A G E N D A

SANTA MONICA COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

REGULAR MEETING

JULY 7, 2015

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

5:30 p.m. – Closed Session
7 p.m. – Public Meeting

*The complete agenda may be accessed on the
Santa Monica College website:*
http://www.smc.edu/admin/trustees/meetings/

*Written requests for disability-related modifications or accommodations,
including for auxiliary aids or services that are needed in order to
participate in the Board meeting are to be directed to the Office of the
Superintendent/President as soon in advance of the meeting as possible.*

PUBLIC PARTICIPATION
ADDRESSING THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation **concerning any subject that lies within the jurisdiction of the Board of Trustees** provided the requirements and procedures herein set forth are observed:

1. Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete an information card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

    Five minutes is allotted to each speaker per topic. If there are more than four speakers on any topic or item, the Board reserves the option of limiting the time for each speaker. A speaker's time may not be transferred to another speaker.

    Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

    General Public Comments and Consent Agenda

    •   The card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting **before** the Board reaches the Public Comments section in the agenda.

    •   Five minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda. The speaker must adhere to the topic. Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.

    Major Items of Business

    •   The card to speak during Major Items of Business must be submitted to the recording secretary at the meeting **before** the Board reaches that specific item in the Major Items of Business in the agenda.

    •   Five minutes is allotted to each speaker per item in Major Items of Business. The speaker must adhere to the topic. Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.

    Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

2. Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda

Reference: *Board Policy Section 1570*
                    Education Code Section 72121.5
                    Government Code Sections 54954.2, 54954.3, 54957.9

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A GENDA

A meeting of the Board of Trustees of the Santa Monica Community College District will be held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, July 7, 2015.

> 5:30 p.m. *Closed Session (Business Building Room 111)*
> 7 p.m. *Public Meeting (Board Room)*

I. *ORGANIZATIONAL FUNCTIONS*

- CALL TO ORDER

- ROLL CALL
  Rob Rader, Chair
  Dr. Louise Jaffe, Vice-Chair
  Dr. Susan Aminoff
  Dr. Nancy Greenstein
  Dr. Margaret Quiñones-Perez
  Barry Snell
  Dr. Andrew Walzer
  Jonathan Eady, Student Trustee

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. *CLOSED SESSION*

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)
Agency designated representatives: Marcia Wade, Vice-President, Human Resources
                                       Robert Myers, Campus Counsel
Employee Organization: CSEA, Chapter 36

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9)
HB Parkco v. Santa Monica Community College District, Los Angeles Superior Court Case No. SC120996

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One Case

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

III. *PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS*

- PLEDGE OF ALLEGIANCE

- CLOSED SESSION REPORT (if any)

IV. *SUPERINTENDENT'S REPORT*
  – Events
  – Accreditation Update
  – Summer 2015 Update
  – Associated Students Update

V. *ACADEMIC SENATE REPORT*

VI. *PUBLIC COMMENTS*

VII. *PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS* *(continued)*

- <u>REVISIONS/SUPPLEMENTAL STAFF REPORTS</u>: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)
  MOTION MADE BY:
  SECONDED BY:
  STUDENT ADVISORY:
  AYES:
  NOES:

VIII. *MAJOR ITEMS OF BUSINESS*

IX. *INFORMATION*

X. *CONSENT AGENDA*
Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

<u>*Approval of Minutes*</u>

<u>*Annual Recommendations, 2015-2016*</u>

    A   Academic Affairs
    B   Community and Contract Education
    C   Community Outreach, Recruitment and Marketing
    D   Construction/Facilities Services
    E   Enrollment Development
    F   Fiscal/Advocacy/ Government Relations and Institutional Communications
    G   Human Resources/Personnel Commission
    H   KCRW
    I   Legal Services
    J   Public Affairs
    K   Risk Management
    L   Student Affairs

<u>**Academic and Student Affairs**</u>

<u>*Grants and Contracts*</u>

XI.   *CONSENT AGENDA – Pulled Recommendations*
       Recommendations pulled from the Section VII. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XII.   **REPORTS FROM DPAC CONSTITUENCIES**
- Associated Students
- CSEA
- Faculty Association
- Management Association

XIII.   *ORGANIZATIONAL FUNCTIONS*

XIV.   *BOARD COMMENTS AND REQUESTS*

XV.   *ADJOURNMENT*
       The Board of Trustees Study Session is scheduled to be held on **Tuesday, July 21, 2015** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

       The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, August 4, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 1

SUBJECT: **SUPERINTENDENT/PRESIDENT SEARCH UPDATE**

SUBMITTED BY: Board Chair and Vice-Chair

REQUESTED ACTION: It is recommended that the Board of Trustees discuss the status of the Superintendent/President Search. Following discussion, the Board should take such action as is it deems appropriate concerning the Superintendent/President search process.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM 2

SUBJECT: **WORKFORCE AND ECONOMIC DEVELOPMENT**

SUBMITTED BY: Vice-President, Academic Affairs

SUMMARY: The Office of Workforce and Economic Development (W&ED) supports the District and SMC's individual Career Technical Education (CTE) programs by providing funding for equipment, curriculum development, and professional development. Other important resources include marketing, policy updates, and labor market information. W&ED also serves local business and individual training needs. W&ED acts as a catalyst to help the CTE credit programs stay market-responsive and create vital career pathways for students.

Being market-responsive or demand-driven means that SMC's high quality career-oriented programs are able to anticipate regional and local community needs, secure contracts and grants to improve and expand CTE, support the delivery of courses and credentials that align with the region's current and future workplace needs, and provide customized programs for employers.

Santa Monica College is emerging as a leader in the region's advancement of links between education, training, and workforce development economic through initiatives and implemented in the 2014-2015 program year.

The full report is included in Appendix A

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **AMENDMENT TO AGREEMENT FOR PROGRAM AND CONSTRUCTION MANAGEMENT FOR DISTRICT BOND CONSTRUCTION PROGRAM**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve an amendment to the Program and Construction Management agreement with LPI, Inc. for the following:

1) To extend the agreement, which currently expires December 31, 2015, for a period of one year, January 1, 2016 through December 31, 2016; for program management, construction management, and project management services; at the rate of $95 to $155 per hour, plus $5,560 per month for Project Management Software development and support.
2) To increase the contract amount by $2,800,000 plus reimbursable expenses effective August 1, 2015.

FUNDING SOURCE   Measure U, S, AA

COMMENT: This amendment provides a continuation of program and construction management services for the District's bond construction program. Program management includes assisting District staff with budgeting and scheduling bond projects, managing the design process, and maintaining effective communications internally and externally. Construction management includes the bidding process, construction administration, and project closeout of bond projects.

LPI, Inc., under Lee Paul, is currently providing the above construction services under a Board-approved three-year contract that ends December 31, 2015. Mr. Paul has been involved with all our major construction projects including Science, Library, Bundy Campus, Theatre Arts, Broad Stage, HSS, and the Quad. LPI is currently working on several projects under construction including the East Wing of the Performing Arts Center, AET/KCRW, and the Health, PE, Fitness, and Dance complex.

The continuation of this contract will allow continuity during the completion of the construction projects that are currently in progress. The District intends to solicit proposals later this year for the management of future bond projects that have not yet begun construction.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4

SUBJECT: **FIVE-YEAR CONSTRUCTION PLAN 2015-2016 THROUGH 2020-2021**

SUBMITTED BY: Vice President, Business and Administration

REQUESTED ACTION: It is recommended that the Board of Trustees approve the filing of the Five Year Construction Plan, 2015-2016 thru 2020-2022 with the State Chancellor's Office.

> Five Year Plan Project Listing: See attached listing
> Initial Project Proposal (IPP): New Art Complex
> Final Project Proposal (FPP): Math and Science

FUNDING SOURCE Measures U, S, AA; State Capital Funds; District Capital Funds

COMMENT: The Five Year Construction Plan identifies all potential future projects, including those in which the State may be asked to provide funding. The District selects projects that are expected to have the greatest possibility of state funding to be developed into an IPP.   If the state approves the IPP, then the project can be developed into an FPP the following year.

These projects follow the 1998 Facilities Master Plan and the Career and Educational Facilities Master Plan 2010 Update.   As part of our ongoing planning, the District intends to start a new 2015 master plan update process this fall.

Math/Science Addition FPP: The proposed project would consolidate and increase laboratory capacity for Mathematics and Science programs by constructing a new building addition that will be connected to the existing Science building at Santa Monica College. The Mathematics department is one of the largest academic programs at Santa Monica College and is growing beyond what can be reasonably accommodated for students within existing facilities. Currently, Math and Science programs are forced to offer instruction in classrooms and laboratories located within a number of different buildings on campus, many of which are located across campus from each other. The proposed project would construct a 69,565 ASF addition to the existing Science building that will provide 15,815 ASF classroom lecture space, 41,387 ASF laboratory space, 8,069 ASF office space, 2,320 ASF library space, and 1,974 ASF of other support space. The new facility would result in consolidation of the Mathematics, Earth Science, Life Science, and Physical Science programs into a single complex. The project would include demolition of the existing Letters & Science building, Liberal Arts building, and Library Village / Math Complex Portables as a secondary effect. The District is committed to funding 50 percent of State supportable costs of the proposed facility.

Art Complex Replacement: The Art Complex at Santa Monica College was originally constructed in 1952. Although the building had a minor renovation of space in 2002, the Art program is currently split between the main campus and satellite Airport site. The proposed project would construct a new building to replace the existing Art Complex and fine arts space at the Airport campus. Building systems, infrastructure and space distribution within the existing Art Complex at Santa Monica College no longer meets the needs of the program. A replacement building will allow the College to construct a functionally efficient building for the Art program and allow the program to function in a single location with dedicated space. The existing Art Complex will be demolished and fine arts space at the Airport Campus will be inactivated as a secondary effect of the proposed project.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

Calif. Comm. Colleges   Five Year Construction Plan   6/18/2015

District Projects Priority Order

Santa Monica CCD   Page 1

No.	Project / ASF	Occupancy / Total Cost	Source	Schedule of Funds 2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
1	Math/Science Addition 8,681	2020/2021 $30,691,000 $30,691,000	State NonState	Santa Monica College		(P)(W) $2,177,000 $2,177,000	(C)(E) $28,514,000 $28,514,000			
2	Infrastructure & Technology - IT Reloc	2014/2015 $19,866,324	NonState	Santa Monica College						
3	Media and Technology Complex - Acad 16,366	2015/2016 $89,922,000	NonState	Academy of Entertainment & Technology Center						
4	Madison Site East Wing Renovation 6,820	2015/2016 $23,017,000	NonState	Santa Monica College (E) $400,000						
5	Replacement Health, Fitness, P.E. & C 18,616	2016/2017 $49,586,000	NonState	Santa Monica College (E) $500,000						
6	Emergency Lighting, Fire Alarm & Secu	2022/2023 $9,570,794	NonState	Santa Monica College						
7	Satellite Campus Parking Facilities and	2022/2023 $7,310,375	NonState	Santa Monica College						
8	Environmental Performance - Central P	2016/2017 $9,486,000	NonState	Santa Monica College (E) $140,000						
9	Early Childhood Education Center 11,399	2018/2019 $13,176,000	NonState	Santa Monica College (W) $641,000	(C) $11,359,000	(E) $650,000				
10	Malibu Center	2017/2018 $26,776,000	NonState	Santa Monica College		(E) $750,000				
11	Student Services Building 16,118	2017/2018 $109,862,122	NonState	Santa Monica College (C) $90,361,595		(E) $9,063,625				
12	Energy Efficie ncy Projects	2022/2023 $7,151,138	NonState	Santa Monica College (C) $6,471,780						
13	Drescher Hall - Academic Modern., Bo	2017/2018 $8,711,882	NonState	Santa Monica College (P) $108,899	(W) $718,730	(C)(E) $7,884,253				
14	Career Opportunity and Advancement 18,931	2023/2024 (C)$29,216,000 $26,247,000	NonState	Santa Monica College					(P) $855,000	(W) $1,164,000
15	Art Complex Replacement	2021/2022 $8,106,000 $8,106,000	State NonState	Santa Monica College			(P)(W) $683,000 $683,000	(C)(E) $7,423,000 $7,423,000		

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT:	**SECOND READING AND APPROVAL: BOARD POLICY SECTION 3122, SEXUAL MISCONDUCT**
SUBMITTED BY:	Vice-President, Human Resources
REQUESTED ACTION:	It is recommended that the Board of Trustees conduct a first reading of new Board Policy Section 3122, Sexual Misconduct.
COMMENT:	Proposed Board Policy 3122, Sexual Misconduct, was reviewed and approved by the DPAC Human Resources Committee and presented to DPAC for review on May 27, 2015. The Board of Trustees held a first reading on June 2, 2015.

BP 3122   Sexual Misconduct

~~Sexual Misconduct comprises a broad range of unwelcome behaviors focused on Sex and/or gender that may or may not be sexual in nature. Any intercourse or other intentional sexual touching or activity without the other person's Consent is Sexual Assault, and is a form of sexual misconduct under this Regulation. Sexual misconduct encompasses Sexual Harassment, Sexual Assault, Sexual Exploitation, or Gender-based Harassment, which is a form of Harassment based on gender identity, gender expression, or non-conformity with gender stereotypes. Sexual misconduct may also encompass acts of a sexual nature, including acts of Sexual Stalking, Domestic Violence, and Dating Violence, intimidation, or Retaliation following an incident where alleged sexual misconduct has occurred.~~

Any sexual misconduct committed by an employee, student or member of the public that occurs on District property or at District activities is a violation of District policies and regulations, and is subject to all applicable punishment, including criminal procedures and employee or student discipline procedures. Students, faculty, and staff who may be victims of sexual misconduct shall be treated with dignity and provided comprehensive assistance.

The Superintendent/President shall establish administrative regulations that ensure that students, faculty, and staff who are victims of sexual misconduct receive appropriate information and treatment, that educational information about preventing sexual violence is provided and publicized as required by law, and that perpetrators of sexual misconduct are appropriately punished.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

BOARD OF TRUSTEES	INFORMATION
Santa Monica Community College District	July 7, 2015

INFORMATION ITEM 6

SUBJECT: **2014-2015 GRANTS OFFICE ANNUAL REPORT**

SUBMITTED BY: Vice-President, Academic Affairs

SUMMARY: In 2014-2015, SMC managed nearly $5 million in grant funds through 28 grant projects funded by local, state, and federal organizations, both public and private, all of which are supportive of the college's mission. This included 16 new awards, valued at roughly $2.8 million in additional revenue, with slightly more than $1.7 million to benefit 2014-2015 directly. One of these awards, while not offering direct cash support, offered work-based learning opportunities for students in the Solar Photovoltaics Program (valued at $25,000). The most significant of these new awards is the LA HI-TECH grant, written and developed by SMC's Workforce and Economic Development Office, which provided two-thirds of the new funding. However, all 16 new awards reflect innovation across campus, including new programming in Solar Photovoltaics, adult basic education (specifically English as a Second Language), Guardian Scholars, and STEM. These numbers represent a significant increase over the 2013-2014 academic year.

The full report is included in Appendix B

INFORMATION ITEM 7

SUBJECT: **2014-2015 CURRICULUM COMMITTEE ANNUAL REPORT**

SUBMITTED BY: Guido L. Davis Del Piccolo, Curriculum Committee Chair, and Georgia Lorenz, Curriculum Committee Vice-Chair

SUMMARY: The work of the Curriculum Committee this year continued to be affected by mandates and requirements placed upon the college by the Chancellor's Office. In particular this involved creating additional Associate Degrees for Transfer (SB 1440 compliant degrees) and engaging in preparations now required in order to submit transfer degrees for approval. Notwithstanding those external demands, the Curriculum Committee also engaged in the work of approving a plethora of new courses, course revisions, new degrees and certifications, and revisions to degrees and certificates.

The full report is included in Appendix C

VIII.   CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:
The Board of Trustees take the action requested on Consent Agenda Recommendations #8-#33.

Recommendations pulled for separate action and discussed in
Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

IX.   *CONSENT AGENDA – Pulled Recommendations*

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

X.   REPORTS FROM DPAC CONSTITUENCIES
- Associated Students
- CSEA
- Faculty Association
- Management Association

RECOMMENDATION NO. 8   APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

June 2, 2015 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS
Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2015 through June 30, 2016, unless otherwise indicated.

The list of contracts is thoroughly reviewed and evaluated by the end-users and approved by the vice-presidents before being presented to the Board for approval. The following annual contracts are primarily renewals of existing contracts.

A   Academic Affairs
B   Community and Contract Education
C   Community Outreach, Recruitment and Marketing
D   Construction/Facilities Services
E   Enrollment Development
F   Fiscal/Advocacy/ Government Relations and Institutional Communications
G   Human Resources/Personnel Commission
H   KCRW
I   Legal Services
J   Public Affairs
K   Risk Management
L   Student Affairs

The full list of Annual Contracts and Consultants is included in Appendix D

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: ACADEMIC AND STUDENT AFFAIRS

RECOMMENDATION NO. 10   NEW COURSES AND DEGREES: SPRING 2015
Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

New Courses
KIN PE10C: Advanced Fitness Lab
KIN PE25D: Golf Player Development
KIN PE43B: Intermediate Soccer
KIN PE43D: Competitive Soccer
MUSIC 75: Instrumental Chamber Music Repertoire
PORTGS 1: Elementary Portuguese 1
TH ART 31: Introduction to Stage Management

Course Reinstatement
TH ART 21: Scenic Painting Techniques

New Degrees
Department Certificate, Latin American Studies
Department Certificate, Asian Studies
Department Certificate, African & Middle Eastern Studies

Distance Education
HIST 33: World Civilizations I
MATH 54: Elementary Statistics

Global Citizenship
PORTGS 1: Elementary Portuguese 1

	BOARD OF TRUSTEES	ACTION
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CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS
Approved by: Jeff Shimizu, Interim Superintendent/President
Requested Action: Ratification

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of $50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts
Approved by Board of Trustees: 9/8/08
Reference: Education Code Sections 81655, 81656

	Provider/Contract	Term/Amount	Service	Funding Source
A	Miki Shelton	July 1- December 30. 2015 Not to exceed $18,000	The consultant will provide grant writing assistance.	2015-2016 District Budget
Requested by: Laurie McQuay-Peninger, Associate Dean, Grants *Approved by: Georgia Lorenz, Vice-President, Academic Affairs*				
B	Dr. Carlos Gutierrez	August 27, 2015 $1,200	Two workshops (each approx. 80 minutes long) at SMC's Fall Opening Flex Day. Workshops will be focused on: a. pedagogical strategies to engage students in STEM; and b. how faculty members can facilitate diverse student populations to enter STEM fields.	2015-2016 Human Resources/ Professional Development (Faculty)
Requested by: Sherri Lee-Lewis, Dean, Human Resources *Approved by: Marcia Wade, Vice-President, Human Resources*				
C	Dr. Keith Hall	July 24, 2015 $650	Dr. Hall will present the workshop "Making Wednesdays as Enjoyable as Weekends" for classified staff This interactive session will share practical strategies higher education professionals can use to maximize strengths as they aspire for higher levels of performance, satisfaction and well-being.	2015-2016 Human Resources/ Classified Professional Development
Requested by: Classified Professional Development Committee *Approved by: Marcia Wade, Vice-President, Human Resources*				

