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SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

REGULAR MEETING

NOVEMBER 3, 2015

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Board Room (Business Building Room 117)

5:30 p.m. – Closed Session  
7 p.m. – Public Meeting

*The complete agenda may be accessed on the  
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

*Written requests for disability-related modifications or accommodations,  
including for auxiliary aids or services that are needed in order to  
participate in the Board meeting are to be directed to the Office of the  
Superintendent/President as soon in advance of the meeting as possible.*

**PUBLIC PARTICIPATION**  
**ADDRESSING THE BOARD OF TRUSTEES**

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

General Public Comments and Consent Agenda

- The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.
- Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

Major Items of Business

- The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.
- Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

*Reference: Board Policy Section 1570  
Education Code Section 72121.5  
Government Code Sections 54954.2, 54954.3, 54957.9*

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 3, 2015

## ***A G E N D A***

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, November 3, 2015.

5:30 p.m.     Closed Session (Business Building Room 111)  
7 p.m.         Public Meeting (Board Room)

**I.     ORGANIZATIONAL FUNCTIONS**

- CALL TO ORDER
  
- ROLL CALL  
Rob Rader, Chair  
Dr. Louise Jaffe, Vice-Chair  
Dr. Susan Aminoff  
Dr. Nancy Greenstein  
Dr. Margaret Quiñones-Perez  
Barry Snell  
Dr. Andrew Walzer  
Jonathan Eady, Student Trustee
  
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

**II.    CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency designated representatives:     Marcia Wade, Vice-President, Human Resources  
   Robert Myers, Campus Counsel  
Employee Organization:                             CSEA, Chapter 36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)  
Agency designated representatives:     Marcia Wade, Vice-President, Human Resources  
   Robert Myers, Campus Counsel  
Employee Organization:                             SMC Faculty Association

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9)  
HB Parkco v. Santa Monica Community College District, Los Angeles Superior Court Case No. SC120996  
C.W. Driver Inc. v. Santa Monica Community College District, Los Angeles Superior Court Case No. BC567227  
SMC Faculty Association v. Santa Monica Community College District, Court of Appeal, Case No. B262360.  
Matthew Nicholson v. Santa Monica Community College District, Los Angeles Superior Court BC596397

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

APPOINTMENT OF THE SUPERINTENDENT/PRESIDENT (Government Code Section 54957)

**III.    PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS**

- PLEDGE OF ALLEGIANCE
  
- CLOSED SESSION REPORT (if any)

IV. **SUPERINTENDENT'S REPORT**

- Upcoming Activities and Meetings
- Introductions:
  - Wiley Hausam, Artistic Director, SMC Performing Arts Center
  - Lisa Winter, Compliance Administrator/Title IX Coordinator
- Homecoming 2015
- The Great Shake Out – October 16, 2014
- New Heroes Celebration
- Distance Education Course Management System

V. **ACADEMIC SENATE REPORT**

VI. **PUBLIC COMMENTS**

VII. **REVISIONS/SUPPLEMENTAL STAFF REPORTS**

A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

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- CSEA
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- Management Association

### XIV. **BOARD COMMENTS AND REQUESTS**

### XV. **ADJOURNMENT**

There will be a special Board of Trustees meeting (closed session) on Saturday, November 14, 2015.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 1, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:**                    **RESOLUTION: VETERANS AWARENESS WEEK**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees approve the following resolution in support of Veterans Awareness Week, November 8-14, 2015.

WHEREAS, the United States Congress has declared the second week of November as National Veterans Awareness Week since 2000 to emphasize the need to develop educational programs regarding the contributions of veterans to the country; and

WHEREAS, the United States Department of Veterans Affairs, as well as many other education-focused organizations have produced educator’s guides, which advocate multiple ways to recognize veterans and teach youth about veterans; and

WHEREAS, many veterans continue to serve their country in public schools and colleges as teachers, classified professionals, and other school employees providing valuable instructional and support services to the schools and students of Santa Monica College; and

WHEREAS, the veterans on staff deserve recognition for their continued service to the future of our country and education and safety of the students of Santa Monica College; and

WHEREAS, the veterans on staff can best provide a meaningful personal connection between the students of the Santa Monica College, Armed Forces veterans and service to our country;

THEREFORE, BE IT RESOLVED, that the Santa Monica Community College District Board of Trustees declares the week of November 8-14, 2015, as Veterans Awareness Week at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District hereby recognizes and wishes to honor the continued contributions and sacrifices of the Armed Forces veterans, especially those serving as teachers, classified professionals, and employees at Santa Monica College; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District encourages the development of a program utilizing Armed Forces veterans on staff to educate the students of Santa Monica College about the sacrifices and contributions of the Armed Forces veterans.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 2**

**SUBJECT:**                    **CONFIRMATION OF APPOINTMENT TO PERSONNEL COMMISSION**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**    It is recommended that the Board of Trustees confirm the appointment of Deborah Jansen to the SMC Personnel Commission for a three-year term, December 1, 2015 through December 1, 2018.

**SUMMARY:**                    The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners. CSEA is reappointing Deborah Jansen for a three-year term, December 1, 2015 through December 1, 2018.

MOTION MADE BY:

SECONDED BY:

ADVISORY:

AYES:

NOES:



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 3**

**SUBJECT:**                   **APPOINTMENT TO PERSONNEL COMMISSION**

**SUBMITTED BY:**           Chair and Vice-Chair, Board of Trustees

**REQUESTED ACTION:**   It is recommended that the Board of Trustees appoint Joe Metoyer to the SMC Personnel Commission for a three-year term, December 1, 2015 through December 1, 2018.

**SUMMARY:**               The Board of Trustees requested that the Personnel Commission conduct a recruitment to fill the vacancy resulting from the expired term of Joe Metoyer. two applications were received and reviewed by the Board Chair and Vice-Chair. It is their recommendation to re-appoint Joe Metoyer.

The process of filling a position on the Personnel Commission requires that two members be appointed by Board of Trustees; two members be appointed by the classified employees of the District; and the fifth member is appointed by the four appointed commissioners.

MOTION MADE BY:

SECONDED BY:

ADVISORY:

AYES:

NOES:

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	November 3, 2015

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM 4**

**SUBJECT:**                    **SUSTAINABLE TRANSPORTATION UPDATE - ANNUAL REPORT 2014-2015**

**SUBMITTED BY:**        Vice-President, Student Affairs

EXECUTIVE SUMMARY

Santa Monica College as a signatory of the American College and University President’s Climate Commitment program (ACUPCC) requires the College to perform a Greenhouse Gas (GHG) Inventory and use the results to develop a Climate Action Plan. For the past 10 years, the District has led the way in sustainable transportation efforts in the California Community System.

The GHG Inventory indicated that the majority of SMC’s greenhouse gas contributions can be attributed to the commuting behavior of the faculty, staff and students. Based on this report, SMC developed a comprehensive transportation demand management plan that was consistent with the Final Facilities Master Plan EIR mitigation methods, and it includes incentives, legislative recommendations, a robust bicycle support system, public transit, vanpool, carpool programs, and other alternative modes of transit.

The SMC Climate Action Plan implementation is the sole responsibility of the Center for Environmental & Urban Studies (CEUS). Therefore, much of the CEUS services focus on this area. As a result, the CEUS has taken a more instrumental role in transportation management at SMC, including Co-chairing the Transportation Task Force, facilitating the development of a Sustainable Transportation Plan, assuming responsibility for the AQMD Employee Trip Reduction Plan, promoting alternative modes of transportation for students and employees, and administering the Employee’s Sustainable Transportation Incentive Program.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 5**

**SUBJECT:** **FACULTY ASSOCIATION INITIAL COLLECTIVE BARGAINING PROPOSAL FOR SUCCESSOR NEGOTIATIONS**

**SUBMITTED BY:** Santa Monica College Faculty Association

**REQUESTED ACTION;** It is recommended that the Board of Trustees acknowledge receipt of the initial proposal for successor negotiations submitted by the Santa Monica College Faculty Association.

There will be a public hearing on the Faculty Association’s initial proposal scheduled for the Board of Trustees meeting on December 1, 2015.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY:  
 AYES:  
 NOES:



October 28, 2015

Board of Trustees  
Santa Monica College  
1900 Pico Boulevard  
Santa Monica, CA 90405

Dear Members of the Board,

In order to comply with Section 3547 of the California Education Code and current PERB guidelines, the Faculty Association presents the following items for the 2016 contract negotiations, for the contract period beginning August 23, 2016.

1. Reorganization of contract form and correction of language for clarity; incorporation of all language settled upon since the prior contract, including but not limited to all Memoranda of Understanding
2. Compensation
  - a. Adjustment and modification of all existing salary schedules for all faculty to incorporate across-the-board salary increases and equal pay for equal work provisions
  - b. Increased reassigned time and compensation for all faculty performing leadership positions, department chair and/or additional tasks and duties, and Academic Senate
  - c. Adjustment and clarification of step and group advancement policies for all faculty
  - d. Office hour compensation for all faculty during intersessions
  - e. Complete the adjustment of part-time faculty office hours already begun in Article 14
  - f. Revisit initial placement language in Appendices C-1, C-2, C-3 and C-4
3. Assignment and Load
  - a. Reduction in faculty loads, particularly in vocational, technology and other areas of inequity

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Liberal Arts Room 140 / 1900 Pico Boulevard, Santa Monica, CA 90405  
email: Faculty\_Association@smc.edu

Tel: 310.434.4394 Fax: 310.434.3601  
<http://www.smcfaf.org>

- b. Increase and clarification of course load factors, particularly in vocational, technology and other areas of inequity
  - c. Distance Education and Contract Education
  - d. Calendar
  - e. Inclusion of all reassigned time and stipends in the contract
  - f. Class size including but not limited to the definition and/or reduction in stated sizes
  - g. Strengthen provisions for Associate Faculty protections
  - h. Enhanced consideration to in-house applicants for full-time faculty positions
  - i. Clarification of faculty leadership duties and responsibilities
  - j. Increase and clarification of athletic coaching compensation and added responsibility stipends
  - k. Scheduling
4. Professional Development
    - a. Sabbaticals, fellowships, conference attendance and related professional activities
    - b. Ancillary Service Fund to compensate part-time faculty for their participation in shared governance and departmental activities and tasks
  5. Working Conditions
    - a. On-Campus Parking
    - b. Campus health and safety conditions
    - c. Clarification of the process and notification of faculty investigations
    - d. Space for office hours for part-time faculty members
  6. Leave
    - a. Clarification, expansion and improvement of language and policies governing all leaves
  7. Association Rights
    - a. Increase District-paid reassigned time
    - b. Official Faculty Association participation in the Board of Trustees meetings
  8. Grievance Procedure
    - a. Right to information
    - b. Due process language
    - c. Clarify article 28.2
  9. Replacement and New Faculty Positions
  10. Baccalaureate Degree contractual rights
  11. Any additional subjects within the scope of EERA

We look forward to productive and mutually satisfying negotiations. Sincerely,



Matthew Hotsinpillar, Chief Negotiator



Peter Morse, President

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 6-A**

**SUBJECT:** **NOTICE OF PUBLIC HEARING AND APPROVAL OF LEASE AGREEMENT FOR NEW CINGULAR WIRELESS PCS, LLC TO INSTALL, OWN, OPERATE, AND MAINTAIN A CELL SITE ON THE SECOND FLOOR AND ON THE ROOF TOP OF THE ADMINISTRATION BULDING**

**SUBMITTED BY:** Vice-President, Business/Administration

**REQUESTED ACTION:** It is request that the Board of Trustees conduct (A) Public Hearing, (B) Approve Lease Contract for New Cingular Wireless PCS LLC to install, own, operate, and maintain a cell site on the second floor and on the rooftop of the Administration Building.

