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**SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES**

REGULAR MEETING

**TUESDAY,
NOVEMBER 6, 2007**

**Santa Monica College
Board Room (Business Building Room 117)
1900 Pico Boulevard
Santa Monica, California**

*The minutes may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 6, 2007

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, November 6, 2007.

The agenda included the following items: (Items for action - recommendations - are listed numerically; items for information are listed alphabetically).

I. ORGANIZATIONAL FUNCTIONS

- A Call to Order – 5:30 p.m.
- B Roll Call
- C Public Comments on Closed Session Items

II. CLOSED SESSION

- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
Four cases
- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
Ellen Shadur, District Counsel
Employee Organizations: SMC Faculty Association
CSEA Chapter 36*

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS

- D Pledge of Allegiance
- E Closed Session Report (if any)
- F Public Comments
- #I Approval of Minutes: October 8, 2007 (Regular Board of Trustees Meeting)

IV. SUPERINTENDENT'S REPORT

- Management Association Update
- Updates:
 - Southern California Community College District Joint Powers Agency Retiree Health Insurance Fund
 - Strengthening Career Technical Education Program
 - International Education
 - SMC Website
 - Full-Time Faculty Positions

V. **ACADEMIC SENATE REPORT**

VI. **MAJOR ITEMS OF BUSINESS**

- G Information: Institutional Student Learning Outcomes
- #2 Collective Bargaining Agreement with CSEA Chapter 36
- #3 Purchasing Agreement for Computer Aided Dispatch and Records Management Systems
- #4 Submission of Accountability Reporting for the Community College 2007 Report
- #5 Schedule of Board of Trustees Meetings, 2008
- #6 2007-2008 Quarterly 31 IQ Report

VII. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Grants and Contracts

- #7 Acceptance of Grant and Budget Augmentation
- #8 Contracts and Consultants
 - 8-A License Agreement for Kiosk Services (*correction*)
 - 8-B Contract for Industry-Driven Regional Collaborative Grant
 - 8-C Consultant for EOPS/CARE
 - 8-D Consultant for Professional Development Workshop
 - 8-E Consultant for Institutional Development Services for Title V Grant
 - 8-F Agreements for Arts, Media and Entertainment Industry Sector Leadership Project
 - 8-F KCRW Contracts and Consultants

Human Resources

- #9 Academic Personnel
- #10 Classified Personnel – Regular
- #11 Classified Personnel – Limited Duration
- #12 Classified Personnel – Non Merit

Facilities and Fiscal

- #13 Gann Limit, 2007-2008
- #14 Creation of New Bank Account – California Student Aid Commission
- #15 Facilities
 - 15-A Change Orders No. 43 and 44 – Music and Performing Arts, Madison
 - 15-B Change Order No. 9 - Liberal Arts South Building
 - 15-C Award of Bid – Re-Bid of Campus Quad
 - 15-D Change Order No. 1 – Energy Efficiency Projects
 - 15-E Amendment to Agreement for Architectural Services – Corsair Field Renovation
 - 15-F Resolution Consenting to Substitution of Listed Subcontractor – Music and Performing Arts Complex
- #16 Purchasing
 - 16-A Award of Purchase Orders

VIII. **CONSENT AGENDA – Pulled Recommendations**

Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

IX. **INFORMATION**

- H Board Discussion: Role of the Chair of the Board of Trustees
- I Citizens' Bond Oversight Committee Meeting – October 17, 2007

X. **BOARD COMMENTS AND REQUESTS**

XI. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Monday, December 10, 2007** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 6, 2007

I. ORGANIZATIONAL FUNCTIONS

- A CALL TO ORDER – 5:30 p.m.
- B ROLL CALL
 Dr. Susan Aminoff, Chair - Present
 Rob Rader, Vice-Chair - Present
 Judge David Finkel (Ret.) - Present
 Dr. Nancy Greenstein - Present
 Louise Jaffe - Present
 Dr. Margaret Quiñones-Perez - Present
 Dr. Andrew Walzer- Present
 Adel Morad, Student Trustee - Present
- C PUBLIC COMMENTS ON CLOSED SESSION ITEMS - None

II. CLOSED SESSION

- Public Employee Discipline/Dismissal/Release (Government Code Section 54957)
- Conference with Legal Counsel – Anticipated Litigation (Government Code Section 54956.9)
Four cases
- Conference with Labor Negotiators (Government Code Section 54957.6)
*Agency Designated Representatives: Marcia Wade, Vice-President, Human Resources
 Ellen Shadur, District Counsel/Negotiator
 Employee Organizations: SMC Faculty Association
 CSEA Chapter 36*

III. PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS - 7:45 p.m.

- D PLEDGE OF ALLEGIANCE – Charlie Yen
- E CLOSED SESSION REPORT - None
- F PUBLIC COMMENTS
 Victoria Eklund
 Victoria Beckett
 Agata Janiszewsha
 Rojan Gitirokh
 Rasmus Fredgaard
 Rebecca Curtis
 Anna Collier
 David Burak
 Lantz Simpson

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 6, 2007

I. ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

October 8, 2007 (Regular Board of Trustees Meeting)

MOTION MADE BY: David Finkel
SECONDED BY: Rob Rader
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñone-Perez)

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 6, 2007

IV. SUPERINTENDENT'S REPORT

- Management Association Update: Mona Martin, President
- Updates:
 - Southern California Community College District Joint Powers Agency Retiree Health Insurance Fund: SMC has \$1.4 million invested into the Southern California Community College District Joint Powers Agency that has been set aside to cover certain unfunded retiree health benefits. The funds will be kept in the joint powers agreement until a recently formed college task force on unfunded retiree health benefits makes a recommendation on the best way to invest that money.
 - Strengthening Career Technical Education Program: Maral Hyeler, Project Manager for Dual Enrollment, reported that the college has received a two-year \$250,000 state grant to establish a dual enrollment program for Santa Monica-Malibu high schools and middle schools in logistics – the international movement of goods and services – which is a fast-growing field with a high demand for trained workers.
 - International Education: Vice President of Enrollment Services Teresita Rodriguez reported that the college is doing a thorough and detailed audit of the International Education Program to improve service to students and to ensure that the program is in compliance with the many detailed and strict regulations set by the federal government. She noted that the two top administrators in the program recently left their posts to take teaching positions at the college and that SMC will soon be launching a nationwide search for a new dean of international education.
 - SMC Website: The launch of SMC's new website went smoothly, and it will be monitored closely over the next few months as the transition continues.
 - Full-Time Faculty Positions: The Academic Senate prepared a recommendation that ranks the departments' requests for new, full-time, tenure-track faculty positions for the 2008-09 year, and will be forwarding to the Superintendent/President a recommendations for 15 new faculty positions.

V. ACADEMIC SENATE REPORT

Richard Tahvildaran-Jesswein

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	November 6, 2007

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM G

SUBJECT: **INSTITUTIONAL STUDENT LEARNING OUTCOMES (SLOs)**

SUBMITTED BY: Superintendent/President

SUMMARY: The following Institutional Student Learning Outcomes have been adopted by the Academic Senate and the District Planning and Advisory Council (DPAC) and were presented to the Board of Trustees for information.

Through their experiences at SMC, students will:

- Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;
- Obtain the knowledge and academic skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems.
- Respect the inter-relatedness of the global human environment, engage with diverse peoples, and acknowledge the significance of their daily actions relative to broader issues and events;
- Take responsibility for their own impact on the earth by living a sustainable and ethical life style.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 6, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 2

SUBJECT: **COLLECTIVE BARGAINING AGREEMENT WITH CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA) CHAPTER 36**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees ratify the collective bargaining contract with the California School employees Association (CSEA) chapter 36 for the terming of January 1, 2007 through June 30, 2009.

SUMMARY: The Santa Monica Community College District reached agreement with the California School Employees Association (CSEA) Chapter 36, on a collective bargaining contract. The term of the contract shall be from January 1, 2006 through June 30, 2009. The contract was ratified by the CSEA membership on October 24, 2007. The District is required to disclose costs related to approval of the collective bargaining agreement as follows:

ESTIMATED COST OF CSEA INCREASE

	<u>FY</u> <u>2006-2007</u>	<u>FY</u> <u>2007-2008</u>	<u>FY</u> <u>2008-2009</u>
Salaries and Related Benefits *1% raise effective 1/1/07	\$109,050	\$219,312	\$219,312
Salaries and Related Benefits *3.5% raise effective 7/1/07		775,269	775,269
Salaries and Related Benefits *State COLA less 1% raise effective 7/1/08 Assumes 4% COLA			687,774
Hay Study Implementation	750,000	750,000	750,000
	<u>\$859,050</u>	<u>\$1,744,581</u>	<u>\$2,432,356</u>
*NOTE: These numbers are estimates. Vacancies are not included.		GRAND TOTAL:	<u><u>\$5,035,987</u></u>

PUBLIC COMMENTS

Bernie Rosenloecher
Connie Lemke

MOTION MADE BY: Rob Rader
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Monica Community College District	November 6, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **PURCHASING AGREEMENT FOR COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEMS**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the Award of Purchase Order for \$146,000 to be placed against a competitively bid agreement of the Fontana Unified School District, to RIMS SUN RIDGE SYSTEMS, INC. for Computer Aided Dispatch and Records Management Systems for the SMC Campus Police Department to bring SMC into compliance with the Jeanne Cleary Act. 20 U.S.C.1092(f).