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
D	Ms. Lori Meono	September 2015 through July 2016. 40 hours per week Not to exceed $30,000	Ms. Lori Meono, a doctoral graduate in clinical psychology at Pepperdine University, will serve as a full-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in college settings including SMC's Psychological Services and the counseling and psychological services center at California State University, Fullerton.	District Funds/ Psychological Services (100%)
E	Mr. Nathan Edwards	September 2015 through July 2016. 40 hours per week Not to exceed $30,000	Mr. Nathan Edwards, a doctoral student in clinical psychology at Pepperdine University, will serve as a full-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. He has experience working in a college setting and is in the process of completing his full-time predoctoral internship at the counseling and psychological services center at California State University, Northridge.	District Funds/ Psychological Services (100%)
F	Ms. Roxana Zarrabi	September 2015 through July 2016. 20 hours per week Not to exceed $17,500	Ms. Roxana Zarrabi, a doctoral student in clinical psychology at Pepperdine University, will serve as a part-time Post Doctoral Intern to assist the psychological services staff in working with individual students, conducting group workshops, and providing training and consultation to faculty and staff. She has experience working in a college setting and is in the process of completing her full-time predoctoral internship at the counseling and psychological services center at Northwestern University.	District Funds/ Psychological Services (100%)
D, E, and F *Requested by: Sandra Rowe, Ph.D., Coordinator, Psychological Services* *Approved by: Mike Tuitasi, Vice-President, Student Affairs*				

	BOARD OF TRUSTEES			ACTION
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BOARD OF TRUSTEES   **ACTION**

Santa Monica Community College District   July 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
G	Mindset Works, Inc.	August 3, 2015., 5 hours. Not to Exceed: $5,000	Mindset Works will be the first presenter of SMC 2015 Faculty Summer Institute. 40 SMC Faculty will participate in this workshop. Participants will learn about the growth mindset research and why it is a critical lever for motivation and student success. Faculty will explore and reflect on several tools, resources, and strategies to deepen their understanding of mindset's role in schools as well as how to 1. Change their mindset and 2. How to Cultivate growth mindsets in their college students. Cost includes all travel expenses for speaker.	Title V
	Requested by: Roberto Gonzalez, Dean of Student Success under Title V, Center for Teaching Excellence *Approved by: Georgia Lorenz, Vice-President, Academic Affairs*			
H	Sarah Bloomfield	September 2015 (specific date TBD) Not to exceed $3,000 (fees to be paid either in honorarium form or for travel-related expenses TBD pending fiscal/purchasing approvals)	The consultant will present a lecture to the campus community focused on the Global Citizenship Annual Theme for 2015-16 "Gender Equity: Is Equity Enough?" She will also attend faculty meetings and provide classroom lectures for the Business department.	Global Citizenship Fund
	Requested by: Kelley Brayton, Dean of International Education *Approved by: Teresita Rodriguez, Vice-President, Enrollment Development*			

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
I	Luxe City Center Hotel	July 23- 24, 2015 Not to Exceed: $4,500	Luxe City Center Hotel will be the venue for the LA HI-TECH Advisory Board Strategic Planning Retreat. Major business/industry partners of LA HI-TECH will convene to discuss their particular roles in the consortium by aligning workplace competencies with curriculum that will contribute to a vibrant ecosystem that will grow and sustain a technically skilled, entrepreneurial, and competitive workforce for Los Angeles County. The cost includes the meeting room rental, audio/visual, conference equipment, and food/beverages.	LA HI-TECH Funds 2015-2016
	Requested by: Patricia G. Ramos, Dean of Workforce & Economic Development *Approved by: Georgia Lorenz, Vice-President, Academic Affairs*			
J	Sign Up Interpreting Services LLC	2014-2015 $75 per hour single; $75 x 2 per hour-Team; $93.75 per hour if less than 48 hours' notice. Increase from previously approved amount of $95,000, total amount not to exceed $106,500	The consultant provides sign language interpreters for deaf students. There was an increase in the number of interpreters needed for the Spring 2015 semester. Comment: On April 7, 2015, the Board of Trustees approved an increase of $50,000 to Purchase Order #A151085NC, originally approved for $40,000. The purchase order currently approved for the amount of $95,000 needs to be increased to cover the costs for interpreters needed for the Spring 2015 semester.	2014-2015 District Budget/Disabled Students
	Requested by: DSPS *Approved by: Mike Tuitasi, Vice-President, Student Affairs*			

BOARD OF TRUSTEES				**ACTION**
Santa Monica Community College District				July 7, 2015

CONSENT AGENDA: GRANTS AND CONTRACTS

RECOMMENDATION NO. 11   RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

	Provider/Contract	Term/Amount	Service	Funding Source
K	Total Recall Captioning, Inc.	March 21, 2015 – June 6, 2015, not to exceed $3,600	SMC's Solar Photovoltaics Installation Program is offering a series of non-credit workshops/seminars, entitled Advanced Topics in Solar Photovoltaics. These workshops will be delivered through Community Education and funded by a U.S. Department of Energy grant awarded by the Solar Instructional Training Network (SITN) as part of regional efforts to offer professional development to working professionals, as well as students preparing to enter the field. One of the participants has requested captioning services for all 7 workshops as an accommodation.	Advanced Topics in Solar Photovoltaics grant
	Requested by: Laurie McQuay-Peninger, Associate Dean, Grants *Approved by: Georgia Lorenz, Vice-President, Academic Affairs*			

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 12   SABBATICALS AND FELLOWSHIPS, FALL 2015 AND SPRING 2016
Requested Action: Approval/Ratification
Reviewed by: Academic Senate
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

Sabbaticals, Fall 2015 and Spring 2016

Janet Harclerode, Fall 2015
Stefan Mattessich Fall 2015
Walter Meyer, Fall 2015
Lawrence Driscoll, Spring 2016
Cynthia Gonzalez, Spring 2016
Saul Rubin, Spring 2016

Fellowships

Shaghayegh Esfandyari (Theatre Arts), Fall 2015
Shannon Herbert (English), Fall 2015
Susan Kolko (Photo/Fashion), Spring 2016
Cihtli Ocampo (Dance), Fall 2015
Shared Fellowship: Raquel Ramirez and Sri Susilowati (Dance), Fall 2015
Asma Said (Physical Science), Fall 2015
David Shirinyan (Psychology), Fall 2015

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 13   ACADEMIC PERSONNEL
Requested Action: *Approval/Ratification*
Reviewed by: *Sherri Lee-Lewis, Dean, Human Resources*
Approved by: *Marcia Wade, Vice-President, Human Resources*

All personnel will be properly elected in accordance with District policies, salary schedules, and appropriate account numbers.

ESTABLISH
Director, Library and Information Services   7/1/2015

ELECTIONS	EFFECTIVE DATE

ADMINISTRATOR
Burson, Patricia, Interim Director, Library and Information Services   7/1/2015
Dawson, Francis, Associate Dean, CTE   7/1/2015
Grass Hemmert, Nancy, Interim Associate Dean, Student Life   7/1/2015
Sasha King, Interim Director, Business Development   7/1/2015
Runkle, Gita, Associate Dean, Emeritus College   7/8/2015

RETITLE
From: Dean, External Programs
To: Dean, Noncredit and External Programs

EXTENSION OF ASSIGNMENT
Heskell, Mitch, Interim Executive Director   (revised) 7/1/2015-7/19/2015
Performing Arts Center

ADMINISTRATIVE SALARY STEP ADJUSTMENT
Associate Dean, Career Technical Education   7/1/2015
From: Step 3
To: Step 5

Interim Associate Dean, Student Success and Outreach   7/1/2015
From: Step 1
To: Step 5

PROJECT MANAGER (Revised from 6/2/15 Board approval)
Sandoval, Audrey, Adult Education Programs (50%)   8/24/2015-6/30/2016
Wells, Audra, Adult Education Programs (50%)   7/01/2015-8/21/2015

ADJUNCT FACULTY
Approval/ratification of the hiring of adjunct faculty. (List on file in the Office of Human Resources)

ACCEPTANCE OF OFFER OF EMPLOYMENT RESCINDED
Carbonaro, Nicholas, Instructor, Business Communications   Fall 2015
Comment: Board approved employment on February 3, 2015

SEPARATIONS

RESIGNATION
Ahlqvist, Pontus, Instructor, Physical Science   6/30/2015

RETIREMENT
Tsang, Chui L., Superintendent/President (9 years of service)   6/30/2015
Preciado, Christina, Instructor, Philosophy and Social Science (21 years of service)   6/30/2015
McGrath, Marilyn, Instructor, ECE (18 years of service)   (revised) 8/1/2015

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 14   CLASSIFIED PERSONNEL - REGULAR
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

EFFECTIVE DATE

ELECTIONS

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

SALARY REALLOCATION
Human Resources Analyst – Employee and Labor Relations (Confidential)   07/01/15
Current Range: Range C41, Confidential Salary Schedule
Proposed Range: Range C46, Confidential Salary Schedule

Media and Reprographics Services Manager   07/01/15
Current Range: Management, Range M20
Proposed Range: Management, Range M22

ESTABLISH NEW CLASS DESCRIPTION AND SALARY ALLOCATION
Production Manager (1 position)   07/07/15
Performing Arts Center, 12mos, 40 hours
Range 23 on the Classified Management Salary Schedule

Case Management Coordinator (1 position)   07/07/15
Crisis Prevention Team, 12 months, 40 hours per week
Range 41, Classified Salary Schedule

Student Services Specialist – Supplemental Instruction (1 position)   07/07/15
Supplemental Instruction, 12 months, 40 hours per week
Range 30, Classified Salary Schedule

ESTABLISH
Instructional Assistant – Math- Bilingual 1 (1 position)   07/07/15
AACC/Latino Center, 11 months, 40 hours

Classification and Compensation Manager (1 position)   07/07/15
Personnel Commission, 12 months, 25 hours

ABOLISH   EFFECTIVE DATE
Classification and Compensation Manager (1 position)   07/07/15
Personnel Commission, 12 months, 40 hours

Student Services Clerk (1 position)   07/07/15
EOP&S, 12 months, 20 hours

Student Services Specialist – Veteran's (1 position)   07/07/15
VRC, 12 mos, 40 hrs

Student Services Specialist (1 position)   07/07/15
Supplemental Instruction, 12 months, 40 hours per week
Comment: This position was established at the Board meeting on June 2, 2015.   The Personnel
Commission has retitled the position to Student Services Specialist – Supplemental Instruction.

ELECTIONS

VOLUNTARY TRANSFER (CSEA/DISTRICTAGREEMENT)
Pardo Macias, Melissa   06/17/15
Fr: Administrative Assistant I, Career Services, 12 mos., 40 hrs.
To: Administrative Assistant I, Kinesiology, 12 mos., 40 hrs.

VOLUNTARY REDUCTION IN HOURS/TEMPORARY
Lemonds, Bradley   08/31 – 12/15/15
Fr: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos, 40 hrs
To: Lab. Tech.-Broadcasting/Electronic Media, Communications, 11 mos, 36 hrs

PROMOTION
Berumen, Daniel   06/05/15
From: Research Analyst, Institutional Research
To: Senior Research Analyst, Institutional Research

Gountoumas, Kasiani   07/01/15
From: Registered Nurse – Health Services, Health Services
To: Nurse Practitioner, Health Services

Qualey, Patrick   06/25/15
From: Skilled Maintenance Worker I, Maintenance
To: Skilled Maintenance Worker II, Maintenance

Romano, Martha   06/16/15
From: Student Services Specialist – Veterans, VRC
To: Senior Student Services Specialist – Veterans, VRC

PROBATIONARY
Baginski, Pamela, Library Assistant, Library   07/08/15
Diaz, Sandy, Student Services Assistant, ISC   06/16/15
Metzger, Joseph, Library Assistant, Library   06/29/15
Thomas, Jessica, Instructional Assistant – English   06/22/15

PROBATIONARY/ADVANCE STEP PLACEMENT
Lu, Yang, Programmer Analyst I, MIS (Step B)   06/15/15

WORKING OUT OF CLASSIFICATION (PROVISIONAL)
Heyman, Laurie   07/01 – 08/31/15
To: Human Resources Analyst – Employee and Labor Relations (Confidential), 50%
From: Administrative Assistant III- Confidential, Human Resources
Comment: not to exceed 90 working days per fiscal year

WORKING OUT OF CLASSIFICATION (PROVISIONAL) - EXTENSION
Dever, David   04/01 - 07/01/15
To: Director of Auxiliary Services, 100%
From: Bookstore Manager
Comment: not to exceed 90 working days per fiscal year

Dever, David   07/02 - 11/03/15
To: Director of Auxiliary Services, 100%
From: Bookstore Manager
Comment: not to exceed 90 working days per fiscal year

Heximer, Brent   06/23 - 08/11/15
To: Administrative Assistant II, 100%
From: Administrative Clerk
Comment: not to exceed 126 working days

Lopez-Hernandez, Mario   03/30 – 06/08/15
To: Custodial Operations Supervisor, NS II, 100%
From: Lead Custodian, NS I
Comment: not to exceed 90 working days per fiscal year

Lopez-Hernandez, Mario   03/30 – 07/08/15
To: Custodial Operations Supervisor, NS II, 100%
From: Lead Custodian, NS I
Comment: correction in dates and not to exceed 90 working days per fiscal year

Luis, Jaime   08/01 – 08/31/15
To: Skilled Maintenance Worker, 100%
From: Groundskeeper/Gardener
Comment: not to exceed 126 working days

Phillips, Tamika   04/06 - 07/17/15
To: Administrative Assistant I, 100%
From: Administrative Clerk, 50%
From: Student Services Clerk, 50%
Comment: not to exceed 90 working days per fiscal year

Phillips, Tamika   07/20 – 09/08/15
To: Administrative Assistant I, 100%
From: Administrative Clerk, 50%
From: Student Services Clerk, 50%
Comment: not to exceed 36 additional working days

Ruezga, Estela   03/10 - 07/13/15
To: Senior Student Services Specialist – Admissions and Records, 100%
From: Student Services Specialist – Admissions and Records
Comment: not to exceed 90 working days per fiscal year

Ruezga, Estela   07/14 – 09/01/15
To: Senior Student Services Specialist – Admissions and Records, 100%
From: Student Services Specialist – Admissions and Records
Comment: not to exceed 36 additional working days

Yahnian, Vanan   03/02 – 07/03/15
To: Student Services Specialist, SMC/UCLA STEM 100%
From: Administrative Assistant I, SMC/UCLA STEM
Comment: not to exceed 90 working days per fiscal year

Yahnian, Vanan   07/06 – 08/24/15
To: Student Services Specialist, SMC/UCLA STEM 100%
From: Administrative Assistant I, SMC/UCLA STEM
Comment: not to exceed 36 additional working days

SEPARATION   LAST DAY OF PAID SERVICE

LEAVE OF ABSENCE - UNPAID
Bedworth, Sheila, Instructional Assistant - English   06/22 – 08/01/15

RELEASED
Mamon, Stephanie, Custodian, Operations   06/05/15

RECOMMENDATION NO. 15   CLASSIFIED PERSONNEL - NON MERIT
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES
     College Student Assistant, $10.00/hour (STHP)   48

SPECIAL SERVICE
     Art Models, $23.00/hour   1
     Community Services Specialist II, $50.00/hour   2

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 16   CLASSIFIED PERSONNEL – LIMITED DURATION
Requested Action: Approval/Ratification
Reviewed by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

ELECTIONS   EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Gurjian, Armineh, Classification and Compensation Manager, Pers. Comm.	5/27/2015-6/30/2015
Padilla, Omar, Administrative Assistant I, Career Services Center	6/17/2015-9/30/2015
Abrahamyan, Levon, Accompanist – Dance	7/1/2015-12/31/2015
Brundage, Kirk, Accompanist – Dance	7/1/2015-12/31/2015
Corbone, John, Accompanist – Dance	7/1/2015-12/31/2015
Muradyan, Ruzan, Accompanist – Dance	7/1/2015-12/31/2015
Plotkin, Alla, Accompanist – Dance	7/1/2015-12/31/2015
Soro, Gnenemon, Accompanist – Dance	7/1/2015-12/31/2015
Sow, Malik, Accompanist – Dance	7/1/2015-12/31/2015
Walker, Frederick, Accompanist – Dance	7/1/2015-12/31/2015
Osipova, Yelena, Accompanist – Dance	7/1/2015-12/31/2015
Luna, Eduardo, Media Resources Assistant, LRC	7/1/2015-12/31/2015
Ganelis, Inna, Accompanist – Performance	7/1/2015-12/31/2015
Nesteruk, Gary, Accompanist – Voice	7/1/2015-12/31/2015
Gerhold, Thomas, Accompanis – Voice	7/1/2015-12/31/2015
Ganelis, Inna, Accompanist – Voice	7/1/2015-12/31/2015
Gluck, Ferris, Accompanist – Voice	7/1/2015-12/31/2015
Stern, Valerie, Accompanist – Voice	7/1/2015-12/31/2015
McNaughton, Joellen, Accompanist – Voice	7/1/2015-12/31/2015
Basile, Frank, Accompanist – Voice	7/1/2015-12/31/2015
Hudson Sr, Michael, Assistant Director of Human Resources, Human Resources	7/1/2015-11/4/2015

PROVISIONAL EXTENDED

Borgardt, Marianne, Instructional Assistant – ESL	5/16/2015-6/3/2015

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal Year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

De La Torre, Aaron, Student Services Clerk, Scholars Program	6/16/2015-12/31/2015
Tolentino, Casimiro, Student Services Clerk, Bursars Office	6/1/2015-6/25/2015
Stuck, Jennifer, Student Services Clerk, Bursars Office	6/1/2015-6/25/2015
Preponis, Andreas, Accompanist – Performance	7/1/2015-12/31/2015
Basile, Frank, Accompanist – Performance	8/31/2015-12/31/2015
Bae, Daniel, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015
Devine Jr, Robert, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015
Grau, Donald, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015
Jurarez Jr, Jorge, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015
Lopez, Jose, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015
Miles, Erik, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015
Thielking, Alan, Bookstore Clerk/Cashier, Bookstore	7/13/2015-9/18/2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17   FACILITIES

Requested by: *Greg Brown, Director, Facilities Planning*
Approved by: *Robert Isomoto, Vice President of Business and Administration*
Requested Action: *Approval/Ratification*

17-A   CHANGE ORDER NO. 10 – AET CAMPUS AND PARKING STRUCTURE A
Change Order No. 10 – C.W. Driver on the AET Campus portion of the project in the amount of $33,707.

Original Contract Amount	$ 59,160,000
Previously Approved Change Orders (AET Campus)	$ 116,353
Previously Approved Change Orders (AET Parking Structure A)	$ 441,074
Change Order No. 10 – AET Campus	$ 33,707
Revised Contract Amount	$59,751,134

Change Order No. 10 for the AET Campus portion of the project may result in a change to the contract length.

Funding Source: Measure AA

Comment: Change Order No. 10 for the Campus includes labor and material to change specified type of door in meeting room 315A, revisions to wood flooring, base species and to glazing thickness and type in select locations. Also includes cost to furnish and install conduit and wire required to allow monument signage to be controlled by the respective building lighting control systems, provides additional detailing associated with revisions made to Building B roof beam and to enlarge expansion joint cover to cover gap between Buildings A and C and cost to furnish anchor bolts in lieu of embeds to support three columns at Building C. Also includes credit to the owner for costs of tests and inspections not ready at the time indicated in contractor's notice and/or exceeding 8 hours per day or conducted on weekends/holidays.

Change Order No. 10 for AET Campus is being processed as Unilateral Change Order.

17-B   RELEASE OF PARTIAL RETENTION – INFORMATION TECHNOLOGY RELOCATION
Reduce the retention amount held from BERNARDS BROS. for the IT Relocation project from 5 percent to 2.5 percent.

Funding Source: Measure AA

Comment: Project is Substantially Complete

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17   **FACILITIES** *(continued)*

17-C   AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – CONNECTION OF EXISTING FACILITIES TO CENTRAL PLANT
Amend the agreement with P2S ENGINEERING for the connection of existing facilities to Central Plant in the amount of $14,500.

Original Contract Amount	$ 427,645
Amendment No. 1	$ 14,500
Total To Date	$ 442,145

Funding Source: Measure AA

Comment: Amendment No 1 provides for Owner Requested revisions to the Library Building's chilled water lines to Vault-7 rather than Vault-8. The Library's connection to Vault-8 has already been designed and submitted to DSA, this change will eliminate Vault-8. This includes a new design for the new route for the pipe, calculations for the new pipe support locations and calculations for pipe sizing.

