

SANTA MONICA COLLEGE
ACADEMIC
SENATE

Senate Meeting

Tuesday, March 21, 2017

11:15 a.m. – 12:35 p.m. | Business Building Room 144

[Attendance and Voting Sheets](#)

I. Call to Order at 11:19 a.m. and Approval of Agenda

Request to pull all AR first reads from consent agenda: A. Nestler

Motion to approve agenda: J. Hernandez

Second: M. Strathearn

Passed unanimously at 11:20 a.m.

II. Public Comments

Suggestion: Move announcements up to this section of agenda.

A. Al Desalles was thanked for the new projector in Business 144.

B. Honoring Dr. J. Scott, FACCC Part-time Faculty Member of the Year

Dr. Jackie Scott, Senate Parliamentarian, was congratulated for winning the FACCC Part-Time Faculty Member of the Year award for her advocacy for part time faculty.

C. First Read: [AR 3215 Sabbaticals](#), D. Nasser

Dana thanked Andrew Nestler for his committee's work on this AR last year. Simple changes were made to the wording. In #12 (the summary report), if additional material is needed, the process is addressed. Further steps may be taken if necessary.

Suggestion: In #3 change "projects" to "applications." In # 11, add "The summary report shall include, but need not be limited to..."

Motion to approve as a first read: Executive Committee:

Second: N. Donahue

Passed unanimously at 11:36 a.m.

D. [Strong Workforce Funding and Process Report](#), P. Ramos and/or F. Dawson

Dean Ramos explained the funding mechanism for the Strong Workforce money awarded by the state to CTE programs at the regional and local levels. Much of the money (40 percent) is going to the regions, which are expected to coordinate rather than duplicate programs across colleges; 60 percent of the funds will go to individual colleges per a formula under which SMC is at a disadvantage. To get a larger share in the future, we will have to make the metrics by growing enrollment and placing students in high wage, high skill, high growth critical jobs. The Senate's Joint CTE Committee has been involved with

the allocation of SMC funding. SMC will lead a social media project and will be using other colleges to feed into our BA degree in Interaction Design.

(P. Morse): Will there be new program development? Will there be stipends for developing courses?

(Ramos): Yes, and the money also could be used to fund a lab, equipment, facilities, etc.

F. Dawson addressed a second document: [Workforce Task Force Implementation Recommendations](#). Dawson stressed the need for keeping CTE faculty program content skills up to date.

N. Donahue encouraged the CTE Committee to work with the Professional Development Committee and the Center for Teaching Excellence to identify areas where those entities might be able to assist with professional development. Email questions to Frank and Patricia.

- E. Class Cancellations: Course Data and Student Follow-up Study**, J. Merlic and T. Rodriguez
Dean Merlic presented data on the impact of Fall 2016 class cancellations. In addition, she reported that in Spring 2017, 108 sections were cancelled and 101 were added. She reiterated the process she and department chair go through when discussing the decision to cancel a course.

Time periods of when the drop decisions are made were identified as being problematic. VP Rodriguez presented what [data](#) is available on what happened to students when they dropped Fall 2016 classes. Little analysis is available, and tracking students is problematic.

The discussion highlighted many unanswered questions related to when and how cancellation decisions are made as well as what happens to enrollment, to students, and to programs when single section courses are cancelled or when students cannot take courses at times and on days when they need them. The need to work with individual departments to work out ways to accommodate certain low enrollment classes that are necessary for program completion and to further student success such as allowing low enrollment classes to be balanced out by a department's high enrollment classes, flagship classes, classes that bring prestige to the college, unique classes, etc. Damage to the credibility of the college was a concern specifically that we imply in our marketing that students can get through college, that they can get what they need here, but our class cancellation policies prevent us from fulfilling that implied promise. An interest was shown in knowing what the general breakeven point is for class enrollments despite the fact that faculty members are paid at different rates.

