SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

OCTOBER 7, 2014

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

6 p.m. – Closed Session
7 p.m. – Public Meeting

The complete agenda may be accessed on the
Santa Monica College website:
http://www.smc.edu/admin/trustees/meetings/

Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.
**PUBLIC PARTICIPATION**

**ADDRESSING THE BOARD OF TRUSTEES**

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

   Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.

   Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

**General Public Comments and Consent Agenda**

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

**Major Items of Business**

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

   Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

**Reference:**  
Board Policy Section 1570  
Education Code Section 72121.5  
Government Code Sections 54954.2, 54954.3, 54957.9
A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, October 7, 2014.

6 p.m.  Closed Session (Business Building Room 111)
7 p.m.  Public Meeting (Board Room)

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER

• ROLL CALL
  Dr. Susan Aminoff, Chair
  Rob Rader, Vice-Chair
  Dr. Nancy Greenstein
  Dr. Louise Jaffe
  Dr. Margaret Quiñones-Perez
  Barry Snell
  Dr. Andrew Walzer
  Daniel Kolko, Student Trustee

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives:  Marcia Wade, Vice-President, Human Resources
                                     Robert Myers, Campus Counsel
Employee Organization:  SMC Police Officers Association

EMPLOYEE/APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One potential case.

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

• PLEDGE OF ALLEGIANCE

• CLOSED SESSION REPORT (if any)

• ADDITIONS/REVISIONS TO THE AGENDA:  A two-thirds vote of the members present is required to include additions/revisions to the agenda as submitted.
  MOTION MADE BY:
  SECONDED BY:
  STUDENT ADVISORY:
  AYES:
  NOES:
IV.  PUBLIC COMMENTS

V.  SUPERINTENDENT'S REPORT
•  Budget Update
•  Master Plan for Education 2014-2015 Update
•  Bachelor’s Degree

VI.  ACADEMIC SENATE REPORT

VII.  MAJOR ITEMS OF BUSINESS
#1  Issuance and Sale of SMCCD General Obligation Bonds and Approving Certain Other Matters Relating to the Bonds 6
2  SMC In-District Enrollment Report 7
#3  Appointment to Citizens’ Bond Oversight Committee 8
#4  Schedule of Board of Trustees Meetings, 2015

VIII.  CONSENT AGENDA
Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

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#5  Approval of Minutes: September 2, 2014 (Regular Meeting) 10

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#6  Contract with Regents of California 11
#7  Extension of Contract Period for Energy Monitoring System 12
#8  Contracts and Consultants 13

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#10  Classified Personnel – Regular 15
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VIII. **CONSENT AGENDA** *(continued)*

**Facilities and Fiscal** *(continued)*

#22 Organizational Memberships, 2014-2015  
#23 Providers for Community and Contract Education  
#24 Purchasing  
  A Award of Purchase Orders  
  B Award of Contracts

IX. **CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. **REPORTS FROM DPAC CONSTITUENCIES**

• Associated Students  
• CSEA  
• Faculty Association  
• Management Association

XI. **BOARD COMMENTS AND REQUESTS**

XII. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Wednesday, November 5, 2014** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

APPENDIX A: SMC In-District Enrollment Report
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: ISSUANCE AND SALE OF SANTA MONICA COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION BONDS, 2008 ELECTION, 2014 SERIES B, IN AN AGGREGATE PRINCIPAL AND DENOMINATIONAL AMOUNT NOT TO EXCEED $145,000,000, CERTAIN OF WHICH ARE PROPOSED TO BE ISSUED IN THE FORM OF CAPITAL APPRECIATION BONDS AND CONVERTIBLE CAPITAL APPRECIATION BONDS PROVIDING FOR THE COMPOUNDING OF INTEREST, AND APPROVING CERTAIN OTHER MATTERS RELATING TO THE BONDS

SUBMITTED BY: Vice-President, Business/Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the resolution to authorize issuance and sale of the Santa Monica Community College District General Obligation Bonds, 2008 Election, 2014 Series B.

SUMMARY: The District is planning to issue $145,000,000 from 2008 Election (Measure AA) for the Media and Technology Complex–Academy Site, PE/Health/Fitness Dance building, Information Technology relocation, Environmental Performance-Central Plant, Madison East Wing seismic upgrade, Fire Alarm and Security System, Replacement Math and Science Extension building, and Student Services building.
AB182 requires that when a district issues bonds that allow for the compounding of interest, including, but not limited to, capital appreciation bonds, the resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The resolution was previously considered as an information item at the Board of Trustee’s September 2nd meeting and now is considered as an action item.

MOTION MADE BY:     SECONDED BY:     STUDENT ADVISORY:     AYES:     NOES:
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 2

SUBJECT: SANTA MONICA COLLEGE IN-DISTRICT ENROLLMENT REPORT

SUBMITTED BY: Vice-President, Enrollment Development

EXECUTIVE SUMMARY: The purpose of this report (see Appendix A) is to describe the enrollment trends and special activities with respect to students attending SMC from within the Santa Monica Community College District boundaries. The special programs described within this report include programs across the divisions of Academic Affairs, Enrollment Development, and Student Affairs.

Annually, approximately 2,000 graduates of SMMUSD high schools attend SMC. Roughly 85% of those students attended Santa Monica High School prior to enrolling at the College. About 19% of those students participate in special counseling programs. In 2012-13, over 44% received some form of financial aid, 1.7% of the students worked on campus, and SMMUSD students were the recipients of $20,000 in scholarships over the last three years.

The student success data below shows that their course success rates virtually mirror that of the general population of the college and their degree/certificate completion rates are proportionate to the enrollment rates.

Participation in High School Concurrent Programs has grown significantly, especially in both High School Concurrent Enrollment (high school students taking regular SMC courses at SMC), as well as Dual Enrollment (high school students taking SMC courses at their high school).

The student success data for the participants of the Pico Promise Transfer Academy show higher success and retention rates when compared to the overall population. The overall success rate for Pico Promise students was 77% compared to the college wide 67% rate. The overall retention rate for Pico Promise students was 88% compared to the college wide 82%. All PPTA students have a one year education plan and 86% of the students completed at least two courses from their educational plans during the Spring 2014 term, which means they are making progress toward their transfer goal. Sixty-nine percent of the students who were eligible to transfer are transferring to a four year university. Ninety-one percent of the students met with a career counselor and 89% met with a wellness counselor. Most students met with an academic counselor at least three times during the Spring 2014 term. Counselors assisted students in securing state or federal aid to help students cover educational expenses, as 89% of the program students received financial aid.

Priority consideration is given to SMMUSD students applying for admission to the Summer Jams and First Year Experience Programs. Both programs are relatively new and preliminary data indicates higher success rates for participants, but data is still being collected and analyzed.

Overall, Santa Monica College has a strong commitment to serving local students and enjoys a strong partnership with the City of Santa Monica to meet the needs of the local community.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: APPOINTMENT TO CITIZENS’ BOND OVERSIGHT COMMITTEE

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following appointment to the Citizens’ Bond Oversight Committee:

Rizwan Rashid, SMC student representative

SUMMARY: The bylaws state that the Citizens’ Bond Oversight Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees as required by Government Code Sections 54950-54962 and Education Code Sections 15278, 15280 and 15282, with at least:

SMC student Rizwan Rashid applied to be appointed the student representative on the Citizens’ Bond Oversight Committee. The student’s application has been reviewed by Michal Temkin, the A.S. counselor who works to appoint students to committees, and recommended by Sonali Bridges, Associate Dean of Student Life.