17-D   AMENDMENT TO AGREEMENT FOR ARCHITECTURAL SERVICES – MALIBU CAMPUS
Amend the agreement with QUATRO DESIGN GROUP for architectural services for the Malibu Campus as follows:

(1) Substitute the name "QDG Incorporated, dba as QDC Architecture" for the name "Quatro Design Group" wherever it appears in the contract; and

(2) QDG Incorporated, dba as QDC Architecture, hereby unconditionally assumes, and agrees to be bound by, all obligations and liabilities of Quatro Design Group under or relating to the Contract.

Funding Source: Measure S, AA

Comment: The architectural firm that has designed the Malibu Campus is reorganizing their corporate structure and changing their contract name.   There is no financial impact.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17   FACILITIES *(continued)*

17-E   AMENDMENT NO. 6 TO AGREEMENT FOR ARCHITECTURAL SERVICES – HEALTH, PE, FITNESS, DANCE AND CENTRAL PLANT

Amend the agreement with GENSLER for the Health, PC, Fitness, Dance and Central Plant for an amount not to exceed $150,000 plus reimbursable expense.

Original Contract Amount	$ 3,589,000
Amendment No. 1	$ 675,000
Amendment No. 2	$ 198,000
Amendment No. 3	$ 4,500
Amendment No. 4	$ 8,400
Amendment No. 5	$ 29,500
Amendment No. 6	$ 150,000
Total to Date	$ 4,663,400

Funding Source: Measure AA, S

Comment: In working with the Locker Room Building, the Gym and the site work for the chilled water loop several unforeseen circumstances were discovered that have resulted in unexpected work for the architectural team in order to redesign and provide guidance to the contractor. This amendment is to provide funding to cover those expenses that have occurred and provide for an allowance to resolve future problems that are encountered.

17-F   POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

Payment to:	City of Santa Monica
Amount:	$97,266.84
For the Period:	January 1, 2015 – March 31, 2015 (3 months)
Funding Source:	2014-2015 District General Fund

Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of maintenance and operation costs of the pool based on the number of hours the College uses the pool compared to the total hours of pool use by all parties. College paid the City of Santa Monica $91,078.32 for the same period last year.

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18   BUDGET TRANSFERS

Requested by: *Chris Bonvenuto, Chief Director of Business Services*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

FUND 01.0 – GENERAL FUND - UNRESTRICTED
Period: May 21 – June 24, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	-10,864
2000	Classified/Student Salaries	20,893
3000	Benefits	0
4000	Supplies	-2,874
5000	Contract Services/Operating Exp	-5,279
6000	Sites/Buildings/Equipment	3,119
7000	Other Outgo/Student Payments	-4,995
Net Total:		0

FUND 01.3 – GENERAL FUND - RESTRICTED
Period: May 21 – June 24, 2015

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	97,008
2000	Classified/Student Salaries	-71,788
3000	Benefits	-70,558
4000	Supplies	27,397
5000	Contract Services/Operating Exp	-8,810
6000	Sites/Buildings/Equipment	19,723
7000	Other Outgo/Student Payments	7,028
Net Total:		0

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION
Requested Action: Approval/Ratification
Reviewed by: Christopher M. Bonvenuto, Chief Director, Business Services
Approved by: Bob Isomoto, Vice President, Business and Administration

Title of Grant:	BUILD PODER
Granting Agency	National Institutes of Health
Award Amount:	**$23,614**
Matching Funds:	Not applicable
Performance Period:	September 26, 2015 – June 30, 2015

Summary: CSU Northridge received their largest-ever grant, NIH BUILD, Building Infrastructure Leading to Diversity. Santa Monica College is one of 6 Pipeline Partners (East Los Angeles College, Los Angeles Mission College, Los Angeles Pierce College, Los Angeles Valley College, Pasadena City College are the others). CSUN's program, BUILD PODER (Promoting Opportunity through Diversity in Education and Research) was designed to build a seamless pipeline between community colleges and CSUN by promoting student involvement in high-impact research experiences in biomedical and health related fields. SMC students and faculty will both be eligible to receive funding to pursue research focused on social justice and health equity for the next 5 years. CSUN will also provide training and certification for SMC faculty mentors based on the principles of Critical Race Theory (Bell, 1995; Solorzano & Villalpando, 1998). SMC students who transfer to CSUN will continue BUILD program participation, and receive continued research mentorship and tuition support. CSUN representatives have already been recruiting SMC to the program.

Budget: Restricted Fund 01.3

Revenue		
8100	Federal	$ 23,614
Expenditures		
1000	Academic Salaries	$ 5,000
2000	Non-Academic Salaries	$ 15,000
3000	Employee Benefits	$ 1,365
4000	Supplies & Materials	$ 500
5000	Other Operating Expenditures	$ 0
6000	Capital Outlay	$ 0
7000	Other Outgo	$ 1,749
Total		**$ 23,614**

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19   ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Title of Grant: AB86 Adult Education Consortium Planning Grant
Granting Agency: California Community College Chancellor's Office
                                  (Santa Monica-Malibu Unified School District as Fiscal Agent)
Augmentation Amount: $46,416 (Amended Allocation $133,388)
Matching Funds: Not applicable
Performance Period: March 5, 2014 – December 31, 2015
Summary: AB 86 provides funding to Santa Monica-Malibu Unified School District (SMMUSD) for the development of regional consortium with the goal of developing a comprehensive plan to address adult education needs in the region. Santa Monica College received $86,972 as a sub-recipient for the performance period March 5th 2014 to June 30th 2015. On May 29th 2015, AB86 had the performance period extended to December 31st 2015. SMMUSD has also increased the allocation to Santa Monica College by $46,416.

Budget Augmentation: Restricted Fund 01.3
                                  Revenue
                                  8600   State $ 46,416
                                  Expenditures

1000	Academic Salaries	$ 28,474
2000	Non-Academic Salaries	$ 0
3000	Employee Benefits	$ 4,315
4000	Supplies & Materials	$ 781
5000	Other Operating Expenditures	$ 9,246
6000	Capital Outlay	$ 3,600
7000	Other Outgo	$ 0
Total		**$ 46,416**

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19   **ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION** *(continued)*

Title of Grant: Career Technical Education Enhancement Fund (CTE EF)
Granting Agency: The Chancellor of the California Community Colleges
                             Fiscal Agent: Rancho Santiago Community College District (RSCCD)

Augmentation Amount: $303,433 (Amended Allocation $755,749.15)
Matching Funds: $0
Performance Period: January 1, 2015 – October 31, 2016
Summary: The purpose of CTE Enhancement Fund is to develop, enhance, retool and expand quality Career Technical Education offerings that build upon existing community college regional capacity to respond to regional labor market needs. SMC has received from RSCCD, on 05/15/15, a First Amendment to increase our grant allocation by $303,433.

Budget Augmentation: Restricted Fund 01.3
                             Revenue

8600	State	$ 303,433
Expenditures		
1000	Academic Salaries	$ 44,800
2000	Non-Academic Salaries	$ 4,650
3000	Employee Benefits	$ 14,708
4000	Supplies & Materials	$ 1,750
5000	Other Operating Expenditures	$ 237,525
6000	Capital Outlay	$ 0
7000	Other Outgo	$ 0
Total		**$ 303,433**

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20   AUTHORIZATION OF SIGNATURES, 2015-2016
Requested by: *Christopher Bonvenuto Chief Director, Business Services*
Approved by: *Robert Isomoto, Vice President of Business and Administration*
Requested Action: *Approval/Ratification*

Authorization of signatures of all academic and classified managers, and department chairs (see following lists) to approve invoices and payments on contracts for the Santa Monica Community College District for 2015-2016.

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices and payments on contracts. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

Education Code Section 85233 states: "No order on the funds of any district shall be approved by the county superintendent of schools unless the signatures are on file in the Superintendent's Office and he/she is satisfied that the signatures on the order are those of persons authorized to sign the order."

SENIOR ADMINISTRATIVE STAFF
Jeffery Shimizu, Interim Superintendent/President
Don Girard, Senior Director, Government Relations/Institutional Communications
Robert Isomoto, Vice-President, Business/Administration
Georgia Lorenz, Vice-President, Academic Affairs
Katharine Muller, Special Assistant to the Superintendent/President
Teresita Rodriguez, Vice-President, Enrollment Development
Michael Tuitasi, Vice-President, Student Affairs
Marcia Wade, Vice-President, Human Resources

DEANS
Brenda Benson, Counseling, Retention
Kelley Brayton, International Education
Kiersten Elliott, Community and Academic Relations
Deyna Hearn, Students
Roberto Gonzalez, Student Success Initiatives
Mitchell Heskel, Education Enterprise (Interim)
Hannah Lawler, Institutional Research
Erica LeBlanc, Academic Affairs
Sherri Lee-Lewis, Human Resources
Jennifer Merlic, Instructional Services
Patricia Ramos, Workforce Development
Esau Tovar, Enrollment Services (Interim)
Albert Vasquez, Campus Security, Student Health & Safety

ASSOCIATE DEANS
Dolores Akins-Raveling, Student Success and Outreach (Interim)
Melanie Bocanegra, Student Equity and STEM Initiatives
Ida Danzey, Health Sciences
Frank Dawson, Career Technical Education
Ron Furuyama, Instructional/Student Programs
Denise Kinsella, International Education
Laurel McQuay-Peninger, Grants
Steve Myrow, Financial Aid/Scholarships
Nancy Grass-Hemmert, Student Life (Interim)
Gita Runkle, Emeritus College
Linda Sullivan, Facilities Programming
Julie Yarrish, Online Services and Support

DIRECTORS (Academic)
Maral Hyeler, Instructional Services and External Programs
Michelle King, Career and Contract Education
Sasha King, Small Business Development Center (Interim)
Nick Mata, Special Programs
Tony Prestby, Supplemental Instruction/Tutoring
Deirdre Weaver, Student and Alumni Development
Catherine Weir, International Development

ASSISTANT DIRECTOR
Reggie Ellis, Athletics

PROJECT MANAGERS
Edna Chavarry, The Center for Teaching Excellence
Bonita Cooper, Upward Bound
Wendi DeMorst, TRIO Student Support Services
Jerome Jenkins, Men's Basketball Programs
Ferris Kawar, Sustainablity Coordination (Interim)
Maria Leon-Vasquez, Workforce Development
Audrey Sandoval, Veterans Resource Center
Audra Wells, Adult Education Programs

CLASSIFIED MANAGERS
Anthony Barlow, Custodial Services Supervisor
Chris Bonvenuto Chief Director, Business Services
Raymond Bottenfield, Campus Police Captain
Raymond Bruce, Supervisor, Custodial Services
Greg Brown, Director of Facilities Planning
Tre-Shawn Hall-Baker, Director, Human Resources
Michael Cool, Supervising Personnel Analyst
Tom Corpus, Grounds and Landscape Supervisor
Robert Dammer, Director, Network Services
Al DeSalles, Manager, Media and Reprographic Services
David Dever, Bookstore Manager/Acting Director of Auxiliary Services
Veronica Diaz, Budget Manager
Mark Engfer, Telecommunications Supervisor
Jennifer Ferro, Director, Radio Station KCRW
Ian Fraser, Payroll Manager
Cristina Hamblet, Accounts Payable Supervisor

Craig Harris, Construction Services Supervisor
Regina Ip,Web/Social Media Manager
Roberto Jauregui, Warehouse & Mail Services Supervisor
Joshi John, Computer Laboratory Supervisor
Stacey Jones, Assessment Center Supervisor
Dexter Lee Johnston, Director, Mgt. Information Systems
Mark Kessler, Campus Police Sergeant
Joanne Lau, Accounting Manager
Carol Long, Director of Classified Personnel
Brant Looney, Instructional Technology Services Manager
Cynthia Moore, Director of Purchasing
Angela Munoz, Admissions and Records Supervisor
Stacy Neal, Financial Aid Supervisor
Mike Newport, KCRW Radio Station Operations Manager
Courtney Pierce, Custodial Services Supervisor
JoAn Joseph Peters, Deaf and Hard of Hearing Supervisor
Steven Peterson, Technology Logistics Manager
Charles Potts, Associate Director, SMC Foundation
Jaime Recinos, Assistant Bookstore Manager
Dan Rojas, Network Services Manager
Jere Romano, Campus Police Sergeant
Grace Smith, Public Information Officer
Carla Spalding, Controller
Jenny Trickey, Child Care Services Supervisor
Bruce Wyban, Director, Facilities Management
Charlie Yen, Director, Contracts
Emil Zordilla, Assistant Director, Facilities Planning

Department Chairs
Ronald Davis, Art
Sal Veas, Business
Maria Munoz, Communication
Fariba Bolandhemat , Computer Science & Information Systems
John Rogers, Cosmetology
Laurie Guglielmo, Counseling
Judith Douglas, Dance
Chris Fria, Design Technology
Vicki Drake, Earth Sciences
Laura Manson, ECE/Education
Jason Beardsley, English
Melody Nightingale, ESL
Eric Williams, Health Sciences
Suzanne Borghei, History
Elaine Roque, Kinesiology/Athletics
Patricia Burson, Library
Mary Colavito, Life Sciences
MItra Moassessi, Mathematics
Toni Trives, Modern Languages & Cultures
Yulia Kozlova, Music
Ford Lowcock, Photography and Fashion
Jamey Anderson, Physical Sciences
Alex Schwartz, Psychology
Christine Schultz, Philosophy and Social Sciences
Perviz Sawoski, Theatre Arts

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 21   COMMERCIAL WARRANT REGISTER
Requested by: *Chris Bonvenuto, Chief Director of Business Services*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

Commercial Warrant Register
May 1 – 31, 2015   6498 through 6536 $9,802,455.19

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 22   PAYROLL WARRANT REGISTER
Requested by: *Ian Fraser, Payroll Manager*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

Payroll Warrant Register
May 1 – May 31, 2015   C1J – C2K $11,725,229.26

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 23   REISSUE OF PAYROLL WARRANT REGISTER
Requested by: *Ian Fraser, Payroll Manager*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

Warrant # W6565254   Date: 10/07/2011   Amount: $1804.74

Comment: Warrants not presented to the county treasurer within six months are void; therefore it is requested that LACOE draw a new warrant to replace the following void expired warrant for Classified Employee (now retired) Burnell Taylor.

RECOMMENDATION NO. 24   AUXILIARY PAYMENTS AND PURCHASE ORDERS
Requested by: *David Dever, Acting Director of Auxiliary Services*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

Auxiliary Operations Payments and Purchase Orders
May 1 – 31, 2015   Payments   Purchase Orders
                                   $301,661.73 $16,035.82

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 25   ORGANIZATIONAL MEMBERSHIPS, 2014-2015
Requested by: *Chris Bonvenuto, Chief Director of Business Services*
Approved by: *Robert Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

Organizational Memberships, 2014 – 2015

May 1 – May 29, 2015	Number of Memberships	Amount
	10	$70,138.70

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 26   PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION
Requested by: *Michelle King, Director, Career and Contract Education*
Approved by: *Georgia Lorenz, Vice-President, Academic Affairs*
Requested Action: *Approval/Ratification*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 27   PURCHASING
Requested by: *Cynthia Moore, Director of Purchasing*
Approved by: *Robert G. Isomoto, Vice-President, Business/Administration*
Requested Action: *Approval/Ratification*

27-A   AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department

May 1 – May 29, 2015 $65,708,192.88

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 27   PURCHASING *(continued)*

27-B   AWARD OF CONTRACTS

Provider: Arrowhead Nestle Waters
Amount: Not to Exceed $35,000 (prices held at 2014-15 rates)
Funding Source: Auxiliary Services
Summary: Renewal of Bid 1011004SF for bottled water services, year 5 of 5, July 1, 2015 –
                    June 30, 2016.

Provider: First Class Vending
Amount: No cost; revenue generating
Funding Source:N/A
Summary: Renewal of Bid 1011006SF to provide and maintain food and beverage vending
                    machines and services including microwaves and change machines, year 5 of 5,
                    September 1, 2015 – August 31, 2016.

Provider: First Class Vending
Amount: No cost; revenue generating
Funding Source:N/A
Summary: Renewal of Bid 1011007SF to provide and maintain soft drink and various
                    beverage vending machines and services, year 5 of 5, September 1, 2015 –
                    August 31, 2016.

Provider: TourCoach Charter and Tours
Amount: $135,233.80
Funding Source: General Fund Transportation Budget
Summary: Renewal of Bid 1314003SF Shuttle Transportation Services; 128 days for evening
                    shuttle and airport arts shuttle and first 7 days for PAC shuttle

Provider: NEXUS
Amount: $157,850
Funding Source: General Fund
Summary: Annual Cisco Smartnet Maintenance Agreement priced under CMAS
                    agreement 3-09-070-0163AE.

Provider: Viatron
Amount: $119,000
Funding Source: Student Success and Support Program
Summary: County of Fresno Agreement 14-020, January 2016 for Scanning and Conversion
                    Services.

ORGANIZATIONAL FUNCTIONS

RECOMMENDATION NO. 28

SUBJECT: **ELECTION OF SECRETARY TO THE BOARD OF TRUSTEES, JULY-DECEMBER 2015**

REQUESTED ACTION: It is recommended that Interim Superintendent/President Jeffery Shimizu be elected Secretary to the Board of Trustees for the period July – December 2015.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY:
AYES:
NOES:

XI.   **REPORTS FROM DPAC CONSTITUENCIES**
- Associated Students
- CSEA
- Faculty Association
- Management Association

XII.   **BOARD COMMENTS AND REQUESTS**

XIII.   **ADJOURNMENT**

The meeting will be adjourned in memory of **Frank Bernard Jansen**, father of Personnel Commissioner Deborah Jansen, and **Noah DeWitt**, grandson of Sam and Irene Zivi.

The Board of Trustees Study Session is scheduled to be held on **Tuesday, July 21, 2015** at Santa Monica College, Business Building Room 111, 1900 Pico Boulevard, Santa Monica, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, August 4, 2015** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:
1.   Reports:
    - Title IX Task Force
    - Emergency Preparedness

2.   Board of Trustees Goals and Priorities, 2015-2016

APPENDIX A

INFORMATION ITEM 2

SUBJECT: **WORKFORCE AND ECONOMIC DEVELOPMENT**

SUBMITTED BY: Patricia Ramos, Dean, Workforce and Economic Development

The Office of Workforce and Economic Development (W&ED) supports the District and SMC's individual Career Technical Education (CTE) programs by providing funding for equipment, curriculum development, and professional development. Other important resources include marketing, policy updates, and labor market information. W&ED also serves local business and individual training needs. W&ED acts as a catalyst to help CTE credit programs stay market-responsive and create vital career pathways for students.

Being market-responsive or demand-driven means that SMC's high quality career-oriented programs are able to anticipate regional and local community needs, secure contracts and grants to improve and expand CTE, support the delivery of courses and credentials that align with the region's current and future workplace needs, and provide customized programs for employers.

Santa Monica College is emerging as a leader in the region's advancement of links between education, training, and workforce development economic through initiatives and implemented in the 2014-15 program year.

Los Angeles High Impact Information Communications Technology, Entertainment, Communications Hubs (LA HI TECH)
Funding Source: California Career Pathways Trust
$1,925,000
2014-2017

LA HI TECH is a California Career Pathways Trust award of 15 million dollars to a regional consortia with over 50 partners, partly developed and led by SMC. Pasadena Community College is the fiscal lead and six of the nine LACCD colleges are also part of the consortia. SMC's was awarded $1,925,000 to develop pathways in ICT (Information and Communications Technologies) and implement activities that stemmed from the EMERGE initiative. The LA HI TECH consortium includes secondary, postsecondary, and employer partners, spans across multiple high school districts and three community college districts (30 HS's and 8 CC's), and aligns well to respond to rapid growth of ICT industry sectors. SMC began dual-enrollment at Venice High School and Palisades Charter in January, 2015. SMMUSD and Beverly Hills Unified will be added in Fall 2015. The course offerings include Media Studies, with Computer Science and Design Technology being added in Fall 2015. The college expects to have served approximately 300 high school students by December 2015.

