Welcome to SMC Orientation

Noncredit English as a Second Language Program

SMC Bundy Campus
Office of Continuing Education
3171 Bundy Drive, Room 112
(310) 434-3400
www.smc.edu
Details about our program...

- SMC has three levels of ESL instruction.
- You select the level that is best for you.
- Fill out the Noncredit course Registration Form.
- Take your completed form to Bundy, Room 112.
Level of instruction
4 courses offered at each level

- **Beginning**
  - 1. Integrated Skills
  - 2. Listening/Speaking/
    Pronunciation
  - 3. Reading/Writing
  - 4. Idioms/Prepositions/Vocabulary

- **Intermediate**
  - 1. Integrated Skills
  - 2. Listening/Speaking/
    Pronunciation
  - 3. Reading/Writing
  - 4. Idioms/Prepositions/Vocabulary

- **Advanced**
  - 1. Integrated Skills
  - 2. Listening/Speaking/
    Pronunciation
  - 3. Reading/Writing
  - 4. Idioms/Prepositions/Vocabulary
1. Integrated Skills
   Beginning, Intermediate and Advanced Levels

- This course includes listening, speaking, reading and writing basic English.

- The class meets 6 hours a week.
2. Listening/ Speaking/ Pronunciation
Beginning, Intermediate and Advanced Levels

- This course will focus on improvement of the student’s pronunciation and comprehension of English.

- The class meets 3 hours a week.
3. Reading/ Writing
Beginning, Intermediate and Advanced Levels

- This course will focus on improving students’ English vocabulary, reading comprehension and writing skills.

- This class meets 3 hours per week.
4. Idioms/ Prepositions/ Vocabulary
Beginning, Intermediate and Advanced Levels

- This course will focus on learning basic English and begin engaging in simple dialogs and conversations that are applicable to a variety of real-life situations.

- This class meets 3 hours per week.
The schedule is flexible for our noncredit ESL classes.

Courses are available in the morning, afternoon and evenings. We even have courses on the weekends.

Check the current schedule for course offering and times.
Find the current class schedule

1. Go to the SMC website home page (www.smc.edu).

2. Look on right side of page for - SMC resources.

3. Select “Class Schedule”.

4. Select the term.

5. On the left side of page scroll down to ESL – Noncredit.

You can also come to the Bundy Campus and pick a class schedule up in room 112.
SMC noncredit classes are FREE!

You may be asked to pay for textbooks, materials, and supplies that you will need to succeed in your class.

There is no financial aid available for noncredit course books or supplies.

There is financial aid for credit courses but you must apply and you must be a permanent resident of the United States.
Attendance

- Attendance is important for successful learning and will be taken in each class.

- The more time and energy you put into your class, the better you will learn English.
Changing Classes

- You can register anytime during the semester.
- If your class is not the correct level, check with your instructor about which class to change to.
- Go to the Bundy Campus Room 112 to make any changes.
Grades & Transfer Credit

- You will not receive a grade for noncredit courses you attend.
- Noncredit courses do not transfer to another school, but they help prepare you to take credit college courses.
Counseling

- Counselors are available to help you select courses, define educational goals, and find the SMC services you need.

- Locations:
  - Bundy Campus: Student Services Area - 1st Floor
  - Main Campus: Welcome Center
Bundy Campus On-Site Services

- Bookstore – Room 101
- Computer Lab – Room 116
- Free Shuttle to the Main Campus –
  Pick-up on the south side of the Bundy Building.
  (for SMC students & staff)
Food and drinks are permitted...

- In the Food Court area on the 1st floor
- In the study areas on each floor
- Outside the building
- Only water in closed containers is permitted in the hallways and classrooms.
- No food or drinks are allowed in the Computer Lab at any time.
SMC is a NON-Smoking Campus

- Smoking is only allowed in the designated areas outside.
At Santa Monica College, the safety and well being of our students, faculty, and staff are always our first priority.

If you need assistance contact the Campus Police at (310) 434-4300.
Next Step

Get a Registration Form

Online or from the Bundy Campus Room 112

and apply!

At the Bundy Campus Room 112
Congratulations!

You have completed your online Orientation!

If you have any questions, please call (310) 434-3400.

*Happy Studying!

* Feliz estando!
* Hanh phu hoc tap!
* Glad studere!
* Gelukkig studere!
* Onnellinen opiskelu!