SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

REGULAR MEETING

DECEMBER 2, 2014

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

5:30 p.m. – Closed Session
7:00 p.m. – Public Meeting

The complete agenda may be accessed on the
Santa Monica College website:
http://www.smc.edu/admin/trustees/meetings/

Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.
PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

   Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker’s time may not be transferred to another speaker.

   Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: Board Policy Section 1570
Education Code Section 72121.5
Government Code Sections 54954.2, 54954.3, 54957.9
A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, December 2, 2014.

5:30 p.m.  Closed Session (Business Building Room 111)
7 p.m.    Public Meeting (Board Room)

I. ORGANIZATIONAL FUNCTIONS

• CALL TO ORDER

• ROLL CALL
  Dr. Susan Aminoff, Chair
  Rob Rader, Vice-Chair
  Dr. Nancy Greenstein
  Dr. Louise Jaffe
  Dr. Margaret Quiñones-Perez
  Barry Snell
  Dr. Andrew Walzer
  Daniel Kolko, Student Trustee

• PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives:  Marcia Wade, Vice-President, Human Resources
                                      Robert Myers, Campus Counsel
Employee Organization:               SMC Police Officers Association

EMPLOYEE/APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL  EXISTING LITIGATION (Government Code Section 54956.9)
Santa Monica Community College District v. Santa Monica College Faculty Association, Los Angeles
Superior Court, Case No. 12C01228/Santa Monica College Faculty Association v. Santa Monica
Community College District, Los Angeles Superior Court, Case No. SS024130.

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

• PLEDGE OF ALLEGIANCE

• CLOSED SESSION REPORT (if any)

• REVISIONS/SUPPLEMENTAL STAFF REPORTS:  A two-thirds vote of the members present is
required to include revisions and/or supplemental staff reports in the agenda as submitted.
MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
IV. **PUBLIC COMMENTS**

V. **SUPERINTENDENT’S REPORT**

- Global Motion/Synapse
- SMC Football Team
- Updates:
  - Winter and Spring Enrollment 2015
  - Baccalaureate Degree Pilot Program
- Holiday Luncheon: December 8, 2014 at 11:30 a.m. in Pavilion

VI. **ACADEMIC SENATE REPORT**

VII. **MAJOR ITEMS OF BUSINESS**

1. Update: Early Childhood Education Center/Laboratory School
2. #2 Student Equity Plan
   A. Student Equity Plan Approval and Acceptance of Funding
   B. Student Equity Plan - Subcontractual Agreements
3. #3 Ratification of Successor Collective Bargaining Agreement Between SMCCD and the SMC Police Officers Association (SMCPOA)
5. #5 Resolution for the Designation of Specific Materials, Products, Things or Services on Public Works Projects

**CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**Approval of Minutes**

#6 Approval of Minutes: November 5, 2014 (Regular Meeting)

**Grants and Contracts**

#7 Contract for KCRW
#8 Ratification of Contracts and Consultants

**Human Resources**

#9 Academic Personnel
#10 Classified Personnel – Regular
#11 Classified Personnel – Limited Duration
#12 Classified Personnel – Non Merit
Facilities and Fiscal

#13 Facilities
A Subcontractor Substitution Request – 14th Street Warehouse 26
B Change Order No. 1 – 14th Street Warehouse 27
C Change Order No. 5 AET Campus and Parking Structure A 27
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F Pool Payments Under Joint Use Facilities Agreement 28

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#15 Budget Transfers 33
#16 Acceptance of Donation for KCRW 33
#17 Payroll Warrant Register 34
#18 Commercial Warrant Register 34
#19 Auxiliary Payments and Purchase Orders 34
#20 Purchasing
A Award of Purchase Orders 35
B Purchasing Agreement and Authorization of Purchase Order 35
C Award of Contract 35

IX. CONSENT AGENDA – Pulled Recommendations
Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

X. ORGANIZATIONAL FUNCTIONS
#21 Election of Officers of the Board of Trustees, 2015 36
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#23 Designation of Board Representative to LACSTA 37
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XI. REPORTS FROM DPAC CONSTITUENCIES
• Associated Students
• CSEA
• Faculty Association
• Management Association

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be Tuesday, January 13, 2015 at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 1

SUBJECT: UPDATE ON EARLY CHILDHOOD EDUCATION CENTER/LABORATORY SCHOOL

SUBMITTED BY: Vice-President, Business/Administration

SUMMARY: The Early Childhood Education Center (ECEC) is a joint effort of the City of Santa Monica and Santa Monica College. The Center will provide quality full-time care and education for up to 106 infants, toddlers and pre-school aged children and two college classrooms and observational facilities for SMC students. A child care operator will be selected by SMC to administer the Center cooperatively with SMC’s Early Childhood Education program.

The college has agreed to develop and construct the Center using $7 million in funds from Measure S. The City of Santa Monica is providing a site for the Center located at the Civic Center and is contributing $5.56 million in funding. The site is located in the Civic Auditorium parking lot at the Northeast Corner, along 4th Street.

The Center will consist of a two-story main building, with offices, an art studio and classrooms plus two separate single-story buildings. One building will house infant and toddlers and the other will have two, three and four year olds. The buildings will be approximately 16,000 square feet and a play yard in excess of 12,000 square feet. On-site drop of parking will be provided for 15 cars with additional parking available in an adjacent parking structure.

The college has been planning this project for many years along with a Child Care Working group that has representatives from the SMC Early Childhood Development faculty, the City of Santa Monica, RAND, and representatives from the Santa Monica Child and Early Education Task Force.

College staff has worked cooperatively with the City to establish the site boundaries for the Center and have recently completed the landscape for the outdoor classroom. Since this is a joint project with the City, the college will also be following its normal planning process. The next step will be to present the preliminary plans to the Architectural Review Board (ARB) for their comments.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO: 2-A

SUBJECT: STUDENT EQUITY PLAN APPROVAL AND ACCEPTANCE OF FUNDING

SUBMITTED BY: Vice-President, Academic Affairs

REQUESTED ACTION: It is recommended that the Board of Trustees approve the Student Equity Plan and accept funding from the State of California in the amount of $1,089,834.

SUMMARY: There are three overarching goals for the Santa Monica College Student Equity Plan.

- To build institutional capacity to address the achievement gap by engaging in systematic quantitative and qualitative inquiry using a practitioner-researcher model and by implementing interventions and student support that directly address the identified equity gaps.
- To establish a standing college committee on Student Equity which will monitor progress on the plan, submit required annual reports, and develop future plans.
- To develop consensus on determining the performance measures for monitoring progress toward achieving the desired outcomes and establish target dates for achieving these outcomes.