PUBLIC HEARING

PUBLIC HEARING OPENED:

PUBLIC COMMENTS:

PUBLIC HEARING CLOSED:

**RECOMMENDATION NO. 6-B**

**SUBJECT:** **LEASE CONTRACT WITH NEW CINGULAR WIRELESS PCS, LLC**

**SUBMITTED BY:** Vice-President, Business/Administration

**REQUESTED ACTION:** It is recommended that the Board of Trustees authorize the District to renew the lease contract with New Cingular Wireless PCS, LLC.

**SUMMARY:** New Cingular Wireless PCS, LLC will continue to lease approximately five hundred (500) square feet of space on the second floor and on the rooftop of the Administration Building located at 2714 Pico Blvd., Santa Monica, Los Angeles County, California.

The initial renew term of the lease is for five (5) years and shall be extended for four (4) additional five (5) year terms with mutual agreement.

Annual rental of Forty Eight Thousand and 00/100 Dollars (\$48,000.00) to be paid in equal monthly installments. Commencing on the first (1<sup>st</sup>) annual anniversary, and on each annual anniversary of the Commencement Date thereafter, the annual rental shall be increased by three percent (3.0%).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 7**

**SUBJECT:**                   **2015-2016 QUARTERLY BUDGET REPORT and 311Q**

**SUBMITTED BY:**           Superintendent/President

**REQUESTED ACTION:**   Acknowledge receipt of the 2015-2016 Quarterly Budget Report and 311 Quarterly State Financials, as of September 30, 2015 (Appendix A).

**COMMENT:**                The Board of Trustees is presented on a quarterly basis with a set of financial statements for the general fund along with the quarterly 311Q report required by the Chancellor’s Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

<b>BOARD OF TRUSTEES</b>	<b>DISCUSSION</b>
Santa Monica Community College District	November 3, 2015

**INFORMATION ITEM**

**DISCUSSION ITEM 8**

**SUBJECT:** **ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) LEADERSHIP CONGRESS**

**SUBMITTED BY:** Chair, Board of Trustees

**DISCUSSION:** The annual ACCT Leadership Congress of the Association of Community College Trustees (ACCT) was held October 14-17, 2015 in San Diego. The conference theme was “High Expectations: The New Community College Model.” Trustees Susan Aminoff, Nancy Greenstein, Louise Jaffe, Barry Snell and Andrew Walzer joined 2,000 trustees, presidents, chancellor’s government officials, foundation representatives and experts to exchange information and ideas on successful new models, innovations and programs. Trustees Susan Aminoff and Barry Snell were the SMC voting delegates at the conference.



<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	November 3, 2015

**INFORMATION ITEM 9**

**SUBJECT: SUPERINTENDENT/PRESIDENT SEARCH PROCESS UPDATE**

**SUBMITTED BY: Ralph Andersen & Associates**

Outlined below for the Board’s information is a summary of the search process to date and an overview of upcoming activities in the Superintendent/President Search process.

Candidate Pool

The candidate pool has remained strong. No withdrawals have occurred as of this update.

Search Committee Activities

The second meeting of the Search Committee was held October 14, 2015. All committee members were in attendance, with the exception of one member who had to withdraw from the committee due to illness. An update of the search process was provided to the committee, along with results from the paper screening process that concluded October 6<sup>th</sup>.

Interview questions established at the first committee meeting were reviewed and confirmed. Oral presentation topics were also reviewed, along with the rating sheet to be used for scoring the oral presentations. The need for strict confidentiality, open-mindedness, and a fair / impartial review of the candidates was again stressed.

The committee proceeded with a review of the candidate ranking summary, and deliberated to select semi-finalists. The committee is to be commended for its conscientious, due diligence to the process. Candidates were reviewed with a critical eye. Every committee member participated, and deliberation continued for the entire day. Of special note was the excellent review and contributions of the student representatives, who are to be especially applauded for their thorough and thoughtful consideration of what is important to students, and the leadership qualities students desire in the next SMC President.

For the deliberation process, candidates were divided into three groups: Group A comprised those candidates committee members agreed should be invited for interview as semi-finalists; Group B comprised those candidates that required more committee discussion to determine whether or not they should be selected as semi-finalists; and Group C comprised those candidates committee members rejected as semi-finalists. Group B candidates were then discussed individually, as the committee examined each candidate’s strengths and weaknesses in the areas of the Presidential Profile/ Recruitment Brochure. Personal characteristics, professional experience, and the candidate’s ability to address Santa Monica College’s challenges and opportunities as its next Superintendent/President were discussed. The complete list of candidates to be invited for interview was then finalized.

Semi-Finalist Interviews

The committee selected candidates for interview as Semi-finalists for the Superintendent/President position. The make-up of this semi-finalist pool is very diverse, and includes both in-state and out-of-state candidates with traditional and non-traditional backgrounds. All semi-finalist candidates have accepted the invitation for interview. Semi-finalist interviews are being conducted this week, after which the committee will deliberate to recommend finalists.

Upcoming Activities

A minimum of three finalists will be forwarded to the Board of Trustees for consideration. Greater than three finalists may be forwarded if deemed appropriate by the Search Committee.

Campus meetings, open forums, and interviews by the Board remain scheduled for November 12-14, 2015. Board deliberation on finalists is expected at that time and/or a Special Board Meeting may be held November 17, 2015.

Following contract negotiations, it is anticipated that Board appointment will take place at the December 1, 2015 Regular Board Meeting. The start date for the new Superintendent/President will be negotiated, and is expected for January 1, 2016 or thereafter.

Board Updates

Regular updates will continue to be provided to the Board of Trustees throughout the process. A summary of the Search Process timetable and upcoming activities is provided below for ease of reference.

Ralph Andersen & Associates continues its commitment to a comprehensive, high-quality search process, including a comprehensive, non-discriminatory, and fair screening process to present highly qualified candidates with a passion for education for the Board to consider in its selection of the next Superintendent / President of Santa Monica College.

SEARCH PROCESS TIMETABLE AND ACTIVITIES

Dates	Activities
October 29-30, 2015	Search Committee Meeting #3: Semi-finalist Interviews; Finalists recommended to Board of Trustees
November 12-14, 2015	Finalist campus forums, meetings, and interviews by Board of Trustees; Board deliberation of Finalists
November 17, 2015	Special Board Meeting (if needed) to deliberate and select Finalist
November 18-30, 2015	Contract negotiations with Finalist
December 1, 2015	Board Appointment of new Superintendent / President
January 1, 2016 (or thereafter)	Start date for new Superintendent / President of Santa Monica College

The Board of Trustees will discuss the process for interviewing finalists.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	November 3, 2015

**VIII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:**

The Board of Trustees take the action requested on Consent Agenda Recommendations #10-#26.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

**IX. CONSENT AGENDA – Pulled Recommendations**

*Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.*

**RECOMMENDATION NO. 10 APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

October 6, 2015 (Regular Board of Trustees Meeting)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

**RECOMMENDATION NO. 11 NEW COURSES AND DEGREES: FALL 2015**

*Requested Action: Approval/Ratification*

*Requested by: Curriculum Committee*

*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*

New Courses

GR DES 60 Design Research

GR DES 62 User Experience Design 2

Course Reinstatement

HIST 28: Modern Europe: 1914 to the Present

HEBREW 3: Intermediate Hebrew 1

HEBREW 4: Intermediate Hebrew 2

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS**

Approved by: Jeff Shimizu, Interim Superintendent/President

Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for approval or ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

Provider/Contract	Term/Amount	Service	Funding Source
A Total Recall Captioning Inc.	July 1, 2014 – June 30, 2015  Total not to exceed \$41,000 . \$60 per hour-Single Onsite; \$110 per hour-Team Onsite; \$75 per hour-Remote  This is an increase from the previously approved amount of \$36,500 and completes all services performed during the 2014- 2015 academic year.	Consultant provided real-time captioning services to non-signing deaf and hard of hearing students on an as- needed basis.	2014-2015 District Budget/Disabled Students
<i>Requested by: Disabled Students Program and Services</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>			
B Liebert Cassidy and Whitmore	July 1, 2015 – June 30, 2016  Total not to exceed \$5,000 (fee and travel)	Consultant will provide two three-hour training sessions for the Title IX Coordinator and Title IX Deputies. Session one is titled Understanding Title IX and Session two is Advanced Investigations.	2015-2016 Auxiliary Services/ Campus Health and Safety
<i>Requested by: Lisa Winter, Compliance Administrator/Title IX Coordinator</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>			