FUNDING SOURCE: Auxiliary Department Funds, 2007 Budget

SUMMARY: The Public Contracts Code Section 20652 allows for public education entities in the State of California to place orders under competitively bid contracts without advertising. There are significant cost savings to the District by joining in purchasing agreements with other agencies.

The Santa Monica College Police Department requests the purchase of Sun Ridge Systems, a Windows based computerized Dispatch/Records Management software solution that includes mobile computers for the purpose of modernizing the dispatching and records functions of the communications center.

This system will allow the SMC Campus Police Department to effectively manage data for accurate reporting, minimize the amount of unnecessary man-hours spent performing manual searches for data, and increase communication within the department and the college community to help the District meet its common goal -- "Safety for the College Community."

Additionally this system will:

- Provide future cost saving benefits through: paperless reporting, fewer man-hours to perform searches and data audits, integration of all-in-one solution, easily upgraded and compatible with future technology innovations.
- Support advanced Dispatch/Records Management file setup, storage and query functions as well as Cleary, UCR and other mandated statistical reports.
- Be backwards and forward compatible to ensure data can be transferred from old A.R.M.S. to new system.

- Grow with the expanding needs of our College Community and increasing workload requirements.
- Be easy to learn, use, and maintain in-house.
- Support other programs that are utilized by the police department or may wish to use in the future.
- Include annual, or more frequent, software updates to ensure that the system is functioning at maximum capacity.

MOTION MADE BY: Rob Rader
SECONDED BY: Nancy Greenstein
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Monica Community College District	November 6, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **ACCOUNTABILITY REPORTING FOR THE COMMUNITY COLLEGES (ARCC) 2007 REPORT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees receive Santa Monica College’s Self-Assessment/Response to the California Accountability Reporting for the Community Colleges, 2007.

SUMMARY: In 2004, Assembly Bill 1417 triggered the creation of a performance measurement system for the California Community Colleges (CCC). That legislation and ensuing budget action authorized the California Community Colleges System Office (CCCCSO) to design and implement a performance measurement system that contained performance indicators for the system and its colleges. As per Legislative intent, the CCCSO collaborated with the system’s colleges and advisory structure, a panel of national experts, the Legislative Analyst’s Office, the Department of Finance, and the Secretary of Education to formulate this comprehensive system that has become known as “ARCC” (Accountability Reporting for the Community Colleges). In recognizing that this initial report required the CCCSO to test innovative ideas about performance measurement and to use a massive state database, the CCCSO completed the 2007 ARCC report as a pilot report for the Legislature.

Accountability Reporting in the Community Colleges (ARCC) contains seven measures of student progress and achievement as they relate to the broad mission of the California Community Colleges to support transfer, degree and certificate completion, and basic skills. The measures developed for ARCC reflect a refinement of some of the measures from previous accountability initiatives, such as the Partnership for Excellence (PFE), as well as an expansive consultation process with education scholars and community college practitioners from the field.

STAFF REPORT

Teresita Rodriguez
Caroline Sheldon

MOTION MADE BY: Andrew Walzer
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 1 (Rader)
 ABSENT: 1 (Quiñones-Perez)

ARCC 2007 Report: College Level Indicators Self-Assessment

College Self-Assessment/Response Santa Monica Community College District Santa Monica College

Santa Monica College opened in 1929 with just 153 students and has now grown to a thriving campus with approximately 30,000 students and course offerings in more than 80 fields of study. The college draws its extremely diverse students from throughout Southern California and boasts one of the largest international and out of state student populations in the system. SMC has a strong reputation for transfer of all student populations to the University of California, the California State University, the University of Southern California and other four-year universities.

In Fall 2003 due to a severe budget crisis, course offerings were reduced by 27% (compared to Fall 2002) and this included the discontinuance of several vocational programs. The 2003-2004 annual successful course completion rate for credit vocational programs appears to be an anomaly due to the smaller cohort of students taking vocational courses because of the program discontinuance. The continued downward trend, however, is of concern and the college recognizes the need to more closely monitor these rates as we continue to add new vocational curriculum. Additionally, given the dramatic cuts in course offerings enrollment naturally declined, which more harshly affected students with later enrollment priority. This resulted in a serious decline in the under-18 population during 2003-2004, since high school concurrent students are required to receive the lowest priority. The college profile indicates an increase – a near doubling – in enrollment of students under the age of 18, which can be attributed to college's enrollment recovery efforts and re-growing of high school dual and concurrent enrollment programs.

The basic skills improvement rate declined slightly for the period 2002-2003 to 2004-2005 as a result of the change in demographics produced by the enrollment decline caused by the budget cuts. By the following period 2003-2004 to 2005-2006 not only had the rate stabilized, it improved over the base year. While there was the one year of decline, Santa Monica College's performance level in this area is above the peer group average in this area.

The student progress and achievement rate, percent of students who earned at least 30 units, and improvement rate for ESL have each increased over the past six years. SMC's excellent counseling programs focus efforts on the first-year experience. Programs such as the Welcome Center, the Title V First Year Institute, and the Student Success Seminar assist students through the transition to the college as well as proper educational planning to meet future goals. The steady improvements in these three performance indicators can be directly attributed to the implementation of innovative and effective student service delivery.

Santa Monica College's performance indicators show progressive improvement in most areas over the last three to six years. Although the college's persistence rate in year three is equal to the rate in year one, when compared to its peer institutions it is above average. Santa Monica College is very proud of its long history of academic excellence and student success and embraces every opportunity to evaluate programs and improve performance.



Chancellor's Office
California Community Colleges

1102 Q Street Sacramento, California 95814-6511 www.cccco.edu
ARCC website: http://www.cccco.edu/divisions/tris/rp/ab_1417/ab_1417.htm

State of California

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 6, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: **SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2008**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve the following schedule of Board Trustees meetings for 2008.

Regular meetings are scheduled on the second Monday of the month, except when adjusted for holidays and/or meetings of the Board of Governors. Winter and summer Board Retreats are held on a Saturday. The fourth Monday of the month is held for special meetings or workshops.

January 14, 2008
January 28 (*hold*)

Saturday, July 12
Summer Retreat

February 11
February 25 (*hold*)

July 14
July 28 (*hold*)

Saturday, March 1
Winter Retreat

August 11
August 25 (*hold*)

March 10
March 24 (*hold*)

September 8
September 22 (*hold*)

April 14
April 28 (*hold*)

October 13
October 27 (*hold*)

May 12

November 10
November 24 (*hold*)

June 9 (*second Monday*)
June 23 (*hold*)

December 8 or 15
(*depends on date of installation of newly-elected trustees at City Council meeting*)

MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	November 6, 2007

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6 2007-2008 QUARTERLY 311Q REPORT

SUBMITTED BY: Superintendent/President

RECOMMENDATION: It is recommended that the Board of Trustees acknowledge receipt of the Quarterly 311Q report, as of September 30, 2007.

COMMENT: The Board of Trustees is presented on a quarterly basis with the 311Q report required by the Chancellor's Office. This report summarizes the financial statements of the District's Unrestricted General Fund for review by the Chancellors Office.

MOTION MADE BY: Andrew Walzer
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

**Fiscal Year: 2007-2008
Quarter Ended: (Q1) Sep 30, 2007**

District: (780) SANTA MONICA

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2004-05	Actual 2005-06	Actual 2006-07	Projected 2007-2008
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	106,898,273	114,549,061	129,659,094	126,699,440
A.2	Other Financing Sources (Object 8900)	51,833	82,991	100,705	210,999
A.3	Total Unrestricted Revenue (A.1 + A.2)	106,950,106	114,632,052	129,759,799	126,910,439
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	106,221,712	111,911,800	121,902,564	122,105,714
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	411,100	308,032	282,272	1,296,118
B.3	Total Unrestricted Expenditures (B.1 + B.2)	106,632,812	112,219,832	122,184,836	123,401,832
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	317,294	2,412,220	7,574,963	3,508,607
D.	Fund Balance, Beginning	6,834,088	5,586,996	8,385,633	15,960,596
D.1	Prior Year Adjustments + (-)	-1,564,387	386,417	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	5,269,701	5,973,413	8,385,633	15,960,596
E.	Fund Balance, Ending (C. + D.2)	5,586,995	8,385,633	15,960,596	19,469,203
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	5.2%	7.5%	13.1%	15.8%

II. Annualized Attendance FTES:

	2004-05	2005-06	2006-07	2007-2008
G.1 Annualized FTES (excluding apprentice and non-resident)	21,041	21,066	21,684	22,074

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	As of the specified quarter ended for each fiscal year			
	2004-05	2005-06	2006-07	2007-2008
H.1 Cash, excluding borrowed funds				35,499,063
H.2 Cash, borrowed funds only				0
H.3 Total Cash (H.1+ H.2)	21,878,841	12,854,125	27,135,519	35,499,063

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	126,699,440	126,699,440	40,679,005	32.1%
I.2	Other Financing Sources (Object 8900)	210,999	210,999	6,417	3%
I.3	Total Unrestricted Revenue (I.1 + I.2)	126,910,439	126,910,439	40,685,422	32.1%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	122,105,714	122,105,714	19,770,605	16.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,296,118	1,296,118	52,919	4.1%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	123,401,832	123,401,832	19,823,524	16.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	3,508,607	3,508,607	20,861,898	
L	Adjusted Fund Balance, Beginning	15,960,596	15,960,596	15,960,596	
L.1	Fund Balance, Ending (C. + L.2)	19,469,203	19,469,203	36,822,494	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	15.8%	15.8%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPS, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
The District is projecting a decrease of 1,121 FTEs in 2008-2009 related to Summer 2006 borrowing/Compton Instructional Services Agreement. The District will need to continue to develop and implement a three year plan to reduce expenditures through cost reductions and increases in efficiency that will result in a balanced budget in the 2009-2010 year and maintain a fund balance above 5% for all three years.

