

# M I N U T E S



SANTA MONICA COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

REGULAR MEETING

TUESDAY, APRIL 7, 2015

Santa Monica College  
1900 Pico Boulevard  
Santa Monica, California

Closed Session  
*(Business Building Room 111)*

Regular Public Meeting  
*Board Room (Business Building Room 117)*

*The complete minutes may be accessed on the  
Santa Monica College website:  
<http://www.smc.edu/admin/trustees/meetings/>*

## ***MINUTES***

A meeting of the Board of Trustees of the Santa Monica Community College District held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, April 7, 2015.

### **I. *ORGANIZATIONAL FUNCTIONS***

A CALL TO ORDER - 5:32 p.m.

B ROLL CALL

Rob Rader, Chair - Present

Dr. Louise Jaffe, Vice-Chair - Present

Dr. Susan Aminoff - Present

Dr. Nancy Greenstein - Present

Dr. Margaret Quiñones-Perez - Present

Barry Snell - Present

Dr. Andrew Walzer - Present

Daniel Kolko, Student Trustee – Present for Public Session

C PUBLIC COMMENTS ON CLOSED SESSION ITEMS

### **II. *CLOSED SESSION***

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources  
Robert Myers, Campus Counsel

Employee Organization: CSEA, Chapter 36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Marcia Wade, Vice-President, Human Resources  
Robert Myers, Campus Counsel

Employee Organization: SMC Faculty Association

PUBLIC EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One potential case concerning claim for damages filed by Kamron Zarrabian.

### **III. *PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS – 7:32 p.m.***

- PLEDGE OF ALLEGIANCE – Courtney King

- CLOSED SESSION REPORT

- The Board of Trustees in closed session voted to accept a recommendation from the Superintendent/President to terminate and dismiss the employment of a temporary employee in accordance with Education Code Section 87665, effective April 10 2015.

Roll Call Vote:

Dr. Susan Aminoff	Aye
Rob Rader	Aye
Dr. Louise Jaffe	Aye
Dr. Nancy Greenstein	Aye
Dr. Margaret Quiñones-Perez	Abstain
Barry Snell	Aye
Dr. Andrew Walzer	Aye

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Susan Aminoff  
SECONDED BY: Andrew Walzer  
STUDENT ADVISORY: Aye  
AYES: 7  
NOES: 0

IV. ***SUPERINTENDENT'S REPORT***

- Consent Month at SMC
- MyEdPlan – Chancellor’s Office Technology Focus Award
- Big Blue Bus
- Textbook Workgroup Report

V. ***PUBLIC COMMENTS***

VI. ***ACADEMIC SENATE REPORT***

VII. ***MAJOR ITEMS OF BUSINESS***

- #1 Superintendent/President Search Consultant: Acknowledge Receipt and Screen Proposals from Prospective Search Consultants
- 2 Information: Global Citizenship Annual Report, 2013-2014
- 3 Information: Community and Academic Relations
- #4 Resolution for Community College Month
- #5 Resolution in Support of College & Career and Access Pathways Act, Assembly Bill 288
- #6 Resolution to Close the Commercial Property Loophole
- #7 Revision to Vision, Mission and Goals Statement
- #8 Ballot for CCCT Board of Directors
- #9 Second Reading and Approval– Board Policy Section 6116, Debt Issuance

VIII. ***CONSENT AGENDA***

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

***Approval of Minutes***

- #10 Approval of Minutes: March 3, 2015 (Regular Meeting)  
March 17, 2015 (Study Session)

**Academic Affairs**

#11 New Associate in Arts Degree, Spring 2014

**Grants and Contracts**

#12 Contracts for Study Abroad Programs, Summer 2015

#13 Ratification of Contracts and Consultants

**Human Resources**

#14 Academic Personnel

#15 Classified Personnel – Regular

#16 Classified Personnel – Limited Duration

#17 Classified Personnel – Non Merit

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B Change Order No. 12 – Information Technology Relocation 31

C Change Orders No. 6 and 7 – AET Campus and Parking Structure A 32

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E Award of Bid – Campus Signage 33

F Amendment to Agreement for Architectural Services – Performing Arts  
Center, East Wing 34

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H Agreement for Consulting Services – Capital Outlay Planning 35

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J Pool Payment Under Joint Use Facilities Agreement 36

#20 Budget Transfers 37

#21 Acceptance of Grants and Budget Reduction/Augmentation 38

#22 Commercial Warrant Register 39

#23 Payroll Warrant Register 39

#24 Auxiliary Payments and Purchase Orders 39

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#27 Purchasing

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IX. ***CONSENT AGENDA – Pulled Recommendations***

*Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.*

X. ***ORGANIZATIONAL FUNCTIONS***

28 Discussion: Board of Trustees Winter Study Session 2015 42

XI. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. ***ADJOURNMENT***

The Board of Trustees will hold a special meeting on Tuesday, April 21, 2015 at 6 p.m. in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be **Tuesday, May 5, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.



**IV. SUPERINTENDENT'S REPORT**

- Consent Month at SMC: Student Trustee Daniel Kolko and Associated Students Vice-President Caitlin Corker reported on the various activities taking place during Consent Month at SMC, These include workshops on sexual assault, awareness on the topic for international students, a "Clothesline Project" for survivors and their supporters to express themselves which takes place April 23 on the quad, "Denim Day" on April 29 – where participants will wear denim as a symbol of protest against sexual assault – and a "Healing Through Art" event on the same day exploring art as a healing tool. Other events include a movie screening of the sexual assault exposé "The Hunting Ground" on April 27 and a presentation by the Berkeley Interactive Theater Group on April 28.
- MyEdPlan – Chancellor's Office Technology Focus Award: MyEdPlan was developed in response to the Student Success Act's mandate that all new first-time students have an educational plan in place. MyEdPlan has a real-time degree audit and a prerequisite engine system. In less than a year, students and counselors have created over 17,500 education plans. MyEdPlan has just recently won a Technology Focus Award from the Chancellor's office. This award is given annually to a project that has identified and solved problems for the benefit of a campus.
- Big Blue Bus is proposing significant changes and additions to its bus routes and schedules in order to integrate its service with the new Expo Light Rail stations expected to come on line in early 2016. City Council is expected to give final approval to these changes at its April 28<sup>th</sup> meeting.

One of the changes proposed to routes used by SMC riders is already in place. Starting this past February, Rapid 7 service on Line 7 (Pico) has been increased by 20 percent. In August 2015, the SMC Commuter or Line 6 (Mar Vista, Palms, and Culver City) will be discontinued, however students will continue to be served by existing and new north/south lines. Lines 41/42 (Crosstown) will begin operating in both directions (one clockwise, the other counterclockwise), starting February 2016, and will connect the 17<sup>th</sup> Street/SMC Expo station with the main campus; Line 44 or the Sunset Ride – known as SMC's shuttle bus – also starting in February 2016, will connect the Bundy and main campuses as well as the 17<sup>th</sup> Street/SMC light rail station, but will not connect to the AET campus, as it did formerly. The shuttle service will maintain the existing service frequency of 15 minutes, except in June and July. Line 16, a new crosstown route from Marina del Rey to Bundy and Wilshire by way of Walgrove Avenue, will include the main and AET campuses, with 30 minutes frequency, starting in February 2016.

BBB is examining the extension of Line 43 – which travels on San Vicente and 23rd Street to the Bergamot Station light rail stop – to travel further to SMC's main campus once the AET campus reopens. Additionally, BBB is proposing a fare increase, to \$1.25, up from \$1, starting in January 2016. The fare increase will likely not affect SMC users until the end of a three-year contract with BBB that ends June 30, 2017 and pending renegotiation.

- Textbook Workgroup: At its Study Session in March, the Board of Trustees created a Textbook Work Group to look at trends around the rising cost of textbooks. The Work Group comprising Trustees Susan Aminoff and Margaret Quñones-Perez, Student Trustee Daniel Kolko, Eve Adler, Fran Chandler and Mitra Moassessi invited the Bookstore manager to apprise them on the changing environment in the bookstore. It was agreed that the Academic Senate's Instructional Services Task Force should continue looking into the issue and develop recommendations.

**PUBLIC COMMENTS**

Howard Stahl  
Fariba Bolandhemat  
Courtney King

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 1**

**SUBJECT:** **SUPERINTENDENT/PRESIDENT SEARCH – ACKNOWLEDGE RECEIPT AND SCREEN PROPOSALS FROM PROSPECTIVE SEARCH CONSULTANTS**

**SUBMITTED BY:** Chair, Board of Trustees

**REQUESTED ACTION:** It is recommended that the Board of Trustees acknowledge receipt of proposals from the following prospective search consultants to assist the Board in the process of selecting a Superintendent/President:

1. Association of Community College Trustees (ACCT)
2. Cizek Associates, Inc.
3. EFL Associates
4. Educational Leadership Search (ELS)
5. Greenwood /Asher and Associates
6. Korn Ferry
7. Ralph Anderson & Associates
8. RPA Inc.

It is further recommended that the Board of Trustees screen the proposals and determine which firms will be invited to make a presentation to the Board at a special meeting on April 21, 2015.

**BACKGROUND:** A Request for Proposal was sent to prospective search consultants to solicit proposal to assist the District with the search process (recruiting, development of timeline and materials, screening, reference checking and interviewing, final negotiations). Search consultants who meet the criteria will be invited to make a public presentation to the Board of Trustees at a special meeting on April 21, 2015. Following the presentations, the Board will award the contract for the search consultant. The Board will schedule a workshop with the consultant at a subsequent meeting to provide input and give direction regarding the search for the Superintendent/President.

Based on votes cast by members of the Board, the following prospective search consultants will be invited to make a presentation to the Board on Tuesday, April 21, 2015:

1. Association of Community College Trustees (ACCT)
2. Greenwood /Asher and Associates
3. Korn Ferry
4. Ralph Anderson & Associates

**MOTION MADE BY:** Rob Rader  
**SECONDED BY:** Andrew Walzer  
**STUDENT TRUSTEE:** Aye  
**AYES:** 7  
**NOES:** 0



<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	April 7, 2015

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 2

**SUBJECT:** **GLOBAL CITIZENSHIP ANNUAL REPORT, 2013-2014**

**SUBMITTED BY:** Vice-President, Enrollment Development

**SUMMARY:** Launched in 2007, the Global Citizenship initiative at Santa Monica College develops and promotes activities that prepare students for the 21<sup>st</sup> century. Such preparation includes awareness of the social, cultural, and environmental transformations taking place in our world of unprecedented global interconnection; attitudes of tolerance and respect for diversity and of anticipation and adaption toward global change; skillful command of the technologies that revolutionize the way we obtain information and interact with each other; and a commitment to act as responsible global citizens through political engagement, entrepreneurship, and community service.

Major events included the continuation of Global Citizenship annual theme, "Peace and Security", as well as highlights of annual events including International Education Week featuring a series of lectures, films, and a midday fair that celebrate our global connections. At the end of May, the Student Research Symposium and Tournament featured work students have completed for any of their classes, in any subject, that illustrates ideas of global citizenship. Mini grants, the second consecutive year of guest presentations of world famous National Geographic "Live" photographers and photojournalists and the third professional trip to Beijing and Xi'an.

The Global Citizenship Annual Report (see Appendix A), 2013-2014 includes the following:

- Global Citizenship Student Research Symposium
- Selection of 2015-2016 Annual Global Citizenship Theme
- Professional Development Abroad
- International Education Week
- Global Film Initiative
- National Geographic Live
- Global Citizenship Mini Grants
- Study Abroad
- On-unit Abroad/In-Broad Course
- Assessment of Student Participation in Global Citizenship

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	April 7, 2015

MAJOR ITEMS OF BUSINESS

**INFORMATION ITEM 3**

**SUBJECT:** **COMMUNITY AND ACADEMIC RELATIONS**

**SUBMITTED BY:** Senior Director, Government Relations/Institutional Communications

**SUMMARY:** The Community and Academic Relations Report (see Appendix B), includes the following:

Community and Academic Relations Department: Connected Campus.  
Connected Community.

- Community and Academic Relations 2014-2015:
- The SMC Associates
- The SMC General Advisory Board

SMC Supporting Foundations: Three by Three.

- The Broad Stage (Foundation)
- Santa Monica College Foundation
- KCRW Foundation

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 4**

**SUBJECT:**                    **RESOLUTION FOR COMMUNITY COLLEGE MONTH**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**        It is recommended that the Board of Trustees adopt the following resolution in recognition of Community College month.

