Information Services Committee

Meeting Minutes for Thursday 03/06/2014

Attendees Jocelyn, Simon Balm, Steve Hunt, Al DeSalles, Maria Erickson, Fariba Bolandhemat, Ellen Cutler, Steve Peterson

Meeting time: 11:15 AM to 12:30 PM

Jocelyn chaired the meeting. Minutes from the last semester meeting and the most recent Spring meeting were reviewed and approved.

Jamie sent a reminder email confirming the March 19th deadline for technology requests. We don't yet have a budget for this year but, in general, funding looks good. Some major objectives on a statewide basis may be costly and may cut into how much community colleges receive individually.

The following State initiatives were discussed:

1. Common assessment initiative – Creates State-wide common Math, English, and ESL assessment test tools with testing content, as well as their associated practice tests. The placement result will be directly linked to the statewide student success matriculation process. Projected pilot completion date is in June/July 2015.

2. Student education planning tool – Creates a California community college education planning tool to guide students to have clear educational goals and to make informed decision. This initiative includes a student portal to provide personalized and sequenced steps on orientation, education plan development, and ASSIST as service oriented data. A customer support center will also be provided. The system requires student to have a common statewide identification that needs to be complied locally in order to have students utilize the statewide services.

3. Online Education Initiative (OEI) – Creates a common online education environment to provide a unified platform for course management, online course development, and faculty professional development. The initiative will integrate existing programs such as @one, cccConfer, CVC, and 3CMedia resources. Common ID, common assessment, and real-time analytical for student performance tools are also in the plans to improve student retention and success via online programs. The OEI will also provide faculty professional development and certification programs for online teaching. A 24 by 7 support services for students and faculty will also be provided. MOOCs for basic skill and high school qualification exam programs will also be part of the offerings.

The following IT projects were discussed.

1. A *central storage project*. The data will hopefully be migrated during the spring break and IT is trying to make the transition as seamless as possible. Faculty mailboxes can be bigger after installation.

2. *Office 365*. We're moving toward Office365 and will move our exchange system to the (Microsoft) cloud for faculty/staff. This migration process will be done cautiously and IT is still exploring how to do this. For instance, the future system won't have public folders. Faculty can get more storage before we make the transition to the cloud but IT can't match the typical 25GB we get from Microsoft. People can use both

Google and Office365 if they want though Google is not completely 508a compliant, while Microsoft is. This migration will involve training to make sure users share documents rather than send a thousand copies of a document. All these aspects are currently being reviewed as we cautiously move forward with Office 365.

WIFI. Meeting with Nexus regarding possible expansion of the WIFI. In order to serve a 35-40 student classroom, the network requires 3 access points. We're seeing what the needs are and this is considered Phase 1 of the process.

Ellen discussed issues related to adopting instructional resources and how instructors should be expected to proceed in these matters. Jamie and Sal have put together a task force to report back to Academic Senate on this. Ellen wants any input we might have on this to take back to Eve Adler. We should identify the stakeholders and make sure they participate in this process. We will be revising or re-writing an AR, which will require Senate approval.