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q CERTIFY QUARTERLY DATA

CHANGE THE PERIOD
Fiscal Year: **2007-2008**
Quarter Ended: **(Q1) Sep 30, 2007**

District: **(780) SANTA MONICA**

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Randal Lawson
CBO Phone: 310-434-4508

Randal Lawson
10/24/2007

CBO Signature:
Date Signed:

Chief Executive Officer Name: Dr. Chui L. Tsang

Chui L. Tsang
10/24/2007
(for Chui L. Tsang)

CEO Signature:
Date Signed:

Electronic Cert Date:

District Contact Person
Name: Christopher Bonvenuto
Title: Director of Fiscal Services
Telephone: 310-434-4508
Fax: 310-434-3607
E-Mail: bonvenuto_chris@smc.edu

UNRESTRICTED GENERAL FUND 01.0 REVENUE BUDGET

ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL REVENUES	2007-2008 PROJECTED REVENUES
FEDERAL			
FINANCIAL AID ADM ALLOWANCES	117,101	1,940	117,101
TOTAL FEDERAL	117,101	1,940	117,101
STATE			
PRINCIPAL APPORTIONMENT	67,940,795	25,707,004	67,940,795
STABILIZATION ADJUSTMENT	12,824,009	-	12,824,009
COLA	4,035,423	1,345,141	4,035,423
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	-	-
HOMEOWNERS EXEMPT	99,401	-	99,401
STATE LOTTERY REVENUE	2,862,134	139,403	2,862,134
MANDATED COST RECOVERY	-	-	-
OTHER STATE	1,239,344	300,720	1,239,344
TOTAL STATE	89,001,106	27,492,268	89,001,106
LOCAL			
PROP TAX SHIFT (ERAF)	2,350,423	-	2,350,423
SECURED TAX	8,975,712	-	8,975,712
SUPPLEMENTAL TAXES	506,685	104,380	506,685
UNSECURED TAX	384,262	307,518	384,262
PRIOR YRS TAXES	450,713	154,089	450,713
RENTS	125,000	26,565	125,000
INTEREST	400,000	-	400,000
ENROLLMENT FEES	8,374,195	3,980,370	8,374,195
STUDENT RECORDS	280,000	-	280,000
NON-RESIDENT TUITION/INTENSIVE ESL	14,450,743	8,151,024	14,450,743
OTHER STUDENT FEES & CHARGES	150,000	86,677	150,000
F1 APPLICATION FEES	82,000	47,050	82,000
OTHER LOCAL	420,000	44,133	420,000
I. D. CARD SERVICE CHARGE	365,000	257,272	365,000
LIBRARY CARDS	500	-	500
LIBRARY FINES	16,000	-	16,000
PARKING FINES	250,000	25,719	250,000
TOTAL LOCAL	37,581,233	13,184,797	37,581,233
TOTAL REVENUES	126,699,440	40,679,005	126,699,440
TRANSFER IN	210,999	6,418	210,999
TOTAL REVENUES AND TRANSFERS	126,910,439	40,685,423	126,910,439

UNRESTRICTED GENERAL FUND 01.0 EXPENDITURE BUDGET

ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL EXPENDITURES	2007-2008 PROJECTED EXPENDITURES
INSTRUCTION	21,203,756	2,415,148	21,203,756
ACADEMIC MANAGERS	3,977,087	706,716	3,977,087
NON-INSTRUCTION	5,035,094	608,240	5,035,094
HOURLY INSTRUCTION	25,176,718	5,057,985	25,176,718
HOURLY NON-INSTRUCTION	3,452,393	645,180	3,452,393
TOTAL ACADEMIC	58,845,048	9,433,269	58,845,048
CLASSIFIED REGULAR	16,148,029	2,770,997	16,148,029
CLASSIFIED MANAGERS	2,560,389	430,849	2,560,389
CLASS REG INSTRUCTION	2,128,000	292,759	2,128,000
CLASSIFIED HOURLY	1,922,731	459,295	1,922,731
CLASS HRLY INSTRUCTION	600,245	143,384	600,245
TOTAL CLASSIFIED	23,359,394	4,097,284	23,359,394
STRS	3,913,196	598,369	3,913,196
PERS	2,604,552	427,035	2,604,552
OASDI/MEDICARE	2,473,817	419,781	2,473,817
H/W	10,506,849	123,558	10,506,849
RETIREEES' H/W	1,891,905	337,856	1,891,905
SUI	140,757	6,740	140,757
WORKERS' COMP.	1,285,889	196,206	1,285,889
ALTERNATIVE RETIREMENT	525,000	65,904	525,000
TOTAL BENEFITS	23,341,964	2,175,449	23,341,964
TOTAL SUPPLIES	1,031,665	206,592	1,031,665
CONTRACTS/SERVICES	10,482,412	2,168,369	10,482,412
INSURANCE	851,930	825,248	851,930
UTILITIES	3,382,115	745,542	3,382,115
TOTAL SERVICES*	14,716,457	3,739,159	14,716,457
BLDG & SITES	10,000	-	10,000
EQUIPMENT	127,200	16,317	127,200
LEASE PURCHASES	673,986	102,535	673,986
TOTAL CAPITAL	811,186	118,852	811,186
TOTAL EXPENDITURES	122,105,714	19,770,605	122,105,714
OTHER TRANSFER FOR FIN AID	296,118	52,897	296,118
OTHER OUTGOING TRANSFER	1,000,000	22	1,000,000
TOTAL EXPENDITURES & TRANSFERS	123,401,832	19,823,524	123,401,832
*Lottery revenues are used to fund services.			

UNRESTRICTED GENERAL FUND 01.0 FUND BALANCE ANALYSIS

ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL FUND BALANCE	2007-2008 PROJECTED FUND BALANCE
TOTAL REVENUES AND TRANSFERS	123,949,191	40,685,423	123,949,191
TOTAL EXPENDITURES AND TRANSFERS	122,401,832	19,823,524	122,401,832
OPERATING SURPLUS/(DEFICIT)	1,547,359	20,861,899	1,547,359
ONE-TIME FUNDING/(EXPENDITURES)			
STABILIZATION 08-09	2,961,248	-	2,961,248
PERFORMING ARTS CENTER	(1,000,000)	-	(1,000,000)
OPERATING SURPLUS/(DEFICIT) WITH ONE-TIME ITEMS	3,508,607	20,861,899	3,508,607
BEGINNING BALANCE	15,960,596	15,960,596	15,960,596
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
DESIGNATED RESERVES FOR:			
GLOBAL EDUCATION INITIATIVE 2008-2010	(400,000)	-	(400,000)
HAY STUDY/SALARY RANGE REALLOCATION	(1,000,000)	-	(2,250,000)
VACANT POSITIONS WITH BOT OFFERED INCREASE AND RELATED RETIREMENT/PAYROLL TAX BENEFITS	(3,150,874)	-	(3,177,045)
ESTIMATE OF BOARD OFFERED SALARY INCREASES & RETRO W/ REL PR/RETIREMENT BENE (NOT INCLUDING H & W INCREASE AND STEP/COLUMN INCREASE)	(2,535,934)	-	(3,456,803)
UNFUNDED RETIREE BENEFITS THRU MARCH 2008		-	(2,000,000)
POTENTIAL REVENUE DEFICIT - FTES LOSS AND STABILIZATION		-	(2,961,248)
CONTINGENCY RESERVE/ENDING BALANCE	12,382,395	36,822,495	5,224,107
FUND BALANCE RATIO TO TTL EXPENSES & TRANSFERS**	9.49%	185.75%	3.88%
**Chancellor's Office recommended ratio is 5%.			

RESTRICTED GENERAL FUND 01.3 REVENUE BUDGET

ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL REVENUES	2007-2008 PROJECTED BUDGET
FEDERAL			
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	434,168	-	434,168
FWS-FEDERAL WORK STUDY	639,087	-	639,087
RADIO GRANTS	1,938,202	-	1,938,202
TANF-TEMPORARY ASSIST FOR NEEDY FAMILIES	79,378	22,225	79,378
TECH PREP	76,648	-	76,648
FEDERAL CARRYOVERS	957,258	120,637	957,258
OTHER FEDERAL	2,943,756	-	2,943,756
TOTAL FEDERAL	7,068,497	142,862	7,068,497
STATE			
LOTTERY	686,309	686,309	686,309
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS	238,055	66,655	238,055
TTIP-TELECOM & TECH INFO PROGRAMS	36,363	10,182	36,363
SFAA-STUDENT FINANCIAL AID ADMIN	628,089	189,094	628,089
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,198,092	335,465	1,198,092
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	94,422	26,439	94,422
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,234,100	345,548	1,234,100
NON-CREDIT MATRICULATION	25,735	7,206	25,735
MATRICULATION	1,270,698	309,356	1,270,698
MATRICULATION-TRANSFER RELATED	64,500	64,500	64,500
STAFF/FACULTY DIVERSITY	21,117	6,227	21,117
CALWORKS	343,114	96,072	343,114
ENROLLMENT GROWTH	57,142	11,428	57,142
TRANSFER AND ARTICULATION	5,000	5,000	5,000
SCHEDULE OF MAINTENANCE-ONGOING	238,076	66,661	238,076
INSTRUCTIONAL EQUIP/LIBRARY MATERIALS-ONE-TIME	65,639	65,639	65,639
SCHEDULE OF MAINTENANCE-ONE-TIME	65,638	65,638	65,638
STATE CARRYOVERS	2,575,682	2,213,337	2,575,682
OTHER STATE	3,633,384	767,512	3,633,384
TOTAL STATE	12,481,155	5,338,268	12,481,155
LOCAL			
PICO PARTNERSHIP	150,000	-	150,000
HEALTH FEES	895,797	688,223	895,797
PARKING FEES	1,661,300	1,146,368	1,661,300
DONATIONS-KCRW	4,764,294	5,878	4,764,294
COMMUNITY SERVICES	750,000	280,027	750,000
COUNTY CALWORKS	81,144	18,969	81,144
CONSOLIDATED CONTRACT ED-LOCAL	22,530	-	22,530
PERFORMING ARTS CENTER	322,055	-	322,055
LOCAL CARRYOVERS	280,567	39,211	280,567
OTHER LOCAL	2,194,778	743,121	2,194,778
TOTAL LOCAL	11,122,465	2,921,797	11,122,465
TOTAL REVENUE	30,672,117	8,402,927	30,672,117
TRANSFERS IN - PERFORMING ARTS CENTER	1,000,000	-	1,000,000
TOTAL REVENUE AND TRANSFERS	31,672,117	8,402,927	31,672,117