WHEREAS, the month of April has been proclaimed National Community College Month in recognition of the vital role the nation's community colleges play in providing broad access to higher education, serving nearly half of the nation's college students; and

WHEREAS, Santa Monica College serves students with a broad array of educational services including transfer education, two-year degree programs, career preparation, basic skills education, continuing education and lifelong learning in a variety of delivery methods including on-line education; and

WHEREAS, Santa Monica College, as an institution of higher education, provides for the understanding and learning needed to foster a livable and sustainable world; and

WHEREAS, Santa Monica College provides for the formation of global citizenship through knowledge of people, customs, and cultures in regions of the world beyond one's own; and

WHEREAS, Santa Monica College supports the diversity of its students, faculty and staff; and

WHEREAS, Santa Monica College enjoys a special partnership with business, industry and government that benefits the regional economy by providing educational opportunities for new and current employees; and

WHEREAS, Santa Monica College is devoted to positive community relations and is a rich resource for the community including cultural programming, educational and career counseling and special events; and

WHEREAS, Santa Monica College has demonstrated that daily it fulfills its vision based upon "Changing Lives in the Global Community through Excellence in Education;" and

WHEREAS, Santa Monica College realizes its success in providing educational and cultural opportunities to the college community because of the excellence of its faculty and staff, and

WHEREAS, Santa Monica College has been a proud part of this tradition since 1929, being recognized locally and internationally as an outstanding institution of higher education; and

THEREFORE BE IT RESOLVED that the Santa Monica Community College District observe and celebrate National Community College Month during the month of April, 2015.

MOTION MADE BY:        Susan Aminoff  
 SECONDED BY:            Louise Jaffe  
 STUDENT TRUSTEE:        Aye  
 AYES:                        6  
 NOES:                        0  
 ABSENT:                    1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 5**

**SUBJECT:** **RESOLUTION IN SUPPORT OF COLLEGE AND CAREER ACCESS PATHWAYS ACT, ASSEMBLY BILL 288**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees adopt the following resolution in support of College and Career Access Pathways Act Assembly Bill 288. The resolution calls upon members of the California Senate and California Assembly to approve College and Career Access Pathways (CCAP) which rely on concurrent enrollment partnerships between school districts and community college districts, to improve and expand college opportunities for all students.

WHEREAS, the connection between a college degree and economic stability has been exhaustively documented, making college access and preparation a social and economic justice issue; and

WHEREAS, across the United States there is a growing emphasis on school and community college collaboration to prepare students to be college and career ready; and

WHEREAS, California should do more to help schools and community colleges improve their college readiness and college enrollment rates; and

WHEREAS, concurrent enrollment has become a viable and effective method to prepare any student – even those who may have struggled academically and who may have had no initial interest in pursuing a postsecondary degree or credential – to complete high school and enter college; and

WHEREAS, allowing a greater and more diverse segment of high school students to take community college courses could provide benefits to both students and the state, such as reducing high school dropouts, increasing the number of community college students who transfer and complete a degree, shortening the time to completion of educational goals, and improving the level of preparation of students to successfully complete for-credit, college level courses; and

WHEREAS, through concurrent enrollment partnerships, school districts and community college districts could create clear pathways of aligned, sequenced coursework that would allow students to easily and successfully transition to for-credit, college level coursework leading to an associate degree, transfer to the University of California or the California State University, or a career technical education (CTE) credential or certificate; and

WHEREAS, to facilitate the establishment of concurrent enrollment partnerships, the state should remove fiscal penalties and policy barriers that discourage concurrent enrollment opportunities; and

WHEREAS, AB 288, the College and Career Access Pathways (CCAP) Act, reduces some of the state's key barriers around concurrent enrollment and makes it possible to expand college and career pathway opportunities for all students, thereby saving students and the state valuable time, money and scarce educational resources.

NOW, THEREFORE, BE IT RESOLVED that California should rethink its policies governing concurrent enrollment and establish a policy framework under which school districts and community college districts could create concurrent enrollment partnerships as a strategy to provide critical support for under-achieving students, those from groups underrepresented in higher education, those who are seeking advanced studies while in high school, and those seeking a career technical education (CTE) credential or certificate; and

BE IT FURTHER RESOLVED that members of the California State Senate and the California State Assembly should improve and expand college access for all students and pass AB 288 by Assembly Member Chris R. Holden, the College and Career Access Pathways (CCAP) Act.

MOTION MADE BY:	Susan Aminoff
SECONDED BY:	Louise Jaffe
STUDENT TRUSTEE:	Aye
AYES:	6
NOES:	0
ABSENT:	1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 6**

**SUBJECT:**                    **RESOLUTION TO CLOSE THE COMMERCIAL PROPERTY LOOPHOLE**

**SUBMITTED BY:**            Superintendent/President

**REQUESTED ACTION:**        It is recommended that the Board of Trustees adopt the following resolution to close the commercial property tax loophole.

WHEREAS, voters in the State of California approved Proposition 13 in 1978; and

WHEREAS, Proposition 13 created limits on the property taxes paid by residential and commercial properties; and

WHEREAS, residential and commercial property values in California are reassessed upon change of ownership; and

WHEREAS, owners of commercial real estate have benefited under current reassessment rules in that if a corporation owning commercial property is sold or merged with another corporation, but the property it owns stays deeded to the corporation, ownership of the property effectively changes without triggering a reassessment of the property; and

WHEREAS, corporations often avoid reassessment of their property by limiting the portion of ownership that changes hands to ensure that no single party owns more than 50 percent; and

WHEREAS, property taxes are a stable funding source for public schools; and

WHEREAS, since the passage of Proposition 13, the State of California has assumed a greater role in the funding of public schools; and

WHEREAS, since the State of California has assumed a greater role in the funding of public schools, per-pupil support has declined from the top 10 in the nation to the bottom 10; and

WHEREAS, public schools in California face challenges educating a student population with vast differences in language, poverty, parental education level, and other social, educational and economic factors; and

WHEREAS, modifying the method of reassessing commercial property would net needed additional resources for public schools; therefore

BE IT RESOLVED, that the Santa Monica Community College District Board of Trustees supports efforts to modify how the value of commercial properties in California are reassessed to allow for more regular commercial property value reassessment while maintaining Proposition 13 protections for residential properties and small businesses;

BE IT FURTHER RESOLVED, that tax revenues generate by modernizing how commercial property is reassessed benefit local schools and not accrue to the State of California General Fund savings; and

BE IT FURTHER RESOLVED, that the Santa Monica Community College District will communicate this position to local elected officials including members of the Los Angeles County Board of Supervisors, the Santa Monica City Council, State Senator Ben Allen and Assemblymember Richard Bloom.

MOTION MADE BY: Louise Jaffe  
SECONDED BY: Andrew Walzer  
STUDENT TRUSTEE: Aye  
AYES: 5  
NOES: 0  
ABSTAIN: 1 (Aminoff)  
ABSENT: 1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 7**

**SUBJECT:** **REVISED VISION, MISSION AND GOALS STATEMENT**

**SUBMITTED BY:** Superintendent/President

**REQUESTED ACTION:** It is recommended that the Board of Trustees approved the revised Vision, Mission and Goals statement.

**BACKGROUND:** The proposed revisions are in response to the college offering a baccalaureate degree as part of the Chancellor’s Pilot program. The proposed revisions were presented to the college constituencies for their input.

*Santa Monica Community College District*

**Vision, Mission, and Goals**

**Santa Monica College: Changing Lives in the Global Community  
Through Excellence in Education**

**Vision**

Santa Monica College will be a leader and innovator in learning and achievement. As a community committed to open dialog and the free exchange of ideas, Santa Monica College will foster its core values: knowledge, intellectual inquiry, research-based planning and evaluation, academic integrity, ethical behavior, democratic processes, communication and collegiality, global awareness, and sustainability.

**Mission**

Santa Monica College provides a safe and inclusive learning environment that encourages personal and intellectual exploration, and challenges and supports students in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their relationship to diverse social, cultural, political, economic, technological, and natural environments. The College recognizes the critical importance of each individual’s contribution to the achievement of this mission.

Santa Monica College provides open and affordable access to high quality ~~undergraduate associate degrees and certificates of achievement programs~~ and participates in partnerships with other colleges and universities to facilitate access to baccalaureate and higher degrees. The College’s programs and services assist students in the development of skills needed to succeed in college, prepare students for careers and transfer, and nurture a lifetime commitment to learning.

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Andrew Walzer  
 STUDENT TRUSTEE: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 8**

**SUBJECT:** **BALLOT FOR CCCT BOARD OF DIRECTORS**

**SUBMITTED BY:** Chair, Board of Trustees

**REQUESTED ACTION:** It is recommended that the Board of Trustees prepare its ballot for the California Community College Trustees (CCCT) Board of Directors. Names listed in **bold** are recommended by the Board's CCCT Board of Directors ad hoc committee.

- \***Ann H. Ransford**, Glendale CCD
- \***Janet Chaniot**, Mendocino-Lake CCD  
Richard Watters, Ohlone CCD
- \***Bernard "Bee Jay" Jones**, Allan Hancock CCD  
**Don Edgar**, Sonoma County CCD  
**Brent Hastey**, Yuba CCD  
Janet Green, Riverside CCD  
Bill Freeman, Hartnell CCD
- \***Doug Otto**, Long Beach CCD
- \***M. Tony Ontiveros**, North Orange CCD
  
- \* Incumbent

**COMMENT:** There are seven three-year vacancies on the CCCT Board of Directors. Each member community college has one vote for each of the vacancies.

MOTION MADE BY: Barry Snell  
 SECONDED BY: Louise Jaffe  
 STUDENT TRUSTEE: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

MAJOR ITEMS OF BUSINESS

**RECOMMENDATION NO. 9**

**SUBJECT:** **SECOND READING AND APPROVAL– BOARD POLICY SECTION 6116, DEBT ISSUANCE**

**SUBMITTED BY:** Vice-President, Business and Administration

**REQUESTED ACTION:** It is recommended that the Board of Trustees conduct a second reading and approve new Board Policy Section 6116, Debt Issuance.

**ARTICLE 6100: FINANCIAL MANAGEMENT**

**BP 6116 Debt Issuance**

The Board of Trustees, prior to issuance, must authorize issuance of any of the following debt obligations of the District:

- General obligation bonds (“G.O. Bonds”)
- Bond anticipation notes (“BANs”)
- Lease-purchase agreements (“Leases”)
- Certificates of participation (“COP”)
- Tax and revenue anticipation notes (“TRANS”)
- Other issuance that constitutes debt under the California constitution

Compliance with State and Federal Law. The District shall maintain strict compliance at all times with State and Federal law applicable to its debt instruments.

Post Closing. The District shall take such actions and maintain such records regarding the District’s debt issues as may be required pursuant to the Tax Code and pertinent regulations, including, without limitation, information required to calculate arbitrage rebate due to the Department of the Treasury, and to insure compliance with the District’s continuing disclosure obligations incurred pursuant to Rule 15c2-12 of the Securities and Exchange Commission.

**BACKGROUND:** In the past few years, the Securities and Exchange Commission (“SEC”) has greatly increased its enforcement activities in the area of municipal finance. The SEC recently made an announcement indicating that such enforcement activities will intensify. In March, the SEC unveiled a new, broad-ranging enforcement program focused directly on municipal issuers. The SEC has pledged to examine closely the past continuing disclosure filings of bond issuers to determine whether such filings were accurate and otherwise legally sufficient. The SEC is particularly concerned about instances where the issuer stated in an official statement that it was in compliance with its continuing disclosure obligations when in fact it was not.

The Board Policy and corresponding administrative regulation were developed by District staff in order to meet the disclosure requirements of the Securities and Exchange Commission and the Internal Revenue Service tax requirements. They were reviewed by the District's bond counsel prior to submission.

The new Board Policy and administrative regulation will demonstrate to the SEC that the District intends to fully comply with all regulations. In addition, the college is planning to schedule training, developed by bond counsel, on the regulations. The adoption of a Debt Issuance Policy by the Board is also viewed favorably by bond rating agencies.

A first reading was held by the Board of Trustees on March 3, 2015.

