



MINUTES

Tuesday, November 28, 2017

11:15am-12:35pm, Business Building Room 144

[Attendance and Voting](#)

I. Call to Order and Approval of Agenda

Motion: M. Trujillo

Second: J. Darwiche

Passed at 11:20 am

II. Public Comments -None

III. Major Items of Business

A. Social Committee Report, J. Jones

Social Committee Chair, J. Jones reminded senators of two upcoming events that the committee is hosting: Senate Sunday at The Getty Museum (12/3) and the holiday party (12/7). Due to space limitations, event invitations were not extended to all faculty members; however, the committee will explore venue options capable of hosting larger groups for future events.

B. Curriculum Committee Report, B. Antrim

Curriculum Committee Chair, B. Antrim implored senators to forward curriculum items of importance as early as possible, citing the lengthy process of getting items finalized. The agenda for the 12/6 meeting is now closed and no additional items will be accepted. There were no substantial changes made to the courses presented at the 11/15 meeting. Course changes can be viewed on CurricuNet.

Motion: E. Meyer

Second: J. Beardsley

Passed at 11:31 am

C. First Read: Board Policy 5160 Program Review, V. Drake

In a concerted effort for transparency, the Academic Senate Joint Program Review Committee undertook the task of creating language for Board Policy 5160 *Program Review*, consistent with Title 5 and the Education Code. This was done in consultation with the Administration, as the College previously did not have an entry recorded on their website.

The purpose of establishing BP 5160 is to define the function of the program review, and to “document the means by which programs engage in a cycle of continuous evaluation and improvement and culminates in an annual report which is used to inform institutional planning, including the development of Master Plan for Education annual objectives.” N. Donahue hopes that Program Review will play a bigger role in the planning process. It was discovered that the College’s peer institutions have very detailed planning documents, upwards of 60 pages. DPAC is in the process of reorganization and a component of that process includes reconsidering the effectiveness of program reviews, by analyzing what other colleges are doing.

Motion: B. Antrim

Second : K. Mitchell

Passed at 11:38 am

D. First Read: Resolution to Amend PDC Funding Form, M. Moreno

The proposed resolution attempts to streamline the convoluted process of securing PDC funds and encourage transparency. After the appropriate signatures are obtained and the request form submitted to Human Resources, PDC does not receive any information or notification of who has been approved for funding. The current process is labor-intensive and cumbersome, with many parties involved. The District need not be so involved in the process of reviewing/approving contractual money, as distribution is clearly under the purview of faculty per the 10+1 Responsibilities directive under Title 5.

A question was posed asking if PDC funds can be used for things other than conference funding. In response, a suggestion was made to modify “conference funding” to “professional development funding” to incorporate other activities other than conferences. Another recommendation was made to differentiate conferences funded with PDC monies and a conference funded by a grant. The Academic Senate and the Faculty Association will continue to encourage faculty to pursue professional development opportunities, demonstrating to the District that there is a need for more funding.

Motion: M. Trujillo

Second: J. Darwiche

Passed at 11:53 am

IV. Consent Agenda

A. Minutes of 11/14/2017

Motion: M. Strathearn

Second: B. Magallon

Passed at 11:54 am

V. President's Report/Information Items

Nate presented an opportunity for the college to become part of an expanded statewide OEI consortium. Nate indicated he would like to sign the letter of interest, and will meet with Georgia to answer further questions about transferability of the courses between community college institutions and four-year schools. Senators want to make sure to keep the academic integrity of online education. N. Donahue indicated that the Associated Students Board approved funding for the construction of a Gender Equity Social Justice Center in the Cayton Center, and is currently in discussion with the District, mapping a way forward.

VI. Adjournment

Motion: J. Quevedo

Second: K. Mitchell

Passed at 12:32 pm