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SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

SEPTEMBER 4, 2018

Santa Monica College
1900 Pico Boulevard
Santa Monica, California

Board Room (Business Building Room 117)

*The complete minutes may be accessed on the
Santa Monica College website:*

<http://www.smc.edu/admin/trustees/meetings/>

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 4, 2018

MINUTES

A meeting of the Board of Trustees of the Santa Monica Community College District was held in the Santa Monica College Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California, on Tuesday, September 4, 2018.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER – 5:31 p.m.
- ROLL CALL
 Barry A. Snell, Chair - Present
 Dr. Margaret Quiñones-Perez, Vice-Chair - Present
 Dr. Susan Aminoff - Present
 Dr. Nancy Greenstein - Present
 Dr. Louise Jaffe - Present
 Rob Rader - Present
 Dr. Andrew Walzer - Present
 Alexandria Boyd, Student Trustee – Present (for public session)
- PUBLIC COMMENTS ON CLOSED SESSION ITEMS
 Peter Morse

II. CLOSED SESSION - 5:32 p.m.

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Sherri Lee-Lewis, Interim Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organization: CSEA Chapter #36

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6)

Agency designated representatives: Sherri Lee-Lewis, Interim Vice-President, Human Resources
 Robert Myers, Campus Counsel
 Employee Organization: SMC Faculty Association

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9)

C.W. Driver, Inc. v. Santa Monica Community College District, Los Angeles Superior Court Case No. BC630289
 Name of Case: Appeal of Title 5 Complaint Determination (1 Case)

EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

PUBLIC EMPLOYEE – EVALUATION (Government Code Section 54957)

Evaluation of the Superintendent/President

III. **PUBLIC SESSION - ORGANIZATIONAL FUNCTIONS - 7:26 pm.**

- PLEDGE OF ALLEGIANCE – Student Trustee Alexandria Boyd
- CLOSED SESSION REPORT
- In accordance with Section 59338 of Title 5 of the California Code of Regulations, the Board of Trustees considered an appeal of an Administrative Determination dated June 20, 2018, issued in response to an Unlawful Discrimination Complaint. The Board reviewed the original complaint, the investigative report, the administrative determination, and the appeal. A motion was made, seconded and approved to set aside the Administrative Determination and to direct that the investigative report be updated and a new Administrative Determination issued within 60 days.

AYES: 6

NOES: 1 (Quiñones-Perez)

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY: Rob Rader

SECONDED BY: Susan Aminoff

STUDENT ADVISORY: Aye

AYES: 6

NOES: 0

ABSTAIN: 1 (Walzer)

IV. **SUPERINTENDENT'S REPORT**

V. **PUBLIC COMMENTS**

Iman Mohammed

Hesham Jarmakani

VI. **ACADEMIC SENATE REPORT**

VII. **REPORTS FROM DPAC CONSTITUENCIES**

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. **MAJOR ITEMS OF BUSINESS**

- 1 SMC Malibu Center/Sheriff Station Project Update
- #2 Award of Contract – Malibu Campus Phase 1/Demolition-Soil Remediation-Pile Installation Project
- #3 Suicide Prevention and Postvention Guide
- #4-A Public Hearing – 2018-2019 Budget
- #4-B Adoption of 2018-2019 Budget
- #5 2017-2018 Fourth Quarter Financial 311Q Report
- #6 Resolution in Support of SMMUSD SFID No. 1 Bond Measure “SMS” and SFID No. 2 Bond Measure “M” on the November 2108 Ballot
- #7 Board of Trustees Goals and Priorities, 2018-2020
- #8 Voting Delegates for ACCT Leadership Congress

IX. **CONSENT AGENDA**

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

Approval of Minutes

#9 Approval of Minutes: August 7, 2018 (Regular Meeting)