These overarching goals will be accomplished through two pathways: 1. Research and inquiry and 2. Intervention and student support. These two pathways will culminate in an evaluation process in order to determine as a college community the most successful practices and how they can be brought to scale in order to have a broad and significant impact on closing the achievement gap.

The Student Equity Plan Taskforce has selected a primary focus for each year, however, activities that address all equity indicators are supported in this plan. Year 1 of this three year plan will focus on Indicator C, ESL and Basic Skills Completion. Year 2 will focus on Course Completion. Year 3 will focus on Degree and Certificate Completion as well as Transfer. The target group students who experience the greatest disproportionate impact across indicators were African American and Latino/a students, particularly male students. Planned activities include the following:

Research and Inquiry

- **Minority Male Community College Collaborative (M³C³):** Santa Monica College (SMC) will engage Dr. Frank Harris Co-Director of the Minority Male Community College Collaborative at San Diego State University at both an institutional and departmental level. At the institutional level, SMC will contract with Dr. Frank Harris to conduct the Community College Survey of Men (CCSM), a comprehensive instrument for assessing the needs of men of color in community colleges. In addition he will conduct focus groups with all involved constituents (students, faculty) and deliver follow up professional development for faculty campus wide as well as for the Math department specifically. This project will inform all indicators of the SMC Student Equity Plan.
• **USC Center for Urban Education and SMC Collaborative**: Develop an inquiry group comprised of SMC practitioners to deepen the institution’s understanding of *why* the equity gaps exist for basic skills metrics within the context of instructional support services and curriculum delivery. While this inquiry is focused on basic skills students, the lessons learned will inform our approach to improving course completion more generally.

• **Equity Research Analyst**: SMC will hire a Research Analyst to assist the Equity Plan Task Force and research/inquiry committees with identifying baseline data for equity performance measures, determining standards for achievement, and conducting a variety of inquiry projects. The analyst will work with pilot projects to determine efficacy and sustainability of efforts to close identified equity gaps.

### Intervention and Student Support

In addition to the many student and instructional support services offered at Santa Monica College, the Student Equity Plan Taskforce has selected projects that provide new or enhanced support services to students to improve course, degree, certificate, and transfer achievement and minimize the equity gaps experienced by target group students.

**Access:**
- Improve identifying and access to services for foster youth.
- Improve identification of Veterans in need of Disabled Student Programs and Services (DSPS) and access to those services.
- Improve access to Disabled Student Programs and Services (DSPS) services overall.
- Improve access to technical majors for basic skills students.

**Course Completion**
- Assess the overall efficacy of student instructional support services and better promote their use among groups experiencing disproportionate impact in course completion.
- Develop a rigorous plan for faculty and staff professional development to address the issues contributing to academic underperformance of Latino/a, African American, Veteran, and male students.
- Support projects in history, sociology, and other academic disciplines to support successful course completion by target group students.
- Expand access to instructional support services for target group students.

**ESL and Basic Skills Completion**
- Under the guidance of the Center for Urban Education at USC, interdisciplinary inquiry groups made up of faculty, administrators, and support staff will engage to systematically investigate practices to build our capacity to address Basic Skills course completion disparities.
- Invest in interventions that create pathways from basic skills to college level courses. Examples of these interventions include the English Academy and STEM Academy.
- Expand access to instructional support services for target group students.

**Degree and Certificate Completion**
- Create experiences for students that promote a connection to their academic goals including research opportunities at universities, attendance at leadership and resiliency conferences and events.
- Enhance services offered by categorical and other special programs that promote degree and certificate completion among target group students.
Transfer

• Assess the overall efficacy of our student transfer support services in promoting their use among groups experiencing disproportionate impact.
• Develop a rigorous plan for faculty and staff professional development to address the issues contributing to academic underperformance of Latino/a, African American, Veteran, and Disabled students with regards to transfer metrics.
• Create experiences for students that promote a connection to their academic goals including research opportunities at universities, attendance at leadership and resiliency conferences and events.
• Enhance services offered by categorical and other special programs that promote transfer among target group students.

SB 860 Requirements

Foster youth, Veterans, and low-income/disadvantaged student data have been included in the “campus-based research” to the extent data are available. In some cases data were not collected for these student groups until a later date than the cohort specified for the equity plan. In the annual update to the Student Equity Plan, we will disaggregate data by gender within target groups. All revised data requirements included in SB 860 will be reviewed by the Dean, Institutional Research in order to insure these are included in our annual update. There was close collaboration with categorical and special support programs on campus that work directly with target group students throughout the planning process.

Resources Budgeted

The Student Equity Plan funds have been allocated based on the disproportionate impact study in order to address identified equity gaps in each of the indicators following the funding guidelines provided by the Chancellor’s Office in September 2014. In addition to the activities supported by Student Equity Plan funding, there are many, ongoing institutional activities that address equity gaps in academic achievement for target group students that are supported by the general fund, grants such as Title V, SSSP, and other categorical funds.

The budget for Santa Monica College has been categorized by object code as follows:

\[
\begin{array}{c|c}
\text{Revenue (2014 – 2015)} & 8600 \text{ State} \\
8600 & $1,089,834 \\
\hline
\text{Expenditures} & \\
1000 & \text{Academic Salaries} \\
2000 & \text{Non Academic Salaries} \\
3000 & \text{Employee Benefits} \\
4000 & \text{Supplies & Materials} \\
5000 & \text{Other Operating Expenditures} \\
& \text{\$354,328} \\
& \text{\$347,312} \\
& \text{\$176,848} \\
& \text{\$36,956} \\
& \text{\$174,390} \\
\end{array}
\]

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO: 2-B

SUBJECT: STUDENT EQUITY PLAN - SUBCONTRACTUAL AGREEMENTS

SUBMITTED BY: Vice-President, Academic Affairs

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following subcontractual agreements which are key components for implementing the research and inquiry portions of the Student Equity Plan.

(1) Subcontractor: Minority Male Community College Collaborative

Contract Amount: Not to Exceed; $45,000
Funding Source: Student Equity Plan Funds
Purpose of Contract: The Minority Male Community College Collaborative (M2C3) is a project in San Diego State University's (SDSU) Community College Leadership Doctoral Program housed within the Interwork Institute. M2C3 is co-directed by Drs. Frank Harris III and J. Luke Wood, Associate Professors at SDSU and scholars who are actively involved in research on community college student success, college men and masculinity, and research and evaluation methods.