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
C	Ms. Mariam MacLeod	November 2015 through July 2016. 20 hours per week  Not to exceed \$12,500	Ms. Mariam MacLeod, a doctoral graduate in clinical psychology from Fuller Theological Seminary, will serve as a part-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in college settings including Whittier College Student Counseling Center and the student medical and counseling clinic at Central Washington University.	District Funds
<i>Requested by: Sandra Rowe, Ph.D., Coordinator, Psychological Services</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
D	SkillBuilders	November 4, 2015 – June 30, 2016  Not to Exceed Amount: \$100,000	SkillBuilders will provide ongoing support to further develop MyEdPlan and the Prep2Test app. Additionally, the contactor will develop a proof of concept for a new SSSP student portal and a redesign of our student portal, Corsair Connect. The work will focus on redesign, improving the application, and recommend/integrate user experience (UX) / user interface (UI) improvements, implement approved enhancements, including those in compliance with Section 508 (29 U.S.C. '794 d) of Rehabilitation Act of 1973. One key feature to be integrated into MyEdPlan is the ability to drag and drop courses in the education planner.	Student Success and Support Program (SSSP)
<i>Requested by: Esau Tovar, Interim Dean, Enrollment Services</i> <i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>				
E	Revolution Prep, LLC	November 2015 – May 2016 (seven sessions)  Total of \$2,100	The consultant will provide In person group tutoring during Upward Bound Saturday Academy sessions.	TRIO/Upward Bound
<i>Requested by: Bonita Cooper, Project Manager, TRIO/Upward Bound</i> <i>Approved by: Teresita Rodriguez, Vice-President, Enrollment Development</i>				

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
F	Do Kim	July 1, 2015 – December 31, 2015  Not to Exceed: \$1,000	Mr. Kim, who leads the K.W. Lee Center for Leadership, will help SMC faculty and students identify and access individuals from the community to participate in Santa Monica College’s oral history project focused on the Korean American experience during the 1992 Los Angeles Riot.	CalHumanities Community Stories Grant
G	Kyung Won Lee	July 1, 2015 – December 31, 2015  Not to Exceed: \$1,000	Mr. Lee, who was editor of the Korean Times English Edition during the LA Riots, will help SMC faculty and students identify and access individuals from the community to participate in Santa Monica College’s oral history project focused on the Korean American experience during the 1992 Los Angeles Riot.	CalHumanities Community Stories Grant
<p><i>F and G</i>  <i>Requested by: Laurie McQuay-Peninger, Director of College Advancements/Grants</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>				
H	Steve Sedlic, Jr	June 30, 2015 – July 10, 2016  Not to Exceed: \$2,500	SMC has been contracted to provide Creative Thinking For Career Development Instruction (WED Contract Ed.) to Hong Kong Community College. Steve will provide curriculum development and deliver instruction. This is the second year that HKCC has contracted with the District. The customized training concentrates on creative exercise and techniques for improving the flexibility and originality of their thinking and will explore approaches used by managers and organizations to create and sustain high levels of innovation.	Contract Education

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
I	Grid Alternatives Greater Los Angeles	October 1, 2015 – June 30, 2016  Not to Exceed: \$5,000	GRID Alternatives will provide a venue and a safe learning environment for hands-on work-based learning activities at a site of a solar job installation. It will provide all needed safety equipment, track all students' Installation hours and provide reports detailing hours worked, kilowatts installed, equipment installed, home-owner savings, and CO2 savings. They will allow concurrent teaching and training by Santa Monica College faculty at the site. As a result of this partnership, expected outcomes include: education regarding career opportunities in the solar industry, increased competitiveness of trainees in the green employment sector and the opportunity for student participants to receive advanced training and networking through Grid Alternatives Team Leader Safety & Development Training.	CTE Enhancement Funds 2015 - 2016
J	Community Partners: Sustainable Works	October 1, 2015 – June 30, 2016  Not to Exceed: \$6,000	Sustainable Works will conduct a six-week Green Living Workshop for 25-30 students at Santa Monica High School and Venice High School, providing a trained instructor to facilitate sustainable topic specific meetings at these schools and provide a Sustainable Works Workbook to each participating student to support pathways model of providing environmental education starting at the K-12 level and encouraging students to continue on in higher education. Sustainable Works will also provide information on SMC's Sustainable Technologies Program and build relationships with these high schools on behalf of SMC.	CTE Enhancement Funds 2015-2016



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Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
K	Chuck Wiseley	July 1, 2015 – December 31, 2016  Not to Exceed: \$8,000	Dr. Wiseley is a recognized Perkins expert who will provide consulting to SMC staff and provide faculty workshops on maximizing Perkins allocation funds and using data for program improvement. Topics will include Perkins Planning, Core Indicators, and Analyzing Core Indicator and other data such as California Community Colleges (CCC) Data Mart reports to develop Perkins applications.  Consulting work will include research using both qualitative and quantitative methods to determine barriers to student success and advise on methods to improve performance outcomes for CTE students. Dr. Wisely will work with IR, IT and CTE administrators to determine SMC is using best practices to capture CTE data, outcomes, and maximizes Perkins state allocation.	Perkins

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Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
L	Sonoma County Junior College District (SCJCD)	July 1, 2015 – September 1, 2016  Not to Exceed: \$21,000	The CTE employment Outcomes Survey, administered by Sonoma County Junior College District (SCJCD) will gather information on employment outcomes for SMC students participating in CTE programs, including whether students became employed within their field of study, if their coursework positively affected their earning potential and how CTE programs can be improved. SMC will provide the SCJCD with student contact information that will be used to request their participation in an email, US mail and/or telephone survey, based on a list of student identification numbers provided by the California Community College Chancellor’s Office. The SCJCD will provide SMC with a summary report of its results, its data set and a report on aggregated results for all participating community colleges.	Perkins 2015-16
<p><i>H, I, J, K and L</i>  <i>Requested by: Patricia Ramos, Dean of Workforce and Economic Development</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>				
M	Theo Jemison	October – November 2015  Not to exceed \$6,000 plus reimbursable expenses	Media Services (Expo Safety Campaign photography, including pre-production and art direction)	2015-2016 Marketing Budget
<p><i>Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications</i>  <i>Approved by: Jeff Shimizu, Interim Superintendent/President</i></p>				

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 13 ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel will be properly elected in accordance with District policies, salary schedules, and appropriate account numbers.

ESTABLISH

Project Manager, Grants - 25%  
Funded by NSF Grant

EFFECTIVE DATE

09/08/2015

ELECTIONS

Gausman, Jenna, Project Manager, Grants – 25%

09/08/2015

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources).

SEPARATIONS

RETIREMENT

Feiger, Helen, Instructor, Counseling (38 years of service)  
Selby, William, Instructor, Earth Science (34 years of service)  
Hoover, John, Instructor, ESL (28 years of service)  
Alvarado, Maria, Instructor, Counseling (38 years of service)  
Simpson, Lantz, Instructor, English (31 years of service)

1/31/2016  
12/31/2015  
6/29/2016  
10/30/2015  
12/22/2015

DECEASED

Tarvyd, Edward, Professor, Life Science

10/24/2015

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 14 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*

*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*

*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

<u>ABOLISH</u>	<u>EFFECTIVE DATE</u>
Student Services Clerk (1 position) Scholars Office, 11 months, 40 hours	11/03/15
Student Services Assistant (1 position) EOPS/ CalWorks, 12 months, 20 hours	11/04/15
<u>ESTABLISH</u> Web Services Coordinator (1 position) Community & Academic Relations, 12 months, 40 hours	11/03/15
<u>ELECTIONS</u>	
<u>PROMOTION</u> Alarcon, Hector From: Student Services Assistant, Admissions and Records To: Student Services Specialist – EOP&S EOP&S	10/26/15
Cardenas, Sergio From: Groundskeeper/Gardener, Grounds To: Gardener Equipment Operator, Grounds	10/13/15
<u>REEMPLOYMENT</u> Hudson, Felicia, Custodian/Day, Operations	11/02/15
<u>PROBATIONARY VOLUNTARY TRANSFER- DEMOTION</u> Gothold, Julia To: Student Services Clerk, Pico Promise, 12 mos., 20 hrs. From: Administrative Assistant I, Counseling, 12 mos., 40hrs	10/05/15
<u>PROBATIONARY/ADVANCE STEP PLACEMENT</u> Carrion-Palomares, Silvana, Student Services Specialist – Supplemental Inst. (Step B) Gorman, Dagmar, Administrative Assistant I, Counseling (Step C) Harvey, Brianna, Student Services Specialist – EOP’s, EOP’s (Step C) Tovares, Louis, Skilled Maintenance Worker, Maintenance (Step C)	10/01/15 11/16/15 10/26/15 10/12/15
<u>PROBATIONARY</u> Kagan, William, CC Parking Enforcement Officer, Campus Police (34 years of service) Lucero, Paul W., Bookstore Sales Clerk, Campus Bookstore	12/30/15 10/19/15

VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)

Fuller, Christina 11/02/15  
From: Student Services Assistant, EOPS/ CalWorks, 12 mos, 20 hours  
To: Student Services Assistant, EOPS/ CalWorks, 12 mos, 40 hours

VOLUNTARY CHANGE IN WORKSHIFT/PERMANENT

Botello, Mary 08/02/15  
From: Custodian, Operations, 12 mos, 40 hrs/NSII  
To: Custodian, Operations, 12 mos, 40 hrs/NSII/Weekend

Orozco, Frank 08/02/15  
From: Custodian, Operations, 12 mos, 40 hrs/NSII  
To: Custodian, Operations, 12 mos, 40 hrs/NSII/Weekend

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Barton, Cleve 11/05 - 12/18/15  
To: Student Services Specialist – Admissions & Records, A & R 100%  
From: Student Services Assistant, A & R  
Comment: Not to exceed 90 working days

Dammer, Michael 10/26 - 12/18/15  
To: Student Services Assistant, A & R 100%  
From: Student Services Clerk, A & R  
Comment: Not to exceed 90 working days

Michalowski, Terra 11/05 - 12/18/15  
To: Student Services Assistant, A & R 100%  
From: Student Services Clerk, A & R  
Comment: Not to exceed 90 working days

EDUCATIONAL PAY DIFFERENTIAL

Echeverria, Alberto, C C Police Officer, Campus Police, Advanced Post	*3%	11/01/15
Felder, Ronnie, Senior Student Services Specialist, A&R	1.5%	11/01/15
Gothold, Julia, Student Services Clerk, Pico Partnership	1.5%	11/01/15
Grigoryan, Larisa, Accountant, Fiscal Services	1.5%	11/01/15
Henry, Rudy, Mail Clerk, Purchasing/Receiving/Mail	1.5%	11/01/15
Korzeniowska, Maja, Computer Lab Inst. Spec., Acad. Comp.	1.5%	11/01/15
Kuykendall, Alan, Human Resources Specialist, HR	1.5%	11/01/15
Levin, Simon, C C Police Dispatcher, Campus Police	.75%	11/01/15
Sheppherd, Devina, Student Services Clerk, SSSP	1.5%	11/01/15
Wilson, Bryan, C C Police Officer, Campus Police, Intermediate Post	2%	11/01/15

\*Comment: Per SMCPOA 11.10.3.4 upon when Officer Echeverria receives the 3% for the advance post certificate, his 2% intermediate post will terminate.