Contracts and Consultants

#10 Annual Contract and Consultants, 2018-2019

#11 Ratification of Contracts and Consultants

#12 Contracts for Student Services for LA HI-TECH Participants

Human Resources

#13 Academic Personnel

#14 Classified Personnel – Regular

#15 Classified Personnel – Limited Duration

#16 Classified Personnel – Non Merit

Facilities and Fiscal

#17 Gann Limit, 2018-2019

#18 Facilities

A Agreement for Consulting Services –Bond Construction Program

B Architectural Services Agreement – Temporary Village for Math/Science

C Project Close Out – SMC Malibu Campus Sewer Realignment

D (1) Emergency Resolution for Mold Remediation

(2) Award of Contract for Mold Remediation

#19 Acceptance of Grants and Budget Augmentation

#20 Commercial Warrant Register

#21 Payroll Warrant Register

#22 Auxiliary Payments and Purchase Orders

#23 Providers for Community and Contract Education

#24 Organizational Memberships

#25 Authorization to Approve Invoices, 2018-2019

#26 Purchasing

A Award of Purchase Orders

B Change Order No 1 – Annual Edwards Fire Alarm Services

C Approval to Use Competitive Contract

X. **CONSENT AGENDA – Pulled Recommendations**

XI. **INFORMATION**

27 Schedule of Board of Trustees Meetings, 2019

28 Minutes of Citizens’ Bond Oversight Committee Meeting, August 22, 2018

XII. **BOARD COMMENTS AND REQUESTS**

XIII. **ADJOURNMENT**

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, October 2, 2018** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room and Conference Center, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 4, 2018

IV. SUPERINTENDENT'S REPORT

- Opening Day in the Pavilion – August 23, 2018
Members of the Professional Development Committee shared a few highlights of the event and acknowledged the Professional Development Committee, the Classified Professional Committee and the Redesign Team who worked together to coordinate the activities of the day and that focused on the the redesign of the student experience. The Events and Facilities Departments were thanked for their contributions to a very successful day.
- VIP Welcome Day – August 24, 2018: Brenda Benson and Kiersten Elliott representing the VIP Welcome Day Committee provided highlights on the 14th annual VIP Welcome Day. Approximately 1,500 new students and 2,000 family members attended the day that started in the Pavilion. There were targeted workshops for the incoming students and for the parents because they are an important part of the student success equation. There was also a resource fair with over 100 participants including academic departments, local vendors and community agencies. And, as always, the In 'N Out Burger truck was a big hit. Financial assistance was provided by the Associated Students, the SMC Foundation and the District.
- Back to School Activities: Vice-President of Student Affairs Mike Tuitasi provided a summary of back to school activities. Classes started last Monday (August 27th). The Back to School Committee worked over the summer to prepare for traffic, provide information to students, and minimize traffic. Traffic patterns have been studied and the college is looking at ways to improve the traffic plan and be good neighbors. The traffic patterns will change next year when the Student Services Building is open.
- Enrollment/SMC Promise Update: Resident enrollment is still 2.34 percent behind last fall at the same time and non-resident enrollment is down 6.33 percent. Much attention has been given to the SMC Promise program launched in August. The program provides free enrollment and up to \$1,200 for textbooks to new, full-time SMC students who graduated from high school in 2018 and are qualified for the California College Promise Grant. Of the 3,275 eligible students, 2,486 (75.91 percent) responded. Of those students who responded, 2,363 accepted (95.05 percent), and of those 1,541 (61.99 percent) met all criteria.
- The SMC Foundation Reception for New Faculty is on September 12, 2018 at the Shore Hotel. The Emeritus 250 Luncheon is on September 25, 2018 at North Italia Restaurant.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

MAJOR ITEMS OF BUSINESS

INFORMATION ITEM NO. 1

SUBJECT: **SMC MALIBU CENTER/SHERIFF STATION PROJECT UPDATE**

SUBMITTED BY: Interim Executive Vice-President

PRESENTATION: Representatives from the QDG (Quattro Design Group) presented the Design and Construction Progress Report for the SMC Malibu Center/Sheriff Station Project.

RECOMMENDATION NO. 2

SUBJECT: **AWARD OF CONTRACT – MALIBU CAMPUS PHASE 1/DEMOLITION-SOIL REMEDIATION-PILE INSTALLATION PROJECT**

SUBMITTED BY: Interim Executive Vice-President

REQUESTED ACTION: It is recommended that the Board of Trustees award the contract to the lowest responsive bidder for the Malibu Campus Phase 1/Demolition – Soil Remediation–Pile Installation project.

Bidder	Amount
1 Icon West, Inc.	\$4,657,500
2 AWI Builders Inc.	\$4,841,911
3 Masters Contracting Corp.	\$4,934,000
4 S. J. Amoroso Construction Co., Inc.	\$5,397,000
5 The Nazerian Group.	\$5,894,123
6 Pinner Construction, Inc.	\$5,982,000

FUNDING SOURCE: Measure S and V

COMMENT: Due to the existing liquefaction soil condition, extensive ground stabilization work has to be in place prior to the construction of the new Malibu Campus/Sheriff station. In order to expedite the schedule and minimize potential cost impact to the project, the project will be divided into two phases. It is recommended that the Board of Trustees award the contract to the lowest responsive bidder for the Phase 1 work, which includes abatement and demolition of the existing building, and soil stabilization work.

