interest to me (eric@smc.edu) and copy Vice President Jeff Shimizu (shimizu.jeffery@smc.edu). We will be accepting applications through October 4, 2009. Applications will then be reviewed by the Academic Senate President and the Vice President Academic Affairs.

Santa Monica College
Faculty Leader, Global Citizenship Initiative

The Santa Monica College Academic Senate and Office of Academic Affairs mutually agree to establish the position of Faculty Leader, Global Citizenship Initiative. The Faculty Leader will clarify and articulate the goals and objectives of Global Citizenship to the College community. The Leader will work to achieve those goals and objectives through SMC's shared governance processes.

The Faculty Leader (or designee) will serve as liaison to appropriate Academic Senate Joint Committees and the Administration in order to enhance and further the College's Global Citizenship Initiative. The Faculty Leader will develop Global Citizenship by focusing on the specific areas of curriculum, professional development, study abroad, and students. Goals in these areas will be developed and achieved by working through appropriate and existing Academic Senate Joint Committees. Additionally, the Faculty Leader will work with appropriate parties to develop a method for assessing Global Citizenship goals, objectives and outcomes.

Together, the Faculty Leader, the Academic Senate President, and the Vice President of Academic Affairs will identify specific goals and tasks for the Faculty Leader in a given academic year. These goals and tasks will be achieved through the participatory governance processes and, specifically, the scope and function of the following standing Joint Committees of the Academic Senate: Curriculum, Professional Development, Student Affairs; Sabbaticals, Fellowships and Awards; Program Review, S/ILO, Environmental Affairs, CTE, and Department Chairs. Progress toward those goals and objectives will be assessed by the Academic Senate President and the Vice President of Academic Affairs.

The Faculty Leader may serve as an Ex Officio member of the Academic Senate's Executive Committee according to the governing rules of the Academic Senate. The position has been approved for 20% reassign time. The term-of-office for this Faculty Leader is two (2) years and is renewable according to the Academic Senate and the Office of Academic Affairs' mutually agreed to conventions for Faculty Leaders.