MOTION MADE BY:	Nancy Greenstein
SECONDED BY:	Andrew Walzer
STUDENT TRUSTEE:	Aye
AYES:	6
NOES:	0
ABSENT:	1 (Quiñones-Perez)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 7, 2015

**VIII. CONSENT AGENDA**

*Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations*

**RECOMMENDATION:** Approve Consent Agenda, Recommendations #10-#27.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations: #27-B

MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Nancy Greenstein  
 STUDENT TRUSTEE: Aye  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**IX. CONSENT AGENDA – Pulled Recommendations**

Recommendation No. 27-B Award of Contracts  
 MOTION MADE BY: Louise Jaffe  
 SECONDED BY: Andrew Walzer  
 AYES: 6  
 NOES: 0  
 ABSENT: 1 (Quiñones-Perez)

**X. REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

**RECOMMENDATION NO. 10 APPROVAL OF MINUTES**

Approval of the minutes of the following meetings of the Santa Monica Community College District Board of Trustees:

- March 3, 2015 (Regular Board of Trustees Meeting)
- March 17, 2015 (Board of Trustees Study Session)

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: ACADEMIC AFFAIRS

**RECOMMENDATION NO. 11 NEW ASSOCIATE IN ARTS DEGREE, SPRING 2014**

*Requested Action: Approval/Ratification*

*Requested by: Curriculum Committee*

*Approved by: Georgia Lorenz, Vice President, Academic Affairs*

**Approval of New Degree**

Associate in Arts for Transfer (AS-T), Political Science

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12 CONTRACTS FOR STUDY ABROAD PROGRAMS, SUMMER 2015**

*Requested Action: Approval/Ratification*

*Requested by: Kelley Brayton, Dean, International Education*

*Approved by: Teresita Rodriguez, Vice President, Enrollment Development*

**Professional Development: Turkey Summer 2015**

Provider/Contract		Term/Amount	Service	Funding Source
A	Bahcesehir University Istanbul, Turkey	June 21 - July 4, 2015  Not to exceed \$50,000 which covers in-country travel, housing, lectures, some meals, and excursions.	Bahcesehir University will host the annual professional development initiative for SMC faculty and staff. The program will introduce a team of up to 17 SMC faculty and staff to the lands and peoples of Turkey, highlighting present-day issues and trends against the region's deep historical backdrop. Over the course of two weeks, participants will attend lectures and seminars led by host institution faculty, explore Istanbul and its surroundings, and take a trip to Cappadocia. Upon their return, participants are expected to contribute to the Global Citizenship initiative.	Global Citizenship Fund
B	Transportation for Bahcesehir program participants	June 2015  Not to exceed \$25,500	Reimbursement of economy/coach airfare for up to 17 program participants round trip from LAX to Istanbul. Program participants pay out of pocket; reimbursement not to exceed \$1,500 per person.	Global Citizenship Fund
C	iNext Insurance (CCIE) (US)	June-July 2015 travel dates only.  Not to exceed \$3,500	iNext comprehensive travel insurance to cover up to 17 participants during duration of the trip (including travel dates to/from the United States).	Global Citizenship Fund

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 12** **CONTRACTS FOR STUDY ABROAD PROGRAMS, SUMMER 2015** *(continued)*

**Study Abroad: Belize and Guatemala Summer 2015**

Provider/Contract		Term/Amount	Service	Funding Source
A	Programme for Belize	June-July 2015  Not to exceed \$70,000 which covers in-country travel, housing, lectures, and some meals in Belize for up to 25 students and 2 faculty.	Three-week student study abroad program in Belize and Guatemala during Summer session 2015. 18-26 students will accompany two faculty leaders to study abroad and visit historical and cultural sites in La Milpa, Lamanai, and River Valley in Belize, and Flores in Guatemala. The Latin America program also includes service learning projects, guest lectures, and excursions within the country.	Auxiliary Services account 857; funding source is paid by participants and through use of Global Citizenship Scholarships through District account. Scholarships in the amounts of \$500-\$1,000 will be awarded to students through use of the Global Citizenship fund.
B	iNext Insurance (CCIE) (US)	June-July 2015 travel dates only.  Not to exceed \$4,500	iNext comprehensive travel insurance to cover all participants (up to 26 students) and two faculty during duration of the trip (including travel dates to/from the United States).	Fee for insurance paid by participants.

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Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 RATIFICATION OF CONTRACTS AND CONSULTANTS**

*Requested Action: Ratification*

*Approved by: Chui L. Tsang, Superintendent/President*

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

*Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts*

*Approved by Board of Trustees: 9/8/08*

*Reference: Education Code Sections 81655, 81656*

Provider/Contract	Term/Amount	Service	Funding Source
A Jason Rivera  This is a revision to the contract previously approved by the Board of Trustees on February 3, 2015 to reschedule from April 2-3 to May 7-8, 2015.	May 7-8, 2015  Not to exceed \$5,500	On May 7 <sup>th</sup> , Professor Rivera from Montgomery College will hold a 1.5 hour long workshop focused on how the disparities in achievement of lower socioeconomic status, minority, and non-minority students factors are influenced by educational policy, school climate, curriculum and pedagogy. On May 8 <sup>th</sup> , Professor Rivera will hold a half-day workshop that builds on the May 7 <sup>th</sup> discussion, but is more complex in the discussion on how a deficit paradigm may be internalized by some teachers, and results in lower teacher expectations and methods of content delivery.	Title V
<i>Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence</i> <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i>			
B Economic Modeling Specialist Inc. (EMSI)	April 15, 2015  Not to exceed \$2,500	Custom Analysis report of employer demand, college supply and gap numbers for Fashion, Media/Broadcasting, Journalism, Interior Architectural Design, and Early Childhood Education. EMSI will also perform a gap analysis displaying the demand, supply and gaps associated with particular occupations that have been identified by SMC. The deliverables will be in the form of a spreadsheet with the updated figures.	Perkins 2014-2015

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Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
C	Economic Modeling Specialist Inc. (EMSI)- David Wallace	April 16, 2015  Not to Exceed: \$2,500	A one-day training will be held to train EMSI users on Analyst and Career Coach. The training allows EMSI users to become an authority on EMSI data and methodology creating better results for our academic programs and community. Analyst training will cover retrieving labor market, occupation, industry, and academic program data. Career Coach training will cover labor market data, job postings, industries, occupation, and career exploration.	Perkins 2014-2015
<p><i>B and C</i>  <i>Requested by: Patricia G. Ramos, Dean of Workforce &amp; Economic Development</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>				
D	The Salty Shakespeare Nancy Linehan Charles	April 28, 2015  Not to exceed \$1,700	The Salty Shakespeare will perform several scenes from Shakespeare's plays in various locations at Santa Monica College (main campus), beginning in HSS 165 around 12 noon and concluding with a performance/presentation in Theatre Arts Studio from 6:15 to 8:30 pm.	GRIT Initiative Account
E	The Sonnet Man Devon Glover	April 30, 2015  Not to exceed \$1,000	Devon Glover will perform at Santa Monica College the Shakespeare Sonnets set to hip hop on Thursday April 30 <sup>th</sup> from 11:15 a.m.-12:30 p.m. and will visit a class from 2:15-3:30 p.m. to talk to students about Shakespeare and performance (or another related topic).	GRIT Initiative Account
<p><i>D and E</i>  <i>Requested by: Hari Vishwanadha, Professor, English Department</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>				



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source	
F	Michael R. Polin	Pilot program starting May 2015	The District is partnering with Michael R. Polin to deliver a pilot program of customized fee based training, to prepare entrepreneurs and organizations with training around doing business in China. This is an agreement to facilitate the training program through SMC's Community and Education program in exchange for a percentage of the enrollment fees generated. The open enrollment, not-for-credit program will provide approximately 14 hours of training through a hybrid in class and on-line format.	Revenues will be recognized in Community or Contract Education's Budget
<p><i>Requested by: Michelle King, Director, Career and Contract Education</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>				
G	On Course	Amendment to original contract in the amount of \$1,000  Total contract amount not to exceed \$14,000	This amendment covers the one-time additional travel cost for the On Course facilitator to have completed the last day of a three- day workshop as well as the Renewal workshop.	Funding Source: Title V (80%) and Student Success (20%)
<p><i>Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence</i>  <i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i></p>				
H	Crown Castle	April 1, 2015 through March 31, 2020  Payable at \$1,036.80 per month, for entire term	Site for KCRW-FM's transmitter, station id KCRY located at 20973 Sierra Songbird Road, Mojave, California Crown Site: #815407 License: #47713  There are no annual rental escalators for this agreement. There is term rate escalator. This is the fourth term of four-year contract. Negotiations for a new contract will have to commence, October 2019, if it is decided to remain at this site.	CPB Grant funds and KCRW Donations
<p><i>Requested by: Jennifer Ferro, Director, Radio Station KCRW</i>  <i>Approved by: Donald Girard, Senior Director, Government Relations/Institutional Communications</i></p>				

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
I	Heiberg Consulting Inc.	April 27, 2015  Not to exceed \$3,499	The consultant will train the Trio SSS staff on how the use the Student Access Database, which is specifically designed for Trio SSS programs.	2014-2015 District Budget/Trio
J	Resiliency in Action	April 1, 2015- May 31, 2015  Not to exceed \$1,500	Consultant will train 15 faculty and staff members in a four (4) hour course about Resiliency Theory. The goal is to use Resiliency Theory as the foundation for teaching students how to bounce back from adversity.	2014-2015 District Budget/Leadership through Resiliency Project
<i>I and J</i> <i>Requested by: Brenda Benson, Dean, Counseling/Retention</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				
K	Total Recall Captioning Inc.  This is an increase to the original contract amount of \$16,500.	July 1, 2014 – June 30, 2015  \$60 per hour-Single Onsite; \$110 per hour-Team Onsite; \$75 per hour-Remote  Total not to exceed: \$36,500	Consultant will provide real-time captioning services to non-signing deaf and hard of hearing students on an as-needed basis.	2014-2015 District Budget/Disabled Students
L	Sign Up Interpreting Services LLC  This is an increase to the original contract amount of \$40,000.	July 1, 2014 – June 30, 2015  \$75 per hour single; \$75 x 2 per hour-Team; \$93.75 per hour if less than 48 hours' notice  Total not to exceed \$95,000	Consultant will provide sign language interpreters for influx of deaf students at the beginning of each semester and for an ongoing need for emergency substitutes.	2014-2015 District Budget/Disabled Students
<i>K and L</i> <i>Requested by: Deaf and Hard of Hearing Services</i> <i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

**RECOMMENDATION NO. 13 RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
M	WestEd/ Strategic Literacy Initiative Nika Hogan & Kate Meissert	March 30 – June 1, 2015  Not to Exceed: \$25,000	The consultant will conduct two six week-long online courses. Each course will enroll 20-30 SMC faculty members focused on Reading Apprenticeship, which is a research-based instructional framework.	Title V
<i>Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence</i>				
<i>Approved by: Georgia Lorenz, Vice-President, Academic Affairs</i>				
N	Alumnify, Inc.	May 15, 2015 – May 14, 2019  Total: \$0	The consultant will provide a software platform (app) to encourage alumni networking, perform geographically targeted marketing functions, and use other features available now or in the future on the Alumnify Platform.	District Budget/ Campus and Alumni Relations
<i>Requested by: Deirdre Weaver, Student and Alumni Relations</i>				
<i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>				

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 14 ACADEMIC PERSONNEL**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

<b>ESTABLISH</b>	<b>EFFECTIVE DATE</b>
Project Manager, Sustainability	03/23/15

ELECTIONS

<u>ADMINISTRATIVE</u>	
Kawar, Ferris, Project Manager, Sustainability	03/23/15-06/30/15

FULL-TIME FACULTY

Andrade, Luis, Instructor, Communication Studies	Fall 2015
Bennett, Heather, Instructor, History-Western Civilization	Fall 2015
Brewster, Cieran, Instructor, Anthropology	Fall 2015
Broccard, Delphine, Instructor, Communication Studies	Fall 2015
Hank, Matt, Instructor, Kinesiology	Fall 2015
Huff, Gary, Instructor, Early Childhood Education	Fall 2015
Ibaraki, Alexander, Instructor, ESL	Fall 2015
Khoja, Amina, Instructor, Nursing	Fall 2015
Miller, Cathi, Instructor, Early Childhood Education	Fall 2015
Shaw, Redelia, Instructor, Media Studies - Broadcasting	Fall 2015

ADMINISTRATIVE SALARY RANGE ADJUSTMENT

Vice President, Academic Affairs	07/01/15
From: Range 12	
To: Range 14	

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources.)

SEPARATIONS

RETIREMENT

Austin, Janice, Instructor, Earth Science (35 years of service)	06/15/15
Phillips, David, Instructor, Behavioral Studies (31 years of service)	06/22/15
Flores, Robert, Instructor, Social Science (26 years of service)	12/22/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 15 CLASSIFIED PERSONNEL - REGULAR**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

	<u>EFFECTIVE DATE</u>
<u>ABOLISH</u>	
Personnel Specialist (1 position) Personnel Commission, 12 months, 40 hours	04/07/15
Research Analyst (1 position) Institutional Research, 12 months 40 hours Funding Source: Student Equity Funds	04/07/15
<u>ESTABLISH</u>	
Senior Research Analyst (1 position) Institutional Research, 12 months 40 hours Funding Source: Student Equity Funds	04/08/15
Administrative Clerk (1 position), Cosmetology Department 11 months, 40 hours	04/07/15
Laboratory Technician-Photography (1 position), Photography Department 11 months, 25 hours, NS I	04/07/15
<u>ELECTIONS</u>	
<u>PROBATIONARY/ADVANCE STEP PLACEMENT</u>	
Amesquita, Raul, Administrative Assistant I, Sustainability (Step C)	04/01/15
Cheng, Peter, Sign Language Interpreter III, DSC (Step B)	04/20/15
Dammer, Michael J., Student Services Clerk, A & R (Step B)	03/05/15
Faustino, Augustin L., Personnel Technician (Step C)	03/25/15
Hall-Baker, Tre'Shawn, Director of Human Resources (Step B)	05/04/15
Henriquez, Fernando A. Custodian, Operations (Step C)	03/09/15
Jones, Stacey, Assessment Center Supervisor, Matriculation (Step C)	04/06/15
Morgan, Kaysha, Senior CTE Program Advisor – ICTE, W & E Development (Step B)	04/06/15
Ip, Regina, Web Content and Social Media Manager (Step B)	04/13/15
Landau, Marilyn, Administrative Assistant II, Community and Academic Rel. (Step C)	03/16/15
Ortega, Lisa A., Custodian, Operations (Step C)	03/09/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 15 CLASSIFIED PERSONNEL – REGULAR** *(continued)*