MOTION MADE BY: Susan Aminoff

SECONDED BY: Rob Rader

STUDENT ADVISORY: Aye

AYES: 7

NOES: 0

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 3

SUBJECT: **SUICIDE PREVENTION AND POSTVENTION GUIDE**

SUBMITTED BY: Vice-President, Student Affairs

REQUESTED ACTION: It is recommended that the Board of Trustees approve the SMC Suicide Prevention and Postvention Guide.

SUMMARY: As part of the third and final year of a Substance Abuse and Mental Health Services Act (SAMHSA) Suicide Prevention Grant, Santa Monica College has prepared a Suicide Prevention and Postvention Guide for Santa Monica College faculty and staff. This guide has been created in collaboration with and reviewed by the Care and Prevention Team, the Faculty Association, and the Academic Senate. The final step required by the grant is to have approval of this document by the Board of Trustees.

This document is intended to serve as a guide for Santa Monica College employees to assist in understanding the prevention and postvention strategies related to student suspected suicides and death. The hope is that such a guide will assist staff in helping to identify early signs of student distress, as well as to help staff understand how best to communicate with students following a death, should a student suicide occur.

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Aye
 AYES: 6
 NOES: 0
 ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4-A

SUBJECT: **PUBLIC HEARING - 2018-2019 BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees conduct a public hearing on the 2018-2019 budget.

OPEN PUBLIC HEARING: 9:21 p.m.
MOTION MADE BY: Louise Jaffe
SECONDED BY: Rob Rader
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

PUBLIC COMMENTS: None

CLOSE PUBLIC HEARING: 9:22 p.m.
MOTION MADE BY: Rob Rader
SECONDED BY: Louise Jaffe
STUDENT ADVISORY: Aye
AYES: 6
NOES: 0
ABSENT: 1 (Quiñones-Perez)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 4-B

SUBJECT; **ADOPTION OF THE 2018-2019 BUDGET**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the 2018-2019 budget for as detailed in the various funds of the District (see Appendix A).

The Santa Monica Community College District Proposed Adopted Budget for fiscal year 2018-2019 is comprised of the following nine funds:

Unrestricted General Fund	\$209,711,528
Restricted General Fund	<u>\$ 68,301,436</u>
<i>Total General Fund</i>	\$278,012,964

Special Reserve Fund (Capital)	\$ 21,761,221
Bond Fund: Measure S	\$ 24,001,293
Bond Fund: Measure AA	\$ 15,056,230
Bond Fund: Measure V	\$178,259,670
Bond Interest & Redemption Fund	\$ 81,276,557
Student Financial Aid Fund	\$ 41,437,158
Scholarship Trust Fund	\$ 46,073
Auxiliary Operations	<u>\$ 4,480,658</u>
<i>Total Other Restricted</i>	\$366,318,860

TOTAL PROPOSED ADOPTED BUDGET \$644,331,824

****The projected unrestricted general fund operating/structural deficit for 2018-2019 is <\$260,272>.***

MOTION MADE BY: Rob Rader
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 5

SUBJECT: **2017-2018 FOURTH QUARTER FINANCIAL 311Q REPORT**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: Acknowledge submittal of the fourth quarter financial 311Q report as of June 30, 2018 required by the Chancellor’s Office. (Appendix B)

MOTION MADE BY: Susan Aminoff
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 6

SUBJECT: RESOLUTION IN SUPPORT OF SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT'S SFID NO. 1 BOND MEASURE "SMS" AND SFID NO. 2 BOND MEASURE "M" ON THE NOVEMBER 2018 BALLOT

SUBMITTED BY: Superintendent/President

WHEREAS, our local Santa Monica and Malibu schools are committed to improving the quality of public education and providing equitable learning environments for all schools by upgrading aging schools, classrooms, science labs and computer systems to keep pace with learning technology; and

WHEREAS, for students to be prepared for college and career choices they must be skilled in the use of 21st century technologies and have a solid background in math, science and technology; and

WHEREAS, the State of California is unable to provide our local public schools with enough money to adequately maintain their educational facilities notwithstanding ongoing efforts to obtain such monies; and

WHEREAS, it is in the best interest of the schools to continue to address facility improvements now before they become more pressing and more costly; and

WHEREAS, ongoing state budget cuts threaten the quality of our local schools by forcing teacher layoffs, larger class sizes and deep cuts to instructional programs and their only remedy is securing local funding that the State cannot take away; and