LONGEVITY PAY – Additional two-range increase (5 percent) for 40 years of continuous service

Brown, Greg, Director of Facilities Planning 01/01/16  
Rose, Lisa, Executive Coordinator, District/Board of Trustees Office 01/01/16  
Comment: Extended longevity compensation may be approved by the Superintendent/  
President (*approved by Board of Trustees on October 6, 2015*).

SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Grigoryan, Larisa, Accountant Fiscal Services

11/13/15

RETIREMENT

Burke, Ronald, Shuttle Driver, Transportation (28 years)

12/30/15

Trager, Phyllis, Admin. Asst. I, Earth Science & Health Asst (34 years)

12/23/15

DECEASED

McCoy, Paul, Payroll Specialist, Fiscal Services

09/26/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 15 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

ELECTIONS EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Wilkerson, Shelley, Custodian, Operations	10/7/15-10/17/15
Guerrero, Gloria, Administrative Asst. I, TRIO	9/25/15-12/23/15
Sandoval, Ana, Custodian, Operations	10/9/15-2/19/16
Locke, Ghared, Custodian, Operations	10/5/15-2/19/16
Segura, Rosa, Custodian, Operations	10/5/15-10/15/15
Williams, Xia, Custodian, Operations	10/5/15-2/19/16

PROVISIONAL EXTENDED

Brown, Stacey, Administrative Assistant, TRIO	10/1/15-11/30/15
Hamawe, Samir, Student Services Specialist – EOPS	6/30/15-10/30/15
Marashian-Echevarria, Ani, Administrative Assistant, Academic Affairs	10/30/15-11/30/15

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Nguyen, Binh, Student Services Assistant, Welcome Center	9/30/15-10/12/15
Gorman, Dagmar, Administrative Assistant I, LRC	9/30/15-2/10/16
Weidenbenner, Nathan, Instructional Assistant – English	10/1/15-5/1/16

LIMITED TERM EXTENDED

Valdiviezo, Raymond, Administrative Clerk, Cosmetology	10/6/15-12/31/15
Devine, Robert, Bookstore Clerk/Cashier	9/18/15-10/9/15
Lopez, Jose, Bookstore Clerk/Cashier	9/18/15-10/9/15
Miles, Erik, Bookstore Clerk/Cashier	9/18/15-10/9/15
Thielking, Alan, Bookstore Clerk/Cashier	9/18/15-10/9/15

**RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL - NON MERIT**

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$10.00/hour (STHP)	54
College Work-Study Student Assistant, \$10.00/hour (FWS)	79

SPECIAL SERVICE

Art Models, \$23.00/hour	1
Community Services Specialist I, \$35.00/hour	1
Community Services Specialist II, \$50.00/hour	1

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES**

*Requested by: Greg Brown, Director, Facilities Planning*  
*Approved by: Robert Isomoto, Vice President of Business and Administration*  
*Requested Action: Approval/Ratification*

17-A CHANGE ORDER NO. 10 and 12 – AET CAMPUS AND PARKING STRUCTURE A

Change Order No. 10 – C.W. Driver on the AET PARKING STRUCTURE A portion of the project in the amount of \$846 and Change Order No. 12 on the AET Campus portion of the project in the amount of \$26,158.

Original Contract Amount	\$59,160,000
Previously Approved Change Orders (AET Campus)	\$ 162,798
Previously Approved Change Orders (AET Parking Structure A)	\$ 488,420
Change Order No. 10 – AET Parking Structure A	\$ 846
<u>Change Order No. 12 – AET Campus</u>	\$ <u>26,158</u>
Revised Contract Amount	\$59,838,222

Change Orders No. 10 and 12 for the AET Campus and Parking Structure A project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 10 for the Parking Structure includes labor and material to provide additional BIM detailing to resolved and coordinate hoist beam and structural steel conflict at elevator.

Change Order No. 12 for AET Campus includes labor and material to relocate roof antenna support at roof deck and add a new penetration to structural steel as necessary for fire sprinkler main line at Building B, revise fire sprinkler piping and heads as required to avoid conflict with sound baffles at Building C Auditorium and repair existing roof joists at Building D to correct sagging roof.

Change Order No. 10 for AET Parking Structure A and Change Order No. 12 for AET Campus are being processed as Unilateral Change Orders.



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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES** *(continued)*

17-B CHANGE ORDER NO. 5 – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Change Order No. 5 – BERNARDS BROS. on the Health, PE, Fitness, Dance and Central Plant project in the amount of \$241,439.

Original Contract Amount	\$ 39,556,000
Previously Approved Change Orders	\$ 299,456
Change Order No. 5	\$ 241,439
Revised Contract Amount	\$ 40,096,895

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 5 provides labor and material costs to add a 200 amp 2-pole circuit breaker and two underground feeders to panel boards for the temporary trailer, abatement and removal of hazardous material in the demolished locker building, installation of temporary washer and dryer in the gated area north of Drescher Hall and to relocate gas meter and consolidation of two gas meters to one at the Northwesterly corner of the PE Building per coordination with the Gas Company. Also includes the reconnection of the existing 3” roof drain that was found to be disconnected under the slab in Pavilion Room 100A, to make a new sewer line and connection north of the Pavilion Corridor and placed behind a new furred wall following the demolition of the existing basement furred wall and to add an additional 12’x40’ temporary trailer and 11 lockers and 14 benches and in additional 25 lockers and 2 benches in the existing Coach’s locker’s room. Change Order No. 5also provides credit to owner for costs of overtime tests/inspections.

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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES** *(continued)*

17-C CHANGE ORDER NO. 16 – INFORMATION TECHNOLOGY RELOCATION

Change Order No. 16 – BERNARDS BROS. on the Information Technology Relocation project in the amount of \$318,755.

Original Contract Amount	\$12,392,000
Previously Approved Change Orders	\$ 1,765,184
Change Order No. 16	<u>\$ 318,775</u>
Revised Contract Amount	\$14,475,939

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 16 includes labor and material costs associated with the installation of a cooling unit for the IDF room located on the second floor of the IT Building, the relocation of the new CRAC 2 unit from the MDF room to room M166A in the Media Center, the installation of six additional 4” conduit to existing communications man hole located outside limit of work area and for an additional control station in Police Dispatch for the bollard control tower. Also includes changes in routing for the 10” chilled water lines including addition of valves, insulation and redesigned vault and other material as specified. Change Order No. 16 also includes a credit to the college for omitting the removal of an existing light pole and street light and for keeping the existing CRAC 1 unit undisturbed in its current location.

17-D AGREEMENT FOR CONSULTING SERVICES – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY

Agreement with Cumming Corporation for consulting services for the Academy of Entertainment and Technology project in the amount of \$115,000 plus reimbursable expenses for the period October 12 - December 18, 2015.

Founding Source: Measure AA

Comment: Additional project support to assist the contractor in maintaining the project schedule.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES** *(continued)*

17-E CHANGE ORDER NO. 6 – PERFORMING ARTS CENTER – EAST WING

Change Order No. 6 – BERNARDS BROS. on the Performing Arts Center – East Wing project in the amount of \$57,049.

Original Contract Amount	\$ 18,378,000
Previously Approved Change Orders	\$ 98,672
Change Order No. 6	\$ 57,049
Revised Contract Amount	\$ 18,533,721

This change order results in no change to the contract length

Funding Source: Measure AA

Comment: Change Order No. 6 provides labor and material cost for remediation of soil erosion discovered under the demolished concrete paving next to the Broad Stage, the addition of GPS wireless clocks, added and relocated rebar at all isolated footings and revised grade beams, changes to metal stud framing and changes to the mechanical ductwork. Change Order No. 6 also provides credit to owner for costs of overtime tests/ inspections.

17-F AMENDMENT NO. 3 TO AGREEMENT FOR ARCHITECTURAL SERVICES – FINANCIAL AID RELOCATION

Amend the agreement with MORRIS ARCHITECTS for the FINANCIAL AID RELOCATION project in the amount of \$17,250.

Original Contract Amount	\$67,829
Amendment No. 1	\$9,750
Amendment No. 2	\$33,885
Amendment No. 3	\$17,250
Total To Date	\$128,714

Funding Source: Measure U

Comment: Amendment No. 3 provides for architectural and engineering services to obtain the Division of State Architect’s (DSA) Certification on previous SMC Projects that were not closed with the proper certifications in Drescher Hall and Parking Structure 3. DSA would not proceed with project approval until all certifications were resolved and closed which resulted in almost 12 months of additional work including coordination, calls and documentation as well as additional back check meetings, re-reviewing meetings and approvals. Also includes consulting services for furniture design and installation not previously part of the original agreement. This includes furniture layout and coordination with Pacific Office Interiors, product and material selection, furniture documentation and purchase order review and construction administration and close out.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES (continued)**

**17-G AMENDMENT NO. 2 TO AGREEMENT FOR ENGINEERING SERVICES – SECURITY SYSTEMS UPGRADE**

Amend the agreement with MDC ENGINEERS for the SECURITY SYSTEMS UPGRADE project in the amount of \$81,340.

Original Contract Amount	\$365,000
Amendment No. 1	\$275,000
Amendment No. 2	<u>\$81,340</u>
Total To Date	\$721,340

Funding Source: Measure AAA

Comment: Amendment No. 2 provides for engineering services for additional scope of work at Parking Structures 3 and 4 including revised design drawings and Bulletin separate for Fire Alarm & Security contractor, for the fire alarm and security access control interface relays and coordination with fire alarm and security contractors, including revised design drawings and Bulletins. Amendment No. 2 also provides for extended Construction Administration through June 2016.

**17-H PROJECT CLOSE OUT – ART BUILDING HVAC, PLUMBING, EXTERIOR PAINTING AND RE-ROOFING**

Subject to completion of punch list items by SEA PAC ENGINEERING INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as ART BUILDING HVAC, PLUMBING, EXTERIOR PAINTING AND RE-ROOFING as being complete upon completion of punch list items by SEA PAC ENGINEERING INC. The District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES** *(continued)*

17-I AMENDMENT NO. 11 TO AGREEMENT FOR ARCHITECTURAL SERVICES – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY

Amend agreement with CLIVE WILKINSON ARCHITECTS for the Academy of Entertainment and Technology project for \$81,775 plus reimbursable expenses.

