

Santa Monica College Academic Senate Executive Committee

Meeting Agenda

April 26, 2022

11:15AM-12:35PM

Online Session

I. Call to Order/Approval of Agenda

II. Public Comments

III. Approval of 4/5/22 Minutes

IV. Announcements

- a. GC Symposium (D. Broccard)

V. Action Items

- a. Recommendations for Improving Understanding of Class Modalities 1st Read; DE Vision Recommendations 1st Read (J. Adams)
- b. AR 5110 Curriculum Committee: Structures, Functions, Responsibilities and Approval Process 1st Read (S. Cordova)
- c. AR 5070 Attendance 1st Read (B. Magallon)

VI. Discussion Items

- a. President's Report (J. London)

VII. Adjournment

For all documents, visit www.academicssenate.com

Next scheduled meeting: May 10th

Santa Monica College Academic Senate Executive Committee

Meeting Minutes

April 26, 2022

11:15AM – 12:35PM

Online Session

I. Call to Order/Approval of Agenda

Call to order, adding committee chair updates as to discussion items.

M/S: B. Rajski/J. Adams

Passed: 11:17AM

II. Public Comments

None

III. Approval of 4/5/22 Minutes

M/S: B. Magallon/E. Meyer

Passed: 11:19AM

IV. Announcements

a. GC Symposium (D. Broccard)

D. Broccard reminds us that the Global Citizenship Symposium will be May 5 and that the Global Citizenship Committee also sponsors grants.

b. Other Announcements

Erin Cue offers appreciation for everyone who contributed to and participated in the service fair.

V. Action Items

- a. Recommendations for Improving Understanding of Class Modalities 1st Read (J. Adams)

J. Adams notes that it's not always easy for students to understand when and how they need to be available when registering for a course. She also notes Title 5 regulations are changing regarding what constitutes substantive contact and what students need to be told when they sign up for a class. With these issues in mind, the Ad Hoc Modalities Committee recommends strengthening communication and shared governance. The online schedule of classes should be made clearer and more user-friendly, in consultation with faculty and students. Also, Academic Affairs should consult with the full senate, department chairs, and the Curriculum Committee, and it should strategically communicate basic principles and relevant information to instructors, counselors, students, and other key groups in the upcoming academic years.

M/S: S. Cordova/K. Metzler

Passed: 11:34AM

- b. DE Vision Recommendations 1st Read (J. Adams)

This document, which was produced by the Distance Education Committee, attempts to clarify and codify what SMC needs to do to have the best DE possible. Committee members discuss potential changes to DE-related professional development to make it more cohesive, to support faculty in learning new technology (rather than just telling them new technology is available), and to provide financial support for faculty training. Committee members also discuss ideas such as providing orientations for students, credentialing, and the need for ongoing funding for faculty who must frequently update their courses to keep them current.

M/S: B. Magallon/E. Meyer

Passed: 11:59AM

- c. AR 5110 Curriculum Committee: Structures, Functions, Responsibilities and Approval Process (S. Cordova)

AR 5110 asks us to review the structure of the Curriculum Committee every 3 years. Based on the workloads of representatives and conversations with department chairs, S. Cordova recommends decoupling Business/CSIS and Design Tech/Comm & Media Studies so that each department would have its own voting representative, rather than having to share representatives with enormous workloads. The curriculum specialist would also be listed as permanent non-voting member.

M/S: B. Magallon/S. Lee

Passed: 12:17PM

AR 5070 Attendance 1st Read (B. Magallon)

B. Magallon notes that this regulation has been updated with minor revisions to include Title 5 changes for extenuating and extraordinary circumstances. A section about reinstatement and late authorization of course enrollment has been deleted and will be moving to a different regulation. Committee members discuss the issue of participation in on-ground courses. Participation needs to be very clearly defined if it's part of a grade, but some faculty are very vague.

Pushed for time.

VI. Discussion Items

- a. President's Report (J. London)

Pushed for time.