WHEREAS, a local measure will help provide funds that cannot be taken away by the State to upgrade aging schools, protect student safety, and offset State budget cuts through increased efficiency; and

WHEREAS, such measure will include mandatory taxpayer protections, including an independent citizens' oversight committee and mandatory audits to ensure funds are spent as promised; and

WHEREAS, the School Board has solicited stakeholder and community input on school priorities from parents, teachers, staff, the community and civic leaders; and

WHEREAS, the Santa Monica-Malibu Unified School District has formed two School Facilities Improvement Districts (SFIDs) due to the distinctive facility needs of the Santa Monica Schools and the Malibu Schools; and

WHEREAS, Measure SMS, authorizing the issuance of bonds in the aggregate principal amount of \$485,000,000, for projects as identified by the School Board, will appear on the November 2018 ballot to be voted on by voters of the Santa Monica-Malibu Unified School District School Facilities Improvement District No. 1 (Santa Monica Schools); and

WHEREAS, Measure M, authorizing the issuance of bonds in the aggregate principal amount of \$195,000,000, for projects as identified by the School Board, will appear on the November 2018 ballot to be voted on by voters of the Santa Monica-Malibu Unified School District School Facilities Improvement District No. 2 (Malibu Schools); and

WHEREAS, Measures SMS and M are supported by classroom teachers, parent groups, business leaders, police and firefighters, homeowners, renters, and senior citizens in each of the respective areas of Santa Monica and Malibu; and

WHEREAS, the Superintendent of the Santa Monica-Malibu Unified School District has requested of the Superintendent/President of the Santa Monica Community College District, the placement of this resolution before the Board of Trustees for adoption;

THEREFORE, the Board of Trustees of the Santa Monica Community College District supports Measure SMS, the Santa Monica-Malibu Unified School District School Facilities Improvement District No. 1 (Santa Monica Schools) bond measure, which has the ballot title, "Santa Monica Classroom Repair and 21st Century Education Bond," and Measure M, the Santa Monica-Malibu Unified School District School Facilities Improvement District No. 2 (Malibu Schools) bond measure, which has the ballot title, "Malibu Classroom Repair and 21st Century Education Bond," on the November 2018 ballot.

MOTION MADE BY:	Louise Jaffe
SECONDED BY:	Susan Aminoff
STUDENT ADVISORY:	Absent
AYES:	4
NOES:	0
ABSENT:	3 (Rader, Quiñones-Perez, Walzer)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 7

SUBJECT: **BOARD OF TRUSTEES GOALS AND PRIORITIES, 2018-2020 (REVISED)**

SUBMITTED BY: Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees approve its Goals and Priorities, 2018-2020.

SUMMARY: The Board of Trustees Goals and Priorities, 2018-2020, were approved at the meeting on August 7, 2018. Some minor revisions to language and format were made and are submitted for Board approval.

MOTION MADE BY: Nancy Greenstein
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

BOARD OF TRUSTEES GOALS AND PRIORITIES, 2018-2020
Access. Excellence. Equity.

I. Educational Advancement and Quality

1. Use data, inquiry, and evidence for improving services at all levels.
2. Implement multiple measures, guided pathways, and models of support that increase student success. Monitor retention and completion rates, especially for groups of students identified in the student equity plan including African-American, Latino/a, and low-income students.
3. Increase the number of SMC students annually who acquire associates degrees, credentials, certificates, or specific skill sets that prepare them for an in-demand job. (VFS Goal 1)
4. Increase the number of SMC students transferring annually to a UC or CSU or other four-year university. (VFS Goal 2)
5. Decrease the average number of units accumulated by SMC students earning associate's degrees. (VFS Goal 3)
6. Increase the percent of exiting SMC CTE students who report being employed in their field of study. (VFS Goal 4).
7. Reduce equity gaps across all of the above measures through faster improvements among traditionally underrepresented student groups. (VFS Goal 5).
8. Develop and launch an SMC Promise program for all eligible first time in college, full-time students.
9. Continue to support and hire a diverse, outstanding, and innovative faculty and staff that demonstrate a commitment to student success, engagement and equity. Seek to increase the percentage of full-time faculty over time.
10. Enhance and develop programs and pathways that meet the current and future needs of local and regional industry and business. Strengthen, promote and expand enrollment in existing workforce and career technical programs.
11. Assess and focus on solutions to barriers related to students' financial resources. For example, but not limited to:
 - Increase financial literacy; support faculty adoption of open educational resources and other efforts to reduce the high cost of textbooks; work with partner agencies to address food and housing insecurity; increase the percentage of eligible students who receive financial aid; and strive to provide more jobs for students on campus.
12. Assess and focus on solutions to barriers related to students' personal circumstances that may negatively impact student success. For example, but not limited to:
 - Develop and identify resources, referrals, and protocols for better assisting undocumented students, students with mental health challenges, LGBTQIA students, foster youth, veterans, and other special student populations with common challenges.
 - Train faculty and staff on protocols for serving these students and students in distress.
13. Complete and open the new student services building. Leverage the new facility to maximize meeting students' needs, interests, and goals; and to increase equity. Ensure a welcoming experience for students and the public.
14. ~~Study the viability and desirability of providing access to more BA degree programs by developing an SMC University Center.~~ Explore developing an SMC University Center to provide students with more access to BA programs.