The need for more creative, dynamic scheduling was mentioned as well as the need for scheduling software that will connect to MyEd Plan so that we can better predict student demand and better meet their needs. Cancelling classes 40 days out was expressed as being unreasonable.

Department chairs have reports showing fill rates for individual classes that can be used for better planning of future schedules. It was noted that students read online ratings of professors and that these ratings influence their enrollment decisions.

- F. Curriculum: Pathways Initiative**, G. Del Piccolo and G. Lorenz
Due to time constraints, this report will be presented at the next Senate meeting. However, VP Lorenz reported that SMC has been invited to be one of 15 colleges interviewed for a Guided Pathways project. Also, we applied for an Award for Innovation from the state.

The first group awarded \$3 million each. We are in second group and may be awarded \$1 million.

G. Pulled Consent Agenda Items

First Read: [AR 4352](#), Recognition of Academic Excellence, B. Magallon

Recommendations: eliminate comma in first sentence. Wording should be consistent: students are...or student is.

Second: M. Tomasic

Passed unanimously at 12:06 p.m.

First Read: [AR 4354.1](#) IGETC Certificate of Achievement, B. Magallon

Recommendations: add: "in order for a student to receive" and delete last sentence "Please refer..."

Second—Moya Mazorow

Passed unanimously at 12:08 p.m.

First Read: [AR 4354.2](#) CSI GE Certificate of Achievement, B. Magallon

Recommendation: take out last sentence.

Second—M. Strathearn

Passed unanimously at 12:33 p.m.

First Read: [AR 4355](#) Graduation Proficiency Assessment, B. Magallon

(A. Nestler): #1—what does comparable level mean?

(B. Magallon): All CCs decide which of their courses meet their graduation requirements. Course numbers will not be the same. Each department decides which course will be required for graduation.

Motion to table until the next meeting: A. Nestler

Second: M. Mazorow

Yes: Adams, Adler, Allen, Andrade, Beardsley, Berman, Bolandhemat, Bolivar, Brookins, Daniels, Darwiche, Davis Del Piccolo, Destefano, Donahue, Dossett, Drake, Gabler, Gharabighi, Gonzalez, Graziadei, Griffy, Grippo, Hammond, Hioureas, Hotsinpiller, Hsieh, James, Javelosa, Jones, Kluckhohn-Jones, Koenig-Golombek, Lewis, Magallon, Menton, Meyer, Moassessi, Mohr, Morris, Morse, Movius, Nasser, Ortega, Possemato, Quevedo, Rajski, Resnick, Rogers, Rothman, Said, Scholefield, Scott, Sedky, Strathearn, Strong, Tomasic, Tran, Trujillo, Vyor, Womack

Opposed: L. Kawaguchi, K. McBride, A. Tower, J. Hernandez, A. Villalpando, T. McCluskey

Motion to table passed at 12:37 p.m.

III. Consent Agenda. Any item pulled from the consent agenda will be discussed as part of II above.

A. Second Read: [AR 4111.1](#) Auditing of Courses, B. Magallon

B. Second Read: [AR 4350](#) Graduation Requirements, B. Magallon

C. Moved to Major Items above

- D. Moved to Major Items above
- E. Moved to Major Items above
- F. Moved to Major Items above
- G. [Minutes of 030717](#)
- H. [Curriculum Approval Items](#), G. Del Piccolo

Motion to approve consent items: M. Strathearn
Second: M. Moassessi
Passed unanimously at 12:39 p.m.

IV. President's Report/Information Items--deferred

- A. ASCCC Resolutions and the Area C Meeting
- B. 75/25 Full-Time Hiring Plan Update
- C. Ranking Committee Update
- D. Strategic Planning Update
- E. Other

V. Announcements from the Floor

VI. Adjournment

Motion: G. Davis Del Piccolo
Second: M. Strathearn
Passed unanimously at 12:40 p.m

Next scheduled meeting: April 4, 2017 | 11:15 am – 12:35 pm | Business 144