PROBATIONARY

Basra, Balraj, Student Services Clerk, ISC	03/17/15
Mamon, Stephanie K., Custodian, Operations	03/16/15
Michalowski, Terra, Student Services Clerk, Admissions and Records	03/16/15
Spalding, Carla, Controller, Fiscal Services	05/11/15
Valle, Dahlia, Disabled Student Services Assistant, DSC	03/16/15

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Dever, David To: Director of Auxiliary Services, 100% From: Bookstore Manager	04/01/15 – 05/15/15
Le, Ann To: Accounting Manager, 50% From: Accountant	04/01/15 – 07/01/15
Lopez-Hernandez, Mario To: Custodial Operations Supervisor, NS II, 100% From: Lead Custodian, NS I	03/30/15-06/08/15
Phillips, Tamika To: Administrative Assistant I, 100% From: Administrative Clerk, 50% From: Student Services Clerk, 50%	04/06/15-06/30/15
Rueza, Estela To: Senior Student Services Specialist – Admissions and Records, 100% From: Student Services Specialist – Admissions and Records	03/10 – 06/30/15

PROMOTION

Yan, Yongjian From: Programmer Analyst II, MIS To: Programmer Analyst III, MIS	03/11/15
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SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Martin, Sandro, Custodian, Operations	03/15/15
Winn, Ollie, Student Services Clerk, Financial Aid	04/17/15

RETIREMENT

Avitia-Segura, Antonio, Groundskeeper/Gardener, Grounds (16 years)	02/17/15
Duran, Francine, Administrative Assistant I, Kinesiology (10 years)	03/20/15
Green, Patricia, Administrative Assistant III- Confidential, Business/Admin (16 years)	07/01/15
Portal-Purdy, Jackelyne, Administrative Assistant II, Airport Campus	06/30/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL – LIMITED DURATION**

*Requested Action: Approval/Ratification*  
*Reviewed by: Sherri Lee-Lewis, Dean, Human Resources*  
*Approved by: Marcia Wade, Vice-President, Human Resources*

**PROVISIONAL:** Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Berent, Richard, Accompanist-Performance, Music	03/02/15-06/30/15
Ganelis, Inna, Accompanist-Voice, Music	03/02/15-06/30/15
Dossett, Kathy, HR Analyst – Employee and Labor Relations, HR	02/14/15-03/31/15
Fullard, Anisha, Administrative Clerk, Campus and Alumni Relations	02/25/15-06/30/15
Richardson, Gary, Theatre Technical Specialist, SMC PAC	03/04/15-06/30/15
Alvarez, Sonia, Theatre Technical Specialist, SMC PAC	03/11/15-06/30/15
Arana, Duilian, Theatre Technical Specialist, SMC PAC	03/12/15-06/30/15
Howard, Robert, Theatre Technical Specialist, SMC PAC	03/02/15-06/30/15
Carrion-Palomares, Silvana, Student Services Specialist, Supp. Instruction	03/20/15-08/20/15
Sprigg, Rebecca, Buyer II, Purchasing	03/13/15-06/30/15
Alvarez, Ana, Library Assistant, Library	02/26/15-06/30/15
Gonzalez, Arturo, Groundskeeper/Gardener, Grounds	02/23/15-06/30/15

**PROVISIONAL EXTENDED**

Dossett, Kathy, HR Analyst – Employee and Labor Relations, HR	04/01/15-04/23/15
Brown, Carla, Media Resources Assistant, LRC	12/24/14-04/17/15
Ramirez, America, Administrative Assistant I, A & R	03/14/15-06/19/15
Martinez, Jose, Admin Clerk, Kinesiology	02/21/15-04/13/15
Preponis, Andreas, Accompanist-Performance, Music	01/01/15-06/30/15
Ganelis, Inna, Accompanist-Performance, Music	01/01/15-06/30/15
Gluck, Ferris, Accompanist-Voice, Music	01/01/15-06/30/15
Stern, Valerie, Accompanist-Voice, Music	01/01/15-06/30/15
Berent, Richard, Accompanist-Voice, Music	01/01/15-06/30/15
McNaughton, Joellen, Accompanist-Voice, Music	01/01/15-06/30/15
Bernaert, Angelica, Lead Events Technician, Theatre	02/16/15-04/07/15
Ramirez, Cassandra, Administrative Clerk, Student Life	02/28/15-03/23/15
Romo, Olivia, Student Services Clerk, Library	02/20/15-04/10/15

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

**RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL – LIMITED DURATION** *(continued)*

**LIMITED TERM:** Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Stein, Jacob, Instructional Assistant-Learning Disabilities, DSC	03/12/15-07/31/15
Gutierrez, Gustavo, Groundskeeper/Gardener, Grounds	03/05/15-06/24/15
Gastelum, Alejandra, Student Services Assistant	02/24/15-06/30/15
Pabst, Ester, Bookstore Clerk/Cashier, Bookstore	04/20/15-05/29/15
Valadez, Jorge, Bookstore Clerk/Cashier, Bookstore	04/20/15-05/29/15
Pacheco, Wendy, Bookstore Clerk/Cashier, Bookstore	04/20/15-05/29/15
Portillo, William, Bookstore Clerk/Cashier, Bookstore	04/20/15-05/29/15
Wilks, Susan, Cash Receipts Clerk, Bursar’s Office	03/02/15-06/30/15

**RECOMMENDATION NO. 17 CLASSIFIED PERSONNEL - NON MERIT**

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$10.00/hour (STHP)	74
College Work-Study Student Assistant, \$10.00/hour (FWS)	54
CalWorks	1

SPECIAL SERVICE

Art Models, \$18.00/hour	1
Community Services Specialist II, \$50.00/hour	1



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 18 AUTHORIZATION OF SIGNATURE**

*Requested by: Christopher Bonvenuto Chief Director, Business Services*

*Approved by: Robert Isomoto, Vice President of Business and Administration*

*Requested Action: Approval/Ratification*

Authorization of the following Santa Monica College managers to sign District documents as indicated.

Name/Title	Invoices	Warrants	Orders for Salary Payment
Spalding, Carla Controller, Fiscal Services May 15 – December 31, 2015	X	X	X
Reggie Ellis Assistant Director, Athletics Effective: April 1 – June 30, 2015	X		
Ferris Kawar Project Manager, Sustainability Effective: April 1 – June 30, 2015	X		

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices and payments on contracts.

The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board. The Superintendent/President and Vice-Presidents continue to be the only authorized signatures for orders of salary payments, notices of employment, orders for commercial warrants and approval of contracts.

Education Code Section 85233 states: “No order on the funds of any district shall be approved by the county superintendent of schools unless the signatures are on file in the Superintendent’s Office and he/she is satisfied that the signatures on the order are those of persons authorized to sign the order.”

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 FACILITIES**

*Requested Action: Approval/Ratification*  
*Requested by: Greg Brown, Director, Facilities Planning*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*

19-A CORRECTION TO INFORMATION TECHNOLOGY RELOCATION CONTRACT AMOUNT

Correction to amount of previously approved change orders and revised contract amount for Bernards Bros. on the Information Technology Relocation Project approved by the Board on December 2, 2014 and January 13, 2015, as follows:

Previously approved amount (December 2, 2014)	\$ 1,577,543
Corrected amount:	\$ 1,590,465
Revised contract amount	\$13,980,446
Previously approved amount (January 13, 2015)	\$ 1,577,574
Corrected amount:	\$ 1,588,446
Revised contract amount:	\$14,001,425

19-B CHANGE ORDER NO. 12 – INFORMATION AND TECHNOLOGY RELOCATION

Change Order No. 12 – BERNARDS BROS. on the Information Technology Relocation project in the amount of \$29,435.

Original Contract Amount	\$ 12,392,000
Previously Approved Change Orders	\$ 1,609,425
Change Order No. 12	\$ 29,435
Revised Contract Amount	\$14,030,860

This change order results in no change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 12 includes labor and material costs provide drip edge flashing at the curtain wall, two keys switches at roll up door in the Media Center and new conduit and feeders to panels UPS-1 and 2 in the Server Room. Also provides for an additional (4) 4" conduit for the new bollard system at the driveway entry and the relocation and added ceiling mounted motion sensors in the Information Technology office area.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 FACILITIES** *(continued)*

19-C CHANGE ORDER NOS. 6 AND 7 – ACADEMY OF ENTERTAINMENT AND TECHNOLOGY CAMPUS AND PARKING STRUCTURE A

Change Order No. 6 – C.W. Driver on the Academy of Entertainment and Technology (AET) Parking Structure A portion of the project in the amount of \$17,255 and Change Order No.7 on the AET Campus portion of the project in the amount of \$2,754.

Original Contract Amount	\$59,160,000
Previously Approved Change Orders (AET Campus)	(88,118)
Previously Approved Change Orders (AET Parking Structure A)	165,944
Change Order No. 6 – AET Parking Structure A	17,255
Change Order No. 7 – AET Campus	<u>2,754</u>
Revised Contract Amount	\$59,257,835

Change Order No. 6 for the AET Parking Structure A and Change Order No. 7 for the AET Campus portion of the project may result in a change to the contract length. The impact of changes to the critical path of the project will continue to be evaluated and monitored and an extension to the contract length, if warranted, will be determined at the end of the project.

Funding Source: Measure AA

Comment: Both Change Orders No. 6 for AET Parking Structure A and Change Order No. 7 for AET Campus are being processed as unilateral change orders.

Change Order No. 6 for the Parking Structure A includes labor and material for an added survey for buildings A & C to verify dimensions and locations for existing shoring and caissons at the parking structure installed under previous contract and compensation for low penetration drilling due to obstructions at pile locations.

Change Order No. 7 for the campus includes labor and material for upgrading the air conditioners to include e-coated aluminum fins with improved corrosion resistance, for repairs and seismic retrofit repairs to existing Building D structure and added framing connections, fire taping and acoustic and a fire smoke damper. The change order also includes emergency light poles and mounted lights required to provide requisite emergency service infrastructure and lighting. Also for the added beam penetrations required by rerouted fire sprinkler lines, for low drill penetration rates, and for changing one door and for added isolation board and neoprene pads to lower future maintenance costs. Also includes credit to the owner for costs of tests and inspections that were conducted outside a one hundred mile radius of the site through January 31, 2015. Inspections were conducted in Texas, Oklahoma and Kansas.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
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CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 FACILITIES** *(continued)*

19-D PROJECT CLOSE OUT – INTERNATIONAL STUDENTS RENOVATION PROJECT

Subject to completion of punch list items by OMEGA CONSTRUCTION authorize the District representative without further action of the Board of Trustees, to accept the project described as INTERNATIONAL STUDENTS RENOVATIONS as being complete. Upon completion of punch list items by Omega the District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance disbursement of the final payment is authorized.

19-E AWARD OF BID – CAMPUS SIGNAGE

Award the bid to the lowest responsive bidder for the CAMPUS SIGNAGE project

<u>Bidder</u>	<u>Amount</u>
New Vision Construction	\$384,870
Sign Excellence	\$408,000

Funding Source: Measure S

Comment: This project establishes a unified campus signage design that will replace existing signage and provide the basic specifications for future buildings. The signage includes site, parking lot and building identification; parking lot directional and regulatory; wayfinding and informational signs. Most of the signs on the main campus will be replaced and some new signs added to the satellite sites. Most of the new signs will be installed this summer.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 FACILITIES** *(continued)*

19-F AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – PERFORMING ARTS CENTER – EAST WING

Amend the agreement with DLR GROUP for the Performing Arts Center East Wing in the amount of \$1,200.

Original Contract Amount	\$ 1,086,757
Amendment No. 1	21,618
Amendment No 2	162,463
Amendment No. 3	9,350
Amendment No. 4	<u>1,200</u>
Total To Date	\$ 1,118,925

Funding Source: Measure AA

Comment: Amendment No. 4 provides for architectural and electrical engineering fees for the security details on the construction drawings to be updated to reflect the college’s latest requirements.

19-G AMENDMENT NO. 8 TO AGREEMENT FOR ARCHITECTURAL SERVICES – INFORMATION TECHNOLOGY RELOCATION

Amend agreement with MORRIS ARCHITECTS for the Information and Technology Relocation project for \$3,080.

Original Contract Amount	\$ 1,114,124
Amendment No. 1	63,765
Amendment No. 2	35,025
Amendment No. 3	99,450
Amendment No. 4	80,420
Amendment No. 5	25,268
Amendment No. 6	4,450
Amendment No. 7	66,000
Amendment No. 8	<u>3,080</u>
Revised Contract Amount	\$ 1,491,582

Funding Source: Measure AA

Comment: Amendment No. 8 provides for architectural fees due to the contractor’s deviation from DSA – Approved contract documents and detailing for the suspended acoustical ceiling, Morris Architects was requested by the Contractor to evaluate the as-built installation methods and materials used and resubmit to DSA for their approval. These fees will be back charged to the contractor.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 FACILITIES** *(continued)*

19-H AGREEMENT FOR CONSULTING SERVICES – CAPITAL OUTLAY PLANNING

Agreement with ALMA STRATEGIES for the Capital Outlay Planning not to exceed \$50,000 plus reimbursable expenses.