Category
1. one representative of the business community within the District
2. one person active in a senior citizens’ organization
3. one person active in a bona fide taxpayers’ organization
4. one student who is currently enrolled at SMC
5. one person active in the support and organization of the District
6. additional appointees to represent the communities of Santa Monica and Malibu

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
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<th>MONTH</th>
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<th>DATE</th>
<th>MEETING DESCRIPTION</th>
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<td>Regular meeting (bold)</td>
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<td>27</td>
<td>2015</td>
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<tr>
<td>February</td>
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<td>2015</td>
<td>Winter Study Session</td>
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<td>November</td>
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<td>Special Meeting</td>
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<td>March</td>
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<td>2015</td>
<td>Regular meeting (hold)</td>
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<td>17</td>
<td>2015</td>
<td>Winter Study Session</td>
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<tr>
<td></td>
<td>16</td>
<td>2015</td>
<td>Regular meeting</td>
</tr>
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</table>

**MOTION MADE BY:**

**SECONDED BY:**

**STUDENT ADVISORY:**

**AYES:**

**NOES:**
VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #5-#24.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IX. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 5 APPROVAL OF MINUTES

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

September 2, 2014 (Regular Board of Trustees Meeting)
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 6  CONTRACT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

Requested Action: Approval/Ratification
Reviewed by: Melanie Bocanegra, Director of STEM Initiatives
Approved by: Georgia Lorenz, Vice President, Academic Affairs

Subcontractor: The Regents of the University of California
Contract Amount: $373,865
Performance Period: October 1, 2014 – September 30, 2015 (fourth year)
Funding Source: U.S. Department of Education/HSI STEM and Articulation Grant

Summary:
Note: This is year four of a five year grant. The University of California, Los Angeles, will serve as the university cooperative partner in Santa Monica College’s HSI STEM and Articulation Cooperative Grant. The purpose of this cooperative project is to increase the number of community college students, particularly students traditionally underrepresented in STEM, who transfer to a baccalaureate program in a STEM discipline. As part of this partnership, UCLA will be responsible for the following:

- Provide technical assistance to student support and instructional personnel at SMC as the college strengthens its STEM programming, expand student services to support STEM students, and develop outreach materials to attract students to STEM career pathways
- Collaborate with SMC STEM faculty to develop new research method courses to prepare students for field research
- Assist with the implementation of STEM career days and a Summer STEM Orientation at SMC
- Participate on grant advisory teams and attend biannual STEM instructional retreats
- Report on outreach activities conducted by Society for the Advancement of Chicano and Native American Scientists and Citylabs
- Recruit and organize UCLA students to serve as peer mentors for SMC students newly enrolled in the SMC/UCLA Science and Research Initiative during the academic year
- Provide a week long Summer Bridge Program (Summer Intensive Transfer Experience) at UCLA for SMC students enrolled in the SMC/UCLA Science and Research Initiative; and
- Establish a Summer Research Program at UCLA for students who successfully complete the SMC/UCLA Science and Research Initiative program and SMC STEM coursework. 12-16 SRI students will participate in a paid 10-week residential research internship program at UCLA.
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 7  EXTENSION OF CONTRACT PERIOD FOR ENERGY MONITORING SYSTEM

Requested Action: Approval/Ratification
Reviewed by: Genevieve Bertone, Director, Sustainability
Approved by: Georgia Lorenz, Vice President, Academic Affairs

Title of Vendor: Sunbelt Controls
Funding Source: HSI STEM and Articulation Grant
Award Amount: $52,000
Performance Period: July 1, 2014 – June 30, 2015
(Contract period Extended from January - June 2014 as approved on February 4, 2014. No additional amount awarded)

Summary: Sunbelt Controls will augment the current District software to provide an Energy Monitoring System (EMS) that will chart the energy consumption at the Science Building and the Center for Environmental and Urban Studies. The dashboard will translate energy consumption into environmental data. The augmented software will have a student portal that will be used for student assignments in unit conversions, metrics and power measurements. Students, particularly those in science classes, will be able to interact with the data to investigate how dashboard measures were created, allowing them to understand the real world applications of scientific data and draw connections between concepts reviewed in the classroom and their own lives.
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 8  CONTRACTS AND CONSULTANTS
Approved by:  Chui L. Tsang, Superintendent/President
Requested Action:  Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of $50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for approval or ratification.

Authorization:  Board Policy Section 6255, Delegation to Enter Into and Amend Contracts
Approved by Board of Trustees:  9/8/08
Reference:  Education Code Sections 81655, 81656

<table>
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<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
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<tbody>
<tr>
<td>1. Community Partners FBO (for the benefit of) Sustainable Works</td>
<td>September 1, 2014 - June 30, 2015</td>
<td>Sustainable Works will perform the following tasks: Revise the Sustainable Worksbook to highlight how science and math relate to environmental issues and solutions and translate portions into Spanish and incorporate the section on green jobs into STEM Counseling courses. Information about the Science and Research Initiative (STEM Grant) will be integrated into existing Student Sustainability Workshops; Sustainable Works staff will assist with other activities of this project including but not limited to: faculty professional development, STEM project meetings, STEM Days, SRI Orientation, and STEM Summer Skills.</td>
<td>U.S. Department of Education/HSI STEM (Science, Technology, Engineering, and Mathematics) and Articulation Grant (100%)</td>
</tr>
<tr>
<td>2. Lisa Brand</td>
<td>September 1, 2014 – November 30, 2014</td>
<td>The consultant will provide marketing materials that promote CTE Career Pathway Projects that are specific to the needs of Workforce and Economic Development; will include assistance with expeditiously developing various marketing materials for electronic and print distribution.</td>
<td>CTE VI (SB 1070) (100%)</td>
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Requested by:  Melanie Bocanegra, Director, STEM Initiatives
Approved by:  Georgia Lorenz, Vice President, Academic Affairs

Requested by:  Patricia Ramos, Dean, Workforce and Economic Development
Approved by:  Georgia Lorenz, Vice President, Academic Affairs
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ESTABLISH
Dean, Community and Academic Relations

REASSIGNMENT
Elliott, Kiersten, Dean, Community and Academic Relations 10/08/14

APPOINTMENT
Tovar, Esau, Interim Dean, Enrollment Services 10/08/14

ELECTIONS

ADMINISTRATIVE ASSIGNMENT
Heskel, Mitch, Interim Director, Performing Arts Center 09/05/14 - 06/30/15
Weir, Catherine, Director, International Development 11/10/2014

LONG-TERM SUBSTITUTE
Canada, Sue, Instructor, CSIS 09/22/14 - 12/23/14

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

SEPARATIONS

RESIGNATION
Zahler, Wendy, Interim Director, Community Relations 09/19/2014

DECEASED
Lawson, Randal, Executive Vice-President 08/19/2014
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 10  CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ESTABLISH - DUE TO CLASSIFICATION CONSOLIDATION

The Personnel Commission completed its extensive study of academic and administrative secretary classifications. The outcome is that the two secretary classifications were consolidated to the higher level Administrative Assistant I classification. The secretary classifications are being abolished and incumbents in the secretary positions will be converted to administrative assistant I.

Administrative Assistant I (1 position) 10/01/14
AET, 12 mos, 40 hours

Administrative Assistant I (1 position) 10/01/14
Academic Program Development, 12 mos, 20 hours

Administrative Assistant I (1 position) 10/01/14
Academic Senate, 11 mos, 20 hours

Administrative Assistant I (1 position) 10/01/14
Auxiliary Services, 12 mos, 40 hours

Administrative Assistant I (1 position) 10/01/14
Earth Science Department, 11 mos, 15 hours

Administrative Assistant I (1 position) 10/01/14
EOP&S, 12 mos, 40 hours

Administrative Assistant I (1 position) 10/01/14
Health Science, 11 mos, 40 hours

Administrative Assistant I (1 position) 10/01/14
Photography/Fashion Department, 12 mos, 20 hours

Administrative Assistant I (1 position) 10/01/14
Sustainability, 12 mos, 20 hours

Administrative Assistant I (1 position) 10/01/14
Theatre Arts, 11 mos, 40 hours

Administrative Assistant I (1 position) 10/01/14
Title V, 11 mos, 40 hours
Administrative Assistant I (1 position) 10/01/14
TRIO, 11 mos, 20 hours

Administrative Assistant I (1 position) 10/01/14
Veterans, 12 mos, 22 hours

**ABOLISH - DUE TO CLASSIFICATION CONSOLIDATION** 10/01/14
Academic Secretary (1 position)
AET, 12 mos, 40 hours

Academic Secretary (1 position) 10/01/14
Academic Program Development, 12 mos, 20 hours

Academic Secretary (1 position) 10/01/14
Earth Science Department, 11 mos, 15 hours

Academic Secretary (1 position) 10/01/14
Theatre Arts, 11 mos, 40 hours

Academic Secretary (1 position) 10/01/14
Photography/Fashion Department, 12 mos, 20 hours

Administrative Secretary (1 position) 10/01/14
Academic Senate, 11 mos, 20 hours

Administrative Secretary (1 position) 10/01/14
Auxiliary Services, 12 mos, 40 hours

Administrative Secretary (1 position) 10/01/14
EOP&S, 12 mos, 40 hours

Administrative Secretary (1 position) 10/01/14
Health Science, 11 mos, 40 hours

Administrative Secretary (1 position) 10/01/14
Sustainability, 12 mos, 20 hours

Administrative Secretary (1 position) 10/01/14
Title V, 11 mos, 40 hours

Administrative Secretary (1 position) 10/01/14
TRIO, 11 mos, 20 hours

Administrative Secretary (1 position) 10/01/14
Veterans, 12 mos, 22 hours
ESTABLISH
Administrative Assistant II (1 position) 10/08/14
Personnel Commission, 12 months, 20 hours

