

**Santa Monica College Academic Senate**

**Professional Development Committee**

**Thursday, November 18, 2010, 3:00p.m.-5:00 p.m.**

**Present: Nancy Hanson, Patricia Burson, Kiersten Elliott, Steve Hunt, Sandy Chung, Cindy Kelly**

**Professional Development  
Committee**

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**Nancy Hanson, Chair x3502  
Kiersten Elliott x4173**

**Members:**

Monica LaBenda x4308  
Sandy Chung x4170  
Jessica Plotner x8644  
Patricia Burson x4691  
Nancy Grass Hemmert x8782  
Steve Hunt, x4691  
Valerie Narey x4430  
Judy Neveau x4303

**Student Members**

Tiffany Inabu x4251

**1. Minutes of 11-11-2010 were passed.**

**2. Sandy Chung gave a report on behalf of Monica LaBenda who could not attend:**

**The inclusivity training is going well. Attendance is good, and the feedback about the sessions is positive.**

**Much of the conference monies have been paid out and much of the remaining funds have been encumbered.**

**The evaluation form Monica has us review is being used for the inclusivity sessions.**

**The meetings on the online Flex forms are going well.**

**Monica has been working on a Professional Development calendar (it will coordinate with PDC events), and it may be ready by spring semester.**

**There will be a conference call with Jeff Gordon (the flex day speaker) on December 16 to discuss his flex day presentations**

**3 . Kiersten gave an update on the flex day breakout sessions.**

**Georgia agreed to do one for the Global Council.**

**Roberto Gonzales said the Gary Todd would be the point person for the BSI sessions.**

**Bob Myers and Kiersten will do a session on FERPA**

**Regina Jennings and Nancy Grass Hemmert will do a session in/about the high tech classroom.**

**There will possibly be a workshop on what Google can offer instructors now that their students may be using Google Docs, etc.**

**Julie Yarrish has requested a large classroom for the Distance Education sessions**

**The room reservations for the sessions will be make soon. All of HSS will be reserved, the Pavillion, Science 140 & 145, and Art 214.**

**Eric needs to be contacted to get the names of the people who will be on the food panels**

**Community Services Resource Fair: Several people on campus have contacts with groups such as Big Sunday and the Santa Monica Food**

**Co-op. Dr. Tsang want the spring flex day to be “actionable and inspiring” so having these groups participate in a Resource Fair might encourage us all to become involved locally, which supports the theme living local, going global.**

**6. The personal action letters from a past flex day will be mailed out so we can see how we have lived up to our commitments.**

**7. How to obtain gifts for the raffle was discussed. More discussion on this topic is necessary.**

**Next meeting will be December 9th in the Library Conference Room.**