Funding Source: District Capital Funds

Comment: For the first time since 2006 there is a good chance of a statewide school facilities bond. The Coalition for Adequate School Housing (CASH) is sponsoring a signature gathering campaign for the “Kindergarten Through Community College Public Education Facilities Bond Act of 2016”. It would provide \$9 billion dollars for school facilities of which \$2 billion would go to community colleges. Recent polling data shows the projected success of both the signature gathering campaign and the bond initiative itself.

The college has a future project, the Math/Science Extension Building that is dependent on over \$40 million in state funding. The District has been encouraged by the Chancellor’s Office to resubmit this project this July in order for it to qualify for funding if the bond passes. The state capital outlay process is complex and consists of many parts including the Five Year Construction Plan, Space Inventory and Final Project Proposal process. The data submitted to all these reports must be carefully coordinated to ensure success of a project. In the past, the District has used a consultant to assist us in preparing these documents and prepare the Final Project Proposals.

ALMA Strategies is a leader in community college capital outlay planning and has extensive experience in working on project approvals with the Chancellor’s Office.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 19 FACILITIES** *(continued)*

19-I AMENDMENT NO. 5 TO AGREEMENT FOR ARCHITECTURAL SERVICES – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Amend the agreement with GENSLER for the Health, PC, Fitness, Dance and Central Plant for \$29,500 plus reimbursable expense.

Original Contract Amount	\$3,589,000
Amendment No 1	675,000
Amendment No. 2	198,000
Amendment No. 3	4,500
Amendment No. 4	8,400
Amendment No. 5	<u>29,500</u>
Total to Date	\$4,513,400

Funding Source: Measure AA, S, Southern California Edison

Comment: Amendment No. 5 provides for architectural and engineering services to incorporate Southern California Edison’s (SCE) Automated Demand Response System into the Health, PE, Fitness and Dance project. The college will be on a new pilot program for Automated Demand Response, which will allow us to save energy and reduce costs during peak periods. It is based on a technology platform that allows us to automate energy-saving initiatives and provide a cost saving load reduction strategy. The costs of implementing the program are covered by SCE and the college receives lower electric rates for participating.

19-J POOL PAYMENT UNDER JOINT USE FACILITIES AGREEMENT

Payment to: City of Santa Monica  
Amount: \$102,555.13  
For the Period: October 1, 2014 – December 31, 2014 (3 months)  
Funding Source: 2014-2015 District General Fund  
Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of maintenance and operation costs of the pool based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. College paid the City of Santa Monica \$93,727.56 for the same period last year.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 20 BUDGET TRANSFERS**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

20-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: February 19, 2015 thru March 24, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	4,347
3000	Benefits	0
4000	Supplies	38,153
5000	Contract Services/Operating Exp	81,012
6000	Sites/Buildings/Equipment	13,918
7000	Other Outgo/Student Payments	-137,430
<b>Net Total:</b>		<b>0</b>

20-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: February 19, 2015 thru March 24, 2015

:

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	20,960
2000	Classified/Student Salaries	21,866
3000	Benefits	-40,249
4000	Supplies	2,215
5000	Contract Services/Operating Exp	14,656
6000	Sites/Buildings/Equipment	-20,043
7000	Other Outgo/Student Payments	595
<b>Net Total:</b>		<b>0</b>



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 21 ACCEPTANCE OF GRANTS AND BUDGET REDUCTION/AUGMENTATION**

*Requested Action: Approval/Ratification*

*Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services*

*Approved by: Bob Isomoto, Vice President, Business and Administration*

Title of Grant: Disabled Student Program and Services (DSPS)  
 Granting Agency: State of California  
 Reduction Amount: (\$21,435) (Amended Allocation \$2,196,208)  
 Matching Funds: \$88,618 DHH Match (25% of DHH Allocation \$354,469)  
 Performance Period: July 1, 2014 – June 30, 2015  
 Summary: On March 10, 2015, the Chancellor’s Office informed all the Community Colleges that an error was made in their initial P1 DHH calculations. For SMC, this miscalculation translated into a reduction of \$21,435 in the P1 DHH allocation.

Budget Reduction:	Restricted Fund 01.3	
	Revenue	
	8600 State	\$ (21,435)
	Expenditures	
	1000 Academic Salaries	0
	2000 Non-Academic Salaries	(21,435)
	3000 Employee Benefits	0
	4000 Supplies & Materials	0
	5000 Other Operating Expenditures	0
	6000 Capital Outlay	0
	7000 Other Outgo	0
	Total	(\$ 21,435)

Title of Grant: Basic Skills  
 Granting Agency: State of California  
 Augmentation Amount: \$14,359 (Amended Allocation \$373,616)  
 Matching Funds: Not Applicable  
 Performance Period: July 1, 2014 – June 30, 2015  
 Summary: The District received a notice of increase for \$14,359 in Basic Skills per 2014-15 Principal Apportionment issued by the Chancellor’s office dated February 19, 2015.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue:	
	8600 State	\$14,359
	Expenditures:	
	6000 Capital Outlay	\$14,359



<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 25 ORGANIZATIONAL MEMBERSHIPS, 2014-2015**

*Requested by: Chris Bonvenuto, Chief Director of Business Services*

*Approved by: Robert Isomoto, Vice-President, Business/Administration*

*Requested Action: Approval*

February 1- 28, 2015	Number of Memberships	Amount
	4	\$3,966.50

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

**RECOMMENDATION NO. 26 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION**

*Requested by: Michelle King, Director, Career and Contract Education*

*Approved by: Georgia Lorenz, Vice-President, Academic Affairs*

*Requested Action: Approval/Ratification*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

<b>BOARD OF TRUSTEES</b>	<b>ACTION</b>
Santa Monica Community College District	April 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

**RECOMMENDATION NO. 27 PURCHASING**

*Requested by: Cynthia Moore, Director of Purchasing*  
*Approved by: Robert G. Isomoto, Vice-President, Business/Administration*  
*Requested Action: Approval/Ratification*

27-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

February 1 – February 28, 2015 \$4,173,594.22

27-B AWARD OF CONTRACTS

Provider: Golden Star Technology (GST)  
Amount: \$6,305.99  
Funding Source: 2014-2015 Technology Block Grant  
Summary: Change Order to Bid #1415002SF Audio Visual Upgrades to upgrade cabling from VGA to HDMI in Business Building rooms 203, 205, 255, 259

Provider: Curtain Wall Design and Consulting Inc.  
Amount: \$21,260.00 (4/7/2015-6/10/15)  
Funding Source: Capital Outlay  
Summary: Forensic observation, report preparations Bundy Campus Glass. Construction Document Preparation (if required)

<b>BOARD OF TRUSTEES</b>	<b>REGULAR MEETING</b>
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 7, 2015

X. **ORGANIZATIONAL FUNCTIONS**

DISCUSSION ITEM NO. 28      BOARD OF TRUSTEES WINTER STUDY SESSION 2015

XI. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

XII. **BOARD COMMENTS AND REQUESTS**

XII. **ADJOURNMENT** – 10:26 p.m.

There will be a special meeting of the Board of Trustees on **Tuesday, April 21, 2015** at 6 p.m. in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, May 5, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

Recognitions

- Outgoing Student Trustee
- Outgoing Member of Citizens' Bond Oversight Committee

Board Actions

- Resolution for Classified School Employee Week
- Annual Authorization of Privileges for Student Trustee
- Process to Appoint Members to the Citizens' Bond Oversight Committee
- 2014-2015 Quarterly Budget Report and 311Q
- Receipt of Personnel Commission 2015-2016 Proposed Budget

Reports

- Institutional Effectiveness Update, Dashboard/Scorecard
- Information: Citizens' Bond Oversight Committee meeting, April 15, 2015

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	April 7, 2015

**APPENDIX A:**

**INFORMATION ITEM 2**

**SUBJECT: GLOBAL CITIZENSHIP ANNUAL REPORT, 2013-2014**

Launched in 2007, the Global Citizenship initiative at Santa Monica College develops and promotes activities that prepare students for the 21<sup>st</sup> century. Such preparation includes awareness of the social, cultural, and environmental transformations taking place in our world of unprecedented global interconnection; attitudes of tolerance and respect for diversity and of anticipation and adaption toward global change; skillful command of the technologies that revolutionize the way we obtain information and interact with each other; and a commitment to act as responsible global citizens through political engagement, entrepreneurship, and community service.

Major events included the continuation of Global Citizenship annual theme, "Peace and Security", as well as highlights of annual events including International Education Week featuring a series of lectures, films, and a midday fair that celebrate our global connections. At the end of May, the Student Research Symposium and Tournament featured work students have completed for any of their classes, in any subject, that illustrates ideas of global citizenship. Mini grants, the second consecutive year of guest presentations of world famous National Geographic "Live" photographers and photojournalists and the third professional trip to Beijing and Xi'an.

**Global Citizenship Student Research Symposium**

The culmination of student participation in Global Citizenship during each academic year is the Global Citizenship Student Research Symposium. In the Spring 2014 semester, Santa Monica College held its 5<sup>th</sup> consecutive Global Citizenship Student Research Symposium. The Research Symposium competition highlights student projects created during that specific academic year related to Global Citizenship with preference for projects that integrate the annual theme; for 2013-14: "Peace and Security: Managing Conflict and Violence in a Turbulent World." The symposium was held over three days, May 5-8, 2014. Students presented their work on campus, and certificates were distributed to all presenters for their participation in the event. There were a total of 33 individual and group project entries in nine different categories, from a wide variety of disciplines. Prizes were awarded to the top entries for each category (first, second, third, and honorable mentions). The event continued it's "tournament" element with \$2,750 in prize money generously provided by the SMC Foundation distributed to 46 students for group or individual projects. Highlights included:

- Hsiao Wen Lee's painting "Justified," which won first place in the "Art" category, was described by the student in her application as: "Based on gothic depictions of miracle-working monks, this piece portrays how governments and global capital can pose as miracle workers, offering goods and services to lands of need, but how they also end up taking advantage of these under-developed communities to consolidate power and wealth."
- Dijon Jackson's oral interpretation speech "Understanding," which won first place in the "Speech" category and was the recipient of the President's Award, was described by the student as examining the "....struggle of youth to attain peace and a sense of security throughout the world."

**Selection of 2015-2016 Annual Global Citizenship Theme**

A call was sent out to “The District” (administration, faculty, staff, and students) asking for suggestions from the SMC community to choose the incoming annual Global Citizenship theme for the 2015-2016 academic year. The Global Council narrowed the entries received to five different themes that were sent out to The District for vote in the fall 2014 semester. These proposed themes were the following:

- *“Gender Equity: Is Equality Enough?”*  
“A person’s gender greatly impacts one’s opportunities and constraints in all aspects of life. Globally, whether we are discussing inadequate access to education, a lack of access to health care, the achievement gap between boys and girls, forced early marriages in some countries, or unequal employment opportunities, gender inequities remain shockingly persistent. One of United Nations 2015 Millennial Development Goals is the promotion of gender equity and the empowerment of women.”
- *“Climate Change: Have We Reached the Anthropocene?”*  
“Climate change is the single biggest environmental and humanitarian crisis of this era. Climate change affects all people, but the world’s most vulnerable populations pay the biggest price. Have we passed the tipping point? Should we start moving the discussion from mitigation to adaptation?”
- *“Interconnectivity: One Planet, One People?”*  
“The world is connected in ways it never has been before. Everything we do affects everyone else in ways unimaginable even a few decades ago. A catastrophe in one country brings disaster response in many others; a plague can move from ground zero to pandemic in a few weeks; religious, cultural and political differences are making country borders obsolete. How do we give birth to a new sense of shared humanity on a fragile and finite planet while division and enmity seem to be increasing?”
- *“Symbiosis: Is Holism Harmony?”*  
“In a world where mass consumerism often competes with environmental and mental health, desensitization is climaxing; how may we feel connected to anything else but a cell phone screen? We are losing our connections with the physical world and each-other and our place in the universe is being swallowed while we are distracted from making connections. Only everybody all at once can change the current chaos.”
- *“Non-verbal Communication in a World of Words: Are We Listening?”*  
“Long before the advent of language humans communicated with picture, gesture and music. In a multilingual and highly technical world, these forms of communication display the wondrous order (and chaos) of the natural world, and also powerfully reflect, create, and challenge, this order and chaos—the harmony and the dissonance—of human society.”

The theme *“Gender Equity: Is Equality Enough?”* won the voting with 27% of the votes received, and was thus, selected as the 2015-2016 annual Global Citizenship theme. Votes were received from faculty, staff, and students.

### **Professional Development**

In October 2013, Santa Monica College sent four faculty to the annual Global Conflict and Peacebuilding Seminar at Montgomery College, Maryland. The faculty selected represented the SMC departments Earth Sciences, Communications, Modern Languages and Cultures, and Psychology. The seminar brought together academic scholars from across the country, joined with representatives of national and international political and humanitarian organizations to explore global issues of conflict, peace, war, nonviolence, and humanitarian assistance amongst other topics. The seminar emphasis was on developing proactive strategies of peace-building as a means to create a culture of peace and democracy for all peoples. Field trips to the Washington DC offices of the Red Cross and the

Organization of American States (OAS) culminated the workshop. The SMC faculty who participated in this seminar presented a workshop at the 2014 Spring Flex day.