Student Services Assistant (1 position) 10/08/14
ISC, 12 months, 40 hours

Student Services Specialist – Admissions & Records (1 position) 10/08/14
Admissions & Records, 12 months, 40 hours

ABOLISH
Student Services Assistant (1 position) 10/08/14
Admissions and Records, 12 months, 40 hours

RETITLE
From: Employee Benefits Clerk
To: Employee Benefits Specialist

ELECTIONS
CLASSIFICATION CONSOLIDATION 10/01/14
Aragon, Michelle
From: Administrative Secretary, Health Science, 11 mos, 40 hours
To: Administrative Assistant I, Health Science, 11 mos, 40 hours

Bennett, Carlotta, 10/01/14
From: Academic Secretary, Academic Program Development, 12 mos, 20 hours
From: Academic Secretary, Photography/Fashion Department, 12 mos, 20 hours
To: Administrative Assistant I, Academic Program Development, 12 mos, 20 hours
To: Administrative Assistant I, Photography/Fashion Department, 12 mos, 20 hours

Flores, Edna 10/01/14
From: Academic Secretary, AET, 12 mos, 40 hours
To: Administrative Assistant I, AET, 12 mos, 40 hours

Galloway, Patricia 10/01/14
From: Administrative Secretary, Veteran’s, 12 mos, 22 hours
To: Administrative Assistant I, Veteran’s, 12 mos, 22 hours

Glaves, Paige 10/01/14
From: Administrative Secretary, Title V, 11 mos, 40 hours
To: Administrative Assistant I, Title V, 11 mos, 40 hours

Louff, Judy 10/01/14
From: Academic Secretary, Theatre Arts, 11 mos, 40 hours
To: Administrative Assistant I, Theatre Arts, 11 mos, 40 hours

Meza, Ofelia 10/01/14
From: Administrative Secretary, Auxiliary Services, 12 mos, 40 hours
To: Administrative Assistant I, Auxiliary Services, 12 mos, 40 hours

Thomas-Green, Rachelle 10/01/14
From: Administrative Secretary, EOP&S, 12 mos, 40 hours
To: Administrative Assistant I, EOP&S, 12 mos, 40 hours
Trager, Phyllis  
From: Academic Secretary, Earth Science Department, 11 mos, 15 hours  
To: Administrative Assistant I, Earth Science Department, 11 mos, 15 hours  
10/01/14

**RECLASSIFICATION (PERSONNEL COMMISSION PROCESS)**  
Daza-Whitfield, Martha  
From: Student Services Clerk, Psychological Services, 11 mos, 40 hrs  
To: Student Services Assistant, Psychological Services, 11 mos, 40 hrs  
10/01/14

Looney, Brant  
From: Information Systems Administrator, AET, 12 mos, 40 hrs, NS1  
To: Instructional Technology Services Manager, AET  
10/01/14

**PROMOTION**  
Kilian, Leticia  
From: Administrative Assistant III-Conf., Superintendent/President Office  
To: Administrative Assistant IV-Conf., Superintendent/President Office  
09/02/14

Lopez, Mario  
From: Custodian- NS II, Operations  
To: Lead Custodian- NSI, Operations  
09/09/14

Smith, Grace  
From: Administrative Assistant III-Conf., Academic Affairs  
To: Public Information Officer, Office of Government Relations/Institutional Communications  
10/08/14

**PROBATIONARY**  
Arenas, Leyla, Student Services Clerk, IEC  
10/13/14

**PROBATIONARY/ADVANCE STEP PLACEMENT**  
Chan, Jessica K., Accounting Specialist II, Fiscal Services (Step C)  
10/13/14

Pardo Macias, Melissa C. Administrative Assistant I, Career Services (Step B)  
09/22/14

**REINSTATEMENT**  
Young, Chris, Student Services Specialist – Admissions and Records, A & R  
09/05/14

**WORKING OUT OF CLASSIFICATION (PROVISIONAL)**  
Green, Kennisha  
To: Student Services Specialist – DSPS 100%  
From: Disabled Student Services Assistant  
09/02 - 10/31/14

**WORKING OUT OF CLASSIFICATION (PROVISIONAL) – Extension**  
Askew, Diana  
To: Administrative Assistant III – Confidential, 100%  
From: Administrative Assistant II  
10/01 – 10/24/14

**SEPARATION**  
**RETIREMENT**  
Mitchell, Michal C C Parking Enforcement Officer, Campus Police (10 Years)  
12/05/14
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 11  CLASSIFIED PERSONNEL – LIMITED DURATION
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Borgardt, Marianne L., Instructional Assistant - ESL, ESL 09/29/14-12/31/14
Cancell, Joseph, Registered Nurse, Health Services 09/09/14-12/21/14
Chavel, Sean E., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Levanway, Elias, Athletic Trainer, Athletics 09/05/14-11/26/14
Mackey, Eugene A., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Martinez, Jose A., Administrative Clerk, Kinesiology 09/30/14-12/31/14
Meserve, Pamela A., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Monzon, Ana Marie, Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Nikol, Tom, Senior Graphics Designer, Marketing 09/12/14-06/30/15
Romo, Olivia P., Student Services Clerk, Library 09/30/14-11/02/14
Runje, Lillian, Instructional Assistant - English, ENGLISH 09/12/14-12/31/14
Smachetti, Chelsea T., Instructional Assistant - English, ENGLISH 09/08/14-12/31/14
Thompson, Sitrincy T., Student Services Clerk, PICO Partnership 09/08/14-02/26/15
Viltz, Whitney E., Instructional Assistant - English, ENGLISH 09/11/14-12/31/14
Zarate, Zaira S., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Zeng, Tan S., Personnel Technician, Personnel Commission 07/01/14-10/31/14

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Allie, Sharon M., Instructional Assistant - ESL, ESL 09/10/14-12/31/14
Amesquita, Raul C., Administrative Secretary, Sustainability 10/02/14-04/01/15
Berent, Richard A., Accompanist - Voice, Music 08/28/14-12/31/14
Chavez, Gloria L., Instructional Assistant - English, ENGLISH 09/15/14-03/13/15
Graham-Howard, Kimi, Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Hoch, Marilyn J., Instructional Assistant - English, ESL 09/16/14-03/13/15
McNaughton, Joellen R., Accompanist - Voice, Music 08/28/14-12/31/14
Orcutt, Joseph M., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Pabst, Ester, Bookstore Clerk/Cashier, Bookstore 09/29/14-12/21/14
Pacheco, Wendy, Bookstore Clerk/Cashier, Bookstore 09/29/14-12/21/14
Portillo, William G., Bookstore Clerk/Cashier, Bookstore 09/29/14-12/21/14
Stuck, Jennifer J., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Valadez, Jorege, Bookstore Clerk/Cashier, Bookstore 09/29/14-12/21/14
Valle, Dahlia, Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
Van Norton, Brian C., Disabled Student Services Assistant, DSPS 09/15/14-10/31/14
Webster, Jaazer A., Student Services Asst, Afr Amer/Latino Center 09/22/14-10/31/14
Williams, LaShondra E., Student Services Clerk, Bursar’s Office 08/25/14-09/12/14
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 12  CLASSIFIED PERSONNEL - NON MERIT

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
College Student Assistant, $10.00/hour (STHP)  77
College Work-Study Student Assistant, $10.00/hour (FWS)  167
Cal Works, $10.00/hour  5

SPECIAL SERVICE
Art Models, $18.00/hour  31
Community Services Specialist I, $35.00/hour  11
Community Serviced Specialist II, $50.00/hour  1
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13  AUTHORIZED SIGNATURE RESOLUTION

Requested by: Chris Bonvenuto, Chief Director, Business Services
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Approval/Ratification

<table>
<thead>
<tr>
<th>Name/Title</th>
<th>Warrants</th>
<th>Orders for Salary Payment</th>
<th>Notices of Employment</th>
<th>Contracts</th>
<th>Auxiliary Warrants</th>
<th>Purchase Orders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeffery Shimizu, Executive Vice-President</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Comment: The "Certification of Signature" shall be completed and filed with the County Superintendent of Schools. The signature shall be considered valid for the period of October 8, 2014 through December 31, 2014.
It is recommended that the Board of Trustees approve the following resolution to authorize the assignment of delinquent tax receivables to the California Statewide Delinquent Finance Authority for fiscal years ending June 30, 2014, 2015 and 2016, and authorize the execution and delivery of related documents and actions.

