



SANTA MONICA COLLEGE  
ACADEMIC  
SENATE

Minutes

Tuesday, April 4, 2017

11:15 am-12:35 p.m. | Business Building Room 144

[Attendance and Voting Sheets](#)

**I. Call to Order and Approval of Agenda**

- A. Nestler requested pulling AR 3215 Sabbaticals from the Consent Agenda.
- A. Villalpando requested pulling Curriculum Items (B) from the Consent Agenda.

Motion to approve the agenda: A. Tower

Second: A. Grippo

Passed at 11:16 a.m.

**II. Public Comments and Announcements**

- A. Ferris Kavar, Sustainability Project Manager, announced that Earth week is coming up after spring break. He left flyers and posters for distribution.  
A special movie is being screened after Earth Week, *Love Thy Nature*. The event is being hosted by Sheila Laffey of the Film Dept. For Earth Week, Students Feeding Students is scheduled for Monday; Tuesday's theme is *Voting with Your \$*; Wednesday is Environmental Racism; Thursday is the Transportation Festival; and Saturday's event is the Eco-Feminism Conference.
- B. A. Tower announced the summer session study abroad in Belize and Guatemala, which she will be hosting with Eric Minzenberg.

**III. Major Items of Business**

**A. First Read: [AR 4310](#) Final Examination and Grades, B. Magallon**

Suggestions: (A. Nestler) Change first line wording to "...exams given at the assigned date and time."

Under Nonappearance and Final Grades: all grades should be in quotes.

Change "semester" to "term."

Bottom paragraph: #2 add: "... the instructor shall *mark one and only one grade.*"

(A. Tower): #3 in red top section: This should be more specific about not overlapping with other exams. Add "reasonable solution *that does not conflict with another time.*"

If two individuals cannot work out conflicts, the VP of Academic Affairs will need to and a proctor should be found.

(M. Mazorow): if one exam is not included in the schedule and the Chair assigns a time that conflicts, which can be problematic.

(D. Javelosa): Is any consideration given for Design Technology, whose final exams are given the week before final exam week? SMC's published finals schedule conflict with this practice.

(V. Drake): If the official schedule is incorrect, Academic Affairs needs to set up a proctoring time.

(A. Tower): Tuesday is set up for conflicts. What if the instructor cannot make it?

(M. Mazorow): Has the Senate ever been involved in setting this schedule?

**Motion: from Executive Committee**

**Second to approve as a first read: K. Menton**

**Passed at 11:36 a.m.**

**B. First Read: [AR 4355](#) Graduation Proficiency in Math, B. Magallon**

The AR did not include Graduation Proficiency in math.

A. Nestler suggested changes, which were declared to be non-substantive.

**Motion: from Executive Committee**

**Second to approve as a first read: K. McBride**

**Passed at 11:38 a.m.**

**C. [Guided Pathways Report](#), G. Del Piccolo, G. Lorenz**

In an effort to get students through college faster and to streamline the process for those who want a straight path to their degree or certificate goals, pathways must be developed for all degrees and certificates. Some students are confused by having too many choices (our current cafeteria model) so departments will be asked to determine and publish on curriculum "maps" which courses in other departments are most applicable to their majors. Other forms of support for students will be built into the pathways as well.

Many faculty do not know which or how courses articulate with specific colleges so some cross training of faculty will be necessary. This would also mean developing a familiarity with MyEdPlan. Few instructional faculty have ever seen MyEdPlan.

The plan is to integrate course enrollment and use data from MyEdPlan to inform course scheduling. It will include more than a list of classes. Active intervention will be offered when a student strays off the path although they will be allowed to do so.

If SMC is selected for this state and/or national pathways project, we will need to work with Curriculum and with the departments to determine how this work will be done and by whom? The application states that 5 or 6 faculty will be paid to go to conferences on pathways, and they will inform the rest of the campus how to do the work.

The Senate President signed the application under three conditions: That the Senate retain its decision making authority over curriculum (degree and certificate requirements as well as educational program development), that the Curriculum Committee not delegate its role in decision-making to any subgroup, and that available resources such as reassigned time and stipends be given to the faculty in the departments who do the work.

The Curriculum Committee will consider these issues and bring recommendations to the Senate for approval.

**D. Environmental Affairs Committee Video, A. Tower**

A video done by the Environmental Studies Department was shown. ES student Caro Vilain, a film studies major, created the video so the community can understand what the Environmental Studies Department does.

**E. Pulled Consent Agenda item: Second Read: [AR 3215 Sabbaticals](#), D. Nasser**

A. Nestler: we originally approved “projects” and we asked to change this to “applications”.

AR used to say “sabbatical programs” to indicate a finished sabbatical.

Dana: The committee was trying to make it consistent and so changed it to projects.

Wording will be changed to proposals or applications (#3)

**Second read with non-substantive wording changes: K. McBride**

**Passed at 12:25 p.m.**

**F. Pulled Consent Agenda item: [Curriculum Items](#). G. Del Piccolo**

A. Villalpando asked why psychology courses were deactivated and removed.

Answer (Guido): Items 1.5 and 1.3 were from a list of courses that haven’t been offered in many years. The department can reactivate them at any time

**Second: Walker Griffy**

**Passed at 12:22 p.m.**

**IV. Consent Agenda.** Any item pulled from the consent agenda will be discussed as the last major item of business above.

**A. Minutes of [032117](#), C. Womack**

**B. moved to E above**

**C. moved to F above**

**D. Second Read: [AR 4352](#) Recognition of Academic Excellence, B. Magallon**

**E. Second Read: [AR 4354.2](#) CSU GE Certificate of Achievement, B. Magallon**

**F. Second Read: [AR 4354.1](#) IGETC Certificate of Achievement, B. Magallon**

Motion to approve consent agenda items: A. Tower

Second: K. McBride

Passed at 12:28 p.m.

**V. President's Report/Information Items**

**A. Faculty Obligation to Attend June 13 Graduation**

Fran encouraged all faculty to attend graduation, to consider it a professional obligation. Students look for their instructors and are disappointed when they do not see them.

**B. Annual Tenure Awards with Retirement and Longevity Event and Luncheon, June 14**

SMC will now celebrate tenure attainment yearly. This year it will be on the same day as the retirement and longevity event. The first tenure event will celebrate those who achieved tenure in 2015-2016 and in 2016-2017.

**C. 75:25 Full-Time Hiring Plan Update**

The work of this task force is almost finished. Fran will bring it to the Senate for adoption. This benchmark will be recommended to DPAC. They are waiting for numbers from Chris Bonvenuto on the cost difference in replacing part timers with full timers.

**D. ASCCC Plenary April 20-22 and [Resolutions](#)**

Fran asked senators to look at the Resolutions to see if there is anything they need to take to their committee or department. Information to her on how she should vote at plenary are welcome.

**E. Other**

Earlier this year, the Senate nominated Bill Price for the ASCCC Hayward Award.

Unfortunately, a faculty member from another college was awarded the statewide honor; however, Bill Price will be our SMC Professor of the Year. Fran will get a plaque for Bill to be awarded at the retirement longevity event.

VP Lorenz nominated Sherry Bradford for the Regina Stanback-Stroud Diversity Award, which Fran supported. Because this nomination came during the winter intersession, it was not possible to get a Senate vote on it. The statewide winner has not yet been announced.

**VI. Adjournment**

Motion: T. McCluskey

Second: B. Magallon

Passed at 12:38 p.m.

**Next scheduled meeting: April 25, 2017, 11:15-12:35, B144**