### **Professional Development Abroad**

Santa Monica College, in partnership with The Beijing Center for Chinese Studies, sent 17 SMC faculty and staff to Beijing and Xi'an in the Summer of 2013. Faculty and staff were represented from a wide variety of departments, including, but not limited to: English, Journalism, EOPS, and Accounting. As of the Fall 2013 semester, China represented our largest F-1 population, accounting for almost one third of our 3,300+ international students. Time spent abroad is included:

- Attending lectures covering various topics of China including history, politics, culture, economy, and their education system.
- Visits to historical sites, such as the Great Wall, the Terracotta Warrior Museum, Tiananmen Square, and the Forbidden City.
- Individual professional development, where participants meet with individuals and/or organizations that are relevant to their discipline, and find out in the process how the U.S. differs from China in various sectors and industries.

Upon returning, participants gave back to the college community through a variety of ways, including serving on the Global Citizenship Research Symposium judging panel, assisting with the coordination of International Education Week and the Global Citizenship Day Festival and for faculty, incorporating experience gained from their trip into their class, including:

- Incorporating newly gained knowledge and perspective of the Yuan, Chinese currency into an Accounting course that teaches foreign currency transactions.
- Greater understanding and engagement with both Chinese and International students in English courses that use contemporary Chinese fiction as required reading material.
- Encouragement of students to increase awareness and consideration regarding international issues through the use of photojournalism.

Santa Monica College will once again offer a professional development abroad program, this time to Istanbul, Turkey during summer 2015. Our students from Turkey rank in SMC's top 10 of the overall F-1 populations. Details will be outlined in the 2014-15 report upon completion of the program.

- Participants will attend lectures covering topics about Turkey such as: history, contemporary issues and culture, politics, cuisine, education, arts, and community.
- Excursions will include visits to sites of historical and cultural significance, including: Hagia Sophia, the Blue Mosque, the Basilica Cistern, Topkapi Palace, the Grand Bazaar, a multi-day trip to Cappadocia, and the Istanbul Foundation for Culture and Arts.

### **LA Cultural Tour**

International Education collaborated with SMC faculty Bill Selby (Geography) and Nancy Grass-Hemmert (Communications) once again to lead students on a full-day tour of various ethnic neighborhoods of Los Angeles in the Fall 2013 and Spring 2014 semesters. Each year, the event draws a diverse segment of the SMC student body, faculty, and staff, to experience first-hand the variety of culture and cuisine that Los Angeles has to offer.



### **International Education Week**

The 2013 International Education Week featured the annual Global Citizenship Festival held in the Campus Quad. The event featured:

- Presentation by Karthick Ramakrishnan, Associate Professor of Political Science at UC Riverside and Director of the National Asian American Survey, about immigration policy.
- Study Abroad Informational Meeting for students discussing upcoming programs, opportunities, and financial aid and scholarships.
- The annual Global Citizenship Festival with booths representing a variety of campus departments, food, games, music, and an international dance performed by Global Motion.

### **Global Film Initiative**

The Global Film Initiative offers a wide array of films each year as part of their “Global Lens” series. In 2013, Santa Monica College purchased the 2012 and 2013 series as part of the Global Citizenship initiative, to add to the 2010 and 2011 series already on file at the Library. Each set contains ten films, from ten different countries, featuring stories made by filmmakers from a variety of countries (including Iraq, China, Egypt, Mexico, Chile, Iran, Serbia, India, Brazil, and Kazakhstan) and backgrounds. The “Global Lens” series encourages the SMC community to view cinema from around the globe, learning more about different regions, cultures, and customs in the process. These films are screened as part of the Film Studies courses taught by Josh Kanin, and are kept on file at the Library.

### **National Geographic Live**

For the 2013-14 academic year, Santa Monica College contracted with National Geographic Live to plan events with their existing schedule at the Broad Stage. These free events brought students, faculty, and staff from a wide variety of disciplines (and of particular interest to the journalism, photography, and science departments) to see speakers who work as photojournalists and videographers in the field for National Geographic. Speakers present their stories and careers to students, and answer questions following the presentation. In 2013-14, there were three events: in Fall 2013, Bryan Smith, “The Lens of Adventure” and Mireya Mayor, “Pink Boots and a Machete,” and Jodi Cobb “Stranger in a Strange Land” in the Spring 2014 semester.

### **Global Citizenship Mini Grants**

The Global Council made recommendations, and Dr. Tsang selected seven mini-grants to be funded during the 2013-14 academic Year. Projects encapsulated a wide range of disciplines and events, including the first annual Ecofeminism Conference, an interdisciplinary film series from the Film and Political Science departments, the third annual National Food Day celebration, and the West Coast Premier and discussion/Q&A with filmmaker for the rare documentary: “Martin Luther King, Jr.: A Personal Portrait.” The events supported the annual theme, engaging students, staff, faculty, and the community to think about Global Citizenship and “Peace and Security” in varied ways. Some highlights include:

- **Professor Salvador Carrasco: West Coast Premiere of “Martin Luther King, Jr.: A Personal Portrait” and Discussion/Q&A with the Filmmaker George Silano**  
On February 27, 2014, Santa Monica College’s Department of Communication and the Global Council presented the West Coast Premiere of rare untelevised footage – lost for decades in an obscure archive: “MARTIN LUTHER KING, JR.: A PERSONAL PORTRAIT,” by Emmy award-nominated cinematographer, George Silano. The event was moderated by Professor Salvador Carrasco, Head of SMC Film Production, and Associate Dean Frank Dawson, and after the screening there was a Q&A/discussion with the filmmaker, George Silano. The event was filmed and edited by Professor Carrasco’s filmmaking students and it was also featured as the cover story of SMC’s Corsair Newspaper.
- **Professor Melanie Klein: 1st Annual SMC Global EcoFeminism Conference**

Over 350 students and community members registered to attend the 1st annual SMC Global Ecofeminism Conference, held on Saturday, April 26th, 2014. The conference examined how a range of environmental issues such as climate change, unequal access to natural resources, and exposure to toxins, relate to the concepts of conflict, violence, security, etc in the lives of women around the world, and how women in a variety of professions are working on solving these problems. The conference consisted of six topic panel discussions with over 25 esteemed panelists, and a morning and afternoon keynote presentation. During lunch, attendees visited tables hosted by non-profit organizations and local artisans, purchased food from a sustainable and charitable food truck, and were blessed by a ritual dance from a local Native American organization. The conference was organized by SMC faculty Melanie Klein and Sustainable Works Student Program Director Kaya Foster, supported by an incredibly dedicated group of SMC student organizers, Antioch University faculty Jane Paul, and SMC faculty Gillian Grebler.

- **Professors Josh Kanin and Alan Buckley: Global Peace and Security Film Series**

In spring 2014, film professor Josh Kanin, and Political Science professor Alan Buckley collaborated for a "Peace and Security," film series. The three films screened: "White Light/Black Rain: The Destruction of Hiroshima and Nagasaki," "Starship Troopers," and "The Best Years of Our Lives" each welcomed standing-room-only audiences of students, faculty, and community members. The films illustrated the tremendous human toll associated with war, insecurity, and humankind's quest for world peace and justice. Audience discussion followed each screening and featured lively debate on the issues raised in each film.

- **Professor Gillian Grebler: 3rd Annual Celebration of National Food Day**

Professor Gillian Grebler, in conjunction with Genevieve Bertone and the CEUS, celebrated the 3<sup>rd</sup> Annual National Food Day at SMC. Food Day seeks to raise awareness and support of organic agriculture and sustainability. The event featured speakers from nutrition/food backgrounds and organizations, from farmers to beekeepers, presenting on a variety of topics, as well as catering supplied from a local Santa Monica business.

### **Study Abroad**

During the 2013/14 year, the Global Council announced a call for proposals for Annual Center summer programs at Bahcesehir (Istanbul, Turkey) and the Beijing Center for Chinese Studies, along with a Winter 2015 program at University of Cape Town (South Africa). While faculty were not selected to lead the summer programs, Professor Nancy Grass Hemmert (Communications) and Professor Catherine Haradon (Anthropology) were selected to lead the Winter 2015 program to South Africa. The 2015 winter session South Africa program was filled with 25 students by early in the Fall 2014 semester. (see Appendix A). Following a hiatus of study abroad, the program is back and in the midst of promotion of another program to Belize and Guatemala in summer 2015 with Professor Brandon Lewis (Anthropology) and Professor Alexandra Tower (Botany) as the faculty leaders.

The earlier selection of faculty helped to ensure a viable timeframe for the logistical planning, marketing and promotion of the program and recruitment of students required for these programs. In December 2013, with the help of Helen Porter, the Study Abroad online interest list was created allowing students to sign up to receive information and updates about Study Abroad programs. To date (3/23/15) over 1,100 students have added their names and emails for notifications.

The study abroad interest list complemented by the early promotion of study abroad opportunities via Global Citizenship booths at VIP Welcome Day (August), International Education Week (November), Faculty Informational Sessions during the semester, advertisement on SMC closed circuit tv, as well as banners on SMC main website, all aide in getting the word out about these opportunities.

### One-unit Abroad/In-Broad Course

Many SMC students due to cost constraints, or work and family commitments, are unable to participate in the traditional 3-4 week SMC study abroad programs; therefore, shorter term programs (7-10 day programs) may be able to provide Global Citizenship experiences to this section of the SMC student body. Further, some academic disciplines believed that the traditional longer term study abroad courses were not feasible for the teaching of their courses away from the SMC campus. These shorter term experiences are designed to complement the longer term study abroad experiences and could be offered in the winter or summer session, or during Spring Break. In the fall 2014 semester, initiated by the Global Council, a new 1-unit abroad/in-broad course was developed. This course was subsequently unanimously approved by the Curriculum Committee and subsequently passed the Academic Senate. These courses, in a variety of disciplines, could potentially be offered as early as the winter 2016 semester.

### Assessment of Student Participation in Global Citizenship

An on-going concern of the Global Council is to develop methods to assess SMC's progress in global citizenship. To this end, the Global Council analyzed a variety of existing global competency assessment methodology from US and European universities and non-governmental organizations including the Braskamp Global Perspective Inventory, the EdSteps Global Competence Matrix, and Oxfam's Curriculum for Global Citizenship. As Global Citizenship is a campus-wide initiative, it is important to assess all sectors of the SMC community including administration, faculty, staff, and students. The Global Council decided to begin with the assessment of the SMC student body.

In the fall 2014 semester a survey questionnaire was sent to all SMC students as a means to assess their knowledge of, and participation in, global citizenship at SMC. 551 students responded to the web-based survey. The majority of the student respondents were female (63%) and US citizens (77%). Respondents were largely representative of the SMC student population in terms of Race/Ethnicity and Age Group.

Global Citizenship Survey Respondent Race/Ethnicity		
Race/Ethnicity	#	%
Asian	80	15%
Black	39	7%
Hispanic	218	41%
White	142	27%
Two or More	23	4%
Unreported	31	6%
<b>Grand Total</b>	<b>533</b>	<b>100%</b>

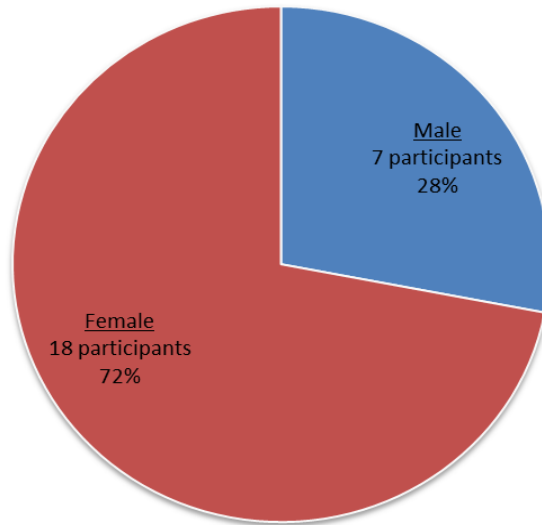
Global Citizenship Survey Respondent Age		
Age	#	%
19 & Younger	180	34%
20-24	174	33%
25-29	60	11%
30-39	57	11%
40-49	40	8%
50 & Older	22	4%
<b>Grand Total</b>	<b>533</b>	<b>100%</b>

While the majority of student respondents to this survey are aware of the Global Citizenship requirement at SMC, nearly a quarter of the respondents were not. SMC needs to do more to inform students of the Global Citizenship requirement. In order to best inform how this information can be disseminated, students were asked where they are currently getting information on Global Citizenship at SMC. Students appear to be learning about Global Citizenship most often from the website, the SMC course catalog, and their counselors. Respondents indicate learning about Global Citizenship at SMC from other students about as often as they do from faculty. This provides insight into existing channels the college can use to inform students of the requirement, and also into areas where improvement can be made, such as greater information coming from faculty, to increase dissemination of information about Global Citizenship matters. The majority of respondents in this survey are not participating in Associated Student clubs that focus on global issues. Most respondents did not indicate having attended a global cohort event, but almost half of the ones that did attend indicated having attended the Environmental Lecture Series.