SUMMARY: The California Statewide Delinquent Tax Finance Authority consists of 93 K-14 Districts, including 12 Community College Districts, that have joined together to assign and sell delinquent taxes and assessments, as allowed under Government Code Section 6516.6, at an 10.0% premium. Since 2002 the District has received $511,517 in unrestricted revenue by participating in the California Statewide Delinquent Tax Finance Authority JPA.
WHEREAS, the Board has previously adopted its resolutions approving the participation by the Santa Monica Community College District (the “District”) in the delinquent tax finance program of the Authority with respect to prior fiscal years; and

WHEREAS, the Authority has requested the District to consider selling it certain delinquent tax receivables arising with respect to the fiscal years ending June 30 in each of the years 2014, 2015 and 2016 (collectively, the “Tax Receivables”), at a purchase price which is at least equal to 110.0% of the amount of Tax Receivables; and

WHEREAS, in order to provide funding for the purchase of the Tax Receivables, the Authority has made arrangements to issue and sell a certificate of participation for each fiscal year to a designee of Tower Capital Management, LLC, a Delaware limited liability company; and

WHEREAS, the Governing Board of the District (the “Board”) wishes to take its action at this time approving the sale of the Tax Receivables to the Authority, and approving related documents and actions;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Santa Monica Community College District as follows:

Section 1. Sale of Tax Receivables to Authority. The Board hereby approves and authorizes the sale of the Tax Receivables to the Authority, at a purchase price at least equal to 110.0% of the amount of Tax Receivables.

Section 2. Approval of Purchase and Sale Agreements. The sale of Tax Receivables shall be accomplished under a Purchase and Sale Agreement (the “Purchase and Sale Agreement”) between the District and the Authority, in substantially the form executed by the District in connection with previous sales of tax receivables to the Authority.

The Purchase and Sale Agreement is hereby approved in substantially the form on file with the Clerk of the Board, together with any changes therein or modifications thereof approved by the Superintendent/President of the District (the “Authorized Officer”). The Authorized Officer is authorized and directed to execute and deliver each such Purchase and Sale Agreement on behalf of the District, and the execution and delivery of each such Purchase and Sale Agreement by the Authorized Officer shall be conclusive evidence of the approval of any such changes and modifications. The Board hereby authorizes the delivery and performance of the Purchase and Sale Agreements.

Section 3. Official Actions. The Authorized Officer and any and all other officers of the District are hereby authorized and directed, for and in the name and on behalf of the District, to do any and all things and take any and all actions, including execution and delivery of any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants and other documents, which they, or any of them, may deem necessary or advisable in order to consummate the sale of the Tax Receivables to the Authority and the other transactions described herein. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15  RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT OF ITS INTENTION TO DEDICATE BY LEASE AGREEMENT TO VERIZON WIRELESS PERMISSION TO INSTALL, OWN, OPERATE, AND MAINTAIN A CELL SITE ON THE ROOF OF DRESCHER HALL

Requested by: Charlie Yen, Director, Contracts
Approved by: Robert Isomoto, Vice President of Business and Administration
Requested Action: Approval/Ratification

It is recommended that the Board of Trustees approve the following resolution of its intention to dedicate property to Verizon Wireless to install, own, operate and maintain a cell site on the roof of Drescher Hall; and sets November 5, 2014, at 7:00 p.m., as the date and time for a public hearing on the matter.

SUMMARY: This resolution provides the Board of Trustees ability to enter into long-term lease of District’s property. Education Code section 81310 et seq. authorizes the Governing Board of the District to make such dedication after a properly noticed public hearing, if approved by a two-thirds vote of all its members.

WHEREAS, Verizon Wireless, a provider for cellular services, has requested that the Santa Monica Community College District dedicate a portion of real property over certain District-owned property to install, own, operate, and maintain a cell site on the roof of Drescher Hall, more specifically described in Exhibit A; and,

WHEREAS, such dedication is in the best interest of the District; and,

WHEREAS, Education Code section 81310 et seq. authorizes the Governing Board of the District to make such dedication after a properly noticed public hearing, if approved by a two-thirds vote of all its members; and,

WHEREAS, a public hearing on the question of such dedication will be held at the regularly scheduled Board of Trustees meeting on November 5, 2014, at 7:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Santa Monica Community College District adopts this resolution of its intention to dedicate the property as described in Exhibit A to Verizon Wireless to install, own, operate and maintain a cell site on the roof of Drescher Hall; and sets November 5, 2014, at 7:00 pm, as the date and time for a public hearing on the matter.

BE IT FURTHER RESOLVED, that the Superintendent/President or his/her designee is hereby authorized and requested to take all steps necessary to provide for proper notice of the hearing.

Exhibit A

Premises: (i) a thirty-one-foot, six-inch (31’6”) by eleven-foot, two-inch (11’2”) portion of space containing approximately three hundred fifty-two (352) square feet of space and (ii) a forty-one-foot, six-inch (41’6”) by ten-foot, nine-inch (10’9”) portion of space containing approximately four hundred forty-six (446) square feet of space, all on the roof (Items (i) and (ii) collectively, the “Rooftop Space”) of the Drescher Hall building located at 1900 Pico Blvd., Santa Monica, Los Angeles County, California.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 16  FACILITIES
Requested Action:  Approval/Ratification
Requested by:  Greg Brown, Director, Facilities Planning
Approved by:  Robert G. Isomoto, Vice President, Business/Administration

16-A  SUBCONTRACTOR SUBSTITUTION REQUEST - 14th STREET WAREHOUSE PROJECT
Accept Hoffman Construction and Management’s Subcontractor Substitution Request on the 14th Street Warehouse project.

<table>
<thead>
<tr>
<th>Listed Subcontractor</th>
<th>Requested Substitution</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE Luehmann Construction</td>
<td>AD Plumbing Service, Inc.</td>
</tr>
</tbody>
</table>

Funding Source: District Capital Funds

Comment:  Hoffman Construction & Management, the General Contractor for the 14th Street Warehouse project, has requested to substitute their listed Subcontractor, SE Luehmann Construction with AD Plumbing Service, Inc. to perform the plumbing portion of the project. Hoffman provided a letter of withdrawal from SE Luehmann as grounds for the proposed Substitution. Per the General Conditions of the contract the District's consent to Contractor's substitution of a listed Subcontractor shall not relieve Contractor from its obligation to complete the work within the contract time and for the contract price.

16-B  AMENDMENT NO. 6 TO AGREEMENT FOR ARCHITECTURAL SERVICES – IT RELOCATION
Amend agreement with MORRIS ARCHITECTS for the Information and Technology Relocation project for $4,450 plus reimbursable expenses.

<table>
<thead>
<tr>
<th>Original Contract Amount</th>
<th>Revised Contract Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,114,124</td>
<td>$1,422,502</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amendment No.</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>63,765</td>
</tr>
<tr>
<td>2</td>
<td>35,025</td>
</tr>
<tr>
<td>3</td>
<td>99,450</td>
</tr>
<tr>
<td>4</td>
<td>80,420</td>
</tr>
<tr>
<td>5</td>
<td>25,268</td>
</tr>
<tr>
<td>6</td>
<td>4,450</td>
</tr>
</tbody>
</table>

Funding Source: Measure AA

Comment:  Amendment No. 6 provides for architectural and engineering services to add an additional exit door from the existing Media Center to the building exterior. The building is fully code compliant and approved for exiting by the Division of the State Architect but the occupants have requested an additional exit to the rear of the complex. This item covers the design fee and there will be an additional cost for construction.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES (continued)

16-C CHANGE ORDER NO. 2 – 1510 PICO ELECTRICAL PROJECT
Change Order No. 2 – OMEGA CONSTRUCTION on the 1510 PICO ELECTRICAL project in the amount of $3,225.

- Original Contract Amount $ 102,000
- Previously Approved Change Orders 9,353
- Change Order 2 3,225
- Revised Contract Amount $ 114,578

This change order results in no change to the contract length.

Funding Source: District Capital Funds

Comment: Change Order No. 2 provides labor and material to provide surface mounted wire mold where obstructions to metal conduit were encountered. Additional labor and materials were required to install tables provided by the furniture vendor that were not able to be installed per the original design. Change Order also includes material and labor costs to provide data and power to a testing desk added after the completion of the original scope of work.

