

Santa Monica College Distance Education Committee

Meeting Minutes

Date & Time: Tuesday, October 11, 2022

Location: [Zoom](#)

Chairs: Joelle Adams (Chair), Tammara Whitaker (Vice-Chair)

Voting Members: Fariba Bolandhemat, Vanessa Bonilla, Dana Del George, Sandra Hutchinson, Maral Hyeler, Paul Trautwein, Odemaris Valdivia

Interested Parties: Diane Arieff, Lourdes Arevalo, Sheila Cordova, Ashley Eutsey, Corinne Haynes, Gary Huff, Sue Lee, Kas Metzler, Christine Miller, Angelina Misaghi, Steven Sedky, Scott Silverman, George Skriabin, Yukiko Tsuboi, Kayli Weatherford

I. Call to Order: 12:48 p.m.

II. Public Comments

a. None

III. Approval of Minutes

a. [Sep 27, 2022](#)

Motion: O. Valdivia

Second: V. Bonilla

Approved

IV. Chairs' Business

a. None

V. Discussion/Action Items

a. [DE Committee Goals: tasks and responsibility](#)

The committee reviewed the goals, and each committee member was assigned a task to research. The committee also had a robust discussion about how to better educate and collaborate on bringing awareness to shift the culture towards Universal Design for Learning principles.

b. Hyflex Update (A. Misaghi and S. Sedky)

A. Misaghi and S. Sedky shared their experiences while currently participating in the 22-23 HYFLEX pilot. A. Misaghi felt the pilot was going well considering she already had a robust Canvas shell for all courses regardless of modality. The major differences were the extra setup time before class and engaging with the students on Zoom simultaneously as the in-person students. A. Misaghi noticed the mounted camera only shows the front of class and she uses her personal iPad as a workaround. She also noticed stronger attendance and retention overall. S. Sedky shared the variety of tools and strategies he uses to engage the in-class and online students. He believes the pilot is going well overall but would like to see improvements with the equipment used in the classroom, such as an extra monitor and a different camera. S. Sedky also shared it is difficult to teach with the facial masks as required in the classroom. A. Misaghi and S. Sedky answered a variety of questions from the committee to provide insight on the faculty and student experience in the pilot.

VI. Adjournment- 1:44 p.m.

Motion: O. Valdivia

Second: V. Bonilla

Approved

Next scheduled meeting: October 25, 2022, from 12:45 - 2:00 p.m. via Zoom