II. Fiscal Health and Internal Operations

15. Develop a strategic vision for the future of the college.
16. Ensure among board members and the college community at large an understanding of the implications, opportunities, and risks inherent in the new funding formula.
17. Assure an effective and dynamic college by ensuring long-term fiscal stability.
 - Ensure the financial health of the College through enrollment management and development, appropriate student-serving adjustments to maximize revenues from the funding formula, revenue-generation, cost control, and restructuring, as necessary.
 - Pursue and obtain appropriate external funding.
18. Build and maintain a reserve sufficient to protect against anticipated and unforeseen circumstances.
19. Revisit the plan to safeguard post-retirement employee benefits and develop and implement a plan to fund increasing PERS, STRS, and other benefit obligations.
20. Ensure a supportive, inclusive, and collegial environment for students and staff.
21. Provide reports for the Board that align with Board Goals, funding formula metrics, and the Vision for Success.

III. Community and Government Relationships

22. Lead the work of partnering across systems (cities/school district/ government/community/ education). Strengthen community and government relationships and partnerships in fulfillment of SMC's vision and mission.
23. Support Emeritus through consistent maintenance, continue to promote academic programs, and remain vigilant against state funding reductions.
24. Monitor and maintain access for the community to SMC classes.
25. Continue to work with the Cities of Santa Monica and Malibu and the SMMUSD. For example, but not limited to:
 - Strengthen and expand programs, pathways, concurrent dual enrollment, Young Collegians, SMC Promise and other partnerships or special programs that serve local students and increase college-readiness and success.
 - Hold an annual joint meeting with the Board of Education
26. Work with allies in Sacramento and Washington, D.C. to improve policies, and funding as needed. Advance legislative solutions to issues challenging the college.

IV. Facilities and Sustainability

27. Enhance facilities and technology infrastructure, integration and staffing. Improve the condition of current facilities, including air conditioning.
28. Maintain progress on all SMC security, technology infrastructure, and facilities construction projects as described in the SMC construction plan.
29. Continue as a model of sustainability for all areas of the college. Continue to promote and support the use of more sustainable modes of transportation for students and staff.
30. Update the Facilities Master Plan.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 4, 2018

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 8

SUBJECT: **VOTING DELEGATES FOR ACCT LEADERSHIP CONGRESS**

SUBMITTED BY: Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees elect its voting delegates at the Annual Association of Community College Trustees (ACCT) Leadership Congress, October 24-27, 2018 in New York City.

Voting Delegates: Nancy Greenstein and Barry Snell
 Alternate: Margaret Quiñones-Perez

SUMMARY: Santa Monica College is entitled to two votes during the ACCT Leadership Congress. Three trustees are attending the Congress: Nancy Greenstein, Margaret Quiñones-Perez and Barry Snell.

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Rob Radere
 STUDENT ADVISORY: Aye
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 4, 2018

VIII. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section VIII, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #9 -#23.

Recommendations pulled for separate action and discussed in

Section VIII, Consent Agenda – Pulled Recommendations: #10-B, #13, #18-B

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

IX. CONSENT AGENDA – Pulled Recommendations

Recommendation No. 10 – 2018-2019 Annual Contracts and Consultants (B) Public Information Office

MOTION MADE BY: Rob Rader
 SECONDED BY: Louise Jaffe
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

Recommendation No. 13 – Academic Personnel

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Susan Aminoff
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

Recommendation No. 18 – Facilities (B) Architectural Services Agreement, Temporary Village for Math/Science Addition Project

MOTION MADE BY: Louise Jaffe
 SECONDED BY: Rob Rader
 STUDENT ADVISORY: Absent
 AYES: 5
 NOES: 0
 ABSENT: 2 (Quiñones-Perez, Walzer)