• Administer the Community College Survey of Men (CCSM) to conduct a comprehensive needs assessment of male students at SMC.
• Conduct focus groups with a representative sample of men of color at SMC
• Develop and deliver a professional development workshop series tailored specifically for faculty and staff at SMC and informed by key insights that are derived from the CCSM and student focus group findings.
• Conduct focus groups with purposefully selected faculty and staff to obtain insights about their experiences in working with men of color at SMC.
(2) **Subcontractor:** Center for Urban Education

**Contract Amount:** $90,000  
**Funding Source:** Student Equity Plan Funds  
**Performance Period:** December 2, 2014 – September 30, 2015  
**Purpose of Contract:** In support of Santa Monica College’s Student Equity Plan and associated activities and efforts, the Center for Urban Education can offer the following activities as part of a customized inquiry-focused project, utilizing elements of the Equity Scorecard. The Center for Urban Education (CUE) will lead the SMC team through a sense-making process for their inquiry results, which will help understand and contextualize the findings, in preparation for using those findings to take next steps.

**Main deliverables:**
- Advisement and leadership for inquiry planning and design
- 3 In-Person Workshops for faculty and staff
- Information and instruction on inquiry
- Development of inquiry protocols which can be applied to future inquiry projects
- Final report outlining activities and findings

**Inquiry Design Process**
CUE Co-Director Estela Mara Bensimon will work directly with administration, staff and faculty at Santa Monica College to develop an inquiry plan for their Instructional Support Services.

CUE will host a session on inquiry, which will include information on what is inquiry, how inquiry can create meaningful change, and methodology. This will take place at one of the in-person meetings, possibly in combination with other contract elements.

The Center for Urban Education has facilitated protocols for a variety of inquiry activities, from webscans to observations, which will be provided to the institution. Appropriate inquiry activities will be identified based on the inquiry focus—Instructional Support Services—and a facilitated teaching of how to conduct inquiry, and then how to “read” the results and connect them to existing initiatives or proposed changes, will take place, in conjunction with, or following, the session on “Understanding Inquiry.”

**MOTION MADE BY:**  
**SECONDED BY:**  
**STUDENT ADVISORY:**  
**AYES:**  
**NOES:**
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: RATIFICATION OF SUCCESSOR COLLECTIVE BARGAINING AGREEMENT BETWEEN SMCCD AND THE SMC POLICE OFFICERS ASSOCIATION (SMCPOA)

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees ratify the successor collective bargaining agreement between SMCCD and the SMC Police Officers Association (SMCPOA) for a term beginning on July 1, 2014, and ending on June 30, 2016.

SUMMARY: The tentative collective bargaining agreement between SMCCD and the SMCPOA effective July 1, 2014 through June 30, 2016, was ratified by SMCPOA members.

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<td><strong>Total Projected Cost:</strong></td>
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The agreement is on the District’s website at: http://www.smc.edu/HumanResources/HumanResourcesDepartment/Documents/POA%20Agreement,%20Mous/SMC-SMCPOA%20Final%20Contract%20102314.pdf

A copy of the agreement is provided as a supplement to the agenda.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 4

SUBJECT: CONFIRMATION OF BOND SALE COSTS RESPECTING $144,995,829.40 SANTA MONICA COMMUNITY COLLEGE DISTRICT (LOS ANGELES COUNTY, CALIFORNIA) GENERAL OBLIGATION BONDS, 2008 ELECTION, 2014 SERIES B

SUBMITTED BY: Vice-President, Business/Administration

SUMMARY: The Santa Monica Community College District (Los Angeles County, California) General Obligation Bonds, 2008 Election, 2014 Series B (the “Bonds”) were sold to RBC Capital Markets, LLC (the “Underwriter”) on October 30, 2014 in the aggregate principal or denominational amount of $144,995,829.40.

Section 53509.5 of the Government Code of the State of California (the “Government Code”) requires that actual costs of issuance of general obligations bonds sold by or on behalf of a community college district be presented to the governing board and disclosed to the public at a meeting of such governing board following the sale of such Bonds. The Underwriter’s discount was estimated at not-to-exceed 0.4% of the aggregate principal amount of the Bonds. The actual Underwriter’s discount was 0.35% of the aggregate principal amount of the Bonds. The cost of issuing the Bonds, including bond counsel and disclosure counsel fees, paying agent fees, printing and ratings charges and other related fees, was estimated at $324,800. In compliance with Section 53509.5 of the Government Code, the actual cost of sale of the Bonds was $285,000 or less.

$144,995,829.40
SANTA MONICA COMMUNITY COLLEGE DISTRICT
(Los Angeles County, California)
General Obligation Bonds
2008 Election, 2014 Series B

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(1) Following payment of the expenses set forth above, any remaining amounts shall be forwarded to the County of Los Angeles for deposit into the District’s Building Fund.
MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO: 5

SUBJECT: RESOLUTION FOR THE DESIGNATION OF SPECIFIC MATERIALS, PRODUCTS, THINGS OR SERVICES ON PUBLIC WORKS PROJECTS

SUBMITTED BY: Vice-President, Business/Administration

WHEREAS, pursuant to applicable law, the Santa Monica Community College District ("District") will be awarding construction contracts to various contractors for various public works projects;

WHEREAS, pursuant to California Public Contract Code section 3400 ("PCC §3400") and other applicable law, the District wishes to, in specific instances, list and/or designate in its bids or requests for proposals on its public works projects, one specific material, product, thing or service;

WHEREAS, PCC §3400(b) provides that a public agency cannot limit "the bidding, directly or indirectly, to any one specific concern" when letting "contracts for the construction, alteration, or repair of public works";

WHEREAS, PCC §3400(c) provides that its restrictions on the listing of only one specific name or brand are inapplicable if the public agency makes a finding that is described in the invitation for bids that a particular material, product, thing or service is designated by specific brand or trade name for any of the following purposes:

• In order that a field-test or experiment may be made to determine the product's suitability for future use. PCC §3400(c)(1).
• In order to match other products in use on a particular public improvement either completed or in the course of completion. PCC §3400(c)(2).
• In order to obtain a necessary item that is only available from one source. PCC §3400(c)(3).
• To respond to certain emergency situations. PCC §3400(c)(4).

WHEREAS, on the District’s public works projects, the District desires to list the materials, products, things or services listed on the attached Exhibit “A” as the only acceptable materials, products, things or services for use on the District’s construction projects, because those materials, products, things or services:

• Match other products in use on other District public improvements either completed or in the course of completion. PCC §3400(c)(2).

WHEREAS, although PCC §3400(c)(2) does not require the Board to make specific findings as to why it wishes to match other products in use, the District believes this action is desirable to, among other reasons, and to the extent applicable to specific materials, products, things, or services, because:

• The ongoing maintenance, repair and other work that District staff and/or service providers will have to perform on those products or systems will be simplified, more efficient and less costly if those persons do not have to service different and varied products or systems.
• It will be easier and less costly to maintain an inventory of stored materials and products if they are with the same manufacturers / vendors of the particular products or systems.

• The warranties and guarantees for products or systems will be easier to coordinate, track and call upon in the years to come if they are with the same manufacturers / vendors of the particular products or systems.