RESTRICTED GENERAL FUND 01.3 EXPENDITURE BUDGET

ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL EXPENDITURES	2007-2008 PROJECTED EXPENDITURES
INSTRUCTION	87,023	2,439	87,023
MANAGEMENT	1,669,461	198,213	1,669,461
NON-INSTRUCTION	993,699	92,202	993,699
HOURLY INSTRUCTION	129,503	13,200	129,503
HOURLY NON INSTRUCTION	2,127,823	454,857	2,127,823
TOTAL ACADEMIC	5,007,509	760,911	5,007,509
CLASSIFIED REGULAR	2,018,504	277,501	2,018,504
CLASSIFIED MANAGERS	444,364	49,116	444,364
CLASS REG INSTRUCTION	57,750	1,820	57,750
CLASSIFIED HOURLY	2,362,952	281,081	2,362,952
CLASS HRLY INSTRUCTION	788,000	42,509	788,000
TOTAL CLASSIFIED	5,671,570	652,027	5,671,570
BENEFITS HOLDING ACCOUNT FOR ALL BENE	2,422,648	-	2,259,269
STRS	-	55,290	55,290
PERS	-	33,165	33,165
OASDHI	-	40,251	40,251
H/W	-	8,571	8,571
SUI	-	643	643
WORKERS' COMP.	-	18,998	18,998
ALTERNATIVE RETIREMENT	-	6,461	6,461
TOTAL BENEFITS	2,422,648	163,379	2,422,648
TOTAL SUPPLIES	1,439,172	99,776	1,439,172
CONTRACTS/SERVICES	9,114,493	1,649,951	9,114,493
INSURANCE	1,972,500	768,096	1,972,500
UTILITIES	257,720	44,710	257,720
TOTAL SERVICES	11,344,713	2,462,757	11,344,713
BLDG & SITES	2,394,063	88,585	2,394,063
EQUIPMENT	2,546,105	324,299	2,546,105
TOTAL CAPITAL	4,940,168	412,884	4,940,168
TOTAL EXPENDITURES	30,825,780	4,551,734	30,825,780
OTHER OUTGO - FINANCIAL AND STUDENT AIDS	635,338	46,664	635,338
OTHER OUTGO - TRANSFERS	210,999	6,418	210,999
TOTAL OTHER OUTGO	846,337	53,082	846,337
TOTAL EXPENDITURES & OTHER OUTGO	31,672,117	4,604,816	31,672,117

RESTRICTED GENERAL FUND 01.3 FUND BALANCE ANALYSIS			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL FUND BALANCE	2007-2008 PROJECTED FUND BALANCE
TOTAL REVENUES AND TRANSFERS	31,672,117	8,402,927	31,672,117
TOTAL EXPENDITURES AND TRANSFERS	31,672,117	4,604,816	31,672,117
OPERATING SURPLUS/(DEFICIT)	-	3,798,111	-
BEGINNING BALANCE	-	-	-
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	3,798,111	-
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	0.00%	82.48%	0.00%

SPECIAL RESERVE FUND 40.0			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
REVENUES			
CAPITAL OUTLAY - LIBERAL ARTS	495,000	-	495,000
INTEREST	100,000	-	100,000
NONRESIDENT CAPITAL CHARGE	1,925,000	959,879	1,925,000
LOCAL INCOME - REDEVELOPMENT	6,167,070	6,167,070	6,167,070
TOTAL REVENUES	8,687,070	7,126,949	8,687,070
TOTAL FUNDS AVAILABLE	11,645,236	10,085,115	11,645,236
EXPENDITURES			
CLASSIFIED SALARIES	-	-	-
BENEFITS	-	-	-
SUPPLIES	46,550	319	46,550
CONTRACT SERVICES	568,743	38,393	568,743
CAPITAL OUTLAY	11,029,943	6,288,751	11,029,943
TOTAL EXPENDITURES	11,645,236	6,327,463	11,645,236
OPERATING SURPLUS/(DEFICIT)	(2,958,166)	799,486	(2,958,166)
BEGINNING BALANCE	2,958,166	2,958,166	2,958,166
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	2,958,166	2,958,166	2,958,166
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	3,757,652	-

EARTHQUAKE FUND 41.0			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
REVENUES			
FEDERAL/FEMA FUNDING	-	-	-
INTEREST	-	-	-
TOTAL REVENUES	-	-	-
EXPENDITURES			
CONTRACT SERVICE	4,515	-	4,515
CAPITAL OUTLAY	3,090,000	-	3,090,000
TRANSFER OUT	-	-	-
TOTAL EXPENDITURES	3,094,515	-	3,094,515
OPERATING SURPLUS/(DEFICIT)	(3,094,515)	-	(3,094,515)
BEGINNING BALANCE	3,094,515	3,094,515	3,094,515
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	3,094,515	-

BOND FUND - PROP T 42.1

ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
REVENUE			
INTEREST	-	-	-
OTHER FINANCING SOURCES	-	-	-
TOTAL REVENUE	-	-	-
EXPENSES			
SUPPLIES	-	-	-
CAPITAL OUTLAY	18,113	18,113	18,113
TOTAL EXPENSES	18,113	18,113	18,113
OPERATING SURPLUS/(DEFICIT)	(18,113)	(18,113)	(18,113)
BEGINNING BALANCE	18,113	18,113	18,113
ENDING FUND BALANCE	-	-	-

MEASURE U FUND 42.2			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
REVENUES			
OTHER FINANCING SOURCES	-	-	-
INTEREST	500,000	-	500,000
TOTAL REVENUES	500,000	-	500,000
EXPENDITURES			
SUPPLIES	10,000	20,820	21,000
CONTRACT SERVICES	55,000	25,004	55,000
CAPITAL OUTLAY****	22,915,713	(4,064,771)	22,904,713
TOTAL EXPENDITURES	22,980,713	(4,018,947)	22,980,713
OPERATING SURPLUS/(DEFICIT)	(22,480,713)	4,018,947	(22,480,713)
BEGINNING BALANCE	22,480,713	22,480,713	22,480,713
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	26,499,660	-
**** The negative expenditure reflects a transfer of expenditures to Fund 40.0 related to redevelopment reimbursement claims.			

MEASURE S FUND 42.3			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
REVENUES			
OTHER FINANCING SOURCES	-	-	-
INTEREST	1,600,000	-	1,600,000
TOTAL REVENUES	1,600,000	-	1,600,000
EXPENDITURES			
SUPPLIES	25,000	4,862	25,000
CONTRACT SERVICES	450,000	69,765	450,000
CAPITAL OUTLAY	38,287,131	836,778	38,287,131
TOTAL EXPENDITURES	38,762,131	911,405	38,762,131
OPERATING SURPLUS/(DEFICIT)	(37,162,131)	(911,405)	(37,162,131)
BEGINNING BALANCE	37,162,131	37,162,131	37,162,131
CONTINGENCY RESERVE/ENDING FUND BALANCE	-	36,250,726	-

STUDENT FINANCIAL AID 74.0			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
REVENUES			
FEDERAL GRANTS	12,554,354	2,114,268	12,554,354
CAL. GRANTS	1,226,500	569,992	1,226,500
TRANSFER	296,118	52,897	296,118
TOTAL REVENUES	14,076,972	2,737,157	14,076,972
EXPENDITURES			
FINANCIAL AID	14,076,972	2,452,827	14,076,972
OPERATING SURPLUS/(DEFICIT)	-	284,330	-
BEGINNING BALANCE	-	-	-
ENDING BALANCE	-	284,330	-
***Positive ending balance is a an advance payment of Cal B and C.			