16-D PROJECT CLOSE OUT – 1510 PICO ELECTRICAL PROJECT
Subject to completion of punch list items by OMEGA CONSTRUCTION authorize the District Representative without further action of the Board of Trustees, to accept the project described as 1510 PICO ELECTRICAL as being complete. Upon completion of punch list items by Omega Construction the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 FACILITIES (continued)

16-E CHANGE ORDER NO. 3 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS AND PARKING STRUCTURE A

Change Order No. 3 – C.W. Driver on the Academy of Entertainment and Technology (AET) Campus portion of the project in the amount of $8,390 and the AET Parking Structure A portion of the project in the amount of $43,622.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$59,160,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Campus)</td>
<td>37,847</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Parking Structure A)</td>
<td>40,548</td>
</tr>
<tr>
<td>Change Order No. 3 – AET Campus</td>
<td>8,390</td>
</tr>
<tr>
<td>Change Order No. 3 – AET Parking Structure A</td>
<td>43,622</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$59,290,407</td>
</tr>
</tbody>
</table>

This change order may result in a change to the contract length. The impact of changes to the critical path of the project will continue to be evaluated and monitored and an extension to the contract length, if warranted, will be determined at the end of the project.

Funding Source: Measure AA

Comment: Change Order No. 3 for the AET Campus provides labor and material for structural repairs to the existing AET building which were discovered during the demolition process. Also provides for some adjustments to the structure for the new AET building.

Change Order No. 3 for the Parking Structure A provides labor and material for drilling for foundation piers where additional effort was required to break through underground debris.

16-F LEASE OF MODULAR BUILDING - INTERNATIONAL EDUCATION CENTER

Lease of a modular building for the International Education Center from Mobile Modular Management Corporation in the amount of $350.14 per month for 48 months; installation in the amount of $6,746.

Funding Source: District Capital Funds

Comment: The International Education Center requires additional space to properly serve students. This is a temporary facility that will be in use until the new Student Services building is complete.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17  BUDGET TRANSFERS
Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

17-A  FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: July 1, 2014 to September 24, 2014

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>-1,000</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>278,862</td>
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<tr>
<td>4000</td>
<td>Supplies</td>
<td>12,328</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>26,339</td>
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<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>4,015</td>
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<tr>
<td>7000</td>
<td>Other Outgo/Student Payments</td>
<td>-320,544</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Net Total:</strong> 0</td>
</tr>
</tbody>
</table>

17-B  FUND 01.3 – GENERAL FUND - RESTRICTED
Period: July 1, 2014 to September 24, 2014

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>10,000</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>0</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
</tr>
<tr>
<td>4000</td>
<td>Supplies</td>
<td>0</td>
</tr>
<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
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<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
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<tr>
<td>7000</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Net Total:</strong> 0</td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Bob Isomoto, Vice President Business and Administration
Requested Action: Approval/Ratification

Title of Grant: Student Mental Health Initiative Sustainability Grant
Granting Agency: Foundation for California Community Colleges (The Foundation)
Award Amount: $5,000 (Total Award $45,000)
Matching Funds: $21,836
Performance Period: July 1, 2014 – June 30, 2015
Summary: To increase fiscal year 2014-2015 award approved at August 5, 2014 Board meeting by $5,000 from $40,000 to $45,000. Funding has been increased to support Student Employment under the grant as Peer Educators. Matching funds of $21,836 are required per letter from The Foundation dated September 19, 2014.

Budget Augmentation: Restricted Fund 01.3
Revenue
8800 Local Revenue $ 5,000
Expenditures
2000 Non Academic Salaries $ 4,620
4000 Supplies & Materials 31
7000 Indirect Costs 349
Total $ 5,000

Title of Grant: Workforce Investment Act (WIA), Title II: Adult Education and Family Literacy Act (AEFLA)
Granting Agency: California Department of Education (with funding from the U.S. Department of Education)
Award Amount: $246,655
Matching Funds: N/A
Performance Period: July 1, 2014 – June 30, 2015
Summary: Santa Monica College (SMC) has received Adult Education and Family Literacy Act (AEFLA) funding to strengthen the college’s non-credit English as a Second Language (ESL) Program and improve student outcomes, including transition from non-credit ESL to for-credit coursework. With these funds, SMC will develop and implement a state-recognized assessment system that will help faculty and students monitor student progress and offer counseling support to ensure that students have access to the resources they need to be successful. SMC will also explore options to increase the use of technology, including distance learning, to deliver non-credit ESL coursework. Lastly, the college will work with its community partners to explore options for offering Vocational English as a Second Language (VESL) classes in west Los Angeles County.

Budget Augmentation: Revenue
8100 Federal $246,655
Expenditures
1000 Academic Salaries $ 92,013
2000 Non-Academic Salaries 54,200
3000 Employee Benefits 40,940
4000 Supplies and Materials 17,502
5000 Other Operating Expenditures 42,000
Total $246,655
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 COMMERCIAL WARRANT REGISTER
Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Commercial Warrant Register
August 1 – 31, 2014 6134 through 6174 $11,132,823.94

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 20 PAYROLL WARRANT REGISTER
Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Payroll Warrant Register
August 1 – 31, 2014 C1A – E4C $9,526,006.30

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 21 AUXILIARY OPERATIONS PAYMENTS AND PURCHASE ORDERS
Requested by: George Prather, Director of Auxiliary Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Auxiliary Operations Payments and Purchase Orders
August 1 – 31, 2014 Payments Purchase Orders
$1,566,307.51 $106,840.58

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds. The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.

RECOMMENDATION NO. 22 ORGANIZATIONAL MEMBERSHIPS, 2014-2015
Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Robert Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

Organizational Memberships, 2014-2015
September 1-30, 2014 Number of Memberships Amount
2 $800

Funding Source: Departmental Budgets

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 23  PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested by:  Michelle King, Director, Career and Contract Education
Approved by:  Georgia Lorenz, Vice-President, Academic Affairs
Requested Action:  Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 24  PURCHASING
Requested by:  Cynthia Moore, Director of Purchasing
Approved by:  Robert G. Isomoto, Vice-President, Business/Administration
Requested Action:  Approval/Ratification

24-A  AWARD OF PURCHASE ORDERS
Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

August 1 – August 31, 2014 $11,049,191.70

24-B  AWARD OF CONTRACTS

Provider:  Tree Pro Inc.
Amount:  18,930
Funding Source:  General Fund
Summary:  Award of Contract for trimming services for trees 20 feet and above for the Main and satellites campus. Request for Proposal was issued via Planetbids and Tree Pros Inc. was the lowest, responsive, responsible bidder, beginning October 1, 2014 end date June 30, 2015.

Provider:  Clean Harbors
Amount:  $134,000
Funding Source:  General Fund
Summary:  Award of Contract for Hazardous and Medical Waste Disposal. Request for Proposal was issued via Planetbids and Clean Harbors was the lowest, responsive, responsible bidder. This bid was issued for one year with four (4) one year options, beginning November 1, 2014 and if all options are exercised final end date October 30, 2019.

Provider:  Fast-Track Construction Corporation
Amount:  $71,125
Funding Source:  General Fund
Summary:  Emergency contract involving public safety- health and welfare from damages caused by motor vehicle accident at Emeritus campus.
X. REPORTS FROM DPAC CONSTITUENCIES
   • Associated Students
   • CSEA
   • Faculty Association
   • Management Association

XI. BOARD COMMENTS AND REQUESTS

XII. ADJOURNMENT

The meeting will be adjourned in memory of Diane Mark-Walker, wife of Charles Mark-Walker, SMC graphic designer.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Wednesday, November 5, 2014 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:
   • Resolution: Veterans Awareness Week
   • 2014-2015 Quarterly Budget Report and 311Q
Santa Monica College  
In-District Enrollment Report

Executive Summary

The purpose of this report is to describe the enrollment trends and special activities with respect to students attending SMC from within the Santa Monica Community College District boundaries. The special programs described within this report include programs across the divisions of Academic Affairs, Enrollment Development, and Student Affairs.

Annually, approximately 2,000 graduates of SMMUSD high schools attend SMC. Roughly 85% of those students attended Santa Monica High School prior to enrolling at the College. About 19% of those students participate in special counseling programs. In 2012-13, over 44% received some form of financial aid, 1.7% of the students worked on campus, and SMMUSD students were the recipients of $20,000 in scholarships over the last three years.

The student success data below shows that their course success rates virtually mirror that of the general population of the college and their degree/certificate completion rates are proportionate to the enrollment rates.

Participation in High School Concurrent Programs has grown significantly, especially in both High School Concurrent Enrollment (high school students taking regular SMC courses at SMC), as well as Dual Enrollment (high school students taking SMC courses at their high school).

The student success data for the participants of the Pico Promise Transfer Academy show higher success and retention rates when compared to the overall population. The overall success rate for Pico Promise students was 77% compared to the college wide 67% rate. The overall retention rate for Pico Promise students was 88% compared to the college wide 82%. All PPTA students have a one year education plan and 86% of the students completed at least two courses from their educational plans during the Spring 2014 term, which means they are making progress toward their transfer goal. Sixty-nine percent of the students who were eligible to transfer are transferring to a four year university. Ninety-one percent of the students met with a career counselor and 89% met with a wellness counselor. Most students met with an academic counselor at least three times during the Spring 2014 term. Counselors assisted students in securing state or federal aid to help students cover educational expenses, as 89% of the program students received financial aid.