Original Contract Amount	\$5,550,000
Amendment No. 1	496,000
Amendment No. 2	78,868
Amendment No. 3	121,095
Amendment No. 4	74,500
Amendment No. 5	144,126
Amendment No. 6	2,925
Amendment No. 7	109,585
Amendment No. 8	90,585
Amendment No. 9	94,500
Amendment No. 10	163,500
<u>Amendment No. 11</u>	<u>81,775</u>
Revised Contract Amount	\$7,007,459

Funding Source: Measure AA

Comment: Amendment No. 11 provides for professional design and consulting services for AET Staff requested Building C & D Audio Visual and IT Changes including adding new AV equipment to 15 existing general classrooms, analysis and recommendations for 4K video presentation and signal distribution, electronic lecture capture/distribution, add interactive flat panel capabilities in four computer classrooms and in large conference room as well as a second screen and develop centrally managed AV Control systems. Amendment No. 11 also includes revising the foundation plan at Grid E/8 shear wall pile caps by providing design and structural details for shortening the required length of (3) piles and providing services associated with CCD submittal to DSA. Amendment No. 11 also provides for preparation and DSA submission of several CCDs required due to contractor generated errors and omissions and excessive reviews and coordination of contractor’s deferred approval package for DSA Submittal.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES** *(continued)*

17-J AMENDMENT NO. 7 TO AGREEMENT FOR ARCHITECTURAL SERVICES – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Amend agreement with GENSLER for the Health, PE, Fitness, Dance and Central Plant project for \$497,786 plus reimbursable expenses.

Original Contract Amount	\$3,589,000
Amendment No. 1	675,000
Amendment No. 2	198,000
Amendment No. 3	4,500
Amendment No. 4	8,400
Amendment No. 5	29,500
Amendment No. 6	150,000
<u>Amendment No. 7</u>	<u>497,786</u>
Revised Contract Amount	\$5,152,186

Funding Source: Measure AA

Comment: Amendment No. 7 provides for professional design and consulting services to provide remedial recommendations regarding the slab settlement at Room 100-A of the pavilion, including researching existing conditions and coordination with the structural and geotechnical engineers. Amendment also includes costs incurred by efforts by the architect to control costs by challenging plan check corrections that exceeded code requirements and for ten months of extended Construction Administration, including consultants, on the project.

17-K AGREEMENT FOR CONSULTING SERVICES – FEASIBILITY STUDY FOR AIR CONDITIONING

Agreement with P2S Engineering to conduct a feasibility study to provide air conditioning for five Santa Monica College Buildings in an amount not to exceed \$35,000 plus reimbursable expenses for the period October 1, 2015 to June 30, 2016.

Founding Source: District Capital Funds

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 17 FACILITIES (continued)**

**17-L AMENDMENT TO AGREEMENT FOR ARCHITECTURAL AND ENGINEERING SERVICES – CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT**

Amend the agreement with P2S ENGINEERING for the CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT in the amount of \$18,500.

Original Contract Amount	\$427,645
Amendment No. 1	\$14,500
Amendment No. 2	<u>\$18,500</u>
Total To Date	\$460,645

Funding Source: Measure AA

Comment: Amendment No 2 provides for Owner Requested revisions to the Theater Arts chilled water system and locating Vault-3 to the north of the loading dock which is different then what has been designed and approved by DSA. Amendment No. 2 is for the redesign of the location point and pipe routing to the mechanical equipment which includes verification that the existing structure can support the pipe, design for extended screen wall height to hide the pipes from outside view and the specification of service valves, pipe and insulation materials to meet the project requirements as well as updating the project plans to the new location and submittal to DSA for approval.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18 BUDGET TRANSFERS**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*

*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*

*Requested Action: Approval/Ratification*

**18-A FUND 01.0 – GENERAL FUND - UNRESTRICTED**

Period: September 22, 2015 thru October 21, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	215,000
2000	Classified/Student Salaries	8,125
3000	Benefits	60,000
4000	Supplies	13,106
5000	Contract Services/Operating Exp	128,579
6000	Sites/Buildings/Equipment	17,411
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-442,221
Net Total:		0

**18-B FUND 01.3 – GENERAL FUND - RESTRICTED**

Period: September 22, 2015 thru October 21, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-169
2000	Classified/Student Salaries	0
3000	Benefits	169
4000	Supplies	0
5000	Contract Services/Operating Exp	286
6000	Sites/Buildings/Equipment	-286
7000	Other Outgo/Student Payments	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 BUDGET INCREASE**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

The 2015-2016 Adopted Budget will be amended to reflect the following budget increase

NIH BUILD PONDER

Granting Agency: National Institute of Health  
Appropriated Funding: \$26,091  
Matching Funds: None  
Performance Period: July 1, 2015 – June 30, 2016  
Summary: NIH BUILD: Building Infrastructure Leading to Diversity sub-award received from CSUN. Project Performance Period (incrementally funded) is from September 26, 2014 – June 30, 2019. This is the funding for the Year two budget period: July 1, 2015 – June 30, 2016.

Budget Increase:	Revenue:	
	8100 Federal Revenue	\$26,091
	Expenditures:	
	1000 Academic Salaries	\$ 8,500
	2000 Non-Academic Salaries	\$10,000
	3000 Employee Benefits	\$ 2,158
	4000 Supplies and Materials	\$ 1,500
	5000 Other Operating Expenditures	\$ 2,000
	7000 Other Outgo	\$ 1,933

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 20 COMMERCIAL WARRANT REGISTER**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Commercial Warrant Register

September 1 - 30, 2015      6668 through 6708      \$9,903,260.18

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

**RECOMMENDATION NO. 21 PAYROLL WARRANT REGISTER**

*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Payroll Warrant Register

September 1 – September 30, 2015      C1C – C2C      \$10,256,892.23

Comment: The detailed payroll register documents are on file in the Accounting Department.

**RECOMMENDATION NO. 22 REISSUE OF WARRANTS**

*Requested by: Ian Fraser, Payroll Manager*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Warrants not presented to the county treasurer within six months are void; therefore it is requested that LACOE draw a new warrant to replace the following void expired warrants:

Temporary Classified Employee, Josephine R. Kidd:

Warrant #	Issue Date	Amount
W5391932	05-28-2004	\$78.01
W5710328	10-29-2004	\$123.64
W6253565	05-31-2005	\$83.31
W8350315	12-10-2014	\$14.05

Temporary Classified Employee, Kamran A. Khairzad:

Warrant #	Issue Date	Amount
W7479414	05-24-2013	\$20.08
W8350832	12-10-2014	\$20.07

Faculty, Elinor B. Bernstein:

Warrant #	Issue Date	Amount
W7035178	04-28-2006	\$234.51

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 23 AUXILIARY PAYMENTS AND PURCHASE ORDERS**

*Requested by: David Dever, Acting Director of Auxiliary Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Auxiliary Operations Payments and Purchase Orders  
September 1 – 30, 2015

Bookstore fund Payments	\$ 882,343.00
Other Auxiliary Fund Payments	\$ 33,920.25
Trust and Fiduciary Fund Payments	\$ 250,432.17
<b>TOTAL</b>	<b>\$1,166,695.42</b>

Purchase Orders issued \$ 148,129.40  
September 1 – 30, 2015

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

**RECOMMENDATION NO. 24 ORGANIZATIONAL MEMBERSHIPS, 2014-2015**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

Organizational Memberships, 2015 – 2016

November 1, 2015	Number of Memberships	Amount
	8	\$5,619.00

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 25 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested by: Michelle King, Director, Career and Contract Education*  
*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*  
*Requested Action: Approval/Ratification*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	November 3, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 26 PURCHASING**

*Requested by: Cynthia Moore, Director of Purchasing*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

September 1 – 30, 2015                      \$3,916,141.36

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	November 3, 2015

**INFORMATION ITEM 27      CITIZENS’ BOND OVERSIGHT COMMITTEE MEETING – OCTOBER 21, 2015**

A meeting of the Santa Monica Community College District Citizens’ Bond Oversight Committee was held on Wednesday, October 21, 2015 in Drescher Hall Room 300-E (the Loft) at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

**1.      CALL TO ORDER - 8:00 a.m.**

**2.      ROLL CALL**

- Jeffrey Graham, Chair - Present
- Sion Roy, Vice-Chair –Present
- Sharon Barovsky – Present
- Michael Dubin – Present
- Katherine Reuter – Absent
- Aurelia Shymer – Present
- Sonya Sultan – Present
- Sam Zivi – Present

**Staff Present:**

- Don Girard, Senior Director Government Relations and Institutional Communications
- Bob Isomoto, Vice-President, Business/Administration
- Ramin Nematollahi, Office of Business/Administration
- Lee Paul, LPI
- Lisa Rose, Citizens’ Bond Oversight Committee Coordinator
- Charlie Yen, Director, Contracts
- Emil Zordilla, Assistant Director of Facilities Planning

**2.      APPROVAL OF MINUTES**

Motion was made by Michael Dubin and seconded by Sam Zivi to approve the minutes of the Citizens’ Bond Oversight Committee meeting of July 15, 2015. *Unanimously approved.*

**3.      INTRODUCTION OF NEW MEMBERS**

- Sharon Barovsky, 2015-2017 (*appointed by Board of Trustees on August 4, 2015*)
- Aurelia Rhymer, SMC student representative for a one-year term, 2015-2016 (*appointed by the Board of Trustees on September 1, 2015*)

**4.      CITIZENS’ BOND OVERSIGHT COMMITTEE ANNUAL REPORT, 2014-2015**

Motion was made by Sonya Sultan and seconded by Sam Zivi to approve the Citizens’ Bond Oversight Committee Annual Report, 2014-2015. *Unanimously approved.*

**5.      REPORTS and DISCUSSION**

**SMC Bond Construction Projects Update:**

- A visual overview of the following bond construction projects was presented:
  - Center for Media and Design (formerly Academy of Entertainment and Technology): The project is expected to be completed for occupancy by Fall 2016.
  - Performing Arts Center: Expected completion in April/May 2016
  - Health, PE, Dance/Central Plant: There will be a topping off ceremony in November.

- Air conditioning in existing buildings: As part of the Central Plant Connections project, HSS Buildings, Theater Arts Building, and the Library will be retrofitted/upgraded with air conditioning.
- Student Services Building: The design stage for this project has been completed and sent to the Division of State Architect (DSA) for review. It is expected to be approved by DSA by the end of December. There are four pre-qualified bidders. Construction is expected to start second quarter 2016 with estimated 24-month construction period.