• It will serve to achieve aesthetic uniformity in appearance of products throughout the District’s projects and properties.

NOW, THEREFORE, the Governing Board of the Santa Monica Community College District hereby finds, determines, declares, orders and resolves as follows:

Section 1. That the above recitals are true and correct.

Section 2. That the materials, products, things or services listed on the attached Exhibit “A” are the only acceptable materials, products, things or services for use on the District’s construction projects, because those materials, products, things or services match other products in use on other District public improvements either completed or in the course of completion.

Section 3. That the District shall list in its invitations to bid or other contract solicitations for the District’s public works projects, the materials, products, things or services listed on Exhibit “A” as the only acceptable materials, products, things or services for use on the District’s construction projects.

Section 4. That the District’s Superintendent and/or his designee is authorized pursuant to this Resolution to take any action which is necessary to carry out, give effect to and comply with the terms and intent of this Resolution.

Comment: The District is committed to providing a safe and secure learning environment for students, staff, faculty, administration, and guests. To achieve this goal the District has evaluated numerous products and suppliers to find a physical security system that will properly integrate security protocols and communications between buildings throughout multiple campuses and SMC Police Dispatch to ensure personal and physical plant safety and security. The Security Task Force performed an extensive six-month evaluation of existing manufacturers, products and suppliers, including product demonstrations and direct manufacturer engagement of leading enterprise security systems. The proposed systems were evaluated for capabilities regarding threat detection, threat monitoring and SMC Campus police department response, along with ease of operation and maintenance. The manufacturers listed in Exhibit A have provided products that have been specified and used for several years in SMC bond construction projects. Since all new security systems are now network based, seamless integration with the existing campus Cisco data network is essential. By standardizing on products that we have successfully used for years we will save on staff training, maintenance and parts supply costs.
Exhibit “A”

List of materials, products, things or services that the District is specifying in its specifications to match other products in use on other District public improvements either completed or in the course of completion:

**Data Network and Security**
Manufacturer: Cisco Systems

**Door Hardware – Locksets, Door Operators, Door Control**
Manufacturer: Allegion
Product: Schlage ND94RD, ND93RD, N96RD, ND85PD, Schlage AD Series, Von Duprin Touch Bar Exit Devices, LCN Senior Swing 9500 Series

**Fire Alarm System**
Manufacturer: United Technologies
Products: Edwards EST-3, EST-360

**Communications Cable Systems**
Manufacturer: Commscope
Product: Systimax Structured Cabling System
VII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #6-#20.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY:  
AYES:  
NOES:

VIII. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

IX. REPORTS FROM DPAC CONSTITUENCIES

• Associated Students  
• CSEA  
• Faculty Association  
• Management Association

RECOMMENDATION NO. 6  
APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

November 5, 2014 (Regular Board of Trustees Meeting)
CONSENT AGENDA:  GRANTS AND CONTRACTS

RECOMMENDATION NO. 7  CONTRACT FOR KCRW

Requested Action: Approval/Ratification
Requested by: Jennifer Ferro, KCRW Station Manager
Approved by: Don Girard, Senior Director, Government Relations/Institutional Communications

Provider: National Public Radio
Service: Digital Services Agreement, includes services, streaming base fees and Bandwidth overages.
Term: October 1, 2014 through September 30, 2015.
Amount: For Services, Annual fee, not to exceed $110,000.
Amount: Streaming/Bandwidth, not to exceed $25,000.
Funding Source: Corporation for Public Broadcasting Grant, fiscal year 2015
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 RATIFICATION OF CONTRACTS AND CONSULTANTS

Requested Action: Ratification
Approved by: Chui L. Tsang, Superintendent/President

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of $50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts
Approved by Board of Trustees: 9/8/08
Reference: Education Code Sections 81655, 81656

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>A SkillBuilders</td>
<td>December 15, 2014- June 30, 2015 Not to Exceed Amount: $40,000</td>
<td>Assess the Prep2Test (College Assessment Preparation) and MyEdPlan (Electronic Education Planner) applications and recommend user experience (UX) / user interface (UI) improvements. Implement approved enhancements, including those in compliance with Section 508 (29 U.S.C. ’794 d) of Rehabilitation Act of 1973 and the implementation of current accessibility best practices to ensure a quality user experience with commonly used assistive technologies such as JAWS.</td>
<td>Student Success and Support Program (SSSP)</td>
</tr>
<tr>
<td>B MediaMate LLC</td>
<td>June 1, 2014 – May 31, 2017</td>
<td>MediaMate will earn a 50% commission rate for all advertising sales for the Corsair newspaper. At no cost, MediaMate will prove four additional services: Media Kit Update, Marketing and Advertiser Exposure, Account Manager, and Web Portal. MM retains the right to charge the advertiser an agency fee above and beyond the advertising rates listed in section 5 of the agreement.</td>
<td>Commission-based advertisement sales</td>
</tr>
</tbody>
</table>

Requested by: Esau Tovar, Interim Dean, Enrollment Development
Approved by: Teresita Rodriguez, Vice President, Enrollment Development

Requested by: Saul Rubin, Adviser, Corsair Newspaper
Approved by: Georgia Lorenz, Vice-President, Academic Affairs
### RECOMMENDATION NO. 8  RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>C</strong> Sam Gliksman</td>
<td>Wednesday February 4, 2015 $1,800</td>
<td>Mr. Gliksman, will conduct a hands-on workshop with SMC Career Technical Education faculty members at the CTE Winter Institute. This workshop will be focused on how to successfully use technology in the classroom. The consultant will be presenting a lecture focused on the use of mobile devices in education.</td>
<td>Title V funds, Center for Teaching Excellence</td>
</tr>
<tr>
<td><strong>D</strong> Amendment of existing Contract with Lisa Brand – A151104NC</td>
<td>September 1, 2014 – June 30, 2015 Increasing the current PO by $8,000 to be funded through the Perkins grant. Fee is not to exceed $18,000</td>
<td>Agreement for graphic design and art direction/services for marketing materials that are specific to the needs of Workforce &amp; Economic Development. Comment: The services may include assistance with expeditiously developing various marketing material for electronic and print distribution</td>
<td>CTE VI (SB 1070) 2014-2015: $10,000 Perkins: $8,000</td>
</tr>
<tr>
<td><strong>E</strong> Thornhill Publishing, LLC</td>
<td>Pilot program starting February 2015 SMC will receive 25% of revenues collected from the per student cost of $5,250</td>
<td>The District is partnering with Thornhill Publishing, LLC to deliver a pilot program of customized fee based training, to prepare students for careers as Professional Paralegals. This is an agreement to facilitate a training program through SMC’s Community and Contract Education program in exchange for a percentage of the enrollment fees generated. The open enrollment, not-for-credit program will provide approximately 400 hours of training through 20 paralegal skill-based modules over a 10 month period.</td>
<td>Revenues will be recognized in Community or Contract Education’s Budget</td>
</tr>
</tbody>
</table>