AUXILIARY FUND			
ACCOUNTS	2007-2008 ADOPTED BUDGET	September 30, 2007 ACTUAL	2007-2008 PROJECTED
BEGINNING BALANCE	2,604,032	2,604,032	2,604,032
ADJ. TO BEG. BALANCE	-	-	-
ADJUSTED BEGINNING BAL.	2,604,032	2,604,032	2,604,032
REVENUES			
GROSS SALES	7,846,932	3,333,787	7,846,932
LESS: COST OF GOODS	(5,589,513)	(2,082,441)	(5,589,513)
NET	2,257,419	1,251,346	2,257,419
VENDOR INCOME	655,120	129,506	655,120
AUXILIARY PROGRAM INCOME	239,600	60,295	239,600
NET INCOME	3,152,139	1,441,147	3,152,139
INTEREST	300,000	95,536	300,000
TOTAL REVENUES	3,452,139	1,536,683	3,452,139
TOTAL FUNDS AVAILABLE	6,056,171	4,140,715	6,056,171
EXPENDITURES			
STAFFING	1,133,585	257,023	1,133,585
FRINGE BENEFITS	255,109	22,622	255,109
OPERATING	2,647,265	244,512	2,647,265
TOTAL EXPENDITURES	4,035,959	524,157	4,035,959
ENDING FUND BALANCE	2,020,212	3,616,558	2,020,212

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 6, 2007

VII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda were held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Recommendations pulled for separate action and discussed in
 Section VIII, Consent Agenda – Pulled Recommendations: #8-A, #10, #15-C, #15-E

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #7-#16 (except for #8-A, #10, #15-C, #15-E)

MOTION MADE BY: David Finkel
 SECONDED BY: Andrew Walzer
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 6, 2007

VIII. CONSENT AGENDA – Pulled Recommendations

Recommendation s#8-A, #10, #15-C, #15-E were pulled from the Section VII, Consent Agenda discussed and voted on separately.

Recommendation No. 8-A

MOTION MADE BY: David Finkel
 SECONDED BY: Andrew Walzer
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

Recommendation No. 10

Postponed action on Establish – Staff Counsel

MOTION MADE BY: Rob Rader
 SECONDED BY: David Finkel
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

Recommendation No. 15-C

MOTION MADE BY: Rob Rader
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

Recommendation No. 15-E

MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 7 **ACCEPTANCE OF GRANTS AND BUDGET**
Requested Action: Approval/Ratification **AUGMENTATION**

Title of Grant: **Strengthening Career Technical Education Programs**

Granting Agency: California Community Colleges Chancellor’s Office/Career Technical Education/Economic and Workforce Development Pathways

Award Amount: \$138,920 (first year)
 \$111,080 (second year)
 \$250,000 (total for two years)

Matching Funds: \$31,160

Performance Period: May 10, 2007 – June 30, 2009

Summary: Santa Monica College in partnership with the Santa Monica-Malibu Unified School District and California State University Dominguez Hills will use grant funds to develop a 2+2+2 career pathway in the field of Logistics, building upon existing SMC efforts to expand workforce development offerings in Logistics by focusing on for-credit and Dual Enrollment programs. Through this project, SMC will develop additional for-credit classes in Logistics, work with the high schools to develop and offer Dual Enrollment pathway courses, and establish a transfer track in Logistics from SMC to CSUDH. A significant portion of grant funds will also be used to raise awareness of career opportunities in Logistics and to recruit students to the program.

Budget Augmentation: Restricted fund 01.3 (2007-2008 Summary)

Income	
8698 State	\$138,920 (first year)
Expenditures	
1000 Academic	\$76,360
2000 Classified	6,187
3000 Benefits	16,510
4000 Supplies/Materials	6,100
5000 Other Operating Expenses	7,920
6000 Capital Outlay	20,500
7000 Indirect Costs	5,343

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

8-A LICENSE AGREEMENT FOR KIOSK SERVICES (correction)

Provider: Adcamp, Inc.
Service: License agreement for kiosks services for campus newspaper distribution
Effective Date: August 28, 2008, for five years
Fees: There is no fee; the license will generate approximately \$600 per month in revenue for the Corsair's Auxiliary account.
Comment: Adcamp was the sole respondent to a request for proposal for these services. SMC will appoint a staff member to approve all advertising prior to display on campus.

8-B CONTRACT FOR INDUSTRY-DRIVEN REGIONAL COLLABORATIVE GRANT

Provider: Web Solutions Marketing & Development LLC
Amount of Contract: \$23,000
Term of Contract: November 1, 2007 – February 29, 2008
Funding Source: Industry-Driven Regional Collaborative Grant (IDRC)
Summary: SMC will contract with Web Solutions Marketing & Development LLC (Web Solutions) to design, develop and deploy an interactive website/database focusing on education and career building within the logistics industry. The website will include an Education Center that will have knowledge based content, industry news, events, studies, downloadable documents, video streaming, reference links, course availability and an enrollment guide for courses offered at SMC.
Web Solutions is a for-profit consulting firm that offers marketing, development and management solutions for organizations seeking website optimization. Their portfolio includes clients from the transportation, ecommerce, political, corporate, medical, manufacturer/supplier, entertainment, foundation, engineering, communication, advertising and retail industries.
Activities and performance outcomes from this contract will be in accordance with SMC Workforce Development Department guidelines. The contract will be designed to assure SMC receives a state-of-the-art interactive web portal in compliance with grant objectives that provides training and information pertinent to the Logistics industry.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

8-C CONSULTANT FOR EOPS/CARE

Provider: Marla Flores
Amount of Contract: \$1,600
Term of Contract: November 16, 2007
Funding Source: EOPS/CARE funds – Restricted funds
Summary: Marla Flores is a licensed marriage and family therapist, with a Master’s degree in therapy and education. A certified educator and widely recognized as an expert, Ms. Flores regularly lectures to community and professional groups on parenting techniques. She will facilitate the CARE Parenting Skills Workshop on November 16, 2007.

8-D CONSULTANT FOR PROFESSIONAL DEVELOPMENT WORKSHOP

Provider: Robert Brown, Developmental Studies Specialist
Services: Santa Monica College’s Title V Math Cooperative with El Camino College will contract with Robert Brown, a Developmental Studies Specialist at Crafton Hills College to conduct a workshop designed specifically to address issues involved with teaching developmental level students in math and English, as well as other disciplines across campus. Dr. Brown will demonstrate strategies that address the learning needs of both mathematics and English learners and provide specific assistance to participants with questions related to teaching and learning of developmental level students. He will address such issues as: 1) active learning; 2) student engagement; 3) student motivation; and 4) classroom assessment techniques.
Amount of Contract: \$650, including:

- \$250 for facilitator fee;
- \$100 for mileage reimbursement; and
- Up to \$300 for lodging, food, and other miscellaneous travel expenses

Term of Contract: October 26, 2007
Funding Source: Title V, Development Hispanic Serving Institutions Cooperative Grant with El Camino College
Summary: This is the second in a series of workshops focused on the teaching and learning of developmental level students that the Title V Math/English Coop will sponsor during the 2007-2008 academic year. This workshop will help the grant achieve one of its key outcomes to engage full- and part-time faculty in professional development activities that address best practice teaching and learning strategies. The Basic Skills work group has reviewed and supports this activity.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

8-E CONSULTANT FOR INSTITUTIONAL DEVELOPMENT SERVICES FOR TITLE V GRANT

Consultant: Dowden Associates, Inc.

Amount of Contract: \$21,918.40

Term of Contract: October 1, 2007 – September 30, 2008

Funding Source: Title V, Strengthening Institutions Grant

Summary of Services: Renewal agreement for consultant services with Linda Dowden to provide ongoing assistance to Title V project staff and institutional leadership as they develop and implement the Title V projects.

Institutional development services include: 1) aligning improved practices in teaching and learning to college-wide assessment and program review processes; 2) helping ensure that Title V activities are integrated with internal planning and budgeting processes to maximize potential for institutionalization at grant's end; 3) linking grant initiatives with accrediting agency recommendations for improving institutional effectiveness and outcomes monitoring; and 4) assuring that the focus of the grant remains to improve institutional effectiveness as an Hispanic Serving Institution.

Linda Dowden is an Institutional Development Specialist who has specialized in designing and implementing Title III- and Title V-funded strengthening institutions projects for more than 15 years. She brings more than 25 years of experience in the field of education as an instructor, as a community college administrator, and as district Director of Grants development for a multiple-college district.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

8-F AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT INDUSTRY SECTOR LEADERSHIP PROJECT

1. Title of Contract: Arts, Media and Entertainment Industry Sector Leadership Project
Contracting Agency: California Department of Education
Amount of Award: \$49,742.92 (fifth year funding)
Performance Period: October 1, 2007 – June 30, 2008
Summary: Santa Monica College will serve as the organizing entity for the dissemination of career content standards for the Arts, Media and Entertainment industry sector. The overall goal of this sector project is to connect and enhance the “field” of arts, media and entertainment teaching and learning in California. The purpose of this project is to strengthen the media curriculum in K-12 to prepare students to enter programs at the community college level such as those offered at the Academy of Entertainment and Technology.

Budget:

1000	Academic Salaries	In Kind
2000	Classified Salaries	In Kind
3000	Benefits	In Kind
4000	Books and Supplies	253.00
5000	Services	47,750.00
	Indirect	<u>1,739.92</u>
	Total	\$49,742.92

The following three consultants (2, 3, and 4) are connected to this grant.