SMC has a unique advantage in the high tech field with proximity to the heart of a booming industry. The District is partnering with both high tech giants and small business to create the workforce needed to sustain these companies and grow the economy. One of these giants is Amazon Web Services (AWS). Google Inc. is making a bold move to expand in Southern California, in the Playa Vista neighborhood near Marina del Rey, adjacent to Santa Monica College, where it could be home to as many as 6,000 well-paid, highly educated workers. This mix of tech companies is especially important as the technology and entertainment sectors continue to converge. This kind of business operates using a workforce of "Cloud" computer engineers. This is why Amazon Web Services has invested greatly in SMC and LA HI TECH.

One challenge is strengthening the articulations between the high schools and community colleges. This year SMC faculty will work with the feeder high schools across disciplines to design curriculum together that will improve the pipeline and workforce needed into this high-wage high skill industry. Faculty members are currently "mapping" career pathways in ICT occupational areas that could feed into these tech companies. Stronger employer engagement is needed. These are challenges that LA HITECH funding addresses. It is the expectation that the recent hiring of the CTE Senior Advisor (ICT) position will bridge that gap in activities and lead to improved employment prospects for students.

The interdisciplinary nature of emerging careers in the ICT sector poses challenges to faculty. Many CTE faculty members have expressed the need for intensive training that helps prepare students for "21st Century Skills" in the new market place. These 21st Century Skills could include design thinking, interactive STEAM, programming, ideation and iteration, and mathematical thinking. Professional development in this area is currently under development.

LA HI TECH has been recognized by the White House's Tech Hire Initiative. Los Angeles is one of only 21 cities in the nation acknowledged for developing a comprehensive, regional approach to closing the skills gap in IT occupations. That regional approach is LA HI TECH.

JP Morgan Chase has very recently funded LA HI TECH approximately $750,000, for which LACC is the fiscal lead. SMC and LACC developed this grant proposal, and SMC expects to receive $150,000 over three years for student support services to high school students.

NEW CTE View Book

One of the most exciting accomplishments this year is the completion of a comprehensive 32-page view book that highlights what CTE is at SMC. All CTE departments participated in the design and approved the content. The view book lists the certificates and degrees available for each program and the career options to which these degrees and certificates can lead. CTE programs plan to use the view book as marketing material to attract more students, promote CTE, and showcase success. Copies will be available in Counseling, Outreach, the Welcome Center and any department who would like to use and distribute them. Hard copies of the view book are now available through the office of Workforce and Economic Development. It is posted on the Workforce & Economic Development website and we are in the process of creating a CTE website for student and employer engagement with view book content and design.
http://www.smc.edu/AcademicAffairs/Workforce/Documents/CTE%20Viewbook%20June%202015.pdf

Perkins IV
$619,899
2014-15

Efforts in 2014-2015 have been directed to responding to the District's need to develop approaches that improve outcomes for CTE students—particularly for traditionally underrepresented students entering non-traditional careers that result in high-skills and high wages in identified growth industry sectors. In order to accomplish this, CTE faculty and administrators have been working together, developing a deep understanding of the interrelationship between business competitiveness and the workforce needs of targeted industries that cross multiple disciplines at SMC.

Perkins funds provided CTE programs with state of-the art equipment and services that keep their programs responsive to industry needs, particularly those that are technology based. A comprehensive digital marketing and branding campaign is under development across CTE programs to improve the image of CTE inside and outside of the College.

Support for faculty professional development activities aimed at developing education pathways for students has been paramount, providing support for instructional and counseling faculty and bringing employers and business partners to campus to meet faculty and staff. Perkins continues to fund equipment purchases, curricular improvements, and academic supports in order to increase completion rates in these high-growth, high-wage fields. SMC recognizes that one cannot accomplish this monumental task alone. Therefore, the strengths of the College and local Workforce centers in LA City and County, nonprofits, labor groups, NGO's, and educational institutions (including other Community Colleges and high schools) have been integrated and combined for greater impact.

Career Technical Education Enhancement Funds
Funding Source: Chancellor's Office
$755,749.15
2015-2016

CTE Enhancement Funds are provided on a one-time basis to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs. This one time grant was split into 60% and 40% shares of the total award. 40% of the funding focused on regional projects and collaboration with other colleges. The remaining 60% focused on campus program improvements that fall within priority sectors identified including: Advanced Manufacturing, Advanced Transportation & Renewable, Energy (Efficiency) & Utilities, Global Trade & Logistics, Health, Information & Communication Technologies (ICT Digital Media), Retail/Hospitality/Tourism, and Small Business.

The local share (60%) allocation totals $452,316. The Regional Share allocation totals $303,433.15.

Career Technical Education (CTE)
SB 1070 $50,000
2014-2015

This funding is to create better articulation and pathway development from the K-12 across all CTE programs. The activities in the work plan align with activities implemented and currently under development through LA HI TECH.

Economic Development
Employment Training Panel (ETP) $749,000
2014-2016

In fiscal year 2014, SMC W&ED was awarded a new ETP contract with California State in the amount of $749,000 to be carried out from April 2014 through March 2016. Using these funds, SMC administers customized training programs that offset the high cost of employee-based training employers would otherwise be forced to finance in order to develop and maintain a high-performance workforce. The impact of the program is increased productivity, process efficiency, and an improved bottom line for the participating companies. This contract is performance-based.

Economic Development

Employee Training Panel (ETP)
$749,000
2014-16

- ETP has earned revenues totaling $375,000 as of June 2015, and is expected to earn the balance of $374,00 in FY 2016.
- SMC has trained over 175 employees, for a combined total of over 1500 training hours.
- Participating employers from the manufacturing and hospitality industries include Mission Foods, Brother Deserts, Ramona's, The Fairmont, Viceroy, and The Delfina in Santa Monica.
- SMC will apply for $950,000 in the next round of ETP funding, expected late Spring 2016.

Small Business and Entrepreneurial Services
$300,000
2014

The SMC SBDC provided free advisory services and low-cost workshops through CY 2014. The economic development indicators from CY 2014 are as follows.

CY 2015 SBDC Business Counseling and Training Events
- Provided business counseling to 613 distinct clients
- Assisted businesses with obtaining $5.8 million in loans and financing
- Assisted with the start of 41 new businesses
- Assisted with the creation of 208 new jobs and retention of 36 jobs.
- Hosted 75 training events or seminars with 673 attendees

The SMC Entrepreneurship and Business Innovation Center (EBIC)
SMC has developed an entrepreneurial and small business service model that better addresses the needs of SMC's students, engaged faculty, and supplemented SMC programming. **The Entrepreneurship and Business Innovation Center (EBIC)** was launched in January of 2015.

The EBIC aims to be a harbinger of innovation with a special focus on the high-tech community of entrepreneurs and start-ups in the area. Through its strategic partnerships with local economic development stakeholder and industry players, SMC has maintained its legacy of supporting small businesses.

LA Chamber-Bixel Exchange Collaboration
A partnership with the LA Chamber Bixel Exchange-SBDC provides following value:
- Operation of a satellite small business services office at SMC at little to no cost. Over 30 tech start-ups have been served from January-June 2015.
- Access to the LA Chamber membership of companies for work-based learning opportunities and job placement for students.
- Access to thought leaders in key industries for advisory board and other needs.

State-wide Entrepreneurship Focus: CCCCO Doing What Matters and NACCE
A close working relationship with CCCCO and the National Association for Community Colleges in Entrepreneurship (NACCE) yields valuable programming and resources
- SMC EBIC co-hosted The Small Business Summit featuring SMC and other CA-based Community College students participating in a state-wide business plan competition.
- WED-EBIC is collaborating with CCCCO and NACCE to produce a Entrepreneurship Summit geared to engage faculty in the process of integrating it into CTE programs, as well as expanding it as its own discipline.

District 11 and SCORE *(Service Corps of Retired Executives)*
A partnership with District 11 and SCORE provides additional services to small businesses in the SMC space, at no cost to SMC. SCORE is comprised of volunteers who work in many Chambers of Commerce, including Santa Monica.

SMC EBIC Collaborations and Outreach in Silicon Beach
The Director is leveraging an existing network of stakeholders in Silicon Beach to elevate our brand and inform the tech space of the many resources available to start-ups and emerging firms.

Santa Monica Alliance
The SBDC Director continues to engage with the Alliance, which is a collaborative effort of the City of Santa Monica and Santa Monica Chamber of Commerce dedicated to nurturing a vibrant, healthy and profitable business climate in Santa Monica.

Contract Education & Professional Training
2014-2015

W&ED has worked collaboratively with Department Chairs, multiple CTE faculty and staff to write and submit proposals that will help position SMC as a leading provider of contract education and professional training. Several robust and interesting Contract Education training concepts are being developed and outlined as potential offerings for enhancing and leveraging current SMC programs and generating revenue. Below are a few highlighted contract education programs.

Promo Pathway III
SMC launched its third Promo Pathway Cohort Program in the Summer 2014. The program serves 25 students annually through a competitive process. Students are recruited from Black Collegians and Adelante, along with diverse students in creative fields at SMC. Selected students are supported in a closed-cohort model with outside funding from multiple sources (including a TV industry donation, ETPL, SMC Foundation). The program, officially known as the Entertainment Promotion and Marketing Production certificate and degree program, is 30-unit program and was approved by the Chancellor's Office in the Fall 2013. This closed-cohort accelerated programming is funded by industry partners and state workforce training participants.

New Directions, Inc.
SMC W&ED has contracted with New Directions, Inc. to offer Fundamental Computer training classes to veterans. SMC is contracted to offer six training sessions between September 2015 and July 2015 that will result in $21,000 in contract education this year.

Para Los Niños (PLN)
W&ED has contracted with PLN in contract to conduct customized for-credit training that began spring 2014. SMC faculty members are delivering ECE 17 in a closed cohort model. Currently 30 students are registered in the class. This contract is $21,500.

Hong Kong Community College (HKCC)
W&ED will deliver a second customized, two-week training program that will bring 20-30 students from Hong Kong Community College to SMC for this summer program. The not-for-credit instructional program will focus on activities that develop a more solutions-oriented student by building entrepreneurial creative thinking skills and helping HKCC students foster innovation. This contract will result in approximately $34,500.

Workforce Development
2014-2015
Short Term Training & Bridge Programs
ETPL – Eligible Training Provider List

The ETPL is California's list of approved courses that service agencies can use to contract with SMC for short term training for individuals, subsidized with federal training funds such as WIOA. SMC now has many credit and not-for-credit training programs on the ETPL. All of the courses that will earn students a certificate in Promo, Recycling and Resource Management, and Solar Photovoltaic Installation have been added.. W&ED will collaborate with several local job-centers to provide more awareness of the SMC ETPL course offering, which also includes outstanding, state of the art on-line social marketing, and media professional certificate trainings.

"I Am Santa Monica" is a customer service excellence program offered in partnership with the Santa Monica Convention and Visitors Bureau (CVB). The interactive business workshop designed to encourage and empower Santa Monica businesses and their employees to become better informed about Santa Monica and all it has to offer. A free, 3-hour interactive learning workshop is offered at SMC's PAC and a familiarity tour (FAM tour) of Santa Monica has been designed specifically to inform and educate employees about destination Santa Monica, with a focus on customer service and hospitality training. Trained individuals become "Official information Ambassadors" and are armed with a database of facts, figures, and "Did You Know" anecdotes about Santa Monica for use in customer interaction. Since 2009, the Office of Workforce & Economic Development has trained nearly 3,000 people through roughly 300 individual companies and organizations in the City of Santa Monica.

APPENDIX B

INFORMATION ITEM 6

SUBJECT: **2014-2015 GRANTS OFFICE ANNUAL REPORT**

SUBMITTED BY: Laurie McQuay-Peninger
                     Associate Dean, Grants

In 2014-2015, SMC managed nearly $5 million in grant funds through 28 grant projects funded by local, state, and federal organizations, both public and private, all of which are supportive of the college's mission. This included 16 new awards, valued at roughly $2.8 million in additional revenue, with slightly more than $1.7 million to benefit 2014-2015 directly. One of these awards, while not offering direct cash support, offered work-based learning opportunities for students in the Solar Photovoltaics Program (valued at $25,000). The most significant of these new awards is the LA HI-TECH grant, written and developed by SMC's Workforce and Economic Development Office, which provided two-thirds of the new funding. However, all 16 new awards reflect innovation across campus, including new programming in Solar Photovoltaics, adult basic education (specifically English as a Second Language), Guardian Scholars, and STEM. These numbers represent a significant increase over the 2013-2014 academic year, as outlined in the following table:

6 - Year Submission/Award Overview

Academic Year	Grants Submitted	Grants Awarded	Total Awarded	Single Year Impact
2009-2010	16	6	$3.0M	$1.5M
2010-2011	22	11	$10.8M	$3.5M
2011-2012	12	5	$6.8M	$1.7M
2012-2013	20	11	$5.6M	$1.6M
2013-2014	18	11	$667,000	$450,000
2014-2015	23	16	$2.8M	$1.7M
AVERAGE	18	10	$4.9M	$1.7M

In total, the college submitted 19 proposals to support the 2014-2015 academic year and was a collaborative partner in four proposals submitted by other institutions, including the proposal by Pasadena City College to fund LA HI-TECH. Of the 23 proposals submitted by or on behalf of the college, 16 were funded, yielding a success rate of 69.6 percent. As in the past, the majority of these grants were written by the Grants Office in collaboration with the programs and/or departments that were identified to directly manage and implement them. In addition to the Office of Workforce and Economic Development's leadership on the LA HI-TECH proposal, another significant collaboration involved the Santa Monica College Foundation, which funded a part-time grant writer to assist with the development and submission of private grant requests. These grants will support the 2015-2016 academic year, and as such are not included here. This support has allowed the Grants Office to continue to increase the number of grants submitted, specifically private grants.

The following table outlines the success rate of the various funding sources pursued by the college to support the 2014-2015 academic year.

Source of Funds	Grants Submitted	Grants Awarded	Success Rate
Federal Govt.	6	4	66.7%
State Govt.	9	7	77.8%
Local Govt.	0	0	--
Private	8	5	62.5%
Total	23	16	69.6%

Each of these grants supports projects that work to achieve the college's mission, as well as one or more of SMC's strategic initiatives, institutional learning outcomes, and supporting goals.   The following table provides a breakdown of grants submitted and awarded to support 2014-2015 and their relation to institutional goals and objectives.   Many of these grants support more than one outcome, and thus the total adds to more than the number of awards.

Area of Focus	Number of Grants Submitted/Awarded by Funding Source									
	Private		Local		State		Federal		Total (duplicated)	
	Submitted	Awarded	Submitted	Awarded	Submitted	Awarded	Submitted	Awarded	Submitted	Awarded
ILO #1: Personal Attributes	6	4	0	0	2	2	3	1	11	7
ILO #2: Academic Skills	5	2	0	0	8	6	5	4	18	12
ILO #3: Global Citizenship	1	0	0	0	0	0	0	0	1	0
ILO #4: Sustainability	1	0	0	0	1	1	4	4	6	5
ILO #5: Authentic Engagement	0	0	0	0	2	1	3	3	5	4
Supporting Goal #1: Innovative/ Responsive Learning Environment	2	0	0	0	9	7	6	4	17	11
Supporting Goal #2: Supportive Learning Environment	5	5	0	0	1	1	1	0	7	6
Strategic Initiative #1: GRIT	3	2	0	0	0	0	0	0	3	2
Strategic Initiative #2: I3	2	0	0	0	2	1	1	0	5	1
Strategic Initiative, CTE	0	0	0	0	8	6	4	4	12	10
Strategic Initiative, Basic Skills	0	0	0	0	1	1	2	2	3	3
TOTAL (duplicated)	25	13	0	0	34	26	29	22	88	61

In addition, each project supports at least one of the Goals and Priorities of the SMC Board of Trustees, including:

- 1 grant submitted that will "support a culture of evidence that fosters the use of rigorous methodology to monitor and improve institutional effectiveness and student progress" (Priority 1);
- 6 grants submitted and 3 awarded that will help "institutionalize initiatives that are effective in reducing the student equity gap, improving basic skills mastery in mathematics and English by, for example, deepening outreach into high schools and expanding Summer Jams and First Year Experience to include the development of pathways to transfer" (Priority 2);
- 12 grants submitted and 10 awarded to "strengthen and promote workforce/career technical programs and pathways, such as EMERGE and the rebranding of the Academy of Entertainment and Technology, and improve CTE completion rates" (Priority 3); and
- 4 grants submitted and 3 awarded grants to "support I[3] and other innovative practices that address student need and increase student success" (Priority 4).

The submission of these grants in direct support of institutional learning outcomes, supporting goals, and strategic initiatives also helped the college's Board of Trustees achieve its 10th Priority, to pursue and obtain appropriate external funding.

The following list provides a summary of all active grant-funded projects, both new and continuing, for 2014-2015 and how they relate to the Board of Trustee's Goals and Priorities. Corresponding Institutional Learning Outcomes, Supporting Goals, and/or Strategic Initiatives, as well as the annual award total, the funding source, and the principal investigator/project director, are also listed. It should be noted that many of these grants support more than one of these outcomes; for the purposes of this report, projects are listed under their primary area of emphasis.

Board Goal: Educational Advancement and Quality

Board Priority #2: Institutionalize initiatives that are effective in reducing the student equity gap, improving basic skills mastery in mathematics and English by, for example, deepening outreach into high schools and expanding Summer JAMS and First Year Experience to include the development of pathways to transfer.

Basic Skill Improvement

- **NEW for 2014-2015 –** Adult Education and Family Literacy Act Funding ($246,655, California Department of Education): This renewable project will strengthen existing non-credit ESL and English Literacy Civics programming through the addition of tutoring and counseling, increased use of technology, and development of vocational ESL classes. SMC will work to build a non-credit ESL program that feeds into for-credit coursework and provides opportunities for non-native English language learners to obtain the skills they need to pursue postsecondary education. (This project also addresses ILO 1 and 2, Supporting Goal 1, and the Basic Skills Strategic Initiative.)

Student Success/Special Populations—High School Outreach/College Prep and Access

- Upward Bound ($250,000 – U.S. Dept. of Education): This TRIO grant targets low-income, potential first generation college students from Venice and Crenshaw high schools, providing academic assistance, college planning and assistance, and counseling/mentoring support. (This project supports ILO #1 and 2, as well as Supporting Goal #2 and the GRIT Initiative. The Project Manager for Upward Bound is Bonita Cooper.)

<u>Student Success/Special Populations—Low Income, First Generation Students</u>

- Student Support Services ($281,509 – U.S. Dept. of Education): This TRIO grant targets low income, first generation college students and provides them with the skills and resources that they need to successfully complete their SMC studies and transfer to a baccalaureate program. (This project supports ILO #1 and #2, Supporting Goal #2, and the GRIT Initiative. Wendi DeMorst is currently serving as the Project Manager for this program, which will continue through 2015. The application for the next cycle is pending with award notifications expected soon.)

- Child Care Access Means Parents in School (U.S. Dept. of Education – This grant expired September 30, 2014, so there was no new funding for 2014-2015): This grant provided child care assistance for low-income, Pell-eligible students enrolled at SMC so that low-income parents may continue to attend classes without worry over the care of their children. (This 4-year project also supported Supporting Goal #2. Jenny Trickey was the Project Manager.)

- Pico Promise ($156,782 – City of Santa Monica): This project is an expansion of the former Pico Partnership on the Move Program that was previously funded by the City of Santa Monica's Community Development Grants Program. The Pico Promise program offers instructional and student support assistance to low-income students from the Santa Monica-Malibu School District, specifically the Pico Neighborhood, so that they may achieve their academic and/or career goals. (This project also supports ILO #1 and #2, as well as the Board's third Goal, Community and Government Relationships, Priority #14, to strengthen and expand programs and partnerships that serve SMMUSD students. This is a four year award; Wendi DeMorst and Roberto Gonzalez shared project management responsibilities for this project during the 2014-2015 academic year. This award ended June 30, 2015, but SMC received a new award in June, which will begin July 1, 2015.)