RECOMMENDATION NO. 9 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

August 7, 2018 (Regular Board of Trustees Meeting)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: **CONTRACTS AND CONSULTANTS**

RECOMMENDATION NO. 10 2018-2019 ANNUAL CONTRACTS AND CONSULTANTS

10-A KCRW

Requested by: Jennifer Ferro, General Manager, KCRW

Approved by: Don Girard, Government Relations/Institutional Communications

Provider	Term/Amount	Service	Funding Source
City of Santa Monica	July 1, 2018 through June 30, 2019 Payable to KCRW \$7,868 per month Not to exceed: \$94,416	KCRW to broadcast Santa Monica City Council meetings	City of Santa Monica

10-B PUBLIC INFORMATION OFFICE

Requested by: Grace Smith, Public Information Officer

Approved by: Dr. Kathryn E. Jeffery, Superintendent/President

Provider	Term/Amount	Service	Funding Source
Camuffo Pictures, DBA	2018-2019 Not to exceed \$6,000	Camuffo Pictures, DBA will assist the Public Information Office in creating short infomercials or story- driven video/s for the College to aid in enrollment and brand building. Videos will be disseminated through SMC in Focus, the bi-monthly college newsletter/newsblog and on social media. Services will include creative concept, screenwriting and pre- to post-production.	Unrestricted General Fund

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS

Requested Action: Ratification

Approved by: Kathryn E. Jeffery, Superintendent/President

The following contracts for goods, services, equipment and rental of facilities, and acceptance of grants in the amount of \$50,000 or less have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6255, Delegation to Enter Into and Amend Contracts

Approved by Board of Trustees: 9/8/08

Reference: Education Code Sections 81655, 81656

Provider/Contract	Term/Amount	Service	Funding Source
A George D. Reyes	July 1- September 17, 2018 Increase to the original contract in the amount of \$16,000, not to exceed a total of \$39,000 plus reimbursables. Reimbursables not to exceed \$3,750. The original contract in the amount \$23,000 was approved on July 10, 2018.	The consultant was approved in July to complete an assessment of the custodial unit at Santa Monica College focusing on custodial organization, schedules and workload management, unit productivity, quality and cost effectiveness, current work procedures, chemical, equipment, training, and safety. The consultant prepared a written report that summarized findings, made recommendations, and provided a specific project plan for implementing changes, enhancements or modification to current operations. Additional costs are for the consultant to prepare an implementation plan.	Unrestricted General Fund
<i>Requested by: Elaine Polachek, Interim Executive Vice-President</i>			
<i>Approved by: Kathryn E. Jeffery, Superintendent/President</i>			
B Jennifer Jeanne Jones	August 1, 2018 – June 30, 2019 Not to exceed \$2,000	Scenic painting and set dressing for Theatre Arts productions.	Unrestricted General Fund
<i>Requested by: Perviz Sawoski, Theatre Arts Chair</i>			
<i>Approved by: Mike Tuitasi, Vice-President, Student Affairs</i>			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 11 **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
C Jennifer Gutierrez Morgan	September 25, 2018 \$1,400	Artist Jennifer Gutierrez Morgan will lead a workshop on the making of Milagros, a unique Mexican craft. Included will be a lecture and a workshop where students will create their own Milagros. Ms. Morgan will provide instruction and materials. Coordinated by Professor Brianna Simmons, Art Department.	Global Citizenship
D Rock the Boat Collective	November 13, 2018 \$200	Theodora Mercouffer, of the Rock the Boat Collective, will speak and moderate a Q & A with students following the screening of her film, <i>Rock the Boat-Saving America's Wildest River</i> . This is part of Green Screen Series coordinated by Professor Sheila Laffey.	Global Citizenship

Requested by: Denise Kinsella, Interim Chair, International Education
Approved by: Teresita Rodriguez, Vice-President, Enrollment Development

E Dr. Tyrone Howard, UCLA Graduate School of Education and Information Sciences (GSEIS) Equity and Social Justice Speaker Series	September 18, 2018 Not to exceed: \$2,500	The goal of the Equity and Social Justice speaker series is to create campus awareness and dialogue on putting the experience of students of color at the center of SMC's mission, practices, and policies to better ensure their academic success.	Student Equity
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Requested by: Melanie Bocanegra, Associate Dean of STEM/Equity Programs
Approved by: Michael Tuitasi, Vice-President, Student Services