2. Consultant Contract : Kathleen Milnes
Amount: Not to exceed \$29,505.00
Funding Source: California Department of Education
Arts, Media and Entertainment Industry Sector Leadership Project
Performance Period: October 1, 2007 through June 30, 2008
Services Provided: Kathleen Milnes serves as the subject matter expert and coordinator of the Arts, Media and Entertainment (AME) Industry Sector Leadership Project. She has served in this capacity since the project’s inception in 2005 and will develop the statewide roster, supervise the mapping process, and organize the regional AME networks during the upcoming project year. She will represent the AME project at conferences and meetings. She also serves to connect the project to the industry through extensive contacts developed over 30 years of professional work in the AME industry and service on numerous industry boards.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

Requested Action: Approval/Ratification

8-F AGREEMENTS FOR ARTS, MEDIA AND ENTERTAINMENT INDUSTRY SECTOR LEADERSHIP PROJECT (continued)

3. Consultant Contract : Placebase
 - Amount: Not to exceed \$14,000
 - Funding Source: California Department of Education
Arts, Media and Entertainment Industry Sector Leadership Project
 - Performance Period: October 1, 2007 through June 30, 2008
 - Services Provided: Placebase will be responsible for the implementation of the map showing where all the programs are located and the descriptions of these individual programs. They will also provide technical support in the use of the maps and the ability to update and manipulate them easily. They will provide the infrastructure to disseminate the maps to the programs and regions.

4. Consultant Contract: The California Arts Project (TCAP)
 - Amount: Not to exceed \$1,495
 - Funding Source: California Department of Education
Arts, Media and Entertainment Industry Sector Leadership Project
 - Performance Period: October 1, 2007 through June 30, 2008
 - Services Provided: TCAP is the state's subject matter project in Visual and Performing Arts and has been a partner with the AME Project for nearly three years. TCAP will host their annual Leadership Institute in June 2008 and will work with AME Project staff to design a full-day workshop helping teachers integrate the AME CTE standards into visual and performing arts academic standards. The fee covers materials, printing and travel as needed for the AME Project's CTE Day activities.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

8-G KCRW CONTRACTS AND CONSULTANTS

Provider: Jason Eldredge
Addendum A

Fees: Payable at \$150 per program, ACCIDENTAL RHYTHM online.
Payable at varying rates for various other music programs, terrestrial or online. Grand Total, not to exceed \$12,000.

Effective dates: October 1, 2007 through June 30, 2008

Service: Program services, Host, "ACCIDENTAL RHYTHM" Program services, Guest Host, for various KCRW music programs, whether terrestrial or online.

Provider: Gregg Lewis DBA: Golden Cane Advertising
Addendum A

Fees: Monthly retainer of \$7,916; not to exceed \$95,000. Authorized allowable reimbursable expenses over a 12-month period of time, not to exceed \$2,000; Grand Total, not to exceed \$97,000.

Effective dates: July 1, 2007 sthrough June 30, 2008

Service: Facilitation/coordination of KCRW office print needs; print ads; print ad placement services. Any authorized allowable reimbursable office expenses for a twelve-month period of time.

Provider: Candace Moyer

Fees: Payable at \$500 per month, "GOOD FOOD;" Varying rates for Special Projects; Not to exceed \$6,000.

Effective dates: November 1, 2007 through June 30, 2008

Service: Producer for "GOOD FOOD" and Special Projects.

Provider: Barry O'Connor

Fees: Payable at \$550, monthly retainer;
Payable at varying rates for authorized work, outside scope of project, dependent upon complexity of said authorized work; Grand total, not to exceed \$8,000.

Effective dates: November 1, 2007 through June 30, 2008

Service: Broadcast engineering services for KCRW transmitter/translator sites at KCRI-Indio; 29 Palms, Borrego Springs and Snow Peak; also for authorized engineering work, outside scope of project.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

8-G KCRW CONTRACTS AND CONSULTANTS (continued)

Provider: Zachary Papale
Fees: Payable at \$500 per month; Payable at varying rates for special projects; Grand total, not to exceed \$6,000.
Effective dates: November 1, 2007 through June 30, 2008
Service: Promotional support for KCRW's music projects, "KCRW PRESENTS," "SOUNDS ECLECTIC," etc. New York Division; with additional services.

Provider: Elizabeth Quintero
Fees: Payable at \$5 per tape; not to exceed \$6,000.
Effective dates: November 1, 2007 through June 30, 2008
Service: Tape/cassette dubbing services, as needed and authorized by KCRW
Funding Source: KCRW donations

Provider: Morgan Rhodes
Fees: Payable at varying rates for various music programs; total, not to exceed \$5,000.
Effective dates: November 1, 2007 through June 30, 2008
Service: Program Services, Guest Host for various music programs.

Provider: Mathieu Schreyer
Addendum B:
Fees: Payable at \$200 per, program, "ON THE CORNER" weekends and online; Payable at varying rates for other music programs; total, not to exceed \$25,000.
Effective dates: October 1, 2007 through June 30, 2008
Service: Program Services, Guest Host for various music programs.

Provider: Sessing Music Services, Inc
Fees: Payable in two installments of \$2,500 each; Not to exceed \$5,000.
Effective dates: September 1, 2007 through June 30, 2008,
Service: Music clearance services for KCRW's annual CD for subscribers

Provider: James Sterngold
Fees: \$200 for one program
Effective dates: October 1-18, 2007
Service: Guest Host, POLITICS OF CULTURE, on 10-18-07.

Provider: Holly Tarson DBA: Bed Sweet Bed, Inc
Fees: Payable at \$750 per month, "GOOD FOOD;" Varying rates, Special Projects; not to exceed \$9,000.
Effective dates: November 1, 2007 through June 30, 2008,
Service: Producer for "GOOD FOOD;" and Special Projects.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 8 CONTRACTS AND CONSULTANTS

8-G KCRW CONTRACTS AND CONSULTANTS (continued)

Provider: Doug Vernier Telecom Consultants
Fees: Not to exceed \$900.
Effective dates: September 1, 2007 through October 30, 2007
Service: Engineering Report/Statement regarding KKJZ and KCRY contour overlap, includes FCC coverage and interference map, zip codes, population in overlap.

Provider: Vista Media
Addendum A
Fees: Grand total, not to exceed \$78,000
Effective dates: June 1, 2007 through January 16, 2008
Service: KCRW program promotion for eight four-week periods.

Provider: Sharon Waxman
Fees: Payable at \$200.
Effective dates: October 30, 2007
Service: Guest Host, POLITICS OF CULTURE, live show on Security VS Privacy, airing on KCRW
Funding Source: KCRW donations

Provider: Crown Castle-San Miguel Site
Fees: Payable at \$569.39 per month; Total, not to exceed \$7,000.
Effective dates: November 1, 2007 through October 31, 2008
Service: Rental of San Miguel site. Usage of tower by KCRW to house translator station K210CL re-transmitting KCRW programming to the Lemon Grove (East San Diego) area.

Special Note: Property ownership transferred to Crown Castle, Inc from Global Signal/Pinnacle Tower, Inc, effective February 2007.

Funding Source: KCRW donations

Provider: Corporation for Public Broadcasting (CPB)
Fees: \$1,508,388
Effective dates: September 1, 2007 through June 30, 2008
Service: Acceptance of grant monies.
Period: October 1, 2007 through September 30, 2008.

Funding Source: CPB
CPB/CSG Grant: unrestricted, 72.16% \$1,088,400
CPB/NPPAG Grant: restricted, 27.84% \$419,988

Comment: KCRW will receive more money from CPB than originally stated in June 2007 agenda

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 9 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

All personnel will be properly elected in accordance with district policies, salary schedules, and appropriate account numbers.

ELECTIONS

Felicito Cajayon
Dean, Workforce Development/Occupational Education

ESTABLISH

Project Manager, Early Start Pathway For Early Childhood Education
Funding: Categorical/100 percent: LAUP (Los Angeles Universal Preschool) Grant for Early Childhood Education

RETIREMENT

Barker, Johanna C.	Instructor, Earth Sciences	12/26/07
	29 years, 10 months, 20 days	

The Board hereby accepts immediately the retirements of the above listed personnel to be effective as indicated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 10 CLASSIFIED PERSONNEL – REGULAR

Approval/ratification of the establishment of classified positions, and other actions involving classified personnel including hiring, promoting, changing work shifts, working out of classification, and advanced step placements. All personnel assigned into authorized positions will be elected to employment (Merit System) in accordance with District policies and salary schedules.

ESTABLISH EFFECTIVE DATE

Chief Director – Facilities Management (1 Position) Facilities/M & O Administration, 12 Mos, 40 Hrs	11/07/07
Risk Manager (1 Position) Risk Management, 12 Mos, 40 Hrs	11/01/07
Staff Counsel (1 Position) Superintendent/President’s Office, 12 Mos, 40 Hrs	11/07/07
Custodians (2 position) Operations, 12 Mos, 40 Hrs/NS-II	11/07/07
Groundskeeper (1 position) Grounds, 12 Mos, 40 Hrs	11/07/07

ELECTIONS

PROBATIONARY

Campos, Jennifer, Associate Director of the SMC Foundation, SMC Foundation	11/13/07
Joseph, Mia, Administrative Clerk, LRC	11/05/07

PROMOTION

Cole, Gina, Administrative Assistant II, ISC	11/01/07
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REEMPLOYMENT

Wilson Carlton, Cozetta R., Risk Manager, Risk Management	11/01/07
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INCREASE IN HOURS/PERMANENT

Korzeniowska, Maja	10/29/07
Fr: Academic Comp. Ins. Spec./NS-I, Instructional Computing, 12 Mos, 34 Hrs	
To: Academic Comp. Ins. Spec./NS-I, Instructional Computing, 12 Mos, 35 Hrs	

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Jansen, Michael A.	10/01/07 – 06/30/08
Fr: Laboratory Technician – Sciences/NS-I, Physical Science, 12 Mos, 40 Hrs	
To: Laboratory Technician – Sciences/NS-I, Physical Science, 12 Mos, 35 Hrs	