*Requested by: Roberto Gonzalez, Dean of Student Success Initiatives*
*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*

*Requested by: Patricia Ramos, Dean of Workforce and Economic Development*
*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*
CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 RATIFICATION OF CONTRACTS AND CONSULTANTS (continued)

<table>
<thead>
<tr>
<th>Provider/Contract</th>
<th>Term/Amount</th>
<th>Service</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>F</td>
<td>SignUp Interpreting Services LLC</td>
<td>July 1, 2014 – June 30, 2015</td>
<td>Sign language interpreters for influx of deaf students at the beginning of each semester and for an on-going need for emergency substitutes.</td>
</tr>
<tr>
<td></td>
<td>Previously approved contract: $5,000 Increase to contract: $35,000, Amended total not to exceed : $40,000. $75/hour, single; $75 x 2 Team; $93.75/hour less than 48 hours notice for an amended total not to exceed $35,000.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Requested by: Disabled Students Center
Approved by: Mike Tuitasi, Vice-President, Student Affairs

|     | $200 per hour, not to exceed $1,500 |

Requested by: Bonita Cooper, Project Manager, Upward Bound
Approved by: Teresita Rodriguez, Vice-President, Enrollment Services

| H  | Los Angeles Times | Spring 2015 Semester (February 17 – June 16, 2015) Not to exceed $20,000 | The Los Angeles Times will provide a one year, basic digital subscription to the LA Times (latimes.com) free of charge to students. The cost of $1 per student will be charged to the college up to 20,000 subscriptions. The purpose is to increase civic awareness and engagement by students and will serve as an educational tool in many classes. This opportunity will be made available to all currently enrolled students. | District Budget/ Enrollment Development |

Approved by: Teresita Rodriguez, Vice-President, Enrollment Services
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 9  ACADEMIC PERSONNEL
Requested Action:  Approval/Ratification
Reviewed by:  Sherri Lee-Lewis, Dean, Human Resources
Approved by:  Marcia Wade, Vice-President, Human Resources

ESTABLISH
Director, Business Development  EFFECTIVE DATE  12/03/14

ELECTIONS
King, Sasha, Interim Director, Business Development  12/03/14
Merlic, Jennifer, Dean, Instructional Services  12/03/14

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty.  (List on file in the Office of Human Resources)
CONSENT AGENDA:  HUMAN RESOURCES

RECOMMENDATION NO. 10  CLASSIFIED PERSONNEL - REGULAR
Requested Action:  Approval/Ratification
Reviewed by:  Sherri Lee-Lewis, Dean, Human Resources
Approved by:  Marcia Wade, Vice-President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ESTABLISH NEW CLASS DESCRIPTION AND SALARY ALLOCATION  EFFECTIVE DATE
Classification and Compensation Manager (1 position)  12/03/14
Personnel Commission, 12 mos, Management
Range M18 on Classified Management Schedule

Controller (1 position)  12/03/14
Fiscal Services, 12 mos, Management
Range M32 on Classified Management Schedule

Senior Student Services Specialist – Veterans’ Programs (1 position)  12/03/14
Veterans’ Department, 12 mos, 40 hours
Range 32 on the Classified Salary Schedule
Comment:  Student Equity Funding

Salary Re-Allocation
Senior Graphics Designer  12/03/14
From:  Range 40 on the Classified Salary Schedule
To:  Range 45 on the Classified Salary Schedule

ABOLISH
Administrative Assistant I (1 position)  12/03/14
Community Education, 12 mos, 40 hrs

ESTABLISH
Instructional Assistant – Math (2 positions)  12/03/14
Mathematics Department, 11 mos, 20 hrs/Varied Schedule

Workforce and Economic Development Project Assistant (2 positions)  12/03/14
Workforce and Economics, 12 mos, 40 hrs

Workforce and Economic Development Project Assistant (1 position)  12/03/14
Workforce and Economics, 12 mos, 20 hrs

ELECTIONS  EFFECTIVE DATE

PROBATIONARY
Llerenas, Liset, Student Services Specialist- Welcome Center  11/19/14
PROBATIONARY/ADVANCE STEP PLACEMENT
Nguyen, Thuanh, Student Services Assistant, ISC (Step C) 11/19/14
Webster, Jaazer, Student Services Assistant, AACC & Latino Center

POSITION INCREASE IN WORK CALENDAR /PERMANENT
To: Administrative Assistant I, Business/CSIS, 12 mos, 40 hours 12/03/14
From: Administrative Assistant I, Business/CSIS, 11 mos, 40 hours
To: Administrative Assistant I, Mathematics, 12 mos, 40 hours 12/03/14
From: Administrative Assistant I, Mathematics, 11 mos, 40 hours

INCREASE IN WORK MONTHS/PERMANENT
Fukuda-Schmid, Kristina M 12/03/14
To: Administrative Assistant I, Mathematics, 12 mos, 40 hours
From: Administrative Assistant I, Mathematics, 11 mos, 40 hours

WORKING OUT OF CLASSIFICATION (PROVISIONAL)
Barboza, Star 10/20 - 11/21/14
To: Lead Custodian, NSII, 100%
From: Custodian, NSII
Comment: not to exceed 90 working days

Casborn, Edgar 10/20 - 02/20/15
To: Lead Custodian, Day, 100%
From: Custodian, Day
Comment: not to exceed 90 working days

WORKING OUT OF CLASSIFICATION (PROVISIONAL) – Extension
Qualey, Patrick 11/01 - 11/28/14
To: Journeyman Level – Carpenter, 100%
From: Skilled Maintenance Worker I
Comment: not to exceed 59 working days

Sheaffer, Carl 11/03 - 11/28/14
To: Skilled Maintenance Worker II, 100%
From: Skilled Maintenance Worker I
Comment: not to exceed 59 additional working days

VOLUNTARY REDUCTION IN HOURS/TEMPORARY
Lemonds, Bradley 02/17 – 06/09/15
To: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos, 36 hrs
From: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos, 40 hrs

LEAVES OF ABSENCE - UNPAID
Nematollahi, Ramin, Administrative Assistant II, Community Relations 01/05 – 02/12/15

SEPARATION
Balyot, Karin, Student Services Assistant, ISC LAST DAY OF PAID SERVICE
11/03/14

RESIGNATION
Pedone Borghese, Linda, Disabled Student Services Assistant, DSC 12/11/14
Chung, Sandy, Director, Human Resources 02/06/15
(effective date amended from 11/21/14 to 02/06/15)