<u>Student Equity/Special Populations – Science, Technology, Engineering, and Mathematics (STEM)</u>

- **NEW for 2014-2015** – STEM Resources Grant ($20,000 – Kenneth T. and Eileen Norris Foundation awarded to the Santa Monica College Foundation): These funds will buy math and science textbooks that low-income students may check-out and use during the semester to help reduce the total cost of education. (This project supports ILO 2 and Supporting Goal 2. Melanie Bocanegra will work with the Santa Monica College Foundation to carry out this project.)

- **NEW for 2014-2015**—STEM Scholarship Program ($25,000 – Edison Corporate Contributions, awarded to the Santa Monica College Foundation): These funds provide financial assistance to students participating in the Science and Research Initiative. (This grant also supports ILOs 1 and 2 and Supporting Goal 2. Melanie Bocanegra works in collaboration with STEM faculty to distribute these funds via the Santa Monica College Foundation.)

- HSI STEM and Articulation Program Grant ($1,140,705 – U.S. Department of Education and delivered in collaboration with the University of California, Los Angeles): The purpose of this grant is to promote STEM degrees and careers among Latino and other underrepresented student populations in STEM, including underrepresented minority students, but also women and low-income, first generation students in general. This will be accomplished through the SMC/UCLA Science and Research Initiative, which includes an array of student support and instructional services, such as counseling, advising, transfer planning, mentoring, and increased involved in applied learning activities. (This five year grant also supports ILO # 1, #2, and #4, Supporting Goals #1 & #2, and Strategic Initiative—Sustainable Campus. Melanie Bocanegra serves as Project Director.)

Board Priority #3: Strengthen and promote workforce/career technical programs and pathways, such as EMERGE and the rebranding of the Academy of Entertainment and Technology, and improve CTE completion rates.

Multidisciplinary CTE Initiatives

- **NEW for 2014-2015** – SB1070 Career Technical Education Pathways Program (No new funding in 2014/2015– California Community Colleges Chancellor's Office): The intent of the SB1070 grant to continue, expand, and regionalize the best practices achieved thus far by the Career Technical Education Pathways Program. The Chancellor's Office agreed to fund two grants in Los Angeles County, and Santa Monica College partnered with Rio Hondo College (and 7 other colleges) to submit an application on behalf of the nine "Ring Colleges" located outside of the LACCD. The nine "Ring Colleges" have shared information from their SB70 collaborative/CTE Transitions efforts and selected key talent to guide the consortium in the development of a steering committee in order to develop a two-year plan to implement sustainable policies/practices on a regional landscape. (This project also addresses Supporting Goal 2, as well as the CTE Strategic Initiative. Tricia Ramos/Frank Dawson are program administrators for SMC, although Rio Hondo College is the fiscal agent for the project.)

Health Sciences (including Nursing and Allied Health)

- **NEW for 2014-2015**—Enrollment Growth for ADN to RN Programs ($106,787 – California Community Colleges Chancellor's Office): The purpose of this grant is to increase student enrollment in SMC's Nursing Program by 10 students and improve student retention rates through an array of instructional and student support services. (This grant also supports ILO #2, Supporting Goal #1 and the CTE Strategic Initiative. Ida Danzey is the Project Director.)

- **NEW for 2014-2015—**Augmentation Grant for Enrollment Growth for ADN to RN Programs ($75,000 – California Community Colleges Chancellor's Office): This grant augments existing funds allocated to the Nursing Program in 2014-2015 and expands services into 2015-2016. (This grant also supports ILO #2, Supporting Goal #1 and the CTE Strategic Initiative. Ida Danzey is the Project Director.)

- **NEW for 2014-2015** – Assessment, Remediation, and Retention Grant for ADN to RN Programs ($114,000 – California Community Colleges Chancellor's Office):   This funding from the Chancellor's Office was awarded to implement new programming and/or maintain existing programming in support of Nursing student success, including tutoring, counseling, skill development activities, and professional development for faculty. (This grant also supports ILOs 1 and 2, Supporting Goal 1 and 2, and the CTE Strategic Initiative. Ida Danzey is the Project Director.)

ICTE

- **NEW for 2014-2015**—California Career Pathways Trust ($962,500 – California Department of Education): Santa Monica College will work in collaboration with Pasadena City College as the fiscal agent to implement the LA HI-TECH grant. This project will develop a robust career pathway in ICTE and expand SMC's opportunities for collaboration with local and regional high schools, specifically in the area of ICTE. (This project also supports ILOs 2 and 5, Supporting Goal 1, and the I3 and CTE Strategic Initiatives. Frank Dawson is the program administrator.)

Sustainable Technologies

- **NEW for 2014-2015** – Advanced Technological Education Program ($65,351 – National Science Foundation): In 2014-2015, Santa Monica College received its first National Science Foundation grant in support of the Solar PV Installation Program. Through this project, SMC will further the development and enhancement of the Solar PV Installation Program by addressing gaps that are preventing students from completing the program and obtaining employment in the field. Specifically, these gaps include insufficient knowledge of math and science upon entry to the program and limited work-based learning experiences prior to completion. SMC will develop contextualized math and science modules to support the content courses and expand the availability of work-based learning opportunities through internships and other partnerships with industry. High school outreach and increased awareness of career opportunities in this industry are also key components. (This three-year project also supports ILO 2, 4, and 5, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Stuart Cooley is the Principal Investigator, while Steve Paik is Co-Principal Investigator.)

- **NEW for 2014-2015**—Advanced Topics in Solar Photovoltaics ($17,100 – U.S. Department of Energy through a grant with the California Community Colleges and the University of Hawaii and funneled through the City College of San Francisco as part of the regional Solar Instructor Training Network): SMC received funding from the Solar Instructor Training network to develop and pilot four not-for-credit seminars to expand and enhance knowledge of solar photovoltaics among working professionals as well as recent graduates. Seminar topics included Federal and State Policies Affecting Photovoltaics, Time Value of Energy and Photovoltaics, Coupling Photovoltaics and Electric Vehicles, and Coupling Photovoltaics and Energy Storage. (This grant also supported ILOs #2 and #4, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Stuart Cooley was the project lead.)

- **NEW for 2014-2015**—GRID Alternatives Work-Based Learning Opportunity (this award from the U.S. Department of Energy through a grant with the California Community Colleges and the University of Hawaii and funneled through the City College of San Francisco as part of the regional Solar Instructor Training Network does not provide cash for the program): One of the goals of the Solar PV Program is to provide work-based learning opportunities for students. This grant allows SMC to place students with GRID Alternatives for hands-on learning experiences with community-based projects at no cost to the program/college. Funding from SITN is reimbursing GRID Alternatives for its costs so that students can participate at no charge. (This grant also supports ILOs #2, #4, and #5, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Stuart Cooley is the project lead.)

- **NEW for 2014-2015** – Prop 39 Program Improvement Fund ($6,263 – California Energy Commission): The purpose of this project is to strengthen SMC's Solar PV Installation Program through the purchase of new equipment to enhance safety and increase relevance to workplace standards. (This project also supports ILO 2 and 4, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Vicki Drake is the project lead.)

Early Childhood Education/Education
- Early Start Pathway ($403,834 – Los Angeles Universal Preschool): The purpose of this project is to develop/deliver a 2+2+2 program in Early Childhood Education in partnership with SMMUSD and CSU Dominguez Hills with the intent to increase the number of qualified early childhood education professionals with a baccalaureate degree. (This five year project also supports ILO #2 and Supporting Goal #1. Laura Manson is the principal investigator on this project. This project ends June 30, 2015.)

- Child Development Training Consortium Grant ($7,500 – state funded): This ongoing project provides tuition, books, mentoring, and professional development activities for ECE students. (This grant also supports ILO #1. Laura Manson serves as the lead.)

Entrepreneurship
- **NEW in 2014-2015** – Community Foods Project (U.S. Department of Agriculture funding awarded through RootDown LA): RootDown LA contracted with Santa Monica College to assist with the development of a training program that provides youth with the knowledge, skills, and experience necessary to create and sustain entrepreneurial projects in support of local food projects. (This project addresses ILOs 1,2, 4, and 5, Supporting Goal 1, and the CTE and Sustainability Strategic Initiatives. Genevieve Bertone served as the administrative lead for this project managed by RootDown LA.)

- Small Business Development Center ($150,000 – SBDC Network/Small Business Administration): This project provides small business development services, such as business planning development, financial planning, workshops, and other individual assistance to new and emerging small business owners in west Los Angeles County. (This program ended as of December 2014.)

Board Priority #4: Support I^3 and other innovative practices that address student need and increase student success.

Innovation through Faculty/Staff/Student Professional Development and Training
- **NEW Funding for 2014-2015** – California Community Colleges Student Mental Health Program/ Campus Based Grant ($40,000 – Foundation for California Community Colleges): Based on the success of the first round of funding, SMC's Office of Psychological Services received a second award to continue to develop and deliver mental health prevention and early intervention services to support students campus-wide, targeting specifically students who are underserved and/or at-risk of mental illness, including veterans, disabled students, African American, low-income, and first generation. (This project also supports ILO #1 and Supporting Goal #2. Sandra Rowe has served as Project Director with support from Dawn Murphy as Project Manager.)

- Title V Developing Hispanic Serving Institutions Grant ($645,092 – U.S. Department of Education): The purpose of this project is to develop a Teaching and Learning Center at SMC that will foster and support the use of best practices in both student support and instructional delivery across campus through an array of professional development activities. (This project previously supported the Board priority to "promote professional development activities for all classified and academic staff, including adjunct faculty." It also supports ILO #1 and #2, Supporting Goal #1, and the GRIT, I^3, and Basic Skills Strategic Initiatives. Edna Chavarry is the Project Manager of this five year grant.)

Innovative Programs that Support Student Success/Special Populations—Foster Youth
- **NEW for 2014-2015** – Guardian Scholars Program ($20,000 – S. Mark Taper Foundation): Santa Monica College received its first S. Mark Taper Foundation grant to expand and enhance the capacity of the Guardian Scholars Program to provide instructional and student support services to students who are or once were in foster care. (This 2-year project also supports the Board's priority to address student equity, as well as ILO #1, Supporting Goal #2, and the GRIT Initiative. Debra Locke is the program coordinator.)

- **NEW for 2014-2015 –** Guardian Scholars Program ($3,500 – Sidney Stern Memorial Trust): This grant will expand and enhance the capacity of the Guardian Scholars Program to provide instructional and student support services to students who are or once were in foster care. (This project also supports the Board's priority to address student equity, as well as ILO #1, Supporting Goal #2, and the GRIT Initiative. Debra Locke is the program coordinator.)

- Guardian Scholars Implementation Grant ($48,000 – Stuart Foundation via subcontract award from Loyola Marymount University): SMC is collaborating with Loyola Marymount University and the University of California, Los Angeles, to develop and implement a Guardian Scholars Program. The Guardian Scholars program will support students who are or once were in foster care. (This 3-year project also supports the Board's priority to address student equity, as well as ILO #1, Supporting Goal #2, and the GRIT Initiative. Debra Locke is the program coordinator.)

Innovative Programs that Support Student Success/Special Populations – U.S. Veterans
- Veterans Resource Center ($50,000 – Ralph M. Parsons Foundation, awarded to the Santa Monica College Foundation): These funds will help sustain services and resources developed through the FIPSE Center of Excellence grant in support of the Veterans Resource Center, including student resource management, tutoring, mentoring, on-site student support workshops, transfer advising, and other activities. (This two-year grant also supports ILO #1 and Supporting Goal #2. Linda Sinclair and Audrey Sandoval serve as the project leads.)

- FIPSE Center of Excellence for Veteran Student Success (this grant ended its no-cost extension period on 9/30/2014): Through this grant, SMC expanded the capacity of SMC's Veterans Resource Center to include tutoring, mentoring, on-site Financial Aid and Career Services workshops, transfer advising and co-located DSPS services. (This grant also supports ILO #1 and Supporting Goal #2. Linda Sinclair and Audrey Sandoval served as the project leads.)

APPENDIX C

INFORMATION ITEM 7

SUBJECT: **2014-2015 CURRICULUM COMMITTEE ANNUAL REPORT**

SUBMITTED BY: Guido L. Davis Del Piccolo, Curriculum Committee, Chair
                         Georgia Lorenz, Curriculum Committee, Vice Chair

The work of the Curriculum Committee this year continued to be impacted by mandates and requirements placed upon the college by the Chancellor's Office. In particular this involved creating additional Associate Degrees for Transfer (SB 1440 compliant degrees) and engaging in preparations now required in order to submit transfer degrees for approval. Notwithstanding those external demands, the Curriculum Committee also engaged in the work of approving a plethora of new courses, course revisions, new degrees and certifications, and revisions to degrees and certificates.

Student Transfer Achievement Reform Act (SB 1440)
Per the moving target set by the Chancellor's Office, Santa Monica College was to have 14 Associate Degrees for Transfer (ADT) approved by August, 2015, some in very specific disciplines. At the conclusion of this academic year, a total of 17 ADTs have been approved by the committee and the Academic Senate. Twelve of these degrees are already approved by the Chancellor's Office. The 5 other degrees are awaiting approval by the Chancellor's Office.

    Associate Degrees for Transfer Approved thus far by the Chancellor's Office
        1)   Art History AA-T
        2)   Business Administration AS-T
        3)   Communication Studies AA-T
        4)   Early Childhood Education AS-T
        5)   History AA-T
        6)   Journalism AA-T (Approved by CCCCO in 2015)
        7)   Kinesiology AS-T (Approved by CCCCO in 2015)
        8)   Mathematics AS-T
        9)   Political Science AA-T (Approved by CCCCO in 2015)
      10)   Spanish AA-T (Approved by CCCCO in 2015)
      11)   Studio Arts AA-T (Approved by CCCCO in 2015)
      12)   Theater Arts AA-T (Approved by CCCCO in 2015)

    Associate Degrees for Transfer Approved by SMC (not yet approved by the Chancellor's Office)
       13)   Anthropology AA-T
       14)   Economics AA-T
       15)   Geography AA-T
       16)   Geology AS-T
       17)   Nutrition and Dietetics AS-T

There are 2 disciplines (Computer Science and Music) where SMC has been asked by the Chancellor's Office to create ADTs. After careful review with the faculty, it was determined that making the curricular changes necessary to comply with the mandated model degree would be counter to the interests of our students. Therefore, SMC will not be submitting ADTs in those areas at this time. The College sent a letter to the Chancellor's Office explaining our reasons for not creating these degrees.

All courses related to AD-T's which have a "C-ID" (common course numbering system) descriptor must be submitted for approval in tandem with the submission of the degree. SMC currently has 81 courses fully approved for C-ID (and 37 more which are conditionally approved) in the following 27 disciplines:

• Accounting	• Journalism
• Anatomy	• Kinesiology / Physical Education
• Anthropology	• Mathematics
• Art	• Media
• Art History	• Media Studies
• Business	• Nutrition
• Chemistry	• Physics
• Communication Studies	• Physiology
• Computer Information Services	• Political Science
• Early Childhood Education	• Psychology
• English	• Sociology
• Geography	• Spanish
• Geology	• Theatre Arts
• History	

New Degrees and Certificates

The Curriculum Committee approved the following 8 innovative degrees and certificates based on the expertise of the area faculty and the advice of the respective Advisory Boards.

- African & Middle Eastern Studies **Department Certificate**
- Asian Studies **Department Certificate**
- Dance Teacher (Pre K-grade 5) **Department Certificate**
- Early Intervention Assistant **Associate in Science (AS) / Certificate of Achievement**
- Journalism **Associate of Arts for Transfer (AA-T)**
- Latin American Studies **Department Certificate**
- Political Science **Associate of Arts for Transfer (AA-T)**
- Studio Art **Associate of Arts for Transfer (AA-T)**

Revisions to Degrees and Certificates

The Curriculum Committee approved revisions to 12 degrees and certificates based on the expertise of the area faculty, the advice of the respective Advisory Boards, and changes in industry.

- Anthropology **Associate in Arts for Transfer (AA-T)**
- Automotive Technician **Department Certificate**
- Communications Studies **Associate in Arts for Transfer (AA-T)**
- Dance **Associate in Arts (AA) / Certificate of Achievement**
- Fashion Design **Associate in Science (AS) / Certificate of Achievement**
- Fashion Merchandising **Associate in Science (AS) / Certificate of Achievement**
- Graphic Design **Associate in Science (AS) / Certificate of Achievement**
- Journalism **Associate in Arts for Transfer (AA-T)**
- Photography **Associate in Science (AS) / Certificate of Achievement**
- Solar Photovoltaic Installation **Associate in Science (AS) / Certificate of Achievement**
- Technical Theatre **Associate in Science (AS) / Certificate of Achievement**
- Web Design **Department Certificate**

New Ideas

The Curriculum Committee approved several new courses stemming from innovative and exciting ideas. Particularly innovative new courses include:

- **GOB Chemistry:** an introductory chemistry course designed specifically for the needs of students pursuing an allied health field
- **Environmental Geology:** an important addition to better understanding our changing climate
- **Geoscience Field Methods:** an innovative course to engage lower division students in scientific research, preparing them for such involvement in the STEM fields
- **Global Citizenship Field Study:** an innovate manner to offer credit to students for short-term study abroad (and in-broad) experiences
- **User Experience Design:** a fundamental building block to facilitate our new bachelors program in Interaction Design

New Courses

This academic year, the Curriculum Committee approved the following 19 new courses and revised and reinstated 2 more courses:

- ASTRON 9: Intermediate Astrophysics with Calculus
- AUTO 47: Suspension and Steering
- CHEM 19: Introduction to General, Organic, and Biochemistry
- COM ST 36: Gender and Communication
- ENGL 61: Introduction to the Fairy Tale
- ENGL 49: Asian Mythology
- GEOL 3: Introduction to Environmental Geology
- GEOL 94 / GEOG 94: Introduction to Geoscience Field Methods
- GLOBAL 35: Global Citizenship Field Study
- GR DES 61: User Experience Design
- GR DES 71B: Motion Graphics 2
- GR DES 76: Mobile Design 2
- JOURN 2: Intermediate Newswriting and Reporting (course reinstatement)
- KIN PE 10C: Advanced Fitness Lab
- KIN PE 25D: Golf Player Development
- KIN PE 43B: Intermediate Soccer
- KIN PE 43D: Competitive Soccer
- MUSIC 75: Instrumental Chamber Music Repertoire
- PORTGS 1: Elementary Portuguese 1
- TH ART 21: Scenic Painting Techniques (course reinstatement)
- TH ART 31: Introduction to Stage Management

Curricular Updates

The Curriculum Committee approved over 150 course updates/revisions in the following disciplines:

• Accounting	• Communication Studies	• Mathematics
• Computer Applications	• Early Childhood Education	• Music
• Anthropology	• Economics	• Philosophy
• Art	• English as a Second Language	• Photography
• Astronomy	• Film	• Political Science
• Automotive	• Graphic Design	• Psychology
• Biology	• History	• Sociology
• Botany	• Journalism	• Theatre Arts
• Business	• Linguistics	• Women's Studies

Global Citizenship

The Committee approved the following courses to satisfy the Global Citizenship degree requirement under the criteria of Global Studies:
- ENGL 49: Asian Mythology
- PORTGS 1: Elementary Portuguese 1

Distance Education

The Committee approved 8 courses in the following disciplines to be offered either partially or entirely via distance education:
- Astronomy
- Early Childhood Education
- English
- English as a Second Language
- History
- Mathematics
- Music

Prerequisites, Corequisites, and Skills Advisories

The Committee approved prerequisite, corequisite, and/or skills advisory changes to existing courses in the following disciplines:
- Economics
- Entertainment Technology
- Graphic Design
- Photography
- Sociology
- Women's Studies

Unfinished Work and a Look Ahead
- The approval of SMC's **bachelor's degree program in Interaction Design** will create an exciting set of challenges for next year's work by the Curriculum Committee. It is anticipated that the committee will approve new lower division courses in the area of Graphic Design and Computer Science, along with all of the upper division courses required for the degree, including at least two new upper division general education courses, most likely in the areas of English and Psychology. While a subcommittee working on the bachelor's degree program has made several recommendations to the committee regarding the overall structure of the degree, the general education requirements, and the admission process, it is anticipated that the Curriculum Committee will make a formal recommendation to the Academic Senate for approval in the fall.
- It is expected that the committee will continue its work related to **SB 1440** and **C-ID** now that the two processes are inextricably joined.
- Working jointly with Institutional Research, the committee conducted a third **research project** to statistically validate the appropriateness of our commonly used **"Eligibility for English 1" Skills Advisory**. The results of all three studies have, indeed, validated the skills advisory for nearly all of the courses on which it is placed. The committee will continue to explore this issue further, particularly in regards to those courses where the advisory is less strongly validated.
- One goal of the committee for this year was, unfortunately, largely unaddressed due to other, more immediate, demands. Thus, the committee will carry forward the evaluation and revision to the **prerequisite approval process** in order to strengthen the process in support of both access and student success.
- The committee will continue its **"proactive" approach** toward curriculum as well as promoting and facilitating a **collaborative and interdisciplinary approach**. To this end, the committee will be exploring SMC's degree structure and possible changes toward new or revised "degree pathways" for students.