VOLUNTARY REDUCTION IN HOURS/TEMPORARY

Franco, Sandra 11/05/07 – 12/05/07
Fr: Student Services Clerk, Admissions and Records, 12 Mos, 40 Hrs
To: Student Services Clerk, Admissions and Records, 12 Mos, 20 Hrs

RECLASSIFICATIONS (through Personnel Commission Process)

Williams, Juanita 01/01/07
Fr: Human Resources Specialist, Human Resources, 12 Mos, 40hrs
To: Human Resources Technician, Human Resources, 12 Mos, 40 Hrs

WORKING OUT OF CLASSIFICATION

Cole, Gina (Correction) 02/21/07 – 06/28/07
Fr: Department Secretary I, Community Relations, 12 Mos, 40hrs
To: Administrative Assistant III, Enrollment Development, 12 Mos, 40 Hrs

Kabwe, Myron (Correction) 08/07/07 – 10/12/07
Fr: Academic Computing Instructional Specialist, Library
To: Telecommunication Technician, Telecommunications

PERMANENT EMPLOYEE WITH TEMPORARY ASSIGNMENT

Ponce, Alvin, 10/18/07 – 02/28/07
Fr: Cash Receipts Clerk, Bursar's Office, 12 mos, 40 hrs
To: Payroll Specialist, Payroll Department, 12 mos 40 hrs

ADVANCE STEP PLACEMENT

Ghasami, Nilofar, Student Services Clerk, EOP's C 10/01/07

EDUCATIONAL PAY DIFFERENTIAL

Davis, Norma, Administrative Assistant III-Conf, Student Services 1.5 % 11/01/07
Johnson, Joyce, Human Resources Specialist 1.5 % 11/01/07
Locke, Debra, Administrative Assistant II, Madison Theater 1.5 % 11/01/07
Prestby, Anthony, Student Services Specialist- EOPS, EOPS 1.5 % 11/01/07

SEPARATIONS

RESIGNATION

Smeding, Jeffrey, Lab. Tech.- Art/Broadcasting/Commercial Photography, Photo 10/19/07

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 11 CLASSIFIED PERSONNEL – LIMITED DURATION

Approval/ratification of provisional and limited term employees. All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules. No limited term assignment shall exceed 120 working days per fiscal year.

ELECTIONS

PROVISIONAL

Arevalo, Mat, Bookstore Clerk/Cashier, Bookstore	09/26/07-12/31/07
Colton, Bradley, Accompanist-Percussion, KDR	08/27/07-12/31/07
Harris, Kristine M, Office Aide, Disabled Students Ctr	10/22/07-12/31/07
Knight, Wendy, Instructional Assistant-English	08/27/07-12/21/07
Ozguven, Umrans, Instructional Assistant-ESL, ESL	10/15/07-12/21/07
Padilla Omar, Student Services Clerk, EOPS	10/22/07-12/31/07
Spiva, Derrick, Acompanist-Percussion, KD	09/28/07-12/23/07

LIMITED TERM

Amorisi, Julia, Registration/Information Clerk,	10/08/07-06/30/08
Burns, Lisa, Registration/Information Clerk, Adm & Rec	09/01/07-06/30/08
Fokeh, Christina, Registration/Info Clk, Assessment Ctr	10/08/07-06/30/08
Devase, Jerome, Registration/Information Clk, Adm & Rec	10/15/07-06/30/08
Dinkins, Janet, Administrative Assistant I, Athletics	10/22/07-12/14/07
Gaspar-Montano, Rosalina, Registration/Info Clk, Adm & Rec	10/11/07-06/30/08
Gomez, Monica, Registration/Information Clk, Adm & Rec	09/01/07-06/30/08

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12 CLASSIFIED PERSONNEL - NON MERIT

Approval/ratification of hiring of the following non-merit employee(s) for temporary employment. All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

ELECTIONS

STUDENT EMPLOYEES

CalWORKS 01
\$8.00/hr

College Student Assistant 43
\$8.00/hr (STHP)

College Work-Study Student Assistant 83
\$8.00/hr (FWS)

SPECIAL SERVICES

Art Model 00
\$18.00/hr

Tutorial Aide 02

Community Services Specialist I 00
\$27.40/hr

Community Services Specialist II 03
\$38.00/hr

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 13 GANN LIMIT, 2007-2008

Requested Action: Approval/Ratification

Adopt the 2007-2008 Gann Limit for the Santa Monica Community College District as \$118,596,941 and the 2007-2008 Appropriation Subject to Limitation as \$96,759,934.

Comment: The Gann Limit figures are based on the prior year limit amended by a State formula. The Appropriation Subject to Limitation is based on the Adopted Budget for 2007-2008.

The Gann limit is a required calculation under Prop 4 of 1979. The idea of the Gann is to limit the growth of government by only allowing expenditures that are tax driven to grow by a certain amount each year (Fund 01.0 only). There are two parts in the calculation: The Appropriations Limit and the Appropriations Subject to Limit. The Appropriations Limit is the maximum amount that the District can budget from tax driven revenue. (Essentially the Gann Limit). This is calculated based on previous years Gann Limit, growth is FTES and an inflation factor determined by the Department of Finance. For 2007-2008 the Appropriations Limit is \$118,596,941.

The second factor, the Appropriations Subject to Limit, is how much the District has budgeted that is from tax driven revenues. This essentially is all of the tax driven revenue (Apportionment, Taxes, etc) less the budget of any mandated programs (DSPA fund 01.0). For 2007-2008 the Appropriations Subject to Limit is \$96,759,934.

As long as the Appropriations Limit is more than the Appropriations Subject to Limit, the District is in compliance. For 2007-2008 there is \$21,837,007 left in the GANN Limit. This "extra" will be transferred to other Districts in the state that are over their limit. The transfer will be handled by the System Office.

RECOMMENDATION NO. 14 CREATION OF NEW BANK ACCOUNT – CALIFORNIA STUDENT AID COMMISSION

Requested Action: Approval/Ratification

Approve the creation of a new bank account with Union Bank of California for the purpose of receiving funding from the California Student Aid Commission to be used for Cal Grants. Signers on the account will be Dr. Chui L. Tsang, Randal Lawson and Christopher Bonvenuto.

Comment: The California Student Aid Commission has recently introduced new regulations that require funds for use as Cal Grants to be kept in an interest bearing bank account. Any interest earned will be reverted back to the State of California. Any fees or charges will be an expenditure of the Fiscal Services budget.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES

Requested Action: Approval/Ratification

15-A CHANGE ORDERS NO. 43 and 44 – MUSIC AND PERFORMING ARTS, MADISON

Change Orders No. 43 and 44 - FTR INTERNATIONAL on the New Music and Performing Arts Complex, Madison Campus:

Original Contract Amount	\$30,780,000
Previously approved Change Orders 1 – 42	3,012,764
Change Order No. 43	9,195
Change Order No. 44	<u>10,500</u>
Revised Contract Amount	\$ 33,812,459
Original Contract Time	670 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	670 days
Time Extension this Change Order	<u>0 days</u>
Current Revised Contract Time	670 days

Funding Source: Measures S / U

Comment: Change Order No. 43 provides for revisions to sprinkler heads to recessed type to allow clearance in seating storage, and the change from galvanized to stainless steel hand rails at the end of Stair No. 1 to match surrounding area.

Change Order No. 44 provides for revisions portion of exterior soffit from plaster to sheet metal and relocation of stage reflectors to accommodate offset at house wing ceiling areas.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES (continued)

15-B CHANGE ORDER NO. 9 - LIBERAL ARTS SOUTH BUILDING

Change Order No. 9 – PINNER CONSTRUCTION COMPANY on the Liberal Arts South Building Project in the amount of \$ 4,539

Original Contract Amount	\$ 13,195,000
Previously Approved Change Orders 1 - 8	260,869
Change Order No. 9	<u>4,539</u>
Revised Contract Amount	\$ 13,460,408
Original Contract Time	425 days
Previous Time Extensions	<u>0 days</u>
Revised Contract Time	425 days
Time Extension this Change Order No. 9	<u>0 days</u>
Current Revised Contract Time	425 days

Funding Source: State Capital Outlay Funds,
City of Santa Monica Earthquake Redevelopment,
Measure U

Comment: Change Order No. 9 provides for the addition of structurally required nelson studs, additional fire insulation in lieu of required detail due to clearance issues, and revised directional signage requested by SMC.

15-C AWARD OF BID – RE-BID OF CAMPUS QUAD

Award of bid for the Re-Bid of the Campus QUAD to the lowest responsive bidder:

<u>Bidder</u>	<u>Bid Amount</u>
Trimax Construction	\$8,709,500

Funding Source: Measure U

Comment: The Quad project completes the center of the campus and will be bordered by the new Theatre Arts Complex, Humanities and Social Science, the Library and Drescher Hall. It features a landscaped area with student seating and provisions for special events.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES (continued)

15-D CHANGE ORDER NO. 1 - ENERGY EFFICENCY PROJECTS

Change Order No. 1 – CHEVRON ENERGY SOLUTIONS on the Energy Efficiency Projects in the amount of \$ 16,450.

Original Contract Amount	\$1,018,356
Change Order I	<u>16,450</u>
Revised Contract Amount	\$ 1,034,806

Funding Source: State Scheduled Maintenance, District Capital Funds

Comment: The District has requested the replacement of dial up modem lines with fiber optic cables to connect to the Campus Police Dispatch Center.

15-E AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – CORSAIR FIELD RENOVATION

Amend agreement with CO ARCHITECTS for the Corsair Field Renovation not to exceed \$120,000 plus reimbursable expenses.