RETIREMENT
Campbell, Laura, Instructor, English (17 years of service) 12/30/14
Goldberg, Earl D., Journeyman Trade- Electrical, Maintenance (31 years of service) 11/24/14
CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11  CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Cortes, Dalia C., Administrative Assistant II, Student Services 11/17/14-12/23/14

RECOMMENDATION NO. 12  CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

   College Student Assistant, $10.00/hour (STHP)  37
   College Work-Study Student Assistant, $10.00/hour (FWS)  43
   Cal WORKS, $10.00/hour  3

SPECIAL SERVICE

   Art Models, $18.00/hour  3
   Community Services Specialist I, $35.00/hour  2
   Community Serviced Specialist II, $50.00/hour  1
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES
Requested Action: Approval/Ratification
Requested by: Greg Brown, Director, Facilities Planning
Approved by: Robert G. Isomoto, Vice-President, Business/Administration

13-A SUBCONTRACTOR SUBSTITUTION REQUEST – 14TH STREET WAREHOUSE

Accept Hoffman Construction and Management’s Subcontractor Substitution Request on the 14th St. Warehouse project.

<table>
<thead>
<tr>
<th>Listed Subcontractor</th>
<th>Requested Substitution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rivet Rack, Inc.</td>
<td>All American Rack Co.</td>
</tr>
</tbody>
</table>

Funding Source: District Capitol Funds

Comment: Hoffman Construction & Management, the General Contractor for the 14th St. Warehouse project, has requested to substitute their listed Subcontractor, Rivet Rack, Inc. with All American Rack Co. for the pallet rack portion of the project. Hoffman Construction stated Rivet Rack based their contract price under the impression of only having to provide two (2) racks instead of the four (4) racks shown on the bid documents as grounds for the proposed Substitution. Per the General Conditions of the contract the District's consent to Contractor's substitution of a listed Subcontractor shall not relieve Contractor from its obligation to complete the work within the contract time and for the contract price.

13-B CHANGE ORDER NO. 1 – 14TH STREET WAREHOUSE

Change Order No. 1 – Hoffman Management and Construction on the 14th Street Warehouse project in the amount of $4,132.

<table>
<thead>
<tr>
<th>Original Contract Amount</th>
<th>$386,563</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previously Approved Change Orders</td>
<td>$0</td>
</tr>
<tr>
<td>Change Order No. 1</td>
<td>$4,132</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$390,695</td>
</tr>
</tbody>
</table>

This change order results in no change to the contract length

Funding Source: District Capitol Funds

Comment: Change Order No. 1 for the 14th St. Warehouse provides labor and material cost to provide power for two (2) water heaters not shown on the contract documents and additional door hardware required to meet the SMC's hardware standards.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13  FACILITIES (continued)

13-C  CHANGE ORDER NO. 5 – AET CAMPUS AND PARKING STRUCTURE A

Change Order No. 5 – C.W. Driver on the AET Campus portion of the project in the credit amount of ($53,637).

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$59,160,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Campus)</td>
<td>$76,187</td>
</tr>
<tr>
<td>Previously Approved Change Orders (AET Parking Structure A)</td>
<td>$84,170</td>
</tr>
<tr>
<td>Change Order No.5 – AET Campus</td>
<td>($53,637)</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$59,266,720</td>
</tr>
</tbody>
</table>

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 5 for the AET Campus provides credit to the owner for costs of tests/inspections conducted and completed at a location outside a one hundred (100) mile radius of the site. The steel is being fabricated in Texas and Oklahoma.

13-D  CHANGE ORDER NO. 10 – INFORMATION AND TECHNOLOGY RELOCATION

Change Order No. 10 – BERNARDS BROS. on the IT Relocation project in the credit amount of ($2,019).

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$12,392,000</td>
</tr>
<tr>
<td>Previously Approved Change Orders</td>
<td>$1,577,574</td>
</tr>
<tr>
<td>Change Order No. 10</td>
<td>($2,019)</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$13,967,555</td>
</tr>
</tbody>
</table>

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 10 includes labor and material costs to provide power supply to the hand dryers in the second floor restrooms of the IT building, to provide and install conduit and wiring for two EMS panels in the Media Center MDF room and to add a shut off valve in the yard box and 6” bedding of P-gravel beneath pump pit for the courtyard fountain not found on the contract drawings. This Change Order also includes a credit to the college to omit the work of providing a roof duct cross over ladder on the roof of the IT building.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 FACILITIES (continued)

13-E AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – MALIBU CAMPUS

Amend the agreement with Quatro Design Group for the Malibu Campus in the amount of $123,000 plus reimbursable expenses.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Amount</td>
<td>$1,350,000</td>
</tr>
<tr>
<td>Amendment #1</td>
<td>$123,000</td>
</tr>
<tr>
<td>Revised Contract Amount</td>
<td>$1,473,000</td>
</tr>
</tbody>
</table>

Funding Source: Measure AA

Comment: This amendment provides for the following:

Additional changes to the emergency communications tower as requested by the County of Los Angeles; Landscape and site changes as requested by the County of Los Angeles and the City of Malibu; Redesign of the Sheriff’s Department space as requested by the County of Los Angeles; A new pile foundation plan that was coordinated with the Division of the State Architect (DSA) and that will result in significant project savings.

13-F POOL PAYMENT UNDER JOINT USE FACILITIES AGREEMENT

<table>
<thead>
<tr>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment to:</td>
<td>City of Santa Monica</td>
</tr>
<tr>
<td>Amount:</td>
<td>$57,069.20</td>
</tr>
<tr>
<td>For the Period:</td>
<td>July 1, 2014 – September 30, 2014 (3 months)</td>
</tr>
<tr>
<td>Funding Source:</td>
<td>2014-2015 District General Fund</td>
</tr>
</tbody>
</table>

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of maintenance and operation costs of the pool based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. This payment includes new pool covers, replacement of boiler heat exchangers, and repair of perimeter lights. College paid the City of Santa Monica $40,555.17 for the same period last year.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION
Requested Action: Approval/Ratification
Reviewed by: Chris Bonvenuto, Director Fiscal Services
Approved by: Bob Isomoto, Vice President Business and Administration

Title of Grant: Student Success and Support Program Non-Credit (SSSP Non-Credit)
Granting Agency: State of California
Award Amount: ($13,285) (Total Allocation $44,140)
Matching Funds: ($13,285) (Total Match $44,140)
Performance Period: July 1, 2014 – June 30, 2015
Summary: The District received a notice of decrease for ($13,285) in student success and support program non-credit (SSSP non-credit) per the advance apportionment report issued by the Chancellor’s Office dated October 30, 2014.