The majority of survey respondents indicated comfort with and trust of people from cultures other than their own. Responses also indicate that talking with other students in the classroom and outside the classroom are where most respondents interact with people from other cultures than their own. Almost all respondents indicated a trusting-to-neutral relationship with people from religions other than their own. When asked about the superiority of their own culture, students again were normally distributed, with almost half of respondents indicating neutrality, and very few agreeing or disagreeing strongly. Almost all students indicated that they were neutral to or agreed with the statement that “all cultures have value.” The results indicate that information about the Global Citizenship program at SMC is being disseminated to students, but there is still work to be done to make sure that more students are informed about the program and able to take advantage of its offerings. (See Appendix B for detailed analysis of the survey results.)

Appendix A

**South Africa Winter 2015  
Participant Gender**



**South Africa Winter 2015  
Participant Age**

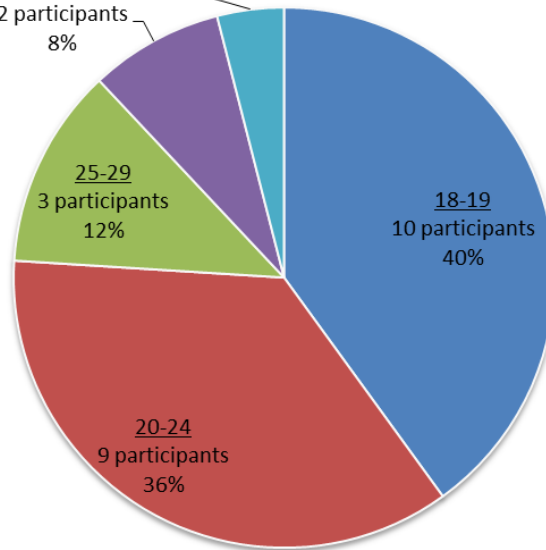
50 & Older  
1  
participant  
4%

30-39  
2 participants  
8%

25-29  
3 participants  
12%

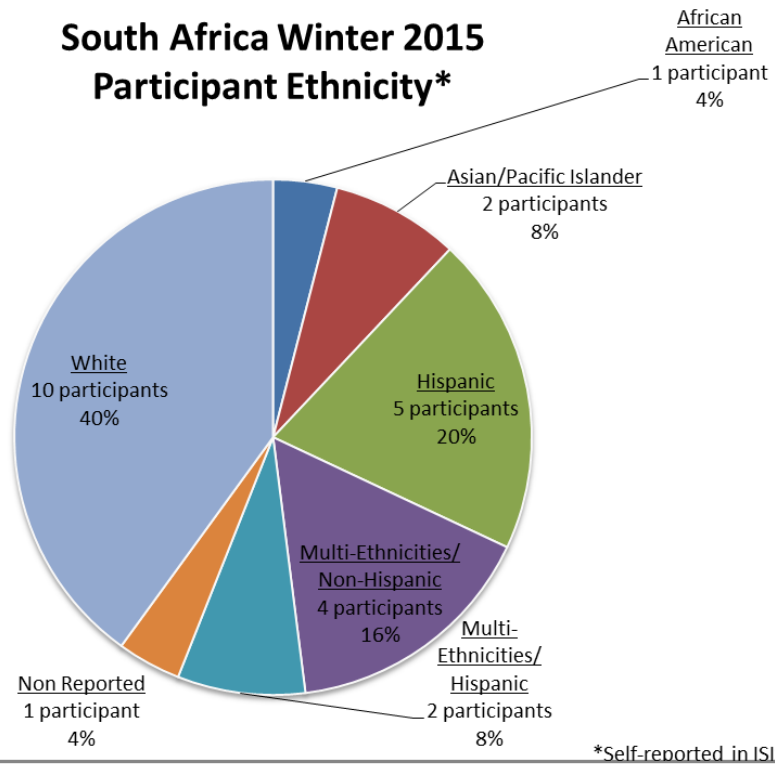
20-24  
9 participants  
36%

18-19  
10 participants  
40%

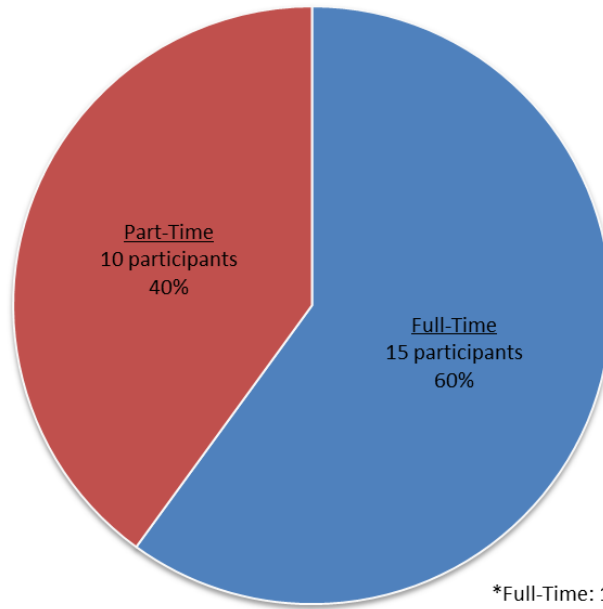


Appendix A

South Africa Winter 2015  
Participant Ethnicity\*

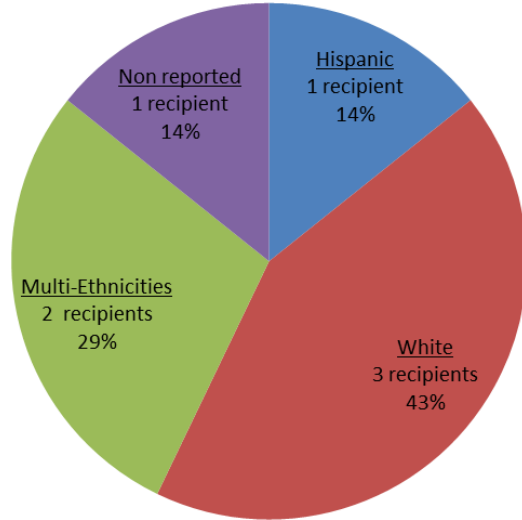


South Africa Winter 2015  
Unit Course Load\*



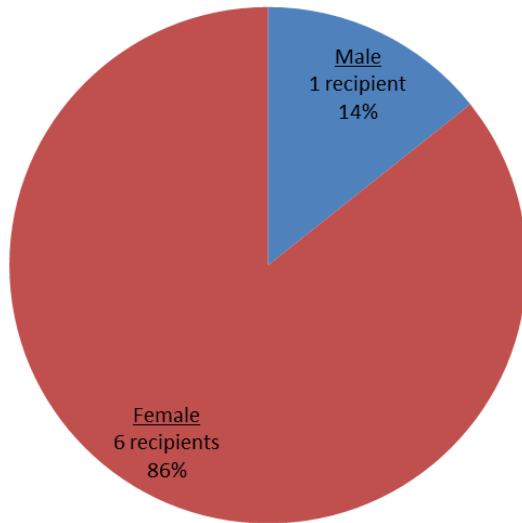
Appendix A

**Global Citizenship Scholarship Recipients by Ethnicity**



\*Self-reported in ISIS

**Global Citizenship Scholarship Recipients by Gender**



## Appendix B

### Awareness

Question: *“Does SMC have a global citizenship course requirement?”*

The Global Council wanted to know whether students were aware of the college’s global citizenship requirement. The majority of respondents (76%) indicated that they were aware of the requirement.

### Sources of Information

Question: *“Which of the following have been sources of information on the Global Citizenship efforts on SMC?”*

Also of interest to the Global Council was where students were getting their information about the global citizenship programs at SMC. Students were able to pick multiple sources if it was applicable to their experience. The top three sources of information about the global citizenship efforts were: the global citizenship website (68%), the SMC course catalog (50%), and SMC counselors (49%). Of the 551 respondents, 22 did not choose any source.

Source of Information	Count	Percent
Other Students	184	37%
Counselor	246	49%
Faculty	176	35%
Guest Speakers	110	22%
SMC's Website	342	68%
Course Catalog	250	50%

### Club Participation

Question: *“Are you a member of a SMC Associated Students club that focuses on global issues?”*

Students were then asked to indicate whether they were a member of an Associated Students club that focused on global issues. The majority of students, 83%, indicated that they were not a member of such a club at SMC.

### Event Attendance

Question: *“In the past year, in which of the following lecture series have you attended a discussion, lecture, or film presentation?”*

Students were asked to indicate whether they had attended a lecture, film presentation, or discussion from one or more of the five different domains in the last year (2014). Students indicated the highest level of participation in the Environmental Lecture Series (49% attended an event in this series). This was almost double the number who had attended the second highest series, which was Global Connections with 27% attending. (Please keep in mind these are the percentages of those who responded, not of the overall total.) Of the 552 respondents, 331 (61%) did not choose a single event type.



Value	Count	Percent
Environmental Lecture Series	104	49%
Public Policy Institute	36	17%
Global Connections	57	27%
National Geographic Series	47	22%
Distinguished Scientist	32	15%

#### Other countries

Question: *“I am comfortable interacting with people from countries other than my own.”*

Responses indicated that 91% of students responded “strongly agree” or “agree” that they were comfortable interacting with people from other countries. Respondents who were “neutral” about the statement accounted for another 7% of responses.

Agreement	Count	Percent
Strongly Agree	331	64%
Agree	142	27%
Neutral	38	7%
Disagree	4	1%
Strongly Disagree	3	1%

Question: *“I trust people who are citizens from a country other than my own.”*

Respondents “strongly agreed” or “agree” with the statement: “I trust people who are citizens from a country other than my own” 74% of the time, with 23% indicating that they were “neutral.”

Agreement	Count	Percent
Strongly Agree	221	43%
Agree	165	32%
Neutral	118	23%
Disagree	11	2%
Strongly Disagree	4	1%

### Inter-cultural friendship

Question: “ \_\_\_\_\_ of my friends are from my own cultural background”

When asked about the prevalence of intercultural friendships, 34% of respondents indicated that all or most of their friends are from their own cultural background, while 25% stated that none or few of their friends were from the same cultural background as themselves. The results were roughly on a normal distribution, with most students in the middle, indicating having “some” friends from cultural backgrounds other than their own, and few students indicated that “all” or “none” of their friends were.

Friends from Same Cultural Background	Count	Percent
All	21	4%
Most	157	30%
Some	215	41%
Few	101	19%
None	27	5%

### Transcultural Communication

Question: “As a student at SMC, how frequently do you communicate directly with people from other cultures than your own \_\_\_\_\_?”

Students were asked to indicate how frequently they communicate with people from cultures other than their own using a Likert scale from “Often” to “Never.” Respondents indicated that their communication with people from different cultures was most “often” with other students, in the classroom (59%) and outside of the classroom (40%), and through social media (38%). Respondents indicated that they “never” communicated with students of other cultures predominantly in Associated Student clubs (44%) and in lectures and film presentations (40%). There is a possible confound with these latter areas, as students indicated elsewhere in the survey that only 17% of students participate in Associated Student clubs and lecture/film attendance was not asked and a student who did not participate in AS clubs saying they “never” communicate with people from other cultures is different than a person who had participating in AS clubs saying the same thing. Sixty-two percent of respondents did not respond to at least one item in this question.

Item	Often	Sometimes	Occasionally	Rarely	Never
...in the classroom with other students	<b>59%</b> 268	<b>24%</b> 110	<b>11%</b> 53	<b>4%</b> 19	<b>1%</b> 6
...outside of the classroom with other students	<b>40%</b> 178	<b>30%</b> 135	<b>16%</b> 70	<b>11%</b> 50	<b>4%</b> 18
...through social media	<b>38%</b> 168	<b>24%</b> 107	<b>15%</b> 65	<b>12%</b> 51	<b>12%</b> 53
...in SMC Associated Student clubs	<b>19%</b> 82	<b>11%</b> 47	<b>12%</b> 52	<b>15%</b> 65	<b>44%</b> 190
...at lectures or film presentations shown at SMC	<b>18%</b> 78	<b>14%</b> 60	<b>15%</b> 65	<b>14%</b> 61	<b>40%</b> 173

### Trust of Other Religions

Question: *“I trust people who practice a religion different from my own.”*

Students were asked to indicate their agreement with the statement “I trust people who practice a religion different from my own.” Students who responded “strongly agree” or “agree” accounted for 73% of responses, while 25% indicated that they were “neutral.”

Agreement	Count	Percent
Strongly Agree	191	37%
Agree	187	36%
Neutral	130	25%
Disagree	9	2%
Strongly Disagree	4	1%

### Cultural Differences

Question: *“When I notice cultural differences, my culture tends to have a better approach.”*

When asked whether they agreed with the statement: “When I notice cultural differences, my culture tends to have a better approach” the results fell on a roughly normal distribution. Students indicated that they were “neutral” 54% of the time, with fewer students responding “agree” or “disagree,” with the fewest number of students responding “strongly agree” or “strongly disagree.”