Original Contract Amount	\$200,000
Amendment	<u>120,000</u>
Revised Contract Amount	\$320,000

Funding Source: Measure S

Comment: At its last meeting, the Board approved the architects contract to renovate Corsair Field. During the meeting various speakers commented on the condition of other Physical Education and Athletic facilities. Following a review of the Physical Education facilities, it was determined that there is an immediate need for remedial repairs. The project is large enough that formal plans and specifications will be needed. This architect is already working with the Physical Education and Athletic staff and it is proposed to add this additional work onto their contract.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 FACILITIES *(continued)*

15-F RESOLUTION CONSENTING TO SUBSTITUTION OF LISTED SUBCONTRACTOR –
MUSIC AND PERFORMING ARTS COMPLEX

WHEREAS, Public Contract Code §4107 provides that a prime contractor of a competitively bid public works contract may not substitute a subcontractor listed in that prime contractor’s bid without the consent of the awarding authority or its duly authorized officer.

WHEREAS, pursuant to Public Contract Code §4107(a), if the listed subcontractor objects in writing to the substitution, the awarding authority is required to conduct a hearing on the prime contractor’s request for substitution.

WHEREAS, the Santa Monica Community College District (“District”) received a request from FTR International, Inc., (“FTR”), as prime contractor, to substitute itself in place of Acromedia Construction, Inc., (“ACI”), its listed subcontractor, on the project known as Madison Theatre – Performing Arts Complex (“Project”) pursuant to the provisions of Public Contract Code §4107 on the ground that ACI failed or refused to perform its subcontract.

WHEREAS, ACI objected to the requested substitution.

WHEREAS, on October 4, 2007, a hearing was held concerning FTR’s request for substitution with Gregory Brown, the District’s Director of Facilities Planning, acting as the District’s duly appointed Hearing Officer, at which hearing the District received evidence and argument from FTR, ACI and their respective counsel.

WHEREAS, the Hearing Officer, upon consideration of the evidence and argument presented by FTR and ACI, has recommended to the District’s Board of Trustees that FTR’s request for substitution be granted on the ground that ACI has failed or refused to perform its subcontract.

NOW THEREFORE, IT IS HEREBY RESOLVED THAT the District’s Board of Trustees, in consideration of the evidence and argument presented by FTR and ACI and the recommendation of the District’s Hearing Officer, hereby consents to FTR’s request that itself be substituted in place of ACI for the Project on the ground that ACI has failed or refused to perform its subcontract.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	November 6, 2007

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 16 PURCHASING

Requested Action: Approval/Ratification

16-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

September 1- 30, 2007

\$736,640.39

BOARD OF TRUSTEES

Santa Monica Community College District

INFORMATION

November 6, 2007

INFORMATION ITEM H**SUBJECT:** **BOARD DISCUSSION: ROLE OF THE CHAIR OF THE BOARD OF TRUSTEES****SUBMITTED BY:** Ad Hoc Subcommittee
Trustees Louise Jaffe, Margaret Quiñones-Perez, and Andrew Walzer**SUMMARY:** An ad hoc subcommittee of the Board of Trustees was formed to review and make recommendations on Board of Trustees procedures and functions. Recommendations on the role of the Chair of the Board of Trustees were discussed and revised as follows by the Board.

- The Board Chair will develop with the Vice-Chair and President an annual master calendar of upcoming and anticipated agenda items and policy decisions. Major policy decisions may require a first reading, second reading, and and/or study sessions to allow ample time for discussion and processes that respect shared governance. Examples of major policy decisions that require ample time for discussion include setting goals, developing and adopting the annual budget, and the future direction of the college.
- The Chair will conduct meetings and make rulings to keep order.
- The Chair will discourage personal attacks from speakers (see Board Policy I570).
- The Committee recommends that newly appointed Chairs and Vice-Chairs receive training on chairship such as that offered by CCCT and ACCT.
- The Chair may present and the Board will review and adopt rules of order for conducting Board meetings
- The Chair and Vice-Chair will work with the President to ensure that agenda presentations and reports are timely and sufficient for a deliberative decision-making process.
- The Chair and Vice-Chair will develop a list of local organizations and identify trustees who can serve as liaisons/links/goodwill ambassadors to these groups.
- The Board Secretary will notify the chair when there is an award of special recognition; the Chair may then compose and authorize a note of recognition from the Board.

- The Chair and Vice-Chair will look for opportunities to award proclamations to recognize outstanding contributions to SMC.
- Review Board policies relevant to the functioning of the Board and amend or comply.

BOARD POLICY 1260

Duties of the Chair of the Board of Trustees

It shall be the duty of the Chair to preside at all meetings of the Board of Trustees, to enforce parliamentary rules, and to appoint all special committees for which no provision has been made in other District policies. He/she shall sign all papers and documents as required by law or as authorized by action of the Board of Trustees. He/she shall be authorized to call special meetings of the Board of Trustees and it shall be his/her duty to do so upon the written request of a majority of the members.

The Board Chair shall determine the seating of the Board of Trustees at the annual organizational meeting by choosing either drawing of numbers or alphabetical assignments of seating for trustees other than the Board Chair seated in the middle, the Vice-Chair seated to the left of the Chair, the Superintendent seated to the right of the Chair and the Student Trustee seated in the designated Student Trustee position. This new seating will take effect at the next meeting of the Board of Trustees.

It shall be the duty of the Chair to review the agenda for meetings of the Board of Trustees. The agenda will be prepared in advance by the Superintendent/President and reviewed at a regularly scheduled agenda meeting.

BOARD OF TRUSTEES

Santa Monica Community College District

INFORMATION

November 6, 2007

INFORMATION ITEM I**CITIZENS' BOND OVERSIGHT COMMITTEE
MEETING – OCTOBER 17, 2007**

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, October 17, 2007 in Drescher Hall Room 300-E (the Loft), Santa Monica College, 1900 Pico Boulevard, Santa Monica College.

1. CALL TO ORDER - 8:06 a.m.**2. ROLL CALL**

Sylvia Rose, Chair – Present
Deborah Arvesen – Present
Clarence Chapman – Present
Ralph Erickson – Present
Paul Leoni - Present
Belinda Philips – Absent
Lorraine Sanchez – Present
Jason Van Buren – Absent

Others Present:

Greg Brown, Director of Facilities and Planning
Lisa Rose, Committee Coordinator
Charlie Yen, Director, Events and Contracts

3. APPROVAL OF MINUTES – April 18, 2007

Motion was made by Deborah Arvesen and seconded by Paul Leoni to approve the minutes of July 18, 2007. *Unanimously approved.*

**4. APPROVAL OF THE CITIZENS' BOND OVERSIGHT COMMITTEE
ANNUAL REPORT, 2006-2007**

The Annual Report was approved subject to revisions suggested at the meeting. The Annual Report will be presented to the Board of Trustees at its meeting on November 6, 2007.

5. REPORTS and DISCUSSION: Reports provided to members:**Measure U**

- Project Schedule
- Budget
- Expenditures

Measure S

- Project Schedule
- Budget
- Expenditures

Bond Sales/Expenses Report

Measure U Projects:

- Three new facilities were opened this fall:
 - (K) Earthquake Replacement Liberal Arts South Building (Humanities and Social Sciences Building) with 15 classrooms and labs, and 30 faculty offices.
 - (J) Music Complex at Madison. Renovation of the existing building for the Music Department with 27 practice rooms and a rehearsal hall/black box called “second space.”
 - (L) Shuttle Replacement Lot: The former Verizon lot at Stewart and Exposition was purchased in January 2007 and was resurfaced for use as a college shuttle lot.

- Pending Projects:
 - (M) North Quad Plaza: The construction bids on this project were too high (over \$4 million higher than expected). Some adjustments were made and the project went back out to bid. The project is scheduled to start in December, 2007 and be completed in December, 2008.

Measure S Projects

- Two projects in planning:
 - (I-A) Athletic Fields Phase I, John Adams: Planning is completed and the project is in DSA for approval. Construction will start in summer, 2008.
 - (1) Corsair Field: With the increasing costs associated with this project, the District decided to go forward with a very simple upgrade to the field by changing to artificial turf, resurfacing the track and upgrading/improving the lighting.
 - (2) Performing Arts Complex (Madison): Construction is progressing will be completed sometime in early spring 2008.

- There is not enough Measure S funding to complete all the projects listed, so the District will be prioritizing the projects. Additional funding from other sources will continue to be pursued.

- In response to a request to continue parking as a priority, it was reported that the District launched a major transportation initiative with the Big Blue Bus to reduce the number of cars coming to campus. In addition, students are being encouraged to park at off-campus sites by offering free parking.

Measure U Expenditures

- It was noted that \$6,167,070 has been received from Santa Monica Redevelopment Funds for the (K) Earthquake Liberal Arts South (K). The District will apply for \$3 million of FEMA funds for the Earthquake Replacement Liberal Arts North Building.

- There have been no bond issues or redemptions since the last meeting.

- It was requested that a quarterly report showing expenditures by project be prepared for the next meeting.

BOARD OF TRUSTEES SANTA MONICA COMMUNITY COLLEGE DISTRICT	REGULAR MEETING November 6, 2007
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IX. **BOARD COMMENTS AND REQUESTS**

X. **ADJOURNMENT - 11 p.m.**

The meeting was adjourned in memory of **Jennifer Maihori**, SMC Cheerleader; and **Saul Morrison**, husband of retired trustee Dorothy Ehrhart-Morrison.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Monday, December 10, 2007** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.