In response to a question about this being the second set of plans for the Student Services Building, it was explained that the first set of plans was submitted to DSA, and state seismic requirements related to the design of the building kept changing. Consequently, the building as designed became unaffordable. The new design keeps the project within budget, adds slightly more usable interior space, and provides improved flexibility for use of space. The new design incorporates the existing excavation for underground parking.

- The Early Childhood Education Center is a cooperative project with the City of Santa Monica. The College has completed the entitlement process, including the EIR for the Civic Center, approval by the Planning Commission, and approval by the City Council. Construction documents are being prepared which will be sent to DSA for approval.

Measure U, S and AA and Bond Sales Expenses Reports (reports included with agenda)

- The SMC Bond Capital Construction Budget Summary as of June 30, 2015 reports the following:

Measure U Budget:	\$160,000,000
Measure S Budget:	\$143,500,000
Measure AA Budget	\$295,000,000
Other Funding Received:	\$ 43,968,930
Other Funding Pending	\$ 53,980,950
Total Budget	\$696,449,880
Estimate at Completion	\$696,449,880
Bond Funds Remaining	\$251,939,976

- Measure U: Total Measure U expenditures last period were \$56,938; total remaining funds are \$14,492,6121; no budget variance.
- Measure S: Total expenditures last period were \$1,381,335 total remaining funds are \$60,493,665; no budget variance. Unsold bond amount: \$20,002,143.
- Measure AA: Total expenditures last period were \$1,794,059; total remaining funds are \$176,953,699; no budget variance. Unsold bond amount: \$50,004,171.
- The *Bond Sales/Expenses Report* indicates total bond amounts, bond issue dates/amounts, unsold bond amount and total available as of September 30, 2015.

Total Bond	\$598,500,000
Total Available	\$528,492,559
Total Expenses	\$346,560,024
Total Available Remaining	\$181,932,535
Total Unsold Bond	\$ 70,007,441

- The *SMC Bond Construction Program Contractor List* as of September 30, 2015 was presented for information.
- Current information on all bond construction projects is available at: <http://smcbondprogram.com/>
- Future Facilities and Funding
  - A handout providing a brief overview of the history of Santa Monica and Malibu voter support for Santa Monica College, beginning in 1940 with the purchase of 29 acres for the main campus, was distributed at the meeting and is attached.
  - The District is examining the possibility of a 2016 funding measure. The Board of Trustees and staff will study remaining needs to complete the 2010 SMC Facilities Master Plan and other improvements that may be identified. Possible projects might include replacement of all temporary buildings dating from the 1994 Northridge earthquake, replacing a small 1970s temporary structure serving ESL, providing for the full financing of the proposed expansion of a Science and Math addition, providing a new Campus Police station and community room, and addressing certain needed safety improvements. Possible projects may also include joint projects with other local agencies. A poll to determine potential support by the public for a 2016 funding measure will likely be conducted prior to February 2016.

**6. PUBLIC COMMENTS - None**

**7. SCHEDULE OF MEETINGS, 2015-2016**

Wednesdays at 8 a.m.

January 20, 2016

April 20, 2016

**8. ADJOURNMENT – 9:14 a.m.**

The next meeting of the Citizens’ Bond Oversight Committee will be held on Wednesday, January 20, 2016, at 8 a.m. Drescher Hall 300-E (the Loft) at Santa Monica College.

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
Santa Monica Community College District	November 3, 2015

**X. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

**XI. BOARD COMMENTS AND REQUESTS**

**XII. ADJOURNMENT**

The meeting will be adjourned in memory of **Edward Tarvyd**, SMC Life Science professor.

There will be a special Board of Trustees meeting (closed session) on Saturday, November 14, 2015.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, December 1, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

- Reports: Student Equity Plan Update
- Board of Trustees Organizational Functions
  - Election of Officers for 2016
  - Seating
  - Authorized Signature Resolution



**UNRESTRICTED GENERAL FUND 01.0  
2015-2016 REVENUE BUDGET**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL REVENUES	2015-2016 PROJECTED BUDGET
<b>FEDERAL</b>			
FIN AID ADM ALLOWANCES	118,373	4,510	118,373
<b>TOTAL FEDERAL</b>	<b>118,373</b>	<b>4,510</b>	<b>118,373</b>
<b>STATE</b>			
GENERAL APPORTIONMENT*	62,913,537	17,745,491	63,315,792
EDUCATION PROTECTION ACCOUNT - PROP 30	16,855,409	4,263,434	17,053,736
GROWTH/ACCESS-RESTORATION OF WORKLOAD REDUCTION	2,096,283	618,842	2,096,283
COLA	1,107,892	327,060	1,107,892
HOMEOWNERS EXEMPT	92,844	-	92,844
STATE LOTTERY REVENUE	3,767,820	-	3,767,820
MANDATED PROGRAM COSTS	12,613,744	-	12,613,744
OTHER STATE	845,433	219,099	845,433
<b>TOTAL STATE</b>	<b>100,292,962</b>	<b>23,173,926</b>	<b>100,893,544</b>
<b>LOCAL</b>			
PROP TAX SHIFT (ERAF)	1,133,894	33,609	1,133,894
SECURED TAX	15,228,978	-	15,228,978
SUPPLEMENTAL TAXES	237,520	57,223	237,520
UNSECURED TAX	520,962	428,464	520,962
PRIOR YRS TAXES	439,470	261,216	439,470
PROPERTY TAX - RDA PASS THRU	213,627	-	213,627
PROPERTY TAX - RDA RESIDUAL	2,396,518	-	2,396,518
RENTS	135,000	76,475	135,000
INTEREST	223,700	-	223,700
ENROLLMENT FEES	13,903,973	9,354,824	13,903,973
STUDENT RECORDS	438,000	14,797	438,000
NON-RESIDENT TUITION/INTENSIVE ESL	32,887,749	15,465,483	32,887,749
FEE BASED INSTRUCTION	350,000	-	350,000
OTHER STUDENT FEES & CHARGES	106,200	52,355	106,200
F1 APPLICATION FEES	319,100	48,300	319,100
OTHER LOCAL	686,300	18,695	686,300
I. D. CARD SERVICE CHARGE	1,179,700	511,950	1,179,700
LIBRARY CARDS	120	-	120
LIBRARY FINES	8,745	-	8,745
PARKING FINES	229,772	7,501	229,772
<b>TOTAL LOCAL</b>	<b>70,639,328</b>	<b>26,330,892</b>	<b>70,639,328</b>
<b>TOTAL REVENUE</b>	<b>171,050,663</b>	<b>49,509,328</b>	<b>171,651,245</b>
TRANSFER IN	103,070	6,445	103,070
SALE OF EQUIPMENT AND SUPPLIES	-	471	471
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>103,070</b>	<b>6,916</b>	<b>103,541</b>
<b>TOTAL REVENUE AND TRANSFERS</b>	<b>171,153,733</b>	<b>49,516,244</b>	<b>171,754,786</b>

**UNRESTRICTED GENERAL FUND 01.0  
2015-2016 EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL EXPENDITURES</b>	<b>2015-2016 PROJECTED BUDGET</b>
INSTRUCTION	26,413,943	3,272,848	26,413,943
ACADEMIC MANAGERS	6,156,799	1,062,340	6,156,799
NON-INSTRUCTION	6,464,172	799,838	6,464,172
HOURLY INSTRUCTION	32,945,787	6,351,787	32,945,787
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	166,991	-	166,991
HOURLY NON-INSTRUCTION	4,721,917	878,234	4,721,917
VACANT POSITIONS	337,000	-	337,000
VACANCY SAVINGS	(168,500)	-	(168,500)
<b>TOTAL ACADEMIC</b>	<b>77,038,109</b>	<b>12,365,047</b>	<b>77,038,109</b>
CLASSIFIED REGULAR	20,158,590	3,244,192	20,158,590
CLASSIFIED MANAGERS	4,780,513	792,149	4,780,513
CLASS REG INSTRUCTION	3,299,393	412,566	3,299,393
CLASSIFIED HOURLY	1,948,396	414,554	1,948,396
CLASS HRLY INSTRUCTION	526,525	121,301	526,525
VACANT POSITIONS	2,500,000	-	2,500,000
VACANCY SAVINGS	(1,650,000)	-	(1,650,000)
<b>TOTAL CLASSIFIED</b>	<b>31,563,417</b>	<b>4,984,762</b>	<b>31,563,417</b>
STRS	6,261,096	1,006,391	6,261,096
PERS	3,986,081	602,607	3,986,081
OASDI/MEDICARE	3,412,378	642,767	3,412,378
H/W	13,166,728	317,095	13,166,728
RETIREEES' H/W	2,830,402	991,738	2,830,402
RETIREEE - OPEB	1,500,000	-	1,500,000
SUI	182,768	9,136	182,768
WORKERS' COMPENSATION	1,856,951	299,420	1,856,951
ALTERNATIVE RETIREMENT	500,000	-	500,000
BENEFITS REL TO FEE BASED INSTRUCTION	26,704	-	26,704
BENEFITS RELATED TO VACANT POSITIONS	624,140	-	624,140
BENEFITS RELATED TO VACANCY SAVINGS	(400,070)	-	(400,070)
<b>TOTAL BENEFITS</b>	<b>33,947,178</b>	<b>3,869,154</b>	<b>33,947,178</b>
SUPPLIES	1,098,158	178,182	1,098,158
<b>TOTAL SUPPLIES</b>	<b>1,098,158</b>	<b>178,182</b>	<b>1,098,158</b>
CONTRACTS/SERVICES	13,912,499	3,733,167	13,912,499
INSURANCE	966,480	820,622	966,480
UTILITIES	3,005,068	760,284	3,005,068
<b>TOTAL SERVICES</b>	<b>17,884,047</b>	<b>5,314,073</b>	<b>17,884,047</b>
EQUIPMENT	1,030,094	348,072	1,030,094
TECHNOLOGY REPLACEMENT	418,100	418,100	418,100
TCO - EQUIPMENT REPLACEMENT	500,000	-	500,000
<b>TOTAL CAPITAL</b>	<b>1,948,194</b>	<b>766,172</b>	<b>1,948,194</b>
<b>TOTAL EXPENDITURES</b>	<b>163,479,103</b>	<b>27,477,390</b>	<b>163,479,103</b>
OUTGOING TRANSFER/FINANCIAL AID	270,839	79,438	270,839
<b>TOTAL TRANSFERS/FINANCIAL AID</b>	<b>270,839</b>	<b>79,438</b>	<b>270,839</b>
<b>TOTAL EXPENDITURES &amp; TRANSFERS</b>	<b>163,749,942</b>	<b>27,556,828</b>	<b>163,749,942</b>

