

REGISTRATION FORM

YOU MAY REGISTER BY MAIL, PHONE, OR IN PERSON

There are no boundary or age restrictions. Payment may be by cash, check, or credit card (Visa/Mastercard).
Classes fill quickly, so register early!

To mail — Send payment and form to:
SMC Continuing & Community Education
1900 Pico Blvd.
Santa Monica, CA 90405

Make checks payable to Santa Monica College. Please make separate checks for each class.

By Phone:
Class Registration – Telephone Hours: M-F 8:30am to 4:00pm (310) 434-3400. Visa and Mastercard accepted.

To pay in person — Bring completed form to:
SM Airport Campus
3171 S. Bundy Dr. — Room 112 (at Airport Ave.)
Santa Monica, CA 90066

Office hours: 8:30 am to 5 pm Monday, Tuesday, and Friday, and 8:30 am to 7:30 pm Wednesday and Thursday.

Name _____
Address _____
City and Zip _____
Day Phone _____

If paying by Mastercard or Visa credit card, please fill out the following:

Mastercard or Visa Credit card No. _____ Ex. Date _____
Name of Card Holder _____
Signature _____

Sign me up for these classes:

Section No. _____ Class _____ Fee \$ _____
Section No. _____ Class _____ Fee \$ _____
Section No. _____ Class _____ Fee \$ _____
Parking permit for SMC Campus (\$35) - SEE PARKING Fee \$ _____
Total Amount to be charged \$ _____

Check here if you have a disability that may require accommodation.

How did you find out about our program?

Schedule mailed to home Word of Mouth Brochure at the library
 Flyer Other _____

Withdrawal and Cancellation Policy: Requests for withdrawal from a class must be submitted in writing at least five working days prior to the start date of the class. You will receive a credit voucher applicable to future classes. A minimum service charge of \$10 will be withheld. Full refunds are granted only if a class is canceled, discontinued or rescheduled. Please allow 4 to 5 weeks for processing.