Budget Augmentation:

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>($13,285)</td>
</tr>
<tr>
<td>1000 Academic Salaries</td>
<td>($7,280)</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>($368)</td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>($137)</td>
</tr>
<tr>
<td>5000 Other Operating Expenses</td>
<td>($500)</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>($5,000)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>($13,285)</strong></td>
</tr>
</tbody>
</table>

Title of Grant: (A) CalWORKS
Granting Agency: State of California
Augmentation Amount: ($6,705) (Total Allocation: $278,929)
Matching Funds: Not applicable
Performance Period: July 1, 2014 – June 30, 2015
Summary: The District was notified of a reduction of funding for CalWORKS for fiscal year 2014-2015 in the amount of $6,705 per letter from Chancellor’s Office dated October 7, 2014. An offsetting increase of $6,705 was allocated to Temporary Assistance for Needy Families (TANF) program.

Budget Augmentation:

<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>8600 State</td>
<td>$ (6,075)</td>
</tr>
<tr>
<td>1000 Academic Salaries</td>
<td>$1,417</td>
</tr>
<tr>
<td>2000 Non Academic Salaries</td>
<td>$ (3,556)</td>
</tr>
<tr>
<td>3000 Employee Benefits</td>
<td>$ (1,411)</td>
</tr>
<tr>
<td>4000 Supplies &amp; Materials</td>
<td>$(10,844)</td>
</tr>
<tr>
<td>5000 Other Operating Expenses</td>
<td>$ 0</td>
</tr>
<tr>
<td>6000 Capital Outlay</td>
<td>$ 0</td>
</tr>
<tr>
<td>7000 Other Outgo</td>
<td>$ 7,689</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>($6,705)</strong></td>
</tr>
</tbody>
</table>
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant (B): Temporary Assistance for Needy Families (TANF)
Granting Agency: State of California
Augmentation Amount: $6,705 (Total Allocation: $64,956)
Matching Funds: Not applicable
Performance Period: July 1, 2014 – June 30, 2015
Summary: The District qualified for additional TANF funding in the amount of $6,705 for fiscal year 2014-2015 per letter from Chancellor’s Office dated October 7, 2014.

Budget Augmentation: Restricted Fund 01.3
Revenue (2014 – 2015)
8100 Federal $6,075
Expenditures
1000 Academic Salaries $2,376
2000 Non Academic Salaries $7,724
3000 Employee Benefits $812
4000 Supplies & Materials $(5,357)
6000 Capital Outlay $1,150
Total $6,705

Title of Grant: California Early Childhood Mentor Program - CECMP
Granting Agency: California Department of Education / Chabot College
Award Amount: $1,584
Matching Funds: Not applicable
Summary: The CECMP provides resources and support to aspiring and experienced teachers and administrators in programs serving children from birth to five and before- and after-school programs. This program partially reimburses instructor’s salary for one section of ECE 48 offered during current school year and provides Mentors for our Early Childhood Field Experience students in the Fall and Spring Semester.

Budget: Restricted Fund 01.3
Revenue (2014 – 2015)
8800 Local $1,584
Expenditures
1000 Academic Salaries $1,584
Total $1,584
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 14  ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)

Title of Grant: California Early Childhood Mentor Program - CECMP
Granting Agency: California Department of Education / Chabot College
Award Amount: $917
Matching Funds: Not applicable
Summary: The CECMP provides resources and support to aspiring and experienced teachers and administrators in programs serving children birth to five and before- and after-school programs. This supplemental funding provides additional local support for the following purposes:
   a) Recruiting attendees for Director Mentor Informational webinars
   b) Supporting additional outreach to recruit protégés and promote interest in the Director Mentor component; and or
   c) Strengthening the Director Seminar

Budget: Restricted Fund 01.3
Revenue (2014 – 2015)
8800 Local $917
Expenditures
4000 Supplies & Materials $167
5000 Other Operating Expenditures $750
Total $917

Title of Grant: Radio Community Service Grant
Granting Agency: Corporation for Public Broadcasting (CPB)
Augmentation Amount: $348,155 (Total Award: $1,443,373)
Matching Funds: Not applicable
Summary: The District qualified for additional funding for fiscal year 2014-2015 in the amount of $348,155 from $1,095,218 to $1,443,373 per award letter from CPB dated November 4, 2014. This funding is used for:
   1) Monthly and quarterly programming charges and interconnect fees for access to satellite to upload KCRW programs
   2) Studio usage/ISDN lines/engineering time and usage of source databases needed to produce radio programs
   3) Professional memberships

Budget Augmentation: Restricted Fund 01.3
Revenue (2014 – 2015)
8100 Federal $348,155
Expenditures
5000 Other Operating Expenditures $348,155
Total $348,155
**RECOMMENDATION NO. 14 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION (continued)**

Title of Grant: Disabled Student Program and Services (DSPS)
Granting Agency: State of California
Augmentation Amount: $907,238 (Total Allocation: $2,217,643)
Matching Funds: $93,976 DHH Match (25% of DHH Allocation $375,904)
Performance Period: July 1, 2014 – June 30, 2015
Summary: DSPS received an additional $30,000,000 statewide. As a result, the District qualifies for an additional $907,238 in DSPS funding for fiscal year 2014-2015 per P1 allocation from the Chancellor’s Office dated November 3, 2014.

Budget Augmentation: Restricted Fund 01.3
Revenue (2014 – 2015)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8600</td>
<td>State</td>
<td>$907,238</td>
</tr>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>$292,619</td>
</tr>
<tr>
<td>2000</td>
<td>Non Academic Salaries</td>
<td>$347,018</td>
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<tr>
<td>3000</td>
<td>Employee Benefits</td>
<td>$167,069</td>
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<tr>
<td>4000</td>
<td>Supplies &amp; Materials</td>
<td>$2,735</td>
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<tr>
<td>5000</td>
<td>Other Operating Expenditures</td>
<td>$96,305</td>
</tr>
<tr>
<td>6000</td>
<td>Capital Outlay</td>
<td>$1,492</td>
</tr>
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</table>

Total: $907,238
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15   BUDGET TRANSFERS
Requested Action: Approval/Ratification
Reviewed by: Chris Bonvenuto, Director Fiscal Services
Approved by: Bob Isomoto, Vice President Business and Administration

15-A   FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period of October 22, 2014 thru November 19, 2014

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>0</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>6,558</td>
</tr>
<tr>
<td>3000</td>
<td>Benefits</td>
<td>0</td>
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<tr>
<td>4000</td>
<td>Supplies</td>
<td>16,967</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>-15,723</td>
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<tr>
<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>2,198</td>
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<tr>
<td>7000</td>
<td>Other Outgo/Student Payments</td>
<td>-10,000</td>
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<td>Net Total:</td>
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<td>0</td>
</tr>
</tbody>
</table>