**UNRESTRICTED GENERAL FUND 01.0  
2015-2016 FUND BALANCE BUDGET**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL FUND BALANCE	2015-2016 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS *	160,245,157	49,516,244	160,443,790
TOTAL EXPENDITURES AND TRANSFERS	159,945,546	27,556,828	159,945,546
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	3,461,140	-	3,461,140
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(2,218,570)	-	(2,218,570)
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(942,959)</b>	<b>21,959,416</b>	<b>(744,326)</b>
ONE-TIME ITEMS			
DEFICIT FACTOR TO APPORTIONMENT	(1,097,741)	-	(695,321)
MANDATED COST BLOCK GRANT	12,006,317	-	12,006,317
ONE-TIME BUDGET AUGMENTATION	(613,632)	-	(613,632)
EQUIPMENT, TECHNOLOGY REPLACEMENT, TCO-EQPT REPL	(1,948,194)	-	(1,948,194)
<b>OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS</b>	<b>7,403,791</b>	<b>21,959,416</b>	<b>8,004,844</b>
BEGINNING BALANCE	13,781,577	13,781,577	13,781,577
<b>ENDING FUND BALANCE</b>	<b>21,185,368</b>	<b>35,740,993</b>	<b>21,786,421</b>
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b>	<b>12.94%</b>	<b>129.70%</b>	<b>13.30%</b>

**DESIGNATION OF FUND BALANCE**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL FUND BALANCE	2015-2016 PROJECTED BUDGET
<b>UNDESIGNATED FUND BALANCE</b>	<b>14,985,387</b>	<b>29,541,012</b>	<b>15,586,440</b>
<b>UNDESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>9.16%</b>	<b>107.20%</b>	<b>9.53%</b>
<b>DESIGNATED RESERVE FOR:</b>			
CLASSIFIED EMPLOYEE WELFARE FUND	371,754	371,754	371,754
NEW FACULTY TO BE HIRED	1,945,604	1,945,604	1,945,604
RESERVE FOR FUTURE STRS AND PERS INCREASES	3,882,623	3,882,623	3,882,623
<b>TOTAL</b>	<b>6,199,981</b>	<b>6,199,981</b>	<b>6,199,981</b>
<b>DESIGNATED FB RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>3.79%</b>	<b>22.50%</b>	<b>3.79%</b>
<b>TOTAL ENDING FUND BALANCE</b>	<b>21,185,368</b>	<b>35,740,993</b>	<b>21,786,421</b>
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS **</b>	<b>12.94%</b>	<b>129.70%</b>	<b>13.30%</b>

\* In 2015-2016, the District will receive \$1.16M in State funding to support hiring of full-time faculty. This amount is accounted for within the General Apportionment line items.

\*\* Chancellor's Office recommended ratio is 5%.

**RESTRICTED GENERAL FUND 01.3  
2015-2016 REVENUE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL REVENUES</b>	<b>2015-2016 PROJECTED BUDGET</b>
<b>FEDERAL</b>			
PERKINS IV TITLE I-C	636,677	-	636,677
FWS-FEDERAL WORK STUDY	460,327	-	460,327
RADIO GRANTS	1,155,218	-	1,155,218
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	61,708	17,278	61,708
FEDERAL CARRYOVERS	1,770,872	23,462	1,770,872
OTHER FEDERAL	2,324,342	-	2,426,342
<b>TOTAL FEDERAL</b>	<b>6,409,144</b>	<b>40,740</b>	<b>6,511,144</b>
<b>STATE</b>			
LOTTERY	1,103,433	-	1,103,433
BASIC SKILLS INITIATIVE	356,040	98,616	356,040
SFAA-STUDENT FINANCIAL AID ADMIN	919,049	257,334	919,049
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,384,794	271,499	1,384,794
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	93,465	14,864	93,465
DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	1,696,232	474,945	1,696,232
CALWORKS	264,983	74,195	264,983
STUDENT SUCCESS (CREDIT)	3,022,977	846,434	3,022,977
STUDENT SUCCESS (NON-CREDIT)	41,933	11,741	41,933
STUDENT SUCCESS (STUDENT EQUITY)	1,035,343	289,896	1,035,343
EQUAL EMPLOYMENT OPPORTUNITY-STAFF/FACULTY DIVERSITY	7,940	2,223	7,940
ENROLLMENT GROWTH	106,787	-	106,787
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,408,210	394,299	1,408,210
STATE CARRYOVERS	3,413,521	130,867	3,413,521
OTHER STATE	795,250	-	795,250
<b>TOTAL STATE</b>	<b>15,649,957</b>	<b>2,866,913</b>	<b>15,649,957</b>
<b>LOCAL</b>			
PICO PROMISE	141,782	-	141,782
HEALTH FEES	1,437,117	654,686	1,437,117
PARKING FEES	1,858,884	881,755	1,858,884
DONATIONS-KCRW	2,400,417	191,225	2,400,417
COMMUNITY SERVICES	894,593	164,170	894,593
CONSOLIDATED CONTRACT ED-LOCAL	315,750	-	315,750
LOCAL CARRYOVERS	9,388	-	9,388
OTHER LOCAL	6,282,031	2,373,409	6,282,031
<b>TOTAL LOCAL</b>	<b>13,339,962</b>	<b>4,265,245</b>	<b>13,339,962</b>
TRANSFER IN	-	-	-
<b>TOTAL TRANSFER IN</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL REVENUE</b>	<b>35,399,063</b>	<b>7,172,898</b>	<b>35,501,063</b>

**RESTRICTED GENERAL FUND 01.3  
2015-2016 EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL EXPENDITURES</b>	<b>2015-2016 PROJECTED BUDGET</b>
INSTRUCTION	200,207	-	200,207
MANAGEMENT	1,673,749	234,784	1,705,657
NON-INSTRUCTION	1,471,557	211,515	1,493,410
HOURLY INSTRUCTION	55,940	14,098	57,595
HOURLY NON-INSTRUCTION	2,692,512	846,940	2,683,764
<b>TOTAL ACADEMIC</b>	<b>6,093,965</b>	<b>1,307,337</b>	<b>6,140,633</b>
CLASSIFIED REGULAR	3,690,915	580,598	3,690,201
CLASSIFIED MANAGERS	457,614	85,790	457,614
CLASS REG INSTRUCTION	79,720	2,436	79,720
CLASSIFIED HOURLY	1,856,760	244,666	1,862,474
CLASS HRLY INSTRUCTION	153,350	43,936	153,350
<b>TOTAL CLASSIFIED</b>	<b>6,238,359</b>	<b>957,426</b>	<b>6,243,359</b>
BENEFITS HOLDING ACCOUNT	3,326,154		3,015,054
STRS	-	93,285	93,285
PERS	-	84,402	84,402
OASDI/MEDICARE	-	92,796	92,796
H/W	-	16,420	16,420
SUI	-	1,157	1,157
WORKERS' COMP.	-	38,541	38,541
ALTERNATIVE RETIREMENT	-	-	-
<b>TOTAL BENEFITS</b>	<b>3,326,154</b>	<b>326,601</b>	<b>3,341,655</b>
<b>TOTAL SUPPLIES</b>	<b>1,102,566</b>	<b>110,959</b>	<b>1,116,886</b>
CONTRACTS/SERVICES	8,169,662	894,148	8,188,193
INSURANCE	4,708,640	2,036,588	4,708,640
UTILITIES	171,350	38,912	171,350
<b>TOTAL SERVICES</b>	<b>13,049,652</b>	<b>2,969,648</b>	<b>13,068,183</b>
BLDG & SITES	1,668,031	-	1,668,031
EQUIPMENT/LEASE PURCHASE	2,703,315	200,209	2,705,295
<b>TOTAL CAPITAL</b>	<b>4,371,346</b>	<b>200,209</b>	<b>4,373,326</b>
<b>TOTAL EXPENDITURES</b>	<b>34,182,042</b>	<b>5,872,180</b>	<b>34,284,042</b>
OTHER OUTGO - STUDENT AID	595,558	41,381	595,558
OTHER OUTGO - TRANSFERS	103,070	6,445	103,070
<b>TOTAL OTHER OUTGO</b>	<b>698,628</b>	<b>47,826</b>	<b>698,628</b>
<b>TOTAL EXPENDITURES &amp; OTHER OUTGO</b>	<b>34,880,670</b>	<b>5,920,006</b>	<b>34,982,670</b>

**RESTRICTED GENERAL FUND 01.3  
2015-2016 FUND BALANCE BUDGET**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL FUND BALANCE	2015-2016 PROJECTED BUDGET
TOTAL REVENUE AND TRANSFERS	35,399,063	7,172,898	35,501,063
TOTAL EXPENDITURES AND TRANSFERS	34,880,670	5,920,006	34,982,670
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>518,393</b>	<b>1,252,892</b>	<b>518,393</b>
BEGINNING BALANCE	6,903,337	6,903,337	6,903,337
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
<b>CONTINGENCY RESERVE/ENDING FUND BALANCE</b>	<b>7,421,730</b>	<b>8,156,229</b>	<b>7,421,730</b>
<b>FUND BALANCE RATIO TO TTL EXPENDITURES &amp; TRANSFERS</b>	<b>21.28%</b>	<b>137.77%</b>	<b>21.22%</b>

**CAPITAL OUTLAY FUND 40.0  
2015-2016 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL</b>	<b>2015-2016 PROJECTED BUDGET</b>
<b>REVENUE</b>			
<b>STATE</b>			
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,408,105	394,299	1,408,210
PROP 39 - CLEAN ENERGY PROJECTS	621,744	621,744	621,744
STATE CARRYOVERS	1,986,553	-	1,986,553
<b>TOTAL STATE</b>	<b>4,016,402</b>	<b>1,016,043</b>	<b>4,016,507</b>
<b>LOCAL</b>			
INTEREST	103,300	-	103,300
NON-RESIDENT CAPITAL CHARGE	2,992,428	1,368,832	2,992,428
LOCAL INCOME	137,688	21,521	137,688
<b>TOTAL LOCAL</b>	<b>3,233,416</b>	<b>1,390,353</b>	<b>3,233,416</b>
<b>TOTAL REVENUES</b>	<b>7,249,818</b>	<b>2,406,396</b>	<b>7,249,923</b>
<b>EXPENDITURES</b>			
SUPPLIES	107,000	-	107,000
CONTRACT SERVICES	1,006,345	98,817	1,006,345
CAPITAL OUTLAY	18,992,730	934,167	18,992,835
<b>TOTAL EXPENDITURES</b>	<b>20,106,075</b>	<b>1,032,984</b>	<b>20,106,180</b>
OTHER OUTGO - TRANSFERS	-	-	-
<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES AND TRANSFERS</b>	<b>20,106,075</b>	<b>1,032,984</b>	<b>20,106,180</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(12,856,257)</b>	<b>1,373,412</b>	<b>(12,856,257)</b>
<b>BEGINNING BALANCE</b>	<b>12,856,257</b>	<b>12,856,257</b>	<b>12,856,257</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>14,229,669</b>	<b>-</b>