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
F Community Partners: Sustainable Works	September 5, 2018 – December 31, 2018 Not to exceed: \$6,000	Sustainable Works will conduct two, six-week Green Living Workshops for 25-30 students each at Santa Monica High School (with Olympic HS students also invited) and Venice High School, providing a trained instructor (Summer Bowen) to facilitate sustainable topic-specific meetings at these schools, including a Sustainable Works workbook to each participating student to support the pathways model of providing environmental education starting at the K-12 level and encouraging students to continue on in higher education. Sustainable Works will also provide information on SMC's Sustainable Technologies Program and build relationships with these high schools on behalf of SMC.	Perkins 2018-2019
G Sustainable Technologies Program guest speakers	September 1 – December, 2018 Not to exceed \$2,050 Monica White \$200 Kathleen Ronald \$200 Ivannia Perez-Schlamm \$150 Alexander Ames \$150 Stephanie Speights \$150 Ruben Del Portillo \$150 Nicole Syele \$150 Mallory Burden \$150 Apollo Fraidany \$150 Susy Borlido \$150	The guest speakers will be presenting to the Sustainable Technologies Program course Recycling and Resources Management concepts, ideas, best practices on Mandatory Commercial Organics Recycling, Statewide Waste Characterization data, and Sustainable Works Business Green Programs, and Sustainability in schools including waste assessment and state mandates. These presentations will provide students with information on state regulations on commercial recycling, organic recycling, green business programs, and sustainability in schools. Students will learn about tools, resources and indicators used to achieve sustainability.	Perkins 2018-2019

	Tashanda Giles \$150 Flavia de Melo \$300	
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
H Joel Cesare	September 5, 2018 – December 31, 2018 Not to exceed: \$1,500	Consulting services to develop curricula for a 3-hour non-credit course “Introduction to Sustainability” and a 3 credit career education course on sustainability including SLOs, text recommendations, topic areas, sample problems, sample, and the guided pathways to either jobs or academic advancement possible by taking the class(es).	Strong Workforce Program (SWP)
I Chico Research Foundation, CSU Chico	September 5, 2018 – December 31, 2018 Not to exceed \$8,000	SAP software host Cal State Chico, to provide access and technical support to SAP – an enterprise resource planning system used as a learning tool in the Business department. Access allows for running financial and accounting real world simulations such as but not limited to running reports, reconciling accounts, and book journal entries.	SWP Local Round 1
<i>F, G, H and I</i> Requested by: Patricia G. Ramos, Dean - Workforce & Economic Development Approved by: Mike Tuitasi, Vice-President, Academic Affairs			
J Daniel Galvan, Ed.D.	September 26 and 27, 2018 Not to exceed: \$5,200	Provide a two-day training for the Institutional Research team on how to conduct qualitative research method of focus groups through planning, conducting, and analyzing of focus groups data. Materials, travel, and planning meetings with the Dean are included in the rate.	Innovation Award
<i>Requested by: Hannah Lawler, Dean of Institutional Research</i> <i>Approved by: Elaine Polachek, Interim Executive Vice-President</i>			
K Computerland	2018-2019 Increase of \$6,621 for a total of \$103,873	Microsoft Campus Agreement/ Desktop for Education	2018-19 Unrestricted General Fund

Requested by: Cynthia Moore, Director of Procurement, Contracts and Logistics
Approved by: Elaine Polachek, Interim Executive Vice-President

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 11 RATIFICATION OF CONTRACTS AND CONSULTANTS *(continued)*

Provider/Contract		Term/Amount	Service	Funding Source
L	Stand in Balance (Replacement of a previously-approved consultant)	Date to be finalized for workshop by end of September 2018 Not to exceed \$3,150	Stand in Balance will conduct an up to 7 hour training on strategies aimed at reducing burnout and building strength during crisis using Equine Assisted Learning. The training will be led by a clinical psychologist and will provide staff with the tools needed to maintain wellness incurred from secondary trauma. This replaces a consultant previously approved by the Board of Trustees at its September meeting.	Suicide Prevention SAMHSA (Substance Abuse and Mental Health Services Administration) Grant
<i>Requested by: Susan Fila, Director of Health and Wellbeing</i> <i>Approved by: Michael Tuitasi, Vice-President, Student Affairs</i>				

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: **CONTRACTS AND CONSULTANTS**

RECOMMENDATION NO. 12 **CONTRACTS FOR STUDENT SERVICES FOR LA HI-TECH PARTICIPANTS**

Requested Action: Approval/Ratification

Requested by: Patricia G. Ramos, Dean - Workforce & Economic Development

Approved by: Mike Tuitasi, Vice President, Student Services

(1) Provider: ETP- Office of Workforce & Economic Development staff

Service: ETP Specialized Training

Period: July 1, 2018 through June 30, 2019.