APPENDIX D

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS
Requested Action: Approval/Renewal of the following annual contracts for the period of July 1, 2015 through June 30, 2016, unless otherwise indicated.

The list of contracts is thoroughly reviewed and evaluated by the end-users and approved by the vice-presidents before being presented to the Board for approval. The following annual contracts are primarily renewals of existing contracts.

   A   Academic Affairs
   B   Community and Contract Education
   C   Community Outreach, Recruitment and Marketing
   D   Construction/Facilities Services
   E   Enrollment Development
   F   Fiscal/Advocacy/ Government Relations and Institutional Communications
   G   Human Resources/Personnel Commission
   H   KCRW
    I   Legal Services
   J   Public Affairs
   K   Risk Management
   L   Student Affairs

	BOARD OF TRUSTEES	Action
	Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS

9-A   ACADEMIC AFFAIRS
Requested by: *Erica LeBlanc, Dean of Academic Affairs*
                     Ida Danzey, Associate Dean, Health Sciences
                     Gita Runkle, Associate Dean, Emeritus College
Approved by: *Georgia Lorenz, Vice-President, Academic Affairs*

FACILITIES FOR INSTRUCTION

Provider	Service	Amount	Funding Source
1. List of providers on file in the office of Emeritus College	Off-campus facilities for Emeritus College	Payment per class is authorized as stated on the list	2015-2016 District Budget/ Emeritus College
2. List of providers on file in the Health Sciences office	Affiliation agreements between the Santa Monica College and the providers for the use of health facilities by SMC students in connection with the District's nursing program. The list is on file in the Health Sciences Office.	No charge to the District	2015-2016 District Budget/ Health Sciences
3. Santa Monica Airport, City of Santa Monica	Month-to-month rental of 2800 Airport Blvd., Santa Monica, CA (Airport Campus). Monthly rent of $21,410.83 Comment: Santa Monica College began leasing 2800 Airport Avenue, Santa Monica, CA (Airport Campus) from the City of Santa Monica in July 1988. The original lease was for a ten-year period with an option to extend the lease for an additional ten-year period which the College exercised in July 1998. Since July 1998, the College has continued to occupy the premises pursuant to a month-to-month tenancy created by operation of law. (Civil Code, § 1945.)	$21,410.83 per month	2015-2016 Unrestricted General Fund

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-A   ACADEMIC AFFAIRS (*continued*)

LIBRARY VENDOR

Provider	Service	Amount	Funding Source
3. Baker and Taylor	Provider of library books without taking estimates or advertising for bids as permissible under Public Contract Code 20118.3 and Education Code 81651.	Not to exceed $100,000	2015-2016 California State Lottery Grant

MALIBU CENTER

Provider	Service	Amount	Funding Source
4. SMMUSD Webster Elementary School	Reimbursement to SMMUSD for personnel services needed for SMC classes at Webster Elementary School	Not to exceed $6,000	2015-2016 District Malibu Center

WORK STUDY AGREEMENTS

Provider	Service	Amount	Funding Source
5. Work Study Agreements with UCLA, CSUN and LMU.	These are renewal agreements that allow university work-study students to be placed at Santa Monica College. The District pays the percentage of the students' wages as indicated. Peer tutors have worked in English, Social Science, Math, Modern Language, Science, or Supplemental Instruction.	CSUN – 25 percent of the students' earnings paid by SMC and 20 percent administrative fee, UCLA – 50 percent of students earnings paid by SMC + 5% of gross student earnings and 15% (ASUCLA) of the gross WSP wage earned + employer's share of Worker' Compensation, Medicare 3, and Unemployment Insurance. Loyola Marymount University - 25% of gross WSP wages. CSU- Dominguez Hills - 50% of wages + 10% administrative allowance.	2015-2016 Budget/ Academic Affairs (District's share)

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued)*

9-B   COMMUNITY AND CONTRACT EDUCATION
Requested by: Patricia Ramos, Dean, Workforce and Development
Approved by: Georgia Lorenz, Vice-President, Academic Affairs

The contracts are needed to support infrastructure needs (e.g., the program's web-based registration system and off-site locations) as well as content providers (e.g., Institute for Reading Development). For the contracts where no dollar amount is indicated (#1-#9), the amount is based on a percentage of the enrollment fees generated.

Funding Source: Contracts for Community and Contract Education (C&CE) are fully-funded by revenues generated through class enrollments.

Provider	Service
1. Augusoft Inc.	Annual maintenance agreement for Lumens Software used by Community and Contract Education for online registration and Paypal for credit card transactions. Not to exceed $20,000
2. CMF Global Enterprises (Facilitator: Catherine Francis)	Agreement to assist Community Ed with the development of industry specific professional development courses. Vendor will assist in the development and marketing of new courses. Not to exceed $5,000 The consultant may also assist with establishing collaborations partnerships with community based training organizations.
3. Collette Vacations	Approval of agreement with Collette Vacations for advertising educational tour packages in the Community and Contract Education website. Collette Vacations will pay SMC 10 percent of the tour fare.
4. Corbis Corporation	Approval of agreement with Corbis Corporation for quality marketing images for Community and Contract Education website and marketing materials.
5. Course Horse	Agreement to offer selected courses from Community Education on CourseHorse's website to serve as a marketing tool to increase enrollment and publicity for the program. Comment: Community Ed will pay CourseHorse a percentage of course fees only when students register through the CourseHorse site. Community Education will utilize this site for a select few courses that need additional registration to meet the minimum to run.
6. DDI (Development Dimensions	Agreement for training curriculum to be offered through SMC's Community and Contract Education Program

International)

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-B   COMMUNITY AND CONTRACT EDUCATION (*continued*)

Provider	Service
7. Distance Learning Company	Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.
8. Education Fitness Solutions	Agreement for the provision of an online professional certification in personal fitness training in exchange for a percentage of the enrollment fees generated. Comment: EFS is an outgrowth of collaboration between San Diego State University's College of Extended Studies, faculty members, industry experts, internship affiliated, colleges/universities, national organizations and its Board of Advisors. SMC will offer the program that has been reviewed with SMC's KDR department chair and athletics director.
9. Education to Go	Agreement to offer online classes through SMC's Community and Contract Education program in exchange for a percentage of the enrollment fees generated.
10. FRESHi Films	Agreement with FRESHi Films to provide Kids Camps for a 70/30 split. Community & Contract Education will receive 30 percent of the class proceeds. Comment: FRESHi Films offers camps for kids in Digital Filmmaking, Game Design, Stop Motion and Music Mixing. The program will be publicized in the Community and Contract Education schedule of classes
11. G. Bruce Smith	Agreement to provide publicity services and produce materials for content marketing for various social media and online outlets under the direction of the Program Coordinator. Not to exceed $9000
12. Gatlin Education	Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated. Comment: Gatlin Services offers online certification programs and provides the course contents and instructors. All programs have been reviewed with the respective department chairs.
13. Good Times Travel	Approval of agreement with Good Times Travel for advertising educational tour packages in the Community and Contract Education website. Good Times travel will pay a percentage of the each tour registration.

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-B   COMMUNITY AND CONTRACT EDUCATION (*continued*)

Provider	Service
14. Institute of Reading Development	Agreement with the Institute of Reading Development for the rental of classroom space at Santa Monica College in exchange for a percentage of the enrollment fees generated. Comment: The Institute of Reading Development offers reading programs for children and adults. The program will be publicized in the Community and Contract Education schedule of classes and website; however, all enrollments are done through IRD.
15. Julie Curtis	Agreement for copy-writing services to assist in the development of professional marketing materials that are specific to the needs of Community Services and the Workforce & Economic Development. Not to exceed $4,500 Comment: This professional has provided copy-write services to W&ED and has an understanding of the overall marketing goals of the College and W&ED. The services may include assistance with expeditiously developing various marketing material for electronic and print distribution.
16. Thornhill Publishing	Agreement with Thornhill Publishing to provide Paralegal Certification Training through SMC's Contract Education program in exchange for a percentage of the enrollment fees generated. Comment: Thornhill Publishing offers an 11 month (400 hour) Professional Paralegal Academy for adults. The program will be publicized in the Community and Contract Education schedule of classes and website.
7. Lisa Brand Design	Agreement for graphic design and art direction/services for marketing materials that are specific to the needs of Community Education and Workforce & Economic Development. Not to exceed $1,000 Comment: The services may include assistance with expeditiously developing various marketing material for electronic and print distribution.
18. Market Motive	Agreement for online classes to be offered through SMC's Community and Contract Education Program in exchange for a percentage of the enrollment fees generated.

BOARD OF TRUSTEES	Action
Santa Monica Community College District	July 7, 2015

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9 2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-B COMMUNITY AND CONTRACT EDUCATION (*continued*)

Provider	Service
19. Michael R. Polin	Agreement with Michael R. Polin to provide *Teach Me China* course through SMC's Contract Education program in exchange for a percentage of the enrollment fees generated.
20. NABCEP	Consultant service for delivery of seminars and courses for SMC Community and Contract Education courses
21. Natalie Kilpatrick	Agreement with Natalie Kilpatrick to Training through SMC's Contract Education program in exchange for a percentage of the enrollment fees generated.
22. Phlebotomy Training Specialists	Agreement with Phlebotomy Training Specialists to provide certificate training program. Community & Contract Education will receive $500 per registered student. Comment: Phlebotomy Training Specialists offers a phlebotomy certification training program. The program will be publicized in the Community and Contract Education schedule of classes.
23. Siba Media	Agreement with SIBA Media to provide a film training program . Community & Contract Education will receive $200 per registered student. Comment: SIBA Media offers a film training program. The program will be publicized in the Community and Contract Education schedule of classes and on the website.
24. Terra Verde Technologies	Agreement to facilitate a training program through SMC's Community and Contract Education program in exchange for a percentage of the enrollment fees generated. Comment: The District is partnering with TVT to deliver customized 3rd party fee based training, to prepare students for LEED® Certification. The open enrollment, not-for-credit training program will provide four modules that each consist of approximately 250 hours of training, each module includes 12 weeks of instruction for a total of approximately 1,000 (one thousand) hours of training.
25. Trend Offset Printing	Agreement for printing services for Community and Contract Education materials.
26. Voices for All	Agreement with Voices for All to offer training through SMC's Contract Education program in exchange for a percentage of the enrollment fees generated.

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-B   COMMUNITY AND CONTRACT EDUCATION (*continued*)

Provider	Service
27. We Search Research	Editorial copywriting; information research and verifications. Not to exceed $5,500
28. West LA Extension	Agreement to offer joint community education classes through SMC's Community and Contract Education program in exchange for a percentage of the enrollment fees charged.
29. CRM Learning	Purchase order to purchase videos for Customer Service Academy curriculum through Community Education
30. Complete Book.com	Purchase order to purchase videos for Customer Service Academy curriculum books through Community Education
31. List of providers on file in the Office of Community and Contract Education	Payment for delivery of seminars and courses for SMC Community and Contract Education courses. Payment per class is authorized as stated on the list.

CONSENT AGENDA: ANNUAL RECOMMENDATIONS *(continued)*

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-C   COMMUNITY OUTREACH, RECRUITMENT, AND MARKETING
Requested by: Don Girard, Senior Director, Government Relations/Institutional Communications
Approved by: Jeff Shimizu, Interim Superintendent/President

Provider	Service	Amount	Funding Source
1. Sector Point, Inc.	SharePoint support, service and change/upgrade implementation for District Website	Not to exceed $10,000	2015-2016 Community and Academic Relations Budget
2. Facebook	Paid outreach on Facebook to increase likes, traffic and engagement with SMC affiliated pages	Not to exceed $3,000	2015-2016 Community and Academic Relations Budget
3. Twitter	Twitter "promoted account" service which puts the college official account in front of users similar to existing followers and helps increase the audience.	Not to exceed $3,000	2015-2016 Community and Academic Relations Budget
4. Zmags	Interactive e-publication tool used to create digital versions of viewbooks, catalogs, student handbook, etc.	Not to exceed $3,800	2015-2016 Community and Academic Relations Budget
5. Video Production	Video filming and production by SMC film students for high-profile events in support of marketing effort	Not to exceed $6,000	2015-2016 Community and Academic Relations Budget
6. Closed Captioning	Closed captioning service for videos in compliance with Section 508 accessibility standards.	Not to exceed $4,000	2015-2016 Community and Academic Relations Budget
7. Randy Bellous Productions	Media services (Brochure photography, including pre-production and art direction)	Not to exceed $31,000 plus reimbursable expenses	2015-2016 Marketing Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS *(continued)*

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-C   COMMUNITY OUTREACH, RECRUITMENT, AND MARKETING *(continued)*

Provider	Service	Amount	Funding Source
8. Golden Cane Advertising (*Gregg Lewis*)	Advertising services (outdoor and print production and placement; electronic media production and supervision; strategic and creative direction; copywriting); online design and branding for institutional advancement (alumni)	Not to exceed $92,000 plus reimbursable expenses	2015-2016 Marketing Budget
9. We Search Research	Editorial copywriting; information research & verification for schedule of classes and college catalog	Not to exceed $27,000 plus reimbursable expenses	2015-2016 Marketing Budget
10. KPWR 105.9 FM Radio	Fall 2015, Spring 2016, Summer 2016 radio advertising and internet/text messaging for student recruitment	Not to exceed $200,000	2015-2016 Marketing Budget
11. KROQ 106.7 FM Radio	Fall 2015, Spring 2016, Summer 2016 radio advertising and internet/text messaging for student recruitment	Not to exceed $250,000	2015-2016 Marketing Budget
12. KIIS 102.7 FM Radio	Fall 2015, Spring 2016, Summer 2016 radio advertising and internet/text messaging for student recruitment	Not to exceed $160,000	2015-2016 Marketing Budget
13. SantaMonica Closeup.com	Media services (Brochure photography, including pre-production and art direction)	Not to exceed $7,000 plus reimbursable expenses	2015-2016 Marketing Budget
14. Santa Monica Daily Press	2015-2016 print advertising for college advancement; student recruitment, and community outreach	Not to exceed $34,000	2015-2016 Marketing Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS (*continued*)

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9 -C   COMMUNITY OUTREACH, RECRUITMENT, AND MARKETING (*continued*)

Provider	Service	Amount	Funding Source
15. Theo Jemison	2016 graduation webcast, photo booth, and highlight video services, for alumni development	Not to exceed $38,000 plus reimbursable expenses	2015-2016 Marketing Budget
16. La Opinión newspaper	2015-2016 print advertising for student recruitment	Not to exceed $15,000	2015-2016 Marketing Budget
17. Los Angeles Sentinel	2015-2016 print advertising for student recruitment	Not to exceed $5,000	2016-2016 Marketing Budget
18. SurfSanta Monica.com	2015-2016 advertising for student recruitment	Not to exceed $12,000	2015-2016 Marketing Budget
19. Andrew Tonkovich	2015-2016 editorial, publicity and related professional services to produce Santa Monica Review twice yearly	Not to exceed $10,000 plus reimbursable expenses	2015-2016 Auxiliar Budget, Santa Monica Review Program Revenues
20. Douglas Wadle	Establish a master calendar for events at the SMC Performing Arts Center.	Not to exceed $28,000 plus reimbursable expenses	2015-2016 Auxiliar Budget, SMC Performing Arts Center Program Revenues
21. Big Blue Bus	2015-2016 outdoor advertising for student recruitment	Not to exceed $165,000	2015-2016 Marketing Budget
22. Outfront Media	2015-2016 outdoor advertising for student recruitment (CBS Outdoor is the provider for the MTA bus system)	Not to exceed $150,000	2015-2016 Marketing Budget
23. Pandora	2015-2016 Digital Radio advertising and internet/text messaging for student recruitment.	Not to exceed $25,000	2015-2016 Marketing Budget

BOARD OF TRUSTEES		Action	
Santa Monica Community College District		July 7, 2015	

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-D   CONSTRUCTION/FACILITIES SERVICES
Requested by: Greg Brown, Director of Facilities and Planning
*   Bruce Wyban, Chief Director, Facilities Management (Acting)*
Approved by: Robert Isomoto, Vice President of Business and Administration

The following one-year agreements for Construction/Facilities Services are all renewals of existing contracts for services. During this fiscal year, these consultants will be working on the following projects: Student Services Building, Academy of Entertainment and Technology, Central Plant and Replacement of Health/PE/Fitness, Performing Arts East Wing and others.

Provider	Services	Amount	Funding Source
1. ARC	Reprographic Services for large format building plans and construction documents	Not to exceed $70,000	State Construction Grants/Measure AA, U or S/ District Capital Funds
2. EEG Services	The consultant will provide soils management services, including the preparation of a Soils Management Plan, testing, oversight and coordination with permitting agencies.	$75 to $185 per hour, not to exceed $145,000, plus reimbursable expenses and test reports.	State Construction Grants/Measure AA, U or S/ District Capital Funds
3. Cannon	The consultant will provide professional and land surveying services in support of planned projects at Santa Monica College specifically identifying the position and alignment of underground utilities	Not to exceed $95,000	Measure AA
4. M6 Consulting, Inc.	The consultant will provide coordination of the District's efforts to obtain entitlements to construct a Malibu Campus.	$150 per hour, not to exceed $66,000, plus reimbursable expenses.	Measure AA
5. MDC Engineers	Security and Electrical engineering services for new building systems.	$40 to $180 per hour plus reimbursable expenses, not to exceed $190,000	State Construction Grants/Measure AA, U or S/District Capital Funds

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-D   CONSTRUCTION/FACILITIES SERVICES (*continued*)

The following two-year agreements are for Construction/Facilities Services are renewals of existing contracts for the following projects:, Academy of Entertainment and Technology, Replacement of Health/PE/Fitness and Performing Arts East Wing.

