A meeting of the Santa Monica Community College District Planning and Advisory Council (DPAC) - College Services Subcommittee was held on Friday, May 20, 2016 at 9:00 a.m. in the Student Affairs Conference Room (Admissions Complex, Room 103A) at Santa Monica College.

I. **Call to Order:** At 9:06 a.m. Chair Michael Tuitasi presiding.

II. **Members present**

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<tr>
<th>Name</th>
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<tr>
<td>Joan Kang</td>
<td>CSEA Representative (Co-chair)</td>
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<td>Bonita Cooper</td>
<td>Manager</td>
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<td>Thomas Chen</td>
<td>Faculty Association</td>
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<td>Michael Strathearn</td>
<td>Faculty Association</td>
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<td>Maria Bonin</td>
<td>CSEA Representative</td>
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<td>Joanne Laurance</td>
<td>CSEA Representative</td>
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<td>Marie Fisher</td>
<td>CSEA Representative</td>
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<td>Jazzmin Sardin</td>
<td>Student Representative</td>
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<td>Johnathon Hughes</td>
<td>Student Representative</td>
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**Members Absent**

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<th>Name</th>
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<tr>
<td>Deirdre Weaver</td>
<td>Manager</td>
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<tr>
<td>Maria Leon Vazquez</td>
<td>Manager</td>
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<td>Steve Contarsy</td>
<td>Academic Senate</td>
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<td>Cynthia Gonzalez</td>
<td>Academic Senate</td>
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<td>Kishore Athreya</td>
<td>Student Representative</td>
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<td>Heather Haro</td>
<td>Student Representative</td>
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<td>Justine Laforteza</td>
<td>Student Representative</td>
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**DPAC Staff Support**

Dalia Cortes

**Guest:**

Mike Eghbali, TCBY

III. **Members (Update)**

None

Motion to suspend roll call

IV. **Review of Minutes:**

   - Motion made by Michael Strathearn to approve minutes with corrections.
   - Second: Johnathon Hughes
   - Vote: In favor: 7, Abstentions: 2

b. Minutes from April 22, 2016.
Motion made to approve minutes with correction.
Second: Michael Strathearn
Vote: In favor: 7, Abstentions: 2

c. Public Comments:
None

V. Fall Topic: Nutrition
a. FLVR-Food Voucher Program (Associated Students)
   - 482 students have signed up and about half are active
   - There has been one change after talking to DSPS. If a student is in SSI or TANF, they should be placed in this special program.
   - AS is trying to figure out how they will continue FLVR over the summer. They’re also trying to figure out where the funds will come from for student workers.
   - The AS Board will approve funding for FLVR only until next semester.
   - There has been an issue with line cutting, so AS implemented a ticket system, but they’re looking to have individuals removed for cutting in line. It will also be put on the application that if a student cuts in line, then it’s a violation of the school’s honor code.
   - AS is looking at handing out 4,000 vouchers, which translates into $20,000.
   - Suggestion: The Board of Trustees should be informed about the funding for FLVR.
   - Mike will keep Board of Trustee member Louis Jaffe informed.
   - AS has noticed that students go to TCBY mostly for breakfast and Eat Street or Campus Kitchen for lunch or dinner.
   - There is no time limit on the voucher—students can redeem it when they’d like to use it.
   - Question: Do students need to indicate in their application they’re enrolled in SSI or TANF, and do they need to show proof?
   - Answer: Yes, they can show a card they’re provided with by those programs.
   - Food Can: AS was working with the Foundation to start a food closet, and the Foundation was helping them look for a space that was accessible and private for students. AS is now partnering with the Westside Food Bank and special programs on campus like EOP&S CARE and Guardian Scholars, Athletics, Adelante, and Black Collegians. These special programs would house food closets for their students.
   - Westside Food Bank doesn’t deliver the food, so AS needs help with picking up food.
   - Suggestion: Student clubs associated with the special programs can have field trips with their club advisor to pick up food for their food closets.
   - AS will also work with the faculty leader to get food in the food closets.
   - AS will hold a food drive at Celebrate America.
   - CAFÉ: Cans For Education: Another AS program that will start next semester. CAFÉ will provide canned food to students, as well as dry goods.
   - Question: Is there anything that the different constituencies on campus can do to support AS?
   - Answer: Yes, any assistance, whether time or talking to people, can help. Perhaps different departments can also volunteer to pick up food at the Westside Food Bank.
   - Question: Can any SMC student qualify?
   - Answer: Yes, but they need to have an active ID number.

b. EBT Cards:
   - A couple of years ago a student asked for college vendors to take EBT. However, Los Angeles County only allows 1,200 restaurants to be approved, and there is an extensive waiting list. It could take five years or more to get approval.
• There are five restaurants in Santa Monica that currently participate in the program. These restaurants are Burger King, Domino’s Pizza, Pizza Hut, Subway, and Jack in the Box.

• County Supervisor Sheila Kuehl’s office is working for colleges to be exempt. If a bill is needed, then SMC can work with Ms. Kuehl’s office.

c. Update on Bread Factory Space

• VP Michael Tuitasi provided the answers he gave to the Corsair in an interview.
• Suggestion: Trade Tech could use the space and SMC would have a culinary program.

d. Website

• The Student Programming Club redesigned the Associated Students website, instead of the Students in Need website.
• Kishore Athreya has been communicating with Regina Ip.
• VP Michael Tuitasi will work on getting information with links on the website by the end of the semester.
• There is a website on legal services that will be linked to the Students in Need page.
• The VA has information on their website that can be placed on the Students in Need page.
• VP Michael Tuitasi also spoke with Bruin Shelter. Bruin Shelter is a shelter run by UCLA students on 14th and Ocean. There will be eight beds and a 90 day stay.
• Bruin Shelter wants to partner with SMC to use their showers, but also provide services for SMC students. Logistics still need to be worked out—how will UCLA students access SMC facilities?

VI. Announcements

• Johnathon Hughes thanked everyone on the committee for their work.

VII. Adjournment

Motion to adjourn and communicate via email made by Johnathon Hughes at 9:52 a.m. Seconded by Joan Kang. Motion carried by general consent.