A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC)-College Services Subcommittee was held on Friday, March 23 at 9:00 a.m. in the PE-Skybox at Santa Monica College.

I. Call to Order: 9:04 a.m. Co-Chair Michael Tuitasi presiding.

II. Members Present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Tuitasi</td>
<td>Manager (Co-Chair)</td>
</tr>
<tr>
<td>Hua Daio</td>
<td>Student Representative (Co-Chair)</td>
</tr>
<tr>
<td>Steve Myrow</td>
<td>Manager</td>
</tr>
<tr>
<td>Albert Vasquez</td>
<td>Manager</td>
</tr>
<tr>
<td>Marina Parise</td>
<td>Academic Senate</td>
</tr>
<tr>
<td>Nick Pernisco</td>
<td>Faculty Association</td>
</tr>
<tr>
<td>Pamela Nemeth</td>
<td>CSEA Representative</td>
</tr>
<tr>
<td>Joanne Laurance</td>
<td>CSEA Representative</td>
</tr>
</tbody>
</table>

Members Absent:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cynthia Moore</td>
<td>Manager</td>
</tr>
<tr>
<td>William Selby</td>
<td>Academic Senate</td>
</tr>
<tr>
<td>William Strathearn</td>
<td>Faculty Association</td>
</tr>
<tr>
<td>Darrell Heximer</td>
<td>CSEA Representative</td>
</tr>
<tr>
<td>Vacant</td>
<td>CSEA Representative</td>
</tr>
<tr>
<td>Harrison Wills/Kendal</td>
<td>Student Representative</td>
</tr>
<tr>
<td>Melanie Jimenez</td>
<td>Student Representative</td>
</tr>
<tr>
<td>Mellissa Mandim</td>
<td>Student Representative</td>
</tr>
</tbody>
</table>

Guest:
Genevieve Bertone, Director, Sustainability Coordination

DPAC Staff Support
Norma Davis

Review of Minutes
None

Public Comment: None

III. Updates
Sustainability – Genevieve Bertone, Director, Sustainability Coordination
Genevieve summarized the highlights and achievements of last year’s activities:
  - Launched the Organic Learning Garden
  - Hosted ‘Sustainability Week’ in fall 2011
- Developed and launched the nation’s first certificate and AA degree in Recycling and Resource Management.
- Increased marketing of Alternative Transportation programs
- Currently working with a joint subcommittee of the DPAC Sustainability Task Force and the College Services committee to develop a comprehensive transportation Management Plan.
- Submitted grants to NSF, Taper Foundation, EPA, and CalRecycle
- Working with grounds to launch green zones
- Assisted in refining the Institutional Effectiveness indicators and dashboard related to sustainability
- Through the ACUPCC Sustainability Task Force they are assisting with the implementation of individual metering of buildings and drafting a District-wide Green Building Policy
- Developing a SMC Sustainability website
- Earth Week 2012 is being planned
- Presenting EcoHero Awards
- Working on an SMC Green Map and Water Refilling Station promotion
- Sustainable Works total graduation numbers: Over 4700 graduates, 290 workshops and over 14,600 hours of community service.
- Adopted a beach (Day of Service April 27, 2012).

Field study courses are being designed to integrate sustainability into the curriculum.

Please contact Genevieve with any ideas or suggestions you may have.

SMC and UCLA have been awarded a Science, Technology, Engineering, and Mathematics grant (STEM). UCLA and SMC will partner to offer a nine week program to underrepresented groups about career opportunities in these fields through workshops, lectures, tours and peer-to-peer mentoring.

**Purchasing** –Michael Tuitasi reported on behalf of Cynthia Moore, Director of Purchasing

As a cost-saving measure, a focus group will be formed to discuss the possibility of purchasing tables and chairs for ongoing usage. The expense of renting tables and chairs for numerous events is exorbitant. Everyone agreed that this is an idea worth exploring.

Open bids are ongoing and interested vendors should submit their bid online; see the Purchasing website.

The Bread Factory has been provided an operating extension (month-to-month) through December 31, 2012.

Please visit the Vendor Expo on Wednesday, April 11, 2012 from 10:00 a.m.-2:30 p.m. in the Cayton Center.

**Transportation Workgroup** – The committee has created a matrix of recommendations, which will be presented to the DPAC-CS committee for review and comments. Results of the transportation survey revealed that 16% carpool and 62% ride the bus. Genevieve Bertone also gave an overview of the new Transit Plaza that will be in place after the Student Services building is constructed. Expect a total transformation on Pico Blvd. in
front of Drescher Hall and the Student Services building when the construction is completed.

Other ideas discussed:
Some members feel there is no significant difference in the products being sold in the vending machines. Ideally they would like to see healthier options, more variety, no plastic containers, and eco-friendly packaging in the machines. Members also stated they would like to review the vending machine contract. Mike will ask Charlie Yen, Director of Contracts, to attend the next DPAC-CS meeting to give an update.

The committee unanimously agreed that they would like to see a ‘green policy” throughout campus.

IV. Adjournment
Motion to adjourn by Nick Pernisco; seconded by Albert Vasquez at 10:30 a.m. Motion carried by general consent.

Spring 2012 Meeting Dates (9:00 a.m. in the Student Affairs Conference Room (103A)
Friday, April 20
Friday, May 18
Friday, June 1