15-B   FUND 01.3 – GENERAL FUND - RESTRICTED
Period of October 22, 2014 thru November 19, 2014

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Net Amount of Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td>1000</td>
<td>Academic Salaries</td>
<td>-31,822</td>
</tr>
<tr>
<td>2000</td>
<td>Classified/Student Salaries</td>
<td>32,720</td>
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<tr>
<td>3000</td>
<td>Benefits</td>
<td>-87</td>
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<tr>
<td>4000</td>
<td>Supplies</td>
<td>-68,897</td>
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<tr>
<td>5000</td>
<td>Contract Services/Operating Exp</td>
<td>77,036</td>
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<td>6000</td>
<td>Sites/Buildings/Equipment</td>
<td>-8,950</td>
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<tr>
<td>7000</td>
<td>Other Outgo/Student Payments</td>
<td>0</td>
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<tr>
<td>Net Total:</td>
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<td>0</td>
</tr>
</tbody>
</table>

RECOMMENDATION NO. 16   ACCEPTANCE OF DONATION FOR KCRW
Requested Action: Approval/Ratification
Requested by: Jennifer Ferro, KCRW Station Manager
Approved by: Don Girard, Senior Director, Government Relations/Institutional Communications

Acceptance of donation of a used 2008 Toyota FJ Cruiser from Marina del Rey Toyota for KCRW, effective September 26, 2014.

Comment: The automobile is valued at $20,894.95, with repair/maintenance services in the amount $1,819.24.
CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17  PAYROLL WARRANT REGISTER
Requested by: Ian Fraser, Payroll Manager
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

October 1 – October 31, 2014  C1C – C2D  $10951655.73

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 18  COMMERCIAL WARRANT REGISTER
Requested by: Cristina Chavira, Accounts Payable Supervisor
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

October 1 – October 31, 2014  6218-6260  $13,161,139.70

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 19  AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested by: George Prather, Director of Auxiliary Services
Approved by: Robert G. Isomoto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Other Auxiliary Funds.

October 1 – October 31, 2014  Payments  Purchase Orders
$696,379.54  $56,658.33

Comment: The detailed Auxiliary payment documents are on file in the Auxiliary Operations Office.
CONSENT AGENDA:  FACILITIES AND FISCAL

RECOMMENDATION NO. 20  PURCHASING
Requested by:  Cynthia Moore, Director of Purchasing
Approved by:  Robert Isomoto, Vice President
Requested Action:  Approval/Ratification

20-A  AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approve budgets. Lists of vendors on file in the Purchasing Department

October 1 – October 31, 2014  $ 52,341,392.26

20-B  PURCHASING AGREEMENT AND AUTHORIZATION OF PURCHASE ORDER

Authorize the awards of purchase orders from approved department budgets against the following competitive bid agreements not to exceed legal dollar threshold limits:

Educational & Institutional Cooperative Purchasing, Contract CNR-01239, with Steris Corp through April 2013, for Science & Health Laboratory Supplies/Equipment

20-C  AWARD OF CONTRACT

Provider:  A-Z Bus Sales, Inc.
Amount:  $132,157 (one time purchase)
Funding Source:  2014-2015 Auxiliary Services
Summary:  Award of Bid #1415001SF for Medium Duty Paratransit CNG Bus
ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 21

SUBJECT: ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES, 2015

21-A REQUESTED ACTION: It is recommended that the election be held for Chair of the Board of Trustees of the Santa Monica Community College District.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

21-B REQUESTED ACTION: It is recommended that the election be held for Vice-Chair of the Board of Trustees of the Santa Monica Community College District.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

21-C REQUESTED ACTION: It is recommended that Superintendent/President Chui L. Tsang be elected Secretary to the Board of Trustees; Vice-President, Business and Administration Robert Isomoto, be elected Assistant Secretary to the Board of Trustees; and Coordinator, District/Board of Trustees Office Lisa Rose, be elected Recording Secretary to the Board of Trustees.

COMMENT: In accordance with Board Policy 1170, the officers and auxiliary personnel of the Board of Trustees of the Santa Monica Community College District shall consist of a chair, vice-chair, secretary, assistant secretary and recording secretary.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:
ORGANIZATIONAL FUNCTIONS

INFORMATION ITEM NO. 22

SUBJECT: SEATING OF THE BOARD OF TRUSTEES
The Board of Trustees will be seated according to Board Policy 1260 with the Board Chair in the middle, the Vice-Chair to the left of the Chair, the Superintendent to the right of the Chair, and the Student Trustee in the designated Student Trustee position. Seating arrangement of other trustees will be determined by the drawing of numbers.

RECOMMENDATION NO. 23

SUBJECT: DESIGNATION OF SMCCD BOARD OF TRUSTEES REPRESENTATIVE TO THE LOS ANGELES COUNTY SCHOOL TRUSTEES ORGANIZATION (LACSTA)

REQUESTED ACTION: It is recommended that the Board of Trustees designate Trustee Louise Jaffe as the SMCCD Board of Trustees representative to the Los Angeles County School Trustees Organization (LACSTA).

COMMENT: The role of the representative is to vote on all LACSTA matters and communicate between the LACSTA Executive Board, LACSTA and the local Board.

MOTION MADE BY: SECONDED BY: STUDENT ADVISORY: AYES: NOES:
ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 24

SUBJECT: AUTHORIZED SIGNATURE resolution

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the following Santa Monica College administrators to sign District documents as indicated.

<table>
<thead>
<tr>
<th>Name/Title</th>
<th>Warrants</th>
<th>Orders for Salary Payment</th>
<th>Notices of Employment</th>
<th>Contracts</th>
<th>Auxiliary Warrants</th>
<th>Purchase Orders</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Chui L. Tsang Superintendent/President</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Jeffery Shimizu Interim Executive Vice-President</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Robert Isomoto Vice-President, Business and Administration</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Marcia Wade Vice-President, Human Resources</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Christopher Bonvenuto Chief Director, Business Services</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>George Prather Director of Auxiliary Services</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Cynthia Moore Director of Purchasing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

It is further recommended that the "Certification of Signatures" be completed and filed with the County Superintendent of Schools. The signatures shall be considered valid for the period of December 3, 2014 through December 15, 2015.

COMMENT: The County Superintendent of Schools requires that the Certification of Signatures be approved at the annual organizational meeting of the Board of Trustees which is held within a 15-day period that commences with the date upon which a governing board member elected takes office.

MOTION MADE BY: 
SECONDED BY: 
STUDENT ADVISORY: 
AYES: 
NOES:
X. BOARD COMMENTS AND REQUESTS

XI. ADJOURNMENT

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, January 13, 2014 at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- 2015-2016 Non Resident Tuition Rate
- Reports: Counseling Services
  Transfer Annual Report