**MEASURE U FUND 42.2  
2015-2016 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL</b>	<b>2015-2016 PROJECTED BUDGET</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	143,800	-	143,800
<b>TOTAL REVENUE</b>	<b>143,800</b>	<b>-</b>	<b>143,800</b>
<b>EXPENDITURES</b>			
SUPPLIES	50,000	-	50,000
CONTRACT SERVICES	98,000	-	98,000
CAPITAL OUTLAY	21,246,063	113,013	21,246,063
<b>TOTAL EXPENDITURES</b>	<b>21,394,063</b>	<b>113,013</b>	<b>21,394,063</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(21,250,263)</b>	<b>(113,013)</b>	<b>(21,250,263)</b>
<b>BEGINNING BALANCE</b>	<b>21,250,263</b>	<b>21,250,263</b>	<b>21,250,263</b>
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>21,137,250</b>	<b>-</b>



**MEASURE S FUND 42.3**  
**2015-2016 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL	2015-2016 PROJECTED BUDGET
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	359,500	-	359,500
<b>TOTAL REVENUE</b>	<b>359,500</b>	-	<b>359,500</b>
<b>EXPENDITURES</b>			
SUPPLIES	50,000	-	50,000
CONTRACT SERVICES	760,000	21,351	760,000
CAPITAL OUTLAY	50,833,810	1,363,429	50,833,810
<b>TOTAL EXPENDITURES</b>	<b>51,643,810</b>	<b>1,384,780</b>	<b>51,643,810</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(51,284,310)</b>	<b>(1,384,780)</b>	<b>(51,284,310)</b>
<b>BEGINNING BALANCE</b>	51,284,310	51,284,310	51,284,310
<b>ENDING FUND BALANCE</b>	-	<b>49,899,530</b>	-

**MEASURE AA FUND 42.4  
2015-2016 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL</b>	<b>2015-2016 PROJECTED BUDGET</b>
<b>REVENUE</b>			
OTHER FINANCING SOURCES	-	-	-
INTEREST	1,371,800	-	1,371,800
<b>TOTAL REVENUE</b>	<b>1,371,800</b>	<b>-</b>	<b>1,371,800</b>
<b>EXPENDITURES</b>			
SUPPLIES	113,500	484	113,500
CONTRACT SERVICES	2,492,000	16,809	2,492,000
CAPITAL OUTLAY	131,393,920	4,227,340	131,393,920
<b>TOTAL EXPENDITURES</b>	<b>133,999,420</b>	<b>4,244,633</b>	<b>133,999,420</b>
<b>OPERATING SURPLUS/(DEFICIT)</b>	<b>(132,627,620)</b>	<b>(4,244,633)</b>	<b>(132,627,620)</b>
<b>BEGINNING BALANCE</b>	132,627,620	132,627,620	132,627,620
<b>ENDING FUND BALANCE</b>	<b>-</b>	<b>128,382,987</b>	<b>-</b>

**STUDENT FINANCIAL AID FUND 74.0  
2015-2016 REVENUE AND EXPENDITURE BUDGET**

<b>ACCOUNTS</b>	<b>2015-2016 ADOPTED BUDGET</b>	<b>September 30, 2015 ACTUAL</b>	<b>2015-2016 ADOPTED BUDGET</b>
<b>REVENUE</b>			
FEDERAL GRANTS	33,772,016	5,694,817	33,772,016
FEDERAL LOANS	2,604,000	317,052	2,604,000
CAL GRANTS	2,165,000	535,462	2,165,000
TRANSFER	240,839	49,438	240,839
<b>TOTAL REVENUE</b>	<b>38,781,855</b>	<b>6,596,769</b>	<b>38,781,855</b>
<b>EXPENDITURES</b>			
FINANCIAL AID	38,781,855	8,323,508	38,781,855
<b>TOTAL EXPENDITURES</b>	<b>38,781,855</b>	<b>8,323,508</b>	<b>38,781,855</b>
<b>ENDING FUND BALANCE*</b>	<b>-</b>	<b>(1,726,739)</b>	<b>-</b>

\*Negative ending balance is a result of a timing difference between financial aid check issuance and deposit of Federal and CAL Grant Funds.

**SCHOLARSHIP TRUST FUND 75.0**  
**2015-2016 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL	2015-2016 PROJECTED BUDGET
<b>BEGINNING BALANCE</b>	15,188	15,188	15,188
<b>REVENUE</b>			
TRANSFER	30,000	30,000	30,000
INTEREST	110	-	110
<b>TOTAL REVENUE</b>	<b>30,110</b>	<b>30,000</b>	<b>30,110</b>
<b>TOTAL FUNDS AVAILABLE</b>	<b>45,298</b>	<b>45,188</b>	<b>45,298</b>
<b>EXPENDITURES</b>			
SCHOLARSHIP	30,000	15,000	30,000
<b>TOTAL EXPENDITURES</b>	<b>30,000</b>	<b>15,000</b>	<b>30,000</b>
<b>ENDING FUND BALANCE</b>	<b>15,298</b>	<b>30,188</b>	<b>15,298</b>

**AUXILIARY FUND  
2015-2016 REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2015-2016 ADOPTED BUDGET	September 30, 2015 ACTUAL	2015-2016 PROJECTED BUDGET
<b>BEGINNING BALANCE</b>	2,560,512	2,562,729	2,560,512
ADJ. TO BEG. BALANCE	-	-	2,217
<b>ADJUSTED BEGINNING BALANCE</b>	<u>2,560,512</u>	<u>2,562,729</u>	<u>2,562,729</u>
<b>REVENUE</b>			
GROSS SALES	6,452,500	2,544,189	6,452,500
LESS: COST OF GOODS	(4,543,800)	(1,774,548)	(4,543,800)
NET	1,908,700	769,641	1,908,700
VENDOR INCOME	675,068	104,435	675,068
AUXILIARY PROGRAM INCOME	370,450	18,115	370,450
NET INCOME	2,954,218	892,191	2,954,218
INTEREST	17,000	4,081	17,000
OTHER INCOME	-	-	-
<b>TOTAL REVENUE</b>	<u>2,971,218</u>	<u>896,272</u>	<u>2,971,218</u>
<b>TOTAL FUNDS AVAILABLE</b>	<u>5,531,730</u>	<u>3,459,001</u>	<u>5,533,947</u>
<b>EXPENDITURES</b>			
STAFFING	1,221,500	240,623	1,221,500
FRINGE BENEFITS	313,000	33,298	313,000
OPERATING	2,027,994	173,840	2,027,994
<b>TOTAL EXPENDITURES</b>	<u>3,562,494</u>	<u>447,761</u>	<u>3,562,494</u>
<b>ENDING FUND BALANCE</b>	<u>1,969,236</u>	<u>3,011,240</u>	<u>1,971,453</u>

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**  
**VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2015-2016**

**District: (780) SANTA MONICA**

**Quarter Ended: (Q1) Sep 30, 2015**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2012-13	Actual 2013-14	Actual 2014-15	Projected 2015-2016
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	133,791,295	144,834,471	150,335,559	171,651,245
A.2	Other Financing Sources (Object 8900)	125,558	111,105	120,779	103,541
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>133,916,853</b>	<b>144,945,576</b>	<b>150,456,338</b>	<b>171,754,786</b>
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,258,404	141,148,243	150,318,178	163,479,103
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	275,011	346,364	328,362	270,839
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>138,533,415</b>	<b>141,494,607</b>	<b>150,646,540</b>	<b>163,749,942</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>-4,616,562</b>	<b>3,450,969</b>	<b>-190,202</b>	<b>8,004,844</b>
D.	<b>Fund Balance, Beginning</b>	<b>15,137,372</b>	<b>10,520,810</b>	<b>13,971,779</b>	<b>13,781,577</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>15,137,372</b>	<b>10,520,810</b>	<b>13,971,779</b>	<b>13,781,577</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>10,520,810</b>	<b>13,971,779</b>	<b>13,781,577</b>	<b>21,786,421</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	7.6%	9.9%	9.1%	13.3%

**II. Annualized Attendance FTES:**

G.1	<b>Annualized FTES (excluding apprentice and non-resident)</b>	21,265	21,415	21,694	22,196
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Description	As of the specified quarter ended for each fiscal year			
		2012-13	2013-14	2014-15	2015-2016
H.1	Cash, excluding borrowed funds		39,929,814	42,207,822	41,708,719
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>29,932,786</b>	<b>39,929,814</b>	<b>42,207,822</b>	<b>41,708,719</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	171,050,663	171,651,245	49,509,328	28.8%
I.2	Other Financing Sources (Object 8900)	103,070	103,541	6,916	6.7%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>171,153,733</b>	<b>171,754,786</b>	<b>49,516,244</b>	<b>28.8%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	163,479,103	163,479,103	27,477,390	16.8%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	270,839	270,839	79,438	29.3%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>163,749,942</b>	<b>163,749,942</b>	<b>27,556,828</b>	<b>16.8%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>7,403,791</b>	<b>8,004,844</b>	<b>21,959,416</b>	
L.	Adjusted Fund Balance, Beginning	13,781,577	13,781,577	13,781,577	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>21,185,368</b>	<b>21,786,421</b>	<b>35,740,993</b>	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	12.9%	13.3%		

**V. Has the district settled any employee contracts during this quarter?**

**NO**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify)	Management	Academic	Classified
		Permanent Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**  
**Next year? YES**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The increase in the required employer contributions for retirement plans and the possible decrease in revenue as a result of the termination of Prop 30 may cause difficulty in the District's fund balance and cash flow. The District has designated a portion of the fund balance to partially cover the future increases in retirement contribution.