VII. Adjournment

M/S: E. Meyer/V. Arrizon

Time: 12:37PM

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Next scheduled meeting: May 10th

SANTA MONICA COLLEGE
**ACADEMIC
SENATE**

Executive Committee Attendance
2021-2022

PRESENT	Name	Voting Status	Committee Chair
X	Adams, Joelle		Committee Chair: Distance Education
X	Amerian, Stephanie		Committee Chair: Program Review
X	Anderon, Steph		Committee Chair: Equity & Diversity
X	Arrizon, Vicenta		Committee Chair: Institutional Effectiveness
X	Borgardt, Marianne		Committee Co-Chair: Adjunct
X	Broccard, Delphine		Committee Chair: Global Council
X	Colmer, Ian		Officer: Recording Secretary
X	Cordova, Sheila		Committee Chair: Curriculum
X	Cue, Erin		Committee Chair: New Faculty
X	Davison, George		Committee Chair: Sabbaticals & Fellowships
	Donahue, Nate		Officer: Past President/Committee Chair: Professional Development
X	Herbert, Shannon		Committee Chair: Decolonizing the Academy
X	Jordan, Betsy		Committee Chair: Environmental Affairs
X	Lee, Sue		Committee Chair: Social
X	London, Jamar	Tie Breaker	Officer: President (2025)
X	Lui-Martinez, Kristin		Officer: Treasurer
X	Magallon, Beatriz		Committee Chair: Student Affairs
	Matheson, Catherine		Committee Co-Chair: Adjunct
X	Metzler, Kas		Committee Chair: Elections and Rules
X	Meyer, Elisa		Committee Chair: Department Chairs
X	Morse, Peter		Committee Chair: Faculty Association Liaison
X	Nestler, Andrew		Committee Chair: Personnel Policies
X	Rajski, Brian		Committee Chair: Professional Ethics & Responsibilities
X	Sedky, Steven		Committee Chair: Career Technical Education
X	Stahl, Howard		Committee Chair: Legislative
	TBD		Officer: Parliamentarian
	TBD		Committee Chair: Student Instructional Support
	TBD		Committee Chair: Information Services

SANTA MONICA COLLEGE
ACADEMIC
SENATE
Executive Committee Voting
2021-2022

	Time	11:17am	11:19am	11:34am	11:59am	12:17pm	PUSHED	12:37pm
Name	Voting Status	CTO/APA	Action Item: Approval of 4/5/22 Minutes	Action Item: Recommendatio n Class Modalities 1st Read	Action Item: DE Vision Recommendations 1st Read	Action Item: AR 5110 Curriculum Committee	Action Item: AR 5070 Attendance	Adjournment
Adams, Joelle		S	Y	Y	Y	Y		Y
Amerian, Stephanie		Y	Y	Y	Y	Y		Y
Anderson, Steph		Y	Y	Y	Y	Y		Y
Arrizon, Vicenta		Y	Y	Y	Y	Y		S
Borgardt, Marianne		Y	Y	Y	Y	Y		Y
Broccard, Delphine		Y	Y	Y	Y	Y		Y
Cordova, Sheila		Y	Y	M	Y	Y		Y
Cue, Erin		Y	Y	Y	Y	Y		Y
Davison, George		Y	Y	Y	Y	Y		Y
Donahue, Nate								
Hald, Lea		Y	Y	Y	Y	Y		Y
Herbert, Shannon		Y	Y	Y	Y	Y		Y
Jordan, Betsy		Y	Y	Y	Y	Y		Y
Lee, Sue		Y	Y	Y	Y	S		Y
London, Jamar	Tie Breaker	Y	Y	Y	Y	Y		Y
Lui-Martinez, Kristin		Y	Y	Y	Y	Y		Y
Magallon, Beatriz		Y	M	Y	M	M		Y
Matheson, Catherine								
Metzler, Kas		Y	Y	S	Y	Y		Y
Meyer, Elisa		Y	S	Y	S	Y		M
Morse, Peter		Y	Y	Y	Y	Y		Y
Nestler, Andrew		Y	Y	Y	Y	Y		Y
Rajski, Brian		M	Y	Y	Y	Y		Y
Rodas, Brian		Y	Y	Y	Y	Y		Y
Sedky, Steven		Y	Y	Y	Y	Y		Y
Stahl, Howard		Y	Y	Y	Y	Y		Y