Provider	Services	Amount	Funding Source
6. P2S	The consultant will provide building commissioning including testing, verification and adjustment of building mechanical systems for LEED Certification and LEED Energy & Atmosphere Credit for the Academy of Entertainment and Technology	Not to exceed $129,900	Measure AA
7. Glumac	The consultant will provide building commissioning including testing, verification and adjustment of building mechanical systems for LEED Certification for the Health/PE/Fitness/Dance & Central Plant and Performing Arts Center – East Wing	Not to exceed $91,800	Measure AA

The following three-year agreement for Construction/Facilities Services is a renewal of an existing contract for the Student Services Building

Provider	Services	Amount	Funding Source
8. EnerNOC, Inc.,	The consultant will provide building commissioning including testing, verification and adjustment of building mechanical systems for LEED Certification	Not to exceed $209,670	Measure U

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-D   CONSTRUCTION/FACILITIES SERVICES *(continued)*

The following one-year agreements are for miscellaneous services used by Facilities Planning:

Provider	Services	Amount	Funding Source
9. Foundation for California Community Colleges	Annual license fee for state facilities planning program (FUSION)	Not to exceed $20,000	District Capital Funds
10. Lea Associates Property Economics	Property appraisal services	Appraisal services not to exceed $10,000 plus reimbursable expenses and any additional services not to exceed $375 per hour	Measure AA and District Capital Funds

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   ENROLLMENT DEVELOPMENT/INFORMATION TECHNOLOGY

ENROLLMENT DEVELOPMENT
Requested by: *Hannah Lawler, Director, Institutional Research*
                           Kelley Brayton, Dean, International Education
                           Esau Tovar, Interim Dean, Enrollment Services
Approved by: *Teresita Rodriguez, Vice-President, Enrollment Development*

Provider	Service	Amount	Funding Source
1. Credentials Solutions	The company will provide services for the online ordering and electronic processing of transcripts. This is an optional service for students.	A small convenience fee is charged to the requestor for ordering. Fees for electronic transfer of data covered by District.	User Fees plus 2015-2016 District Budget – Admissions and Records
2. National Student Clearinghouse	The company will provide services for the automated processing of Enrollment and Degree Verifications.	No cost to the District. A small convenience fee is charged to the requestor.	User Fees
3. Blackboard Connect Ed	Blackboard Connect basic service (Emergency, Attendance, Outreach) 24x7x365 Support: Unlimited for 36,000 units	$56,500	2015-2016 District Budget/ Enrollment Development
6. Viatron	Imaging software maintenance agreement	Not to Exceed $25,000	2015-2016 SSSP Budget
7. Ellucian Company L.P.	Banner Annual Maintenance/Software Agreement	$33,766	2015-2016 BFAP
8. Ellucian Company L.P.	Banner Annual Needs Analysis License	$5,327	2015-2016 BFAP
9. Ellucian Company L.P.	Banner Financial Aid Remote consulting services	Not to exceed $13,000 (@ $180.00/hr.)	2015-2016 District Budget/ Financial Aid
10. Ellucian Company L.P.	UC4 Applications Manager by Automatic: Annual license Fee	$15,821	2015-2016 BFAP

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   ENROLLMENT DEVELOPMENT (*continued*)

Provider	Service	Amount	Funding Source
11. Work Study Agreement with Santa Monica-Malibu Unified School District. (New five year contract will expire June 30, 2019.)	SMCCD will provide students eligible for the Federal Work Study Program to work as reading/math tutors at three of the SMMUSD schools – Grant Elementary School, Will Rogers learning Community, and pre-kindergarten child care facility and sixth graders at John Adams Middle School.	The rate of compensation is $10.00 per hour, which will be the current rate of pay for student workers—as of July 1, 2014.	Federal Work Study Program
12. Academic-works Scholarship Software	Scholarship Processing Software	$11,845 annual maintenance.	2015-2016 BFAP
13. Chancellor's Office of the California Community Colleges (COCCC)	To facilitate compliance by community college districts with the information reporting requirements of the Student-Right-To-Know Act (SRTK). Enables online submission of mandatory reporting.	$3,900	2015-2016 District Budget/ Institutional Research
14. Production Transcripts	Transcription services for focus groups and interviews conducted for research studies.	Not to exceed $1,200	2015-2016 District Budget/ Institutional Research
15. Survey Gizmo	Web-based survey tool service.	$1,431	2015-2016 District Budget/ Institutional Research
16. Ascension Agencies	Accident/Illness insurance for F-1 visa students (mandatory) and domestic students (optional), including on-campus training for students and staff, support in providing healthcare and coverage to students.	No cost to the District. Students will pay $100 per month for insurance coverage.	Student Insurance Fees

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   ENROLLMENT DEVELOPMENT (*continued*)

Provider	Service	Amount	Funding Source
17.International Education Advising Centers (A full list of Educational Advising partners is available in IEC)	Introduce SMC to prospective students, hold college fairs, arrange seminars for visiting SMC staff to meet prospective students, help prepare applications, collect and remit fees from students to SMC.	The total for educational advising contracts not to exceed $300,000 (one-time costs of $500-$900 per enrolled student in good standing)	2015-2016 District Budget/ International Education
18. ThinkEducation USA	SMC International Education Center Recruitment and processing	$300	2015-2016 District Budget/ International Education
iXplore University	e-brochure/web advertisement	$5,000	
Study in the USA	Print and web ads/profiles	$19,100	
US Journal	Print profile	$1,500	
FSA Atlas	Document Management/ Services Integration	$5,600	
Mezun	Web/webinar/seminar advertising/recruiting	$4,500	
19. Collaborative Institutional Training Initiative (CITI)	The CITI Program will provide customized web-based training on conducting ethical research with human subjects for researchers requesting Institutional Review Board (IRB) approval to conduct research with SMC students and employees.	$2,500	2015-2016 District Budget/ Institutional Research

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   ENROLLMENT DEVELOPMENT/INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY
Requested by: Information Technology Team
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development

Provider	Service	Amount	Funding Source
1. AABACA- MusicBarn	Practica Musica, Sibelius; Music instructional software used in Music Computer Lab at Madison campus (continuing license agreement).	$5,299	Instructional Block Grant
2. Advanced Electronics	Annual maintenance agreement for Motorola communications equipment and repair of two way radios	$2,330	2015-16 District Budget/ Information Technology
3. ARIN	Website domain name registration	$100	2015-16 District Budget / Information Technology
4. Blackboard Collaborate	WIMBA voice instructional tool used by Modern Language and ESL for online teaching (annual license and support)	$2,573	Instructional Block Grant
5. Cambium Learning	Kurzweil 3000 -- Technology accessibility to assist visually impaired students by reading digital text (software license)	$3,000	Instructional Block Grant
6. CDW-G	VMware virtual server management technology required to efficiently share server hardware resources, cost effectiveness and increase service availability (annual license and support agreement)	$42,736	2015-16 District Budget/ Information Technology
7. CDW-G	VEEAM - a server backup, recovery and monitoring tool for VMware virtual servers (software license and support agreement).	$15,526	2015-16 District Budget/ Information Technology

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   INFORMATION TECHNOLOGY (*continued*)

Provider	Service	Amount	Funding Source
8. Citrix Systems Inc.	Citrix - virtual technology to allow students, faculty and staff remote access to campus software (annual maintenance and support agreement)	$21,483	2015-16 District Budget/ Information Technology
9. City of Santa Monica	Access to Santa Monica City owned high-speed data network to connect SMC campuses with the main SMC campus (lease agreement)	$58,475	2015-16 District Budget/ Information Technology
10. City of Santa Monica	Santa Monica City maintained Wide Area Network (iNet) network equipment (maintenance)	$5,910	2015-16 District Budget/ Information Technology
11. Cleverbridge AG	Security and inventory control software to electronically scan the SMC Local Area Network and generate reports (Lansweeper Premium software license agreement)	$2,268	2015-16 District Budget/ Information Technology
12. Digital Crew Limited	A cloud hosted project management service used to manage IT projects (Teamwork Project Manager annual license agreement)	$926	2015-16 District Budget/ Information Technology
13. DLT Solutions	Linux server operating system used to support mission critical systems such as ISIS and Banner (RedHat Enterprise Linux Operating System annual maintenance and support agreement).	$3,092	2015-16 District Budget/ Information Technology
14. Faronics Inc.	Software tool that automatically turns off MAC computers in computer labs at designated times to conserve power (Powersave for Macs and PCs annual license and support agreement)	$3,438	Instructional Block Grant

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   INFORMATION TECHNOLOGY (*continued*)

Provider	Service	Amount	Funding Source
15. Faronics Inc.	Software used to prevent unwanted changes on computer setup in computer labs (Deep Freeze for MACs and PCs annual software license and support agreement)	$3,031	Instructional Block Grant
16. GoDaddy.com	Security certificates required to validate and secure connections SMC web services (annual renewal)	$580	2015-16 District Budget/ Information Technology
17. Harland	Campus-wide administrative and instructional Scantron scanner and software (annual renewal of maintenance agreement)	$11,424	2015-16 District Budget/ Information Technology
18. Iron Mountain Inc.	Off-site backup data storage (annual service renewal)	$5,500	2015-16 District Budget/ Information Technology
19. Lynda.com	LyndaPro is a campus-wide online technology user training software (annual renewal license agreement)	$7,875	2015-16 District Budget/ Information Technology
20. Mathworks	MATLAB -- Annual license for CSIS instruction tool for analyzing data and creating models and applications	$278	Instructional Block Grant
21. Microsoft Premiere Support	Annual Enterprise Microsoft Maintenance Support Agreement	Not to exceed $35,000	2015-16 District Budget/ Information Technology
22. Nuance Communications Inc.	Annual renewal of Speech Attendance Enterprise software license, maintenance, and support. (Note, Speech Attendance software performs speech recognition to direct calls to employee/department.)	$8,417	2015-16 District Budget/ Information Technology

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   INFORMATION TECHNOLOGY *(continued)*

Provider	Service	Amount	Funding Source
23. Odyssey Power Corp.	Legacy IT data center Battery backup (UPS), generators, and server room Air Condition units (annual Maintenance agreement and parts supplies)	$24,261	2015-16 District Budget/ Information Technology
24. Odyssey Power Corp.	IT new data center site infrastructure Battery backup (UPS), generators, and server room Air Condition units (agreement platinum support services annual)	$16,580	2015-16 District Budget/ Information Technology
25. Oracle Corporation	Oracle Linux Operating System software (Annual maintenance and support renewal)	$1,640	2015-16 District Budget/ Information Technology
26. PC Mall Gov. (PCM-G)	PARAGON a tool to clone (copy) computer software configurations/setup for classrooms and instructional computer labs (annual license renewal)	$4,661	Instructional Block Grant
27. Pluralsight	IT staff online training software license agreement	$1,495	2015-16 District Budget/ Information Technology
28. Rosetta Stone	Rosetta a online language software for instructional tool used by Modern Language Dept. (annual license and support agreement)	$5,000	Instructional Block Grant
29. Runner Technology Inc.	Address verification software (annual maintenance and support agreement)	$5,000	SSSP
30. SansSpace	SansSpace is a virtual language learning -- teaching tool used by Modern Language Dept. (annual license agreement)	$6,500	Instructional Block Grant
31. ServiceNow	ServiceNow Business Edition is central IT service and support management system (annual license)	$24,000	2015-16 District Budget/ Information Technology

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   INFORMATION TECHNOLOGY (*continued*)

Provider	Service	Amount	Funding Source
32. SolarWinds Inc.	SolarWinds is network management software toolset to facilitate network performance monitoring, network traffic analysis, and network issues troubleshooting (annual license and support agreement)	$7,808	2015-16 District Budget/ Information Technology
33. Sweetman Systems	JAWS is accessibility software used by visually impaired to enlarge screen images (annual license and support agreement)	$1,314	Instructional Block Grant
34. Symantec Corporation	Secured site certificates for advanced data encryption for ISIS webpages and specialized Digital ID, Code signing digital certificates to meet INS SEVIS server communication requirements (annual renewal)	$4,376	2015-16 District Budget/ Information Technology
35. Teamview Corp.	Teamviewer remote support and web conference software annual license agreement	$999	2015-16 District Budget / Information Technology
36. Texthelp Systems	Texthelp Read&Write software used to help students with learning disabilities read and write (annual license and support agreement)	$1,369	Instructional Block Grant
37. Transparent Language	TLO SubscriptionEducation -- teaching tool used by Mod Language Dept (annual license)	$1,250	Instructional Block Grant
38. USC - Internet Service Department	Annual internet services agreement renewal to serve as the College backup and load balancing internet service provider	$10,692	2015-16 District Budget/ Information Technology

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-E   INFORMATION TECHNOLOGY (*continued*)

Provider	Service	Amount	Funding Source
39. Viatron Systems, Inc.	Viatron WebApplication, WebExtender Server/storage maintenance and support	$11,115	2015-16 District Budget/ Information Technology
40. Xerox Corp.	PaperCut printer queue management software annual license and support agreement to continue providing students with easy and low cost pay-to-print printing services	$3,833	2015-16 District Budget/ Information Technology
41. Zoho Corp.	Annual service agreement renewal of Site24X7 to ensure technology service up-time. Site24X7 provides remote monitoring and notifications for mission critical College web services, such as SMC website, ISIS,CorsairConnect, Professor, and online Library services	$1,069	2015-16 District Budget/ Information Technology

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CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued)*

9-F   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS
Requested by: Chris Bonvenuto, Chief Director, Business Services
*   Don Girard, Senior Director, Government Relations/Institutional Communications*
Approved by: Robert Isomoto, Vice President of Business and Administration

The following contracts for Fiscal/Advocacy are all renewals of existing contracts.

Provider	Service	Amount	Funding Source
1. Bond Logistix	Perform arbitrage rebate calculations and private use compliance calculations. Issue arbitrage rebate reports and private usage reports on all general obligation bonds and Certificates of Participation as required by the Internal Revenue Service..	Not to exceed $15,000 per calculation/report	Measure S, T, U, AA, the Capital Outlay Fund
2. First Southwest Company	Provide continue disclosure and post-issuance compliance services for all general obligation bonds and Certificates of Participation as required by the Securities and Exchange Commission (SEC).	Not to exceed $40,000	Measure U, S, AA, District Capital Outlay Fund
3. Los Angeles County Office of Education	PeopleSoft Financial System and HRS System; i.e., general ledger, accounts payable, employee database, inventory, purchasing, 1099 reporting, payroll, retirements, PC budget, training and downloadable reports.	Not to exceed $250,000	2015-2016 District/Fiscal Services Budget
4. Vicenti, Lloyd Stutzman, LLP	Audit of District basic operations, grants, federal financial aid programs, radio station for the Corporation of Public Broadcasting	Not to exceed $118,520 plus reimbursable expenses	2015-2016 District/ Board of Trustees Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-F   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS (*continued*)

Provider	Service	Amount	Funding Source
5. Strategic Education Services (SES)	Lobbying and advocacy services on budget issues, legislation affecting the District, issues before the CCC Chancellor's Office and Board of Governors, and represent the District with the Governor's Office, and other state agencies that work with postsecondary educational institutions.	Not to exceed $62,000 plus expenses	2015-2016 District/ Board of Trustees Budget
6. School Services of California, Inc.	Provide current resources in the form of bi-weekly updates on State financial and legislative matters, to assist the District with budget and cash flow analysis and projection. Includes 15 hours of business research and planning services.	Not to exceed $7,500 plus expenses	2015-2016 District Business Administration Budget
7. Urban Dimensions *(Dennis Zane)*	Urban Dimensions will continue to provide advocacy to identify additional transportation funds at state and federal levels; and assist the college with business activities and relations with the City of Santa Monica and other governmental agencies.	Not to exceed $60,000 plus expenses.	2015-2016 District Transportation Budget
8. The California Statewide Delinquent Tax Finance Authority	This is a joint powers authority that finances delinquent taxes owed allowing for the District to receive the revenue from those taxes before they are collected from the taxpayer.	Fees are paid from the financing of the taxes and are not passed on to the District	Fees are paid from the financing of the taxes and are not passed on to the District
9. Credentials Order Processing Services, Inc.	The company provides services for the online ordering and shipping of student parking decals as well as the printing of all parking decals sold on campus.	Fees include $2.60 per decal ordered mailed to student (including printing, processing and mailing); $.65 for printed decals sold on campus.	2015-2016 District/Parking Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-F   FISCAL/ADVOCACY/GOVERNMENT RELATIONS/INSTITUTIONAL COMMUNICATIONS (*continued*)

Provider	Service	Amount	Funding Source
10. Total Compensation Systems, Inc.	Actuarial services related to retiree benefit liability calculations as required by GASB 45.	Not to exceed $10,800 per report including on site presentations if necessary.	2015-2016 District/Fiscal Services Budget
11. The Network Inc.	In accordance with Board Policy 6116, the Network Inc. will maintain a Fraud Alert Hotline which utilizing both phone access and a website provides an anonymous reporting system.	Not to exceed $7,000	2015-2016 District/Fiscal Services Budget
12. Norton Medical Industries	Drug testing services to transportation employees pursuant to Board Policy 3116	Not to exceed $1,500	2015-2016 Auxiliary Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-G   HUMAN RESOURCES/PERSONNEL COMMISSION
Requested by: Sherri Lee-Lewis, Dean, Human Resources
Approved by: Marcia Wade, Vice-President, Human Resources

Provider	Service	Amount	Funding Source
1. Dr. Gina Gallivan	To administer psychological tests to Community College Police Officer candidates and provide the District with a written evaluation of each candidate within ten working days after the administration of each test; Provide Fitness for Duty examinations for Police Officers if necessary. [Licensed Clinical Psychologist, Board Certified in Police and Public Safety Psychology since August 1998.]	Pre-employment $400 per candidate; Fitness for Duty $350/hr (4-5 hrs) (includes interview, testing, follow up calls, report if necessary); Debriefing $350 per hour per event (individual or group); Telephone consultation , $350/hr; $450/hr (9pm-5am). Not to exceed $10,000.	2015-2016 District Budget/ Human Resources
2. Backgrounds Unlimited	Background investigations and preparation of written evaluations for each candidate applying for the positions of Police Officer, Community College Police Officer, Community College Police Trainee, for an amount not to exceed $5,500 plus expenses.	Not to exceed $5,500 plus expenses	2015-2016 District Budget/ Human Resources
3. People Admin	Upgraded software on fully hosted basis to automate the acceptance and processing of academic employment applications; allow tracking of applications, facilitates real time reporting to assist in attaining EEO and diversity goals.	$24,408 Annual Maintenance Fee	2015-2016 District Budget/ Human Resources

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-G   HUMAN RESOURCES/PERSONNEL COMMISSION (*continued*)

Provider	Service	Amount	Funding Source
4. Los Angeles County Office of Education (LACOE)	Employee Assistance program (EASE) for eligible Santa Monica College employees.	The cost of the program is based on the number of eligible employees in the District who may potentially use the service. Estimated cost not to exceed $11,000	2015-2016 District Budget/ Human Resources
5. SCCCD ERC (Liebert Cassidy Whitmore)	Southern California Community College Districts Employment Relations Consortium –training workshops to member institutions.	Not to exceed $3,400	2015-2016 District Budget/ Human Resources
6. ViaTRON Systems, Inc.	Scanning of active personnel files	$Not to exceed $10,100	2015-2016 District Budget/ Human Resources
7. Brentview Medical Clinic	Provide Chest X-rays to current District Employees who evidence positive TB test result as required by law.	X-rays to be charged at $35.00 per employee and total of all payment not to exceed $2,500.	2015-2016 District Budget/ Human Resources
8. Keenan and Associates	Keenan and Associates will act as Broker in securing one or more group annuity contracts for District's Health Reimbursement Accounts (for the management group and the classified group); conduct periodic meetings to review the status of its HRA; inform the District of any changes affecting the program, assist the District with the implementation of the HRA; provide on-going consultation to District with respect to the HRA; and will assist the District in providing educational programs about the HRA to employees.	The carrier shall pay a renewal commission of 0.75% on the deposits, and an "asset trailer" of 0.9% accumulated assets in the group annuity contract. Keenan and MidAmerica shall receive half of the total commissions paid by the annuity carrier. Keenan shall also receive $2.00 per active employee per quarter of the Administrative Fee ($7.00 per active Employee per quarter) paid by the District to MidAmerica.	2015-2016 District Budget/ Fiscal Services

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CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-G   HUMAN RESOURCES/PERSONNEL COMMISSION (*continued*)

Provider	Service	Amount	Funding Source
9. MidAmerica Administrative Solutions, Inc.	MidAmerica, is the exclusive provider of administrative services and technical support for the Keenan HRA Program. The District engaged MidAmerica to provide technical support and administrative services in conjunction with its HRA Program.	Administrative Fee: $7.00 per active Employment per quarter. Estimated Cost: $3,600/quarter Distribution Fee: $7.00 for each claim processed up to an annual maximum of $42.00 Estimated Cost: $520/quarter Taxes on fees paid: approximately $500. (All fees paid by the employer) and shall continue year to year thereafter unless and until terminated by either party upon written notice. Not to Exceed: $17,000	2015-2016 District Budget/ Fiscal Services
11. Dr. Yakov B. Treyzon/Midway Industrial Health Care Services	Provide Chest X-rays to current District Employees who evidence positive TB test result as required by law	X-rays to be charged at $35.00 per employee and total of all payment not to exceed $2,500.	2015-2016 District Budget/ Human Resources
12.. Scantron	Provider of approx. 50,000 forms used for student evaluations of faculty	Not to exceed $4,300	2015-2016 District Budget/ Human Resources
13. LawRoom	One year of training in sexual harassment for approximately 160 seats	Not to exceed $5,000	2015-2016 District Budget/ Human Resources

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-G   HUMAN RESOURCES/PERSONNEL COMMISSION (*continued*)

Provider	Service	Amount	Funding Source
14. Hearing Officer	Personnel Commission hearing officer to hear classified employee discipline appeals, review records and prepare reports.	Not to exceed $10,000	2015-2016 District Budget/ Personnel Commission Budget
15. Westchester Medical Group Center for Heart and Health	Provide full service consulting with regard to job-related employee examinations including but not limited to return to work and fitness for duty examinations.	Not to exceed $15,000	2015-2016 District Budget/ Human Resources
16. Hudson HR Services, LLC	Training of SMC managers through workshops focused on a variety of management issues, and may include subjects such as recognition of collective bargaining agreement violations and proper response, workplace harassment prevention training, workplace communication, etc.	$125 per hour for preparation and presentation. Not to exceed $7,500	2015-2016 District Budget/ Human Resources
17. Shaw HR Consulting	Specialized assessment and training on FEHA/ADA Disability Interactive Process Coordination and Facilitation to include: Fitness for Duty Management; Customized Training for Benefits Team	$175 per hour plus mileage billed at current IRS tax rate per mile and pre-authorized expenses. Not to exceed $12,000.	2015-2016 District Budget/ Human Resources

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-H   KCRW
Requested by: Jennifer Ferro, Director, Radio Station KCRW
Approved by: Don Girard, Government Relations/Institutional Communications

The following contracts for KCRW are all renewals of existing contracts and are funded by CPB Grant money and KCRW Donations.

