SANTA MONICA COLLEGE
ACADEMIC
SENATE

MINUTES
Tuesday, October 4, 2016
11:15am-12:35pm, Business Building Room 144

Attendance and Voting Sheets

I.   **Call to Order 11:17 a.m. and Approval of Agenda**
     L. Kawaguchi asked to remove Item E. (motion to approve Measure V) from the agenda and to remove Item IV B. Motion on the Global Council from the consent agenda.

     Item IIIE was removed from the agenda because, according to Ed. Code Section 7054, "No school district or community college district funds, services, supplies, or equipment shall be used for the purpose of urging the support or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the governing board of the district." F. Chandler indicated that College Counsel concurred with this move.
     Motions to remove items from the consent agenda are not debatable.

     Motion to approve the agenda as presented with the removal of the motion to endorse Measure V.
     L. Kawaguchi
     Second: A. Tower
     Abs: E. Hioureas
     Passed at 11:23 a.m.

II. **Public Comments** –none

III. **Major Items of Business**

     A. **Canvas Migration Report, P. Morris. DE Chair**
        Team report: K. Graziadei, W. Parise, D. Del George, G. Jerry, S. Balm.
        Refer to committee website: https://online.smc.edu/courses/3333, (Canvas Central)

This is last semester eCollege will be used. In winter Canvas will take over. All but 18 online instructors have migrated to Canvas.

Training is available. @One also offers same training. Training is self-paced and takes about two weeks to complete. Individual mentoring is available too. 350 faculty use eCompanion. 180 use eCollege. The rest do not have an online presence. Canvas might be the solution for these faculty; it has many useful features; e.g. it can take attendance in real time. In Nov. the mentoring team will offer individual office hours for faculty who take the training.

The team is also available for department level training this semester.

All faculty can log into Canvas now. It was recommended that faculty add Canvas Central to their dashboards. The team also suggested using "Vote" for adding features. Canvas apps are available for students using mobile device for their classes.

Release time and stipends are ending for mentors. Priority of service will be for online teachers.

Motion from Exec: The Academic Senate acknowledges the importance of the work of the joint Distance Education Committee in reviewing standards that will result in a refinement of the common understanding of what constitutes regular and effective contact for distance education courses. Furthermore, the Academic Senate looks forward to approving those standards as part of its Title V responsibilities to oversee the development of standards and policies regarding student preparation and success.

Second: M. Moassessi
Passed unanimously at 11:44 a.m.
The committee's best practices, refinement of the meaning of regular and effective contact, etc., will come to the Senate for approval before they are released or disseminated. Revisions to the Curriculum form and the AR for distance education will also be presented.

B. **Motion from Exec: The Academic Senate rescinds the passage of the goals and objectives from its September 20 meeting and recommends the passage of those presented at its October 4, 2016, meeting.**

Second: E. Bolivar Owen
Passed unanimously at 12:06 p.m.

Comment related to Objective 2 g: The entire $45,000 of PDC money has already been encumbered. However, there is still a definite need for faculty to participate in discipline-related professional development activities. We will check into how other colleges handle professional development funds. SMC stopped giving the PDC money when the governor started contributing.

C. **[Open Educational Resources (OER) Progress Report, J. Darwiche](#)**

J. Darwiche reported on a Cengage survey that indicated that 4% of higher ed. courses use open educational resources (OER). The effort is growing nationwide and will triple in next 5 years.

Last June SMC applied for funds from the state (AB788) targeted for community colleges and CSU. $50,000 is the maximum awarded per campus, and we will very likely receive the funds requested because of the number of sections committed to converting to OERs.

Jinan thanked the faculty, staff, administrators who have helped with this effort. She asked senators to send suggestions and ideas to her and to check Cool4Ed.org to review resources for their classes.

D. **Removed from agenda (see I above).**
Motion from Exec: The Santa Monica College Academic Senate endorses Measure V, "Santa Monica College Classroom Repair, Career Training, and Higher Education Access Measure" on the November 8, 2016, general election ballot.

E. **DPAC Budget Committee Update, H. Stahl ([LINK 1](#); [LINK 2](#))**
The chair of the Budget Committee reviewed the three scenarios being considered by the Budget Committee to deal with the enrollment issue.

F. **Bachelor's Degree Update, G. Del Piccolo**
Our current cohort is 21 students although 23 were admitted. Two deferred to spring. They are all taking our three courses plus other GE courses. There are 15

in-progress applications for spring. 149 students have indicated a degree in interaction design is their goal.

G. **Pulled Consent Agenda Items**

Motion from Exec: The Academic Senate acknowledges the importance of the work done by the joint Global Council and, for the 2016-17 academic year, empowers that committee to plan appropriate activities and award its limited funds at the committee's discretion with the understanding that the Senate will be kept apprised of those activities and awards throughout the year.

Second: B. Lewis
Nayes: K. Graziadei, L. Kawaguchi, L. Kluckhohn-Jones, E. Meyer.
Abstentions: G. Davis Del Piccolo, A. Villalpando
Passed at 12:35 p.m.

The motion empowers the committee for 2016-17 only. The Committee will continue to bring updates to the Senate.

IV. **Consent Agenda. Any item pulled from the consent agenda will be discussed as the last major item of business above.**
   A. **Minutes of 092016**

   B. **PULLED**

   C. **Curriculum Items**

   Motion to approve consent items: M. Moassessi
   Second: N. Donahue
   Abstentions: L. Kawaguchi
   Passed at 12:25 pm.

V. **President's Report/Information Items**
   A. **Accreditation Team Open Forum: Wednesday, October 5, 5-7pm at Bundy 123**

   B. **Accreditation Team Initial Findings Exit Report: Thursday, October 6, 11:15 am, Main Stage**

   C. **Legislation Update, K. Menton**

Motion to table legislative report until the next meeting: L. Kluckhohn-Jones
Second: D. Nanini
Passed at 12:30 p.m.

VI.   Announcements from the Floor

VII.   Adjournment

Motion to adjourn: G. Dossett
Second: K. Menton
Passed at 12:36 p.m.

Next scheduled meeting, October 18, 2016, 11:15-12:35, in B144

Cengage Survey on OER:
http://www.facultyfocus.com/articles/edtech-news-and-trends/new-higher-ed-survey-oer-may-triple-use-primary-courseware-within-five-years/

- 4% of the higher education respondents use OER as primary materials.
- The subjects of mathematics (13%) and computing (11%) had the highest usage.
- English (2%) and psychology (1%) had the lowest, according to the survey.

For supplemental materials, OER is used by:

- 5% of the respondents overall:

- 18% in computing, 13% in mathematics,
- 8% in English and
- 4% in psychology.

Cool4Ed.org

Darwiche_jinan@smc.edu   310 434 8662