Agreement	Count	Percent
Strongly Agree	38	7%
Agree	68	13%
Neutral	281	54%
Disagree	100	19%
Strongly Disagree	34	7%

## Value in Other Cultures

Question: *“I believe that all cultures have value.”*

Students were asked whether they agreed with the statement: “I believe that all cultures have value.” Respondents indicated agreement or strong agreement 92% of the time, while 6% indicated neutrality.

Agreement	Count	Percent
Strongly Agree	375	72%
Agree	104	20%
Neutral	31	6%
Disagree	8	2%
Strongly Disagree	2	1%

## Travel

Students were asked to list all countries they visited while a student at SMC. The top six visited countries are presented below. The most visited country, Mexico, was visited by more than double the number of students as the second-most visited country (Canada). The other top visited countries were all in Europe.

### Most Frequently Visited Countries

Country	Count	Percent
Mexico	59	11%
Canada	24	4%
France	22	4%
Spain	15	3%
Germany	13	2%

<b>BOARD OF TRUSTEES</b>	<b>INFORMATION</b>
Santa Monica Community College District	April 7, 2015

**APPENDIX B:**

**INFORMATION ITEM 3**

**SUBJECT: COMMUNITY AND ACADEMIC RELATIONS**

**Community and Academic Relations Department: Connected Campus. Connected Community.**

The creation of the Community and Academic Relations area fulfills a major reorganization approved in October 2014 to bring together community relations, marketing, web and social media, the public information office, and certain institutional advancement functions into a coordinated administrative unit within the government relations and institutional communications umbrella.

Community and Academic Relations supports the college mission by actively communicating the merits of attending Santa Monica College, promoting SMC's open and affordable access to high-quality associate degrees and certificates, and building the college's brand and reputation as a leading transfer institution as well as leading the state as an innovator in curriculum and responding to local workforce needs.

The Department has as its vision to provide strategic direction in furthering college goals and objectives through external and internal communications, community and media relations, legislative advocacy, public relations and marketing activities. Community and Academic Relations envisions itself as the communication hub for Santa Monica College, setting the institutional voice for the college to define the narrative for institutional publications, marketing campaigns, social media and traditional marketing strategies. We work to build relationships with the community, both outside and within campus.

Community and Academic Relations supports the Santa Monica College mission by providing vital information to the students, faculty, staff and other community stakeholders to support ongoing relationship and brand-building and efforts to meet enrollment targets.

Community Relations functions:

- Participate in community and Public Relations programs
- Maintain positive community relations and represent the college at various community events, coordinate activities with community non-profit organizations where possible
- Provide administrative guidance and direction for the SMC Associates and the SMC General Advisory Board
- Serve as the College's liaison with the SMC Foundation and SMC Alumni Relations department.
- Provide administrative guidance for the Public Policy Institute
- Collaborate with the Broad Stage and KCRW on projects of mutual interest
- Represent the District at local, state and national meetings
- Serve as liaison with the City of Santa Monica and Malibu

#### Communication functions:

- Communicate and collaborate with administrators, faculty, staff, students and the public and work cooperatively to create a positive learning environment
- Provide strategic planning for institutional publications, marketing campaigns, social media, website development and digital marketing
- Through the Public Information Officer functions, provide leadership for District's internal and external communication. The functions of the PIO are also to include increasing public visibility, knowledge and dialogue about SMC through traditional and non-traditional media, while also putting out internal communications that will help in creating a unified voice and brand for SMC and campus-wide support of strategic initiatives, student success and building a "collective pride" in the institution's excellence
- Coordinate production of materials for institutional advancement including fundraising, internal and external communications, government and public relations
- With direction from the College's senior administration, initiate and guide the college's strategy of institutional and financial advancement through its marketing, advertising, internal and external publications, campaigns and institution-wide advancement efforts.

#### **Community and Academic Relations 2014-2015:**

The SMC Associates continues to fund activities across the spectrum of campus disciplines and interests through its membership dues and donations. In addition to a number of one-of-a-kind special events, six Associates-sponsored speaker series are now being offered at SMC to enhance the academic experience for students. These events attract a diverse set of students across the college and enrich the campus culture.

*Distinguished Scientist*, the first lecture series instituted at SMC in 1999, is now in its 16th year. The speakers are identified in close collaboration with the faculty to ensure their relevance and value to the student audience. The college is able to attract speakers of very high caliber based on the series' longevity and its roster of distinguished past presenters. This year has seen outstanding speakers on Testing Artificial Molecular Machines, Protecting Cultural Heritage from Earthquake Damage, Solar Energy, Complex Ecosystems in Antarctica, Evolutionary Biology and an Internal Perspective on Ebola from a Disaster-Relief Specialist.

*The Literary Lectures*, a series of readings and discussions on the craft of writing with Southern California authors, enjoys the broad support of the English Department, ESL and beyond, showcasing culturally diverse authors and engendering cross-discipline conversations.

*Global Connections Series*, created as the first step in the college's Global Citizenship commitment is now in its 8th year and in 2014-15 featured speakers on subjects as diverse as "The New Era of Globalization: Causes and Consequences, KCRW- Global is the New Local, and the screening of *La Corona* during National Hispanic Heritage Month.

*Film Series*, a new endeavor which started in the fall of 2014, focused in the fall on the life and works of American screenwriter, director, crime reporter, and soldier Samuel Fuller, the visionary renowned for his low-budget genre movies with controversial themes. Spring 2015's film series will focus on work by the husband and wife collaborative teams of the world renowned Kanin Family

who won Oscar and Emmy Awards for their writing on feature films and TV dramas. SMC Film Studies professor Josh Kanin will facilitate discussions with students and community members as part of the four-film series.

*Black History Month*, new this Spring 2015, was exceptionally successful and brought inspiring speakers to campus to discuss issues such as Healing the Wounds of American Slavery's Relationships, Black Los Angeles as a Prism for Key Concerns in the Study of African Americans, and It's Bigger than Ferguson, providing a historical context to what's happening in the nation.

*Art Series*, new this Spring 2015, include lectures from an Ocean Artist (art-activist), a music technologist who creates instruments/interfaces that emit sound and light, and an SMC art program Alumni who shares her distinct perspective on failure after leaving SMC have been well received by students and the campus community. Two of these lectures were also cross-promoted as part of an Art & Science lecture series to help encourage students to find inspiration within cross discipline programming.

*Masters Classes*. The Associates once again worked with the Broad Stage and its Arts Outreach program to provide substantial support for the 2014-15 Master Classes. These offer SMC students the unique opportunity to work with renowned artists right on stage be it in voice, single instrument or dance and movement. These programs are always very well received by the students who participate. As part of this program, special access was given to Anna Deavere Smith, renowned actress and poet who will deliver a powerful exploration of Dr. Martin Luther King, Jr.'s landmark document *Letter from a Birmingham Jail*. More than 50 years after Dr. King penned his response to reluctant supporters of the civil rights movement, the Tony nominated artist and MacArthur "Genius" fellow delivers contrasting threads of strength, love, reason, and outrage to the stage.

*Special Lecture*: In the fall, SMC hosted the filming of a *60 Minutes* episode on Highly Superior Autobiographical Memory with Dr. James McGaugh, a neuroscientist from UC Irvine and Bob Petrella, one of his subjects with HSAM. This spring these speakers will return to continue their discussion with SMC students. A panel will be moderated by Bobby Simmons, Associate Faculty in Communications and Media Studies.

*Public Policy Institute*: This collaboration continues to be successful as the SMC Associates will be funding speakers and receptions for SMC's Public Policy Week this spring.

The SMC General Advisory Board continues to be active and experience growth in younger members from local business and professional community, with their own set of networks and more active engagement style. Program presentations are guided by an executive committee that gives continuous feedback and suggestions. This year the GAB and Associates were invited to participate in the Spring Institutional Professional Development day as a way to showcase the many positive programs and initiatives at the college. This opportunity was well received and we hope to continue this new tradition.

There are a growing number of campus departments developing their own enrichment programs, which offer expanded opportunities for collaboration with the Community and Academic Relations Department. The office hopes to continue to be perceived as an accessible source of information, community linkages, community members to serve on various departmental advisory boards, and funding support through the *SMC Associates*.

### **SMC Supporting Foundations: Three by Three.**

The KCRW Foundation, the Broad Stage Foundation, and the Santa Monica College Foundation are robust 501c3 organizations engaged in advancing and supporting Santa Monica College programs. Here is a sampling of activity (three items for each of the three foundations) to provide a sense of each.

#### **The Broad Stage (Foundation):**

With nearly 1,500 performances under its belt, The Broad Stage announced its 8th season on March 30, 2015, continuing to reflect a bold vision as world-class performing artists take the stage. Season highlights this coming year will include the U.S. premiere of “1984” by London’s critically acclaimed Headlong Theatre Company, the return of Cape Town’s Isango Ensemble to perform Bizet’s musical masterpiece “Carmen”, acclaimed actress Lisa Dwan in the Beckett Trilogy, recitals by opera superstars Angela Gheorghiu and Piotr Beczala, expanded offerings, and surprise pop-up performances.

As part of the season, the Broad Stage will continue a partnership with Carnegie Hall through “Musical Explorers”. This interactive program for Kindergarten – 2nd graders celebrates the diversity of Los Angeles by introducing students to local artists who bring their music and cultures from around the world. It includes workshops for teachers, curriculum resources for the classroom, and a culminating concert at The Broad Stage. Students will explore music in the Greek, American folk, and Klezmer traditions. The Broad Stage is doubling its outreach program this coming season, to reach more than 20,000 school children. According to the Los Angeles County Arts Council, the Broad Stage is now the fourth largest provider of educational outreach performances in the county.

Anna Deavere Smith will begin a two-week residency with us this season on April 15th. Collaborating with world-renowned violinist Robert McDuffie and pianist Anne Epperson, Anna will give eight performances of NEVER GIVIN' UP, a powerful exploration of Dr. Martin Luther King, Jr.’s landmark document Letter from a Birmingham Jail. Anna will also participate in two free community panel discussions, sponsored by the LA Times – the first at the California African American Museum on April 22 and the second here at the Broad on April 25. LA Times columnists Sandy Banks and Carolina Miranda will moderate. In addition, this residency includes a master class where local students will write and perform monologues on Civil Rights issues of today in multiple venues.

#### **Santa Monica College Foundation:**

The SMC Foundation and SMC’s grant office work together to coordinate private and corporate grant applications. SMC established Guardian Scholars in 2013 with start-up funding from the Angell Foundation to ensure that foster youth at the college have access to services and resources to help them reach their educational and career goals. The program has been awarded a grant of \$40,000 by the S. Mark Taper Foundation to fill a much-needed gap to meet the day-to-day needs of the students, such as for meals and transportation, as well as resources to visit four-year colleges and universities. The program has grown to serve approximately 80 students this spring.

A just announced partnership with the Santa Monica restaurant Season 52 (at Ocean Avenue and Broadway) is one of a number of corporate partnerships put in place by the SMC Foundation. This arrangement will provide departments and programs within the college an ability to host an off-campus private gathering at the restaurant, with private room fees waived, and complimentary happy hour food and beverage, for up to 25 guests. The arrangement also will provide desserts for special events, complimentary with advanced notice, as well as certain discounts.



SMC's Emeritus College has planned a series of events this May to celebrate its 40th anniversary as a specially-designed set of classes and programs for older adults. Emeritus serves about 3,000 students annually. The SMC Foundation historically assists Emeritus College in its fundraising, and is helping to secure support for this year's special annual fund drive through an appeal letter campaign; acquisition of corporate sponsors, including a \$5,000 gift from Merrill Lynch/Bank of America; and acquiring nearly 300 gift cards and certificates to support Emeritus' Spin the Wheel during the fund drive giveaways week.

**KCRW Foundation:**

KCRW announced earlier this year an extraordinary \$1 million grant from the Conrad N. Hilton Foundation for KCRW to expand its coverage of underserved communities in Los Angeles. This is the Hilton Foundation's first large grant to public media. The grant will allow KCRW to develop a new multi-year documentary and reporting series that takes an intimate look into the lives of Angelenos to find and tell stories illustrating the challenges faced by the city's most disadvantaged and marginalized residents. The grant comes after KCRW's emphasis on new award-winning reporting and storytelling projects produced in-house or as part of the station's Independent Producer Project.

KCRW completed its station acquisition and signal swap in Santa Barbara last fall, and is now broadcasting as 88.7 FM KDRW. The station has established a Santa Barbara advisory board, and currently provides daily local news and traffic updates. The station has also originated some live programming from Santa Barbara, including a panel moderated by Warren Olney on water issues, and an interview of Michael Keaton by Elvis Mitchell on the Oscar contender film Birdman. A one-hour program specific to the new station is still under development.

KCRW is continuing to adapt to adding online visuals to its over-the-air and online audio. A new initiative to make use of the ubiquitous smartphone will take multiple video points of view using in-studio GoPro technology and making these streams available to listeners to view both stereoscopically and as a "virtual reality" experience using one's smartphone and an inexpensive "Google Cardboard" holder and eyepiece device. The VR experience is controlled by moving the smartphone to trigger the phone's sensors and allows the viewer to control the point of view.