Priority consideration is given to SMMUSD students applying for admission to the Summer Jams and First Year Experience Programs. Both programs are relatively new and preliminary data indicates higher success rates for participants, but data is still being collected and analyzed.

Overall, Santa Monica College has a strong commitment to serving local students and enjoys a strong partnership with the City of Santa Monica to meet the needs of the local community. Santa Monica High School graduates from almost every residential block in Santa Monica attend Santa Monica College, as illustrated below.
Ethnicity of SAMOHI Graduates Residing in Santa Monica Taking Credit Courses at SMC, 2012-13

- Non-White (63%)
- White (37%)

Santa Monica High School Graduates Residing in Santa Monica (College Enrollment Address)
### Part 1: SMMUSD Enrollment Profile

**Profile of SMC Credit Students from SMMUSD High School**

**Table 1. Credit Student Population Last Attended SMMUSD High School**

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2013-2014</th>
<th>Three-Year Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended SMMUSD</td>
<td>2,104</td>
<td>1,989</td>
<td>1,982</td>
<td>2,025</td>
</tr>
</tbody>
</table>

**Table 2. Credit Students from SMMUSD by High School**

<table>
<thead>
<tr>
<th>School</th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2013-2014</th>
<th>Three-Year Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Santa Monica</td>
<td>1779</td>
<td>1690</td>
<td>1705</td>
<td>1,724.7</td>
</tr>
<tr>
<td>%</td>
<td>84.6%</td>
<td>85.0%</td>
<td>86.0%</td>
<td>85.2%</td>
</tr>
<tr>
<td>Malibu</td>
<td>227</td>
<td>200</td>
<td>181</td>
<td>202.7</td>
</tr>
<tr>
<td>%</td>
<td>10.8%</td>
<td>10.1%</td>
<td>9.1%</td>
<td>10.0%</td>
</tr>
<tr>
<td>Olympic</td>
<td>98</td>
<td>99</td>
<td>96</td>
<td>97.7</td>
</tr>
<tr>
<td>%</td>
<td>4.7%</td>
<td>5.0%</td>
<td>4.8%</td>
<td>4.8%</td>
</tr>
<tr>
<td>Total</td>
<td>2104</td>
<td>1989</td>
<td>1982</td>
<td>2,025</td>
</tr>
<tr>
<td>%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

**Table 3. Gender Profile of Credit Students from SMMUSD**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Female</td>
<td>1032</td>
<td>952</td>
<td>939</td>
<td>21,830</td>
</tr>
<tr>
<td>%</td>
<td>49.0%</td>
<td>47.9%</td>
<td>47.4%</td>
<td>52.5%</td>
</tr>
<tr>
<td>Male</td>
<td>1072</td>
<td>1037</td>
<td>1043</td>
<td>19,723</td>
</tr>
<tr>
<td>%</td>
<td>51.0%</td>
<td>52.1%</td>
<td>52.6%</td>
<td>47.5%</td>
</tr>
<tr>
<td>Total</td>
<td>2104</td>
<td>1989</td>
<td>1982</td>
<td>41,553</td>
</tr>
<tr>
<td>%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

**Table 4. Ethnicity/Race Profile of Credit Students from SMMUSD**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian</td>
<td>140</td>
<td>138</td>
<td>131</td>
<td>5,824</td>
</tr>
<tr>
<td>%</td>
<td>6.7%</td>
<td>6.9%</td>
<td>6.6%</td>
<td>14.0%</td>
</tr>
<tr>
<td>Black</td>
<td>168</td>
<td>173</td>
<td>156</td>
<td>3,985</td>
</tr>
<tr>
<td>%</td>
<td>8.0%</td>
<td>8.7%</td>
<td>7.9%</td>
<td>9.6%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>806</td>
<td>803</td>
<td>826</td>
<td>14,818</td>
</tr>
<tr>
<td>%</td>
<td>38.3%</td>
<td>40.4%</td>
<td>41.7%</td>
<td>35.7%</td>
</tr>
<tr>
<td>Native Am/Alask</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>94</td>
</tr>
<tr>
<td>%</td>
<td>0.0%</td>
<td>0.2%</td>
<td>0.2%</td>
<td>0.2%</td>
</tr>
<tr>
<td>Pacific Islander</td>
<td>10</td>
<td>7</td>
<td>5</td>
<td>140</td>
</tr>
<tr>
<td>%</td>
<td>0.5%</td>
<td>0.4%</td>
<td>0.3%</td>
<td>0.3%</td>
</tr>
<tr>
<td>Two or more races</td>
<td>105</td>
<td>104</td>
<td>127</td>
<td>1,670</td>
</tr>
<tr>
<td>%</td>
<td>5.0%</td>
<td>5.2%</td>
<td>6.4%</td>
<td>4.0%</td>
</tr>
<tr>
<td>White</td>
<td>809</td>
<td>722</td>
<td>705</td>
<td>11,791</td>
</tr>
<tr>
<td>%</td>
<td>38.5%</td>
<td>36.3%</td>
<td>35.6%</td>
<td>28.4%</td>
</tr>
<tr>
<td>Unreported</td>
<td>65</td>
<td>39</td>
<td>29</td>
<td>3,231</td>
</tr>
<tr>
<td>%</td>
<td>3.1%</td>
<td>2.0%</td>
<td>1.5%</td>
<td>7.8%</td>
</tr>
<tr>
<td>Total</td>
<td>2104</td>
<td>1989</td>
<td>1982</td>
<td>41,553</td>
</tr>
<tr>
<td>%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
</tbody>
</table>
SMC/SMMUSD Credit Students and Program Participation

Table 5. Percentage of Credit Students from SMMUSD Who Participated in a Special Program*

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Students from SMMUSD</td>
<td>2,104</td>
<td>1,989</td>
<td>1,982</td>
<td>41,553</td>
</tr>
<tr>
<td>Participated in Special Program</td>
<td>399</td>
<td>389</td>
<td>365</td>
<td>9,995</td>
</tr>
<tr>
<td>% Students from SMMUD Who Participated in Special Program</td>
<td>19.0%</td>
<td>19.6%</td>
<td>18.4%</td>
<td>24.1%</td>
</tr>
</tbody>
</table>

* Adelante, Athletics, Black Collegians, CalWorks, DSPS, EOPS, FYE, Guardian Scholars, Pico Promise, Scholars, STEM, TRIO, and Veteran’s Center.

SMC/SMMUSD Credit Students and Financial Aid/Student Employment

Table 6. Percentage of Credit Students from SMMUSD Who Received Financial Aid

<table>
<thead>
<tr>
<th></th>
<th>2010-2011</th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2012-2013 College Wide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Students from SMMUSD</td>
<td>2,371</td>
<td>2,104</td>
<td>1,989</td>
<td>42,037</td>
</tr>
<tr>
<td>Received Financial Aid</td>
<td>788</td>
<td>857</td>
<td>877</td>
<td>20,872</td>
</tr>
<tr>
<td>% Students from SMMUD Who Received Financial Aid</td>
<td>33.2%</td>
<td>40.7%</td>
<td>44.1%</td>
<td>49.7%</td>
</tr>
</tbody>
</table>

Table 7: Students from SMMUSD Who Received Scholarships

<table>
<thead>
<tr>
<th>Year</th>
<th>Scholarships Given</th>
<th>Grand Total</th>
<th>Santa Monica</th>
<th>Malibu</th>
<th>Olympic</th>
<th>St. Monicas</th>
<th>SMMUSD Adult School</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>8</td>
<td>$ 6,500.00</td>
<td>6</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>10</td>
<td>$ 7,500.00</td>
<td>4</td>
<td>3</td>
<td>2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>8</td>
<td>$ 6,000.00</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$ 20,000.00</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Table 8. Percentage of Credit Students from SMMUSD Who Were Employed On-Campus

<table>
<thead>
<tr>
<th></th>
<th>2010-2011</th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2012-2013 College Wide</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Students from SMMUSD</td>
<td>2,371</td>
<td>2,104</td>
<td>1,989</td>
<td>42,037</td>
</tr>
<tr>
<td>Worked On-Campus</td>
<td>34</td>
<td>27</td>
<td>34</td>
<td>846</td>
</tr>
<tr>
<td>% Students from SMMUD Who Worked On-Campus</td>
<td>1.4%</td>
<td>1.3%</td>
<td>1.7%</td>
<td>% Credit Students Who Worked On-Campus</td>
</tr>
</tbody>
</table>

Course Success and Award Attainment of SMC/SMMUSD Credit Students

Course success rates were calculated by dividing the total number of successful grades (A, B, C, CR, or P) by the total number of course enrollments.