Provider	Service	Amount
1. American Public Media	Affiliation/Service fee: Period July 1, 2015 through June 30, 2016	Payable upon billing; Not to exceed $13,235 Affiliation/Service Fee.
	Program Acquisition: Not limited to MARKETPLACE, etc.	Not to exceed $113,000 Program Acquisition.
	Automatic renewal of PIJ/PIN Partner Station Agreement: KCRW's Usage of APM's Public Insight Network database used on editorial side to find sources for show. Period: March 1, 2016 -February 28, 2017.	Not to exceed $5,000 PIJ/PIN Partner Station Agreement.
	Studio usage/engineering time/ISDN lines for various KCRW programs.	Not to exceed $5,000
2. Public Radio Exchange/PRX	Institutional Membership Fee Period: January 1, 2016 through Dec 30, 2016. Payable in advance	Payable upon billing: Not to exceed: $6,100. Institutional Membership
	Program Acquisition: Annual Fees for THE MOTH RADIO HOUR, THIS AMERICAN LIFE, and other programs to be determined. Payable in advance Period: July 1, 2015 through June 30, 2016	Not to exceed: $26,300 Program Acquisition
3. Public Radio International	Institutional Membership Fee Period: July 1, 2015 through June 30, 2016	Payable upon billing; Not to exceed $105,097 Membership
	Program Acquisition: Quarterly fees for THE WORLD, etc.	Not to exceed: $87,720 Program Acquisition
	Studio usage/engineering time/ISDN Lines for various KCRW programs	Not to exceed: $8,000 Studio usage et al
	Audiographics Report(s): TTP	Not to exceed $3,600

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-H   KCRW (*continued*)

Provider	Service	Amount
4. City of Los Angeles/ Department of Water + Power	Continuing usage of Department's Briarcrest water tank site for KCRW to maintain and operate a radio antenna facility. Period: May 1, 2016 thru April 30, 2017	Annual Administrative Fee, not to exceed $600
5. National Public Radio	Program Acquisition: Final Quarter Payment, CPB Period: 7-1-15 through 9-30-15 Program Acquisition: Placeholder for FY 16 expenses TBD	Not to exceed: $217,665 $200
6. List of providers on file at KCRW	Various Site rentals/road access for KCRW transmitters: American Tower Corp: Red Mountain Contract ends 5-31-16, must negotiate new contract ATC Watertown, LLC: San Miguel formerly Richland Towers Borrego Springs iHeart Media formerly Clear Channel/KYSR Collins Communications Community Radio/KDRW, Santa Barbara Crown Castle: Mojave, CA Lazer Broadcast Contract ends 6-30-16; must start negotiations no later than January 1, 2016. Mountain Investments: Bald Mountain Mountain Investments: Copper Mtn Mountain Investments: Indio Peak Snow Peak Richard E. King: usage/access, repair/ Maintenance of private road leading to KCRW transmitter site at South Mountain, above Santa Paula, Ventura County	Annual Totals not to exceed: $17,541 $9,719 $3,820 $111,649 $28,107 $41,828 $13,444 $13,030 $14,836 $18,446 $33,312 $4,456 Annual usage fee: $2,500. Variable fee, for maintenance/ repair: not to exceed $7,500 for twelve month period.
7. List of providers on file at KCRW	Miscellaneous goods and services, including but not limited to, office/engineering supplies, utilities; broadcast liability insurance; short-term equipment rental; maintenance agreements/services; other contract services; legal services as needed.	Payment is authorized as stated on the list on file at KCRW. Not to exceed $850,886

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CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-l   LEGAL SERVICES
Requested by: Greg Brown, Director, Facilities and Planning
                    Don Girard, Senior Director, Government Relations/Institutional Communications
                    Robert Myers, Campus Counsel
                    Marcia Wade, Vice-President, Human Resources
                    Charlie Yen, Director, Contracts
Approved by: Jeff Shimizu, Interim Superintendent/President

The following contracts for Legal Services are all renewals of existing contracts and services. The District uses the legal firms for personnel, facilities, fiscal issues; bond counsel, risk management, and legal services required by the Board on an as-needed basis.

1. Liebert, Cassidy, Whitmore	Personnel training, advice to Director of Classified Personnel	$160 to $290 per hour for attorney services; $100 to $140 per hour for paralegal services; plus expenses	2015-2016 Human Resources Budget/ Personnel Commission
2. Harding, Larmore, Mullen, Jakle, Kutcher and Kozal	Municipal, land use and CEQA issues	$200 to $385 per hour plus expenses	2015-2016 Business & Administration Capital Outlay Fund Bond Measures AA, U and S funds
3. Nixon Peabody LLP	(1) Provide legal services associated with real property acquisition and Joint Powers Authority (JPA) agreement between the District and the City of Malibu, (2) Provide bond counsel, (3) Provide legal counsel for facilities contract related issues.	$225 to $650 per hour, plus reimbursement of actual and necessary expenses	2015-2016 Business and Administration Budget; Bond Measures AA, U and S funds; District Capital Outlay Fund
4. Norton Rose Fulbright US, LLP	To provide bond counsel related to already-issued bonds.	$225 to $650 per hour, plus reimbursement of actual and necessary expenses	2015-2016 Business and Administration Budget; Bond Measures AA, U and S funds; District Capital Outlay Funds

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-I   LEGAL SERVICES (*continued*)

Provider	Service	Amount	Funding Source
5 Newman, Aaronson, Vanaman	Robert Myers of Newman Aaronson Vanaman is providing the services of campus counsel. The responsibilities of campus counsel include coordinating of all litigation against the College, overseeing regulatory compliance, coordinating and reducing all outside legal services, and providing day-to-day legal services to the College to reduce legal exposure and liability.	$100 to $375 per hour plus expenses	2015-2016 Business and Administration Capital Outlay Fund Bond Measures U and S funds
6. Fagen Friedman & Fulfrost	Provide legal advice and representation principally in the area of labor-management issues.	$120 to $265 per hour, plus costs and expenses in performing legal services.	2015-2016 District Budget/Business and Administration
7. Carpenter Rothans & Dumont	Legal defense for District's self-insured liability program	Not to exceed $30,000	2015-2016 Risk Management Budget

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-J   PUBLIC AFFAIRS
Requested by: *Don Girard, Senior Director, Government Relations/Institutional Communications*
Approved by: *Jeff Shimizu, Interim Superintendent/President*

Provider	Service	Amount	Funding Source
1. Susan L. Wampler Communications	Copyediting and writing support for news, features, profiles and brochures to be used across a number of communication channels.	Not to exceed $6,000 plus reimbursable expenses	2015-2016 Public Affairs Budget
2. We Search Research	Editorial copywriting and research support for Public Information Office, highlighting College programs, initiatives and individuals, to expand external communication and media outreach efforts.	Not to exceed $11,000 plus reimbursable expenses	2015-2016 Public Affairs Budget
3. Stephen Camargo Productions	Assist Public Information Office in creating short marketing or informational video/s for the College, and services will include creative concept, screenwriting and pre- to post-production	Not to exceed $7,000 \plus reimbursable expenses	2015-2016 Public Affairs Budget
4. Chopper Films, LLC	Photography services to support news releases, newsletters and other digital marketing content, including pre- and post-production and art direction.	Not to exceed $9,000 plus reimbursable expenses	2015-2016 Public Affairs Budget
5. Amy Williams Photography	Consultants will provide photography services to support news releases, newsletters and other digital marketing content, including pre- and post-production and art direction.	Not to exceed $2,000 plus reimbursable expenses	2015-2016 Public Affairs Budget
6. Karriann Farrell Hinds	Community Outreach for SMC Public Policy Institute to Los Angeles based agencies and organizations; support activities for capacity building	2015-2016 Not to exceed $30,000	2015-2016 Government Relations Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-K   RISK MANAGEMENT
Requested by: Risk Management Office
Approved by: Robert Isomoto, Vice-President, Business and Administration

Provider	Service	Amount	Funding Source
1. Weck Labs	Environmental sampling and analysis as required by local, state and Federal regulations	Not to exceed $2,000	2015-2016 Risk Management Budget
2. Keenan and Associates	Property and Casualty Claims Administration Services Agreement: Claims management services for the District's self-insured property and liability insurance program.	Not to exceed $34,000	2015-2016 Risk Management Budget
3. Keenan and Associates	To provide loss control services not included in the PIPS Workers Compensation Program.	Not to exceed $51,000	2015-2016 Risk Management Budget
4. Clean Harbors	Provides hazardous waste management and disposal services.	Not to exceed $95,000	2015-2016 Risk Management Budget
5. Dr. Maureen Sassoon	To provide Industrial Hygiene related consultation services such as air monitoring for asbestos abatement projects, chemicals, noise levels, lab analysis, reports, training, and other health and safety issues to include training, surveys and written reports.	Not to Exceed $5,000	2015-2016 Risk Management Budget
6. Student Insurance Agency	Accident and Injury Insurance Coverage for Domestic Students and Student Athletes Enrolled and attending regular scheduled classes/ practices. Coverage includes: Mandatory BASIC; Mandatory SCAT; Mandatory STUCAT.	Not to Exceed $175,671	2015-2016 Risk Management Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-K   RISK MANAGEMENT *(continued)*

Provider	Service	Amount	Funding Source
7. Brentview Medical	Provides industrial injury medical services for new claims and other medical employment related services as needed.	$4,000	2015-2016 Risk Management Budget
8. Midway Industrial Health Care Services	Provides industrial injury medical services for new claims and other medical employment related services as needed.	$4,000	2015-2016 Risk Management Budget
9. Ellis Environmental	Provide hazardous materials testing, abatement management, indoor air quality, mold testing, chemical lab analysis	$10,000	2015-2016 Risk Management Budget

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CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS
Approved by: Mike Tuitasi, Vice-President, Student Affairs

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

Provider	Service	Amount	Funding Source
1. Total Recall Real-time Captioning	To provide real-time captioning services on an as-needed basis to non-signing deaf and hard of hearing students.	A. $60 per hour for single on-site service provider, $120 per hour for on-site team service providers; $75 per hour for remote captioning. Less than 24 hours' notice cancellation pays in full. Total amount not to exceed $75,000. B. For non-academic activities at SMC: Not to exceed $5,000	2015-2016 District Budget/ Disabled Students
2. Quick Caption	To provide real-time captioning services on an as needed basis to non-signing deaf and hard of hearing students.	A. $60 per hour for a single on-site service provider, $55 per hour for a single remote captioning, $120 per hour for on-site team captioning, and $110 per hour for teamed remote captioning. Less than 24 hours' notice cancellation pays in full. Total amount is not to exceed $7,200. B. For non-academic activities at SMC: Not to exceed $5,000	2015-2016 District Budget/ Disabled Students

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS (*continued*)

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

Provider	Service	Amount	Funding Source
3. LifeSigns Now	Sign Language Interpreter	A. $72 per hour for a single service provider, $140 ($70 x 2) per hour for team service providers, and $80 per hour for requests with less than 48 hours' notice and/or for assignments between 5 p.m. and 7:30 a.m. Less than 24 hours' notice cancellation pays in full. The total amount is not to exceed $57,500. B. For non-academic activities at SMC: Not to exceed $5,000	2015-2016 District Budget/ Disabled Students
4. Purple Communications Inc.	Sign language interpreter services for both ongoing needs and for emergency substitutes.	A. $72 per hour for single service provider, $144 per hour ($72 x 2) for team service providers; and $102 per hour if less than 48 hours' notice with three-hour minimum ; if using SMC designated interpreters $72 per hour with three-hour minimum. Total not to exceed $75,000. B. For non-academic activities at SMC: Not to exceed $5,000	2015-2016 District Budget/ Disabled Students

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS (*continued*)

PROFESSIONAL SERVICES: REALTIME CAPTIONING, SIGN LANGUAGE INTERPRETATION, MOBILITY SPECIALIST

Provider	Service	Amount	Funding Source
5. SignUp Interpreting Services LLC	Sign language interpreter services for both ongoing needs and for emergency substitutes.	A. $75 per hour for single service provider, $75 x 2 per hour for team service providers; and $93.75 per hour if less than 48 hours' notice. Total not to exceed $75,000 B. For non-academic activities at SMC: Not to exceed $5,000	2015-2016 District Budget/ Disabled Students
6. Cheryl Brooks	Consultant, who is a mobility specialist, will provide orientation and mobility training for a student with a visual impairment, so that he may travel safely, efficiently, and independently across the SMC campus. Training will include access to and from classrooms.	Fee: $55 per hour (not to exceed 40 hours), total not to exceed $2,200	2015-2016 District Budget/ Disabled Students

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS (*continued*)

PROFESSIONAL SERVICES – CAREER SERVICES CENTER

Provider	Service	Amount	Funding Source
7. College Central Network	Provide functionality to collect, enter and approve job postings, search resumes, and refer them to prospective employers and to generate reports about students, alumni, employers and job postings.	$1,000	2015-2016 District Budget/ Career Services Center
8. Bridges.com	Online Career Exploration program. Helps students learn about careers, education, income and some self-assessment. Helps students to both explore and plan for future careers and college majors.	$1,850	2015-2016 District Budget/ Career Services Center

CHILD CARE AND RELATED SERVICES

Provider	Service	Amount	Funding Source
9. Child Care Providers (list on file in the office of the Director of Child Care Services)	To provide child care services for CalWORKS and Pico Partnership recipients. Comment: Students are required to be enrolled in at least 6 units for fall and spring, and 3 units for winter and summer. Each contract is determined by the number of units a student is enrolled in, if they are working, and the age of the child.	The reimbursement ceiling rate is consistent with the Regional Market rate.	2015-2016 CalWORKS, City of Santa Monica/ Chancellor's Office
10. Participating Agencies: Santa Monica-Malibu Unified School District (SMMUSD) and Santa Monica Community College District (SMCCD)	Memorandum of Understanding (MOU) for Santa Monica Preschool Collaborative to provide staff for full day/full year child care and development services up to 108 children under the age of six. Services will be delivered in two sites: John Adams Child Development Center and Washington West Preschool. SMMUSD will be the operational agent for the Collaborative and will be responsible for staffing, management and oversight of the centers.	$114,750	2015-2016 District Budget

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS (*continued*)

PROFESSIONAL SERVICES – STUDENT HEALTH SERVICES

Provider	Service	Amount	Funding Source
11. WellnessMart.com	Provide athletic-related pre-participation physical exams for up to 150 student athletes during the academic year 2015-2016	$35.00 per physical Not to exceed $6,000	2015-2016 District Budget/ Health Services
12. Saint John's Multispecialty Medical Group, dba: The Doctors of Saint John's (formerly Peak Medical)	Services of one or more physicians who are specialists in Family Practice and who are uniquely qualified to provide comprehensive personal health care to college students. Provision of one licensed Medical Doctor (MD) for a maximum 10 hours per week and/or, on an as needed basis only, one licensed Nurse Practitioner (NP) for a maximum 8 hours per week to provide medical and preventive health services to the students of the college.	Fee: $120/hour of patient care scheduled for the physician. A monthly stipend of $2,500 per month as remuneration for the medical directorship in addition to the hourly patient care services fee.

Fee for the Nurse Practitioner is $90/hour. Amount not to exceed $5,000.

Contractor will invoice for hours on a monthly basis and College will remit payment within 30 days. | 2015-2016 District Budget/ Health Services |

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS (*continued*)

SUSTAINABILITY

Provider	Service	Amount	Funding Source
13. Paradise Consulting	Provides support in administering the South Coast Air Quality Management District survey, provides summary Average Vehicle Ridership calculations and provides survey information for the Mandated Trip Reduction Plan for the City of Santa Monica.	Not to exceed: $4,000	2015-2016 District Budget/ Sustainability
14. Right Click, DBA Ride Amigos	Provider of an online survey tool used for calculating Average Vehicle Ridership included in the annual Mandated Trip Reduction Plan for the City of Santa Monica and a monthly sustainable commuter online reporting system for all District employees.	Not to exceed: $13,000	2015-2016 District Budget/ Sustainability

CONSENT AGENDA: ANNUAL RECOMMENDATIONS

RECOMMENDATION NO. 9   2015-2016 ANNUAL CONTRACTS AND CONSULTANTS (*continued*)

9-L   STUDENT AFFAIRS (*continued*)

PROFESSIONAL SERVICES-CAMPUS/ALUMNI RELATIONS

Provider	Service	Amount	Funding Source
15. Mark Morale	Consultant shall provide visual communication campaign strategies for the Office of Campus and Alumni Relations.	Not to exceed: $50,000	2015-2016 District Budget/ Campus and Alumni Relations
16. Snap! Mobile LLC dba Amplo	Company to provide a custom crowdfunding platform integrated into Alumni website to provide fundraising channel for alumni that captures donor data.	Not to exceed: $15,000 (Year #1 includes set up fee of $10,000 and annual fee of $5,000)	2015-2016 District Budget/ Campus and Alumni Relations

PROFESSIONAL SERVICES-CRISIS PREVENTION TEAM

Provider	Service	Amount	Funding Source
17. Maxient	Annual Service Fee for conduct management software used by Student Judicial Affairs and the Crisis Prevention Team	Not to exceed: $9,000	2015-2016 District Budget/ Crisis Prevention Team