Amount: \$300,000

Funding Source: Employment Training Panel

Summary: Kirkpatrick Enterprises International will provide specialized training to ETP (Employer Training Panel) clients who request specialized training. Classes in Manufacturing Skills (LEAN and Six Sigma) and Continuous Improvement & Quality Control are approved categories of training for ETP contractors. Scope of work and class learning outcomes are clearly outlined by the Santa Monica College ETP Program, and adhered to by Kirkpatrick Enterprises International.

(2) Provider: Richard Verches

Service: Center for a Competitive Workforce and Regional Marketing Campaign Consulting

Period: September 5, 2018 - June 30, 2019

Amount: \$88,000 total

Funding Source: Strong Workforce Program (SWP)

Summary: The Consultant will plan, initiate, and coordinate the activities for the Center for a Competitive Workforce (CCW) and Regional Marketing for all 19 Community Colleges in the Los Angeles Orange County Regional Consortium under the Strong Workforce Program on behalf of Santa Monica College (lead college for CCW and Regional Marketing). The consultant will support the development and operation of regional industry councils which will be responsible for validating labor market data from CCW; advising colleges of the necessary occupational skills and workforce education performance objectives; and informing regional curriculum and program design for regional adoption, program development and modification.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 13 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources

Approved by: Sherri Lee-Lewis, Interim Vice-President, Human Resources

SABBATICALS (Approved by the Academic Senate)

Chen, Thomas, Life Sciences, Spring 2019

Manson, Laura, Early Childhood Education, Spring 2019

Chao, Lin San, Music, Spring 2019

ELECTIONS

ACADEMIC MANAGEMENT

Merlic, Jennifer, Vice-President, Academic Affairs

9/5/2018

LONG-TERM SUBSTITUTE

Wang, Jason, Math,

8/27/2018 – 12/31/2018

ADJUNCT FACULTY

Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 14 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources

Approved by: Sherri Lee-Lewis, Interim Vice-President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ESTABLISH

EFFECTIVE DATE

Administrative Assistant II (1 position)
Academic Affairs, 12 mos, 40 hours

09/05/2018

ESTABLISH NEW CLASS DESCRIPTION AND POSITION

Assistant Director of Safety and Risk Management (1 position)
Fiscal Services, 12 months, 40 hours
Proposed Salary Range: Classified Management Range M29

09/05/2018

CLASSIFICATION SALARY REALLOCATION

Director of Auxiliary Services
From: Classified Administrator Range A4
To: Classified Management Range M31

09/01/2018

CLASSIFICATION RE-TITLE AND SALARY RE-ALLOCATION

From: Media Services Technician, Classified Range 31
To: Multimedia Technician, Classified Range 33

09/05/2018

From: Student Services Specialist – Articulation and Transfer
Classified Regular Schedule Range 30
To: Transfer and Articulation Specialist
Classified Regular Schedule Range 34

09/05/2018

ELECTIONS

PROBATIONARY

Dean, Davon, Custodian, Operations
Hernandez Solis, Edgar, Customer Service Assistant, Bookstore

09/04/2018

08/16/2018

PROBATIONARY/ADVANCE STEP PLACEMENT

Benavides, Isaac, Library Assistant, Library (Step C)
Chantani, Evelyn, Library Assistant, (Step C)
Hull, Chelsea, Instructional Assistant – English (Step C)
Kalinec, Gustavo, Enterprise Business Services Clerk, Bursar's Office (Step B)
Sanchez, Ana, Accounting Specialist, Fiscal Services (Step C)
Santana, Jeanette, Administrative Assistant I, Earth Science/ML&C (Step B)
Singha, Samanta, Student Services Clerk, A & R (Step B)
Stevenson Jr., James E., Academic Records Evaluator, A & R (Step B)
Thomas, Angela, Disabled Student Services Assistant (Step C)

09/04/2018

09/17/2018

08/27/2018

09/17/2018

09/04/2018

09/04/2018

09/04/2018

09/04/2018

09/04/2018

VOLUNTARY TRANSFER (CSEA/DISTRICT AGREEMENT)

Benavides, Jennifer 08/27/2018
From: Instructional Assistant- Learning Disabilities, 11 mos., 20 hrs.
To: Instructional Assistant- Learning Disabilities, 11 mos., 40 hrs.

WORKING OUT OF CLASSIFICATION (PROVISIONAL)

Biddle