Table 9. Course Success Rates of Credit Students: SMMUSD vs. Non-SMMUSD

<table>
<thead>
<tr>
<th></th>
<th>2011-2012</th>
<th>2012-2013</th>
<th>2013-2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attended SMMUSD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Enrollment</td>
<td>9026</td>
<td>8435</td>
<td>8788</td>
</tr>
<tr>
<td>Successful Grades</td>
<td>6355</td>
<td>5832</td>
<td>6134</td>
</tr>
<tr>
<td>Course Success Rate</td>
<td>70.4%</td>
<td>69.1%</td>
<td>69.8%</td>
</tr>
<tr>
<td>Did Not Attend SMMUSD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Enrollment</td>
<td>190,258</td>
<td>185,839</td>
<td>189,285</td>
</tr>
<tr>
<td>Successful Grades</td>
<td>133,463</td>
<td>128,780</td>
<td>131,041</td>
</tr>
<tr>
<td>Course Success Rate</td>
<td>70.1%</td>
<td>69.3%</td>
<td>69.2%</td>
</tr>
</tbody>
</table>

Table 10. Percentage of Award Recipients (Certificates/Degrees) Who Attended SMMUSD

<table>
<thead>
<tr>
<th></th>
<th>2010-2011</th>
<th>2011-2012</th>
<th>2012-2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Earned Award</td>
<td>1370</td>
<td>1477</td>
<td>1337</td>
</tr>
<tr>
<td>Attended SMMUSD</td>
<td>67</td>
<td>79</td>
<td>64</td>
</tr>
<tr>
<td>% Award Recipients from SMMUSD</td>
<td>4.9%</td>
<td>5.3%</td>
<td>4.8%</td>
</tr>
<tr>
<td>Associate Degree</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Earned Award</td>
<td>1152</td>
<td>1156</td>
<td>1145</td>
</tr>
<tr>
<td>Attended SMMUSD</td>
<td>48</td>
<td>54</td>
<td>47</td>
</tr>
<tr>
<td>% Award Recipients from SMMUSD</td>
<td>4.2%</td>
<td>4.7%</td>
<td>4.1%</td>
</tr>
</tbody>
</table>
Part 2: High School Concurrent Programs

Young Collegians

The Young Collegians program was developed in 2008 by the Santa Monica-Malibu Educational Collaborative. The goal of the program is to offer Santa Monica and Malibu high school students the opportunity to obtain a high school diploma and accrue college units simultaneously. The targeted population is comprised of students who have traditionally been underrepresented in postsecondary education, students who have not had access to the academic preparation needed to meet college readiness standards, students for whom the cost of college is prohibitive, students of color, English Language Learners, and first generation college attendees.

As a cohort, the Young Collegians participate in concurrent enrollment classes at SMC during the summer and are given the opportunity to individually take additional classes in the fall and spring semesters. The aim of the program is for a Young Collegian to successfully complete at least 14 SMC college units by the time they graduate from high school. The summer courses that the Young Collegians participate in are:

Year 1 - Communications Studies 35, Interpersonal Communication and Counseling 1, Developing Learning Skills
Year 2 - Music 36, History of Rock Music and Library 1, Library Research Methods
Year 3 - CIS 4, Introduction to Computers, Business Applications and Media Studies 1, Survey of Mass Media Communications

Along with the SMC summer classes, the Young Collegians are also expected to attend student success workshops, which provide tutoring opportunities, team building exercises, career exploration, presentations from inspirational speakers, in addition to computer workshops.

During the school year the group is brought together once a month for additional student success workshops which are designed to provide additional skills that reinforce their high school curriculum. These workshops support the techniques that the Young Collegians learn during the summer and continue to provide them with study skills tools, career exploration exercises, college readiness discussions and strategies, college tours and one-on-one conferences.

Table 11. Breakdown of Participants by Year

<table>
<thead>
<tr>
<th>Young Collegian by Year</th>
<th># of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Summer 2011</strong></td>
<td></td>
</tr>
<tr>
<td>Year 1- Sophomore</td>
<td>34</td>
</tr>
<tr>
<td>Year 2- Junior</td>
<td>30</td>
</tr>
<tr>
<td>Year 3- Senior</td>
<td>14</td>
</tr>
<tr>
<td><strong>Summer 2012</strong></td>
<td></td>
</tr>
<tr>
<td>Year 1- Sophomore</td>
<td>29</td>
</tr>
<tr>
<td>Year 2- Junior</td>
<td>28</td>
</tr>
<tr>
<td>Year 3- Senior</td>
<td>27</td>
</tr>
<tr>
<td><strong>Summer 2013</strong></td>
<td></td>
</tr>
<tr>
<td>Year 1- Sophomore</td>
<td>21</td>
</tr>
<tr>
<td>Year 2- Junior</td>
<td>25</td>
</tr>
<tr>
<td>Year 3- Senior</td>
<td>25</td>
</tr>
<tr>
<td><strong>Summer 2014</strong></td>
<td></td>
</tr>
<tr>
<td>Year 1- Sophomore</td>
<td>30</td>
</tr>
<tr>
<td>Year 2- Junior</td>
<td>16</td>
</tr>
<tr>
<td>Year 3- Senior</td>
<td>19</td>
</tr>
</tbody>
</table>
Table 12. Annual Young Collegians Participation

<table>
<thead>
<tr>
<th>Year</th>
<th># of Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2011</td>
<td>78</td>
</tr>
<tr>
<td>Summer 2012</td>
<td>84</td>
</tr>
<tr>
<td>Summer 2013</td>
<td>71</td>
</tr>
<tr>
<td>Summer 2014</td>
<td>65</td>
</tr>
</tbody>
</table>

Dual Enrollment

The Dual Enrollment Program offers high school students an opportunity to take college-level courses at their high schools. The project manager works with SMMUSD high schools to ensure that the program supports their needs. The program provides outreach material, enrollment services and a program orientation to all participating students in addition to supporting SMC instructors who teach at these high schools.

Table 13. Dual Enrollment Participation by High School and Term

<table>
<thead>
<tr>
<th></th>
<th>Santa Monica High School</th>
<th>Malibu</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fall 2011</strong></td>
<td>Music 78- Jazz Ensemble</td>
<td>Music 59- Chamber Choir</td>
</tr>
<tr>
<td></td>
<td>Music 84A- Guitar I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music 84B- Guitar II</td>
<td></td>
</tr>
<tr>
<td><strong>Total # of SMMUSD Students for Semester</strong></td>
<td>60</td>
<td>60</td>
</tr>
<tr>
<td><strong>Spring 2012</strong></td>
<td>Music 78- Jazz Ensemble</td>
<td>Music 59- Chamber Choir</td>
</tr>
<tr>
<td></td>
<td>Music 84B- Guitar II</td>
<td></td>
</tr>
<tr>
<td><strong>Total # of SMMUSD Students for Semester</strong></td>
<td>62</td>
<td>62</td>
</tr>
<tr>
<td><strong>Fall 2012</strong></td>
<td>Music 78- Jazz Ensemble</td>
<td>Music 59- Chamber Choir</td>
</tr>
<tr>
<td></td>
<td>Music 84A- Guitar I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music 84B- Guitar II</td>
<td></td>
</tr>
<tr>
<td><strong>Total # of SMMUSD Students for Semester</strong></td>
<td>62</td>
<td>62</td>
</tr>
<tr>
<td><strong>Spring 2013</strong></td>
<td>Music 78- Jazz Ensemble</td>
<td>Music 59- Chamber Choir</td>
</tr>
<tr>
<td></td>
<td>Music 84B- Guitar II</td>
<td></td>
</tr>
<tr>
<td><strong>Total # of SMMUSD Students for Semester</strong></td>
<td>53</td>
<td>53</td>
</tr>
<tr>
<td><strong>Summer 2013</strong></td>
<td>History 11/History 12 paired courses</td>
<td></td>
</tr>
<tr>
<td><strong>Total # of SMMUSD Students for Semester</strong></td>
<td>23</td>
<td>23</td>
</tr>
<tr>
<td><strong>Fall 2013</strong></td>
<td>Music 78- Jazz Ensemble</td>
<td>Music 59- Chamber Choir</td>
</tr>
<tr>
<td></td>
<td>Music 84A- Guitar I</td>
<td></td>
</tr>
<tr>
<td><strong>Total # of SMMUSD Students for Semester</strong></td>
<td>51</td>
<td>51</td>
</tr>
<tr>
<td>Semester</td>
<td>Courses</td>
<td>Total # of SMMUSD Students for Semester</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------------------</td>
<td>----------------------------------------</td>
</tr>
<tr>
<td>Spring 2014</td>
<td>Music 78- Jazz Ensemble</td>
<td>41</td>
</tr>
<tr>
<td></td>
<td>Music 84B- Guitar II</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music 59- Chamber Choir</td>
<td></td>
</tr>
<tr>
<td>Summer 2014</td>
<td>History 1/History 2 paired courses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>History 11/History 12 paired courses</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total # of SMMUSD Students for Semester</td>
<td>75</td>
</tr>
<tr>
<td>Fall 2014</td>
<td>Music 78- Jazz Ensemble</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music 53- Jazz Choir</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music 84A- Guitar I</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Music 76- Intermediate Brass, Woodwinds, and</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Percussion</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ECE 2 – Principles &amp; Practices of Teaching</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Young Children</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total # of SMMUSD Students for Semester</td>
<td>97</td>
</tr>
</tbody>
</table>

