

REGISTRATION FORM

YOU MAY REGISTER BY MAIL, PHONE, OR IN PERSON

There are no boundary or age restrictions. Payment may be by cash, check, or credit card (Visa/Mastercard).

Classes fill quickly, so register early!

Office hours are Monday & Wednesday 8:30am to 7:30am and Tuesday and Thursday from 8:30am to 5:00pm. The office is closed on Friday.

(310) 434-3400 or FAX (310) 434-3409

To mail — Send payment and form to:

Santa Monica College Community Education
1900 Pico Blvd.
Santa Monica, CA 90405

To pay in person — Bring completed form to:

Santa Monica College Community Education
Madison Campus Site
1310 11th Street — Room 102B
Santa Monica, CA 90405

Name _____

Address _____

City and Zip _____

Day Phone _____

If paying by credit card, please fill out the following:

Credit card No. _____ Ex. Date _____

Name of Card Holder _____

Signature _____

COMMUNITY EDUCATION AND EXTENSION CLASSES

Section No. _____ Class _____ Fee \$ _____

Section No. _____ Class _____ Fee \$ _____

Section No. _____ Class _____ Fee \$ _____

Section No. _____ Class _____ Fee \$ _____

Parking permit for SMC Campus (\$35) - SEE PARKING Fee \$ _____

Total Amount to be charged _____

_____ **Check here if you have a disability that may require accommodation.**

Withdrawal and Cancellation Policy: Requests for withdrawal from a class must be submitted in writing at least five working days prior to the start date of the class. You will receive a credit voucher applicable to future classes. A minimum service charge of \$10 will be withheld. Full refunds are granted only if a class is canceled, discontinued or rescheduled. Please allow 4 to 5 weeks for processing.