

Information Services Committee  
Minutes for Thursday September 11, 2008

Attendees: Simon Balm, Jocelyn Chong, Ellen Cutler, Jinan Darwiche, Maria Erickson, Steve Hunt, David Javelosa, Peggy Kline, Steve Peterson, David Zehr

Meeting time: 12:45 PM to 2:00 PM

- (1) The Committee reviewed the summary of 07-08 instructional technology objectives. Simon reported that he and Steve have sent email notifications to departments before summer.
- (2) Jocelyn Chong updated the committee members regarding the implementation status of 07-08 instruction technology objectives over the summer. Other than the Media Center projector replacement and multi-media carts allocations, the rest of the objectives are either completed or in progress.
- (3) The committee has identified the following subjects to further discuss and finalize proposals in this semester:
  - College standardized Instant Messaging
  - Student email solution evaluation
  - Computer power user documentation and policy
  - Non-district laptop computer usage and policy documentation