**High School Concurrent Enrollment**

The High School Concurrent Enrollment Program offers high school students an opportunity to take SMC regular course offerings at the SMC campus while still in high school. The data shows that the highest enrollment is seen over the summer terms, that many students are taking more than one class, and that participation has grown over 70% from Summer 2012 to Summer 2014.

**Table 14. Aggregate Concurrent Enrollment Participation**

<table>
<thead>
<tr>
<th>Semester</th>
<th># of Students</th>
<th># of Classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2011</td>
<td>19</td>
<td>20</td>
</tr>
<tr>
<td>Spring 2012</td>
<td>23</td>
<td>25</td>
</tr>
<tr>
<td>Summer 2012</td>
<td>45</td>
<td>45</td>
</tr>
<tr>
<td>Fall 2012</td>
<td>19</td>
<td>21</td>
</tr>
<tr>
<td>Spring 2013</td>
<td>22</td>
<td>23</td>
</tr>
<tr>
<td>Summer 2013</td>
<td>67</td>
<td>83</td>
</tr>
<tr>
<td>Fall 2013</td>
<td>30</td>
<td>33</td>
</tr>
<tr>
<td>Spring 2014</td>
<td>22</td>
<td>26</td>
</tr>
<tr>
<td>Summer 2014</td>
<td>77</td>
<td>94</td>
</tr>
<tr>
<td>Fall 2014</td>
<td>20</td>
<td>22</td>
</tr>
</tbody>
</table>
Part 3: Special Programs

The Pico Promise Transfer Academy

The Pico Promise Transfer Academy (PPTA) began in July of 2011. The PPTA program replaced the former Pico Partnership on the Move, which ran from 2007 – 2011, with a more targeted focus. PPTA is a joint partnership between Santa Monica College and the City of Santa Monica. The Pico Promise Transfer Academy is designed to meet the needs of the underserved, under-represented youth living in close proximity to the College. The program assists and motivates residents of the Pico neighborhood to transfer to a four year college or university to complete a bachelor’s degree. The Pico Promise Transfer Academy was funded to serve 50 students. Services offered through the program include academic counseling, career counseling, wellness counseling, supplemental instruction, early enrollment, financial aid assistance, and book voucher assistance. Participation in all program services is mandatory for students. Students remain in the program until they transfer or otherwise opt out.

The PPTA program incorporated input from the City of Santa Monica and community stakeholders. The overall input from the City of Santa Monica was that we should address the needs of students while focusing on our strengths as an institution. The decision was made to scale the program back and focus on SMC’s transfer function. The program fulfills the needs identified by the City of Santa Monica to create educational support programs that prepare students for college and provide employment opportunities.

The program aims to increase the number of Pico neighborhood residents with baccalaureate degrees. This is accomplished by helping students persist in college. Services are also provided to all students to help them with their transition to college. Special attention is paid to first generation college students entering college. The program also helps students who come in academically underprepared for college level work by providing academic support. Students in the program take advantage of a comprehensive set of services that assist underrepresented youth. Counselors provide assistance with major and career decisions.

The Pico Partnership on the Move program was co-sponsored by the City of Santa Monica from July 1, 2007 to June 30, 2011. During the funding cycle, the District received $151,444 per year of funding from the City of Santa Monica. The District funded $523,308 of the program. The total yearly program budget was $674,752. The City of Santa Monica funded 22% of the total cost of the program during the last funding cycle.

Currently, The Pico Promise Transfer Academy is being co-sponsored by the City of Santa Monica. The funding cycle goes from July 1, 2011 through June 30, 2015. The City of Santa Monica currently funds 71% of the total cost of the program. The total program budget is $217,548.

Student enrollment and outcomes data for the 2012-13 cohort of students in the Pico Promise Transfer Academy follows.
Fall 2012 and Spring 2013: Unduplicated by Year

Table 15. Pico Promise Transfer Academy Students by Gender

<table>
<thead>
<tr>
<th>Gender</th>
<th>Pico Promise Cohort*</th>
<th>Percent</th>
<th>All Students</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>14</td>
<td>56.0%</td>
<td>17,922</td>
<td>47.1%</td>
</tr>
<tr>
<td>Female</td>
<td>11</td>
<td>44.0%</td>
<td>20,107</td>
<td>52.9%</td>
</tr>
<tr>
<td>Total</td>
<td>25</td>
<td>100.0%</td>
<td>38,029</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

*At least one term in 2012-2013 in the program

Table 16. Pico Promise Transfer Academy Students by Race/Ethnicity

<table>
<thead>
<tr>
<th>Race/Ethnicity</th>
<th>Pico Promise Cohort</th>
<th>Percent</th>
<th>All Students</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asian/Pacific Islander</td>
<td>5</td>
<td>20.0%</td>
<td>5,623</td>
<td>14.8%</td>
</tr>
<tr>
<td>Black</td>
<td>1</td>
<td>4.0%</td>
<td>3,761</td>
<td>9.9%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>16</td>
<td>64.0%</td>
<td>13,249</td>
<td>34.8%</td>
</tr>
<tr>
<td>Native American/ Native Alaskan</td>
<td>1</td>
<td>4.0%</td>
<td>96</td>
<td>0.3%</td>
</tr>
<tr>
<td>Two or more races</td>
<td>0</td>
<td>0.0%</td>
<td>1447</td>
<td>3.8%</td>
</tr>
<tr>
<td>White</td>
<td>2</td>
<td>8.0%</td>
<td>10,806</td>
<td>28.4%</td>
</tr>
<tr>
<td>Unknown/Uncollected</td>
<td>0</td>
<td>0.0%</td>
<td>3,047</td>
<td>8.0%</td>
</tr>
<tr>
<td>Total</td>
<td>25</td>
<td>100.0%</td>
<td>38,029</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

Table 17. Pico Promise Transfer Academy Students by Educational Goal

<table>
<thead>
<tr>
<th>Educational Goal</th>
<th>Pico Promise Cohort</th>
<th>Percent</th>
<th>All Students</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer</td>
<td>24</td>
<td>96.0%</td>
<td>26,784</td>
<td>70.4%</td>
</tr>
<tr>
<td>AA/AS</td>
<td>0</td>
<td>0.0%</td>
<td>2,531</td>
<td>6.7%</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>0.0%</td>
<td>6,847</td>
<td>18.0%</td>
</tr>
<tr>
<td>Undecided/Unknown</td>
<td>1</td>
<td>4.0%</td>
<td>1,867</td>
<td>4.9%</td>
</tr>
<tr>
<td>Total</td>
<td>25</td>
<td>100.0%</td>
<td>38,029</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

Table 18. Pico Promise Transfer Academy Student Success/Retention Rates

<table>
<thead>
<tr>
<th>All Enrollments</th>
<th>Total Enrollments</th>
<th>Success Rate</th>
<th>Retention Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pico Promise Cohort</td>
<td>184</td>
<td>73.9%</td>
<td>85.9%</td>
</tr>
<tr>
<td>College-Wide</td>
<td>167,329</td>
<td>68.3%</td>
<td>82.8%</td>
</tr>
</tbody>
</table>

Table 19. Pico Promise Transfer Academy Student Persistence Rates

<table>
<thead>
<tr>
<th>Persistence Rate</th>
<th>Enrolled in Fall 2012</th>
<th>Persisted to Spring 2013</th>
<th>Persistence Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pico Promise Cohort</td>
<td>24</td>
<td>24</td>
<td>100.0%</td>
</tr>
<tr>
<td>College-Wide</td>
<td>30,260</td>
<td>21,534</td>
<td>71.2%</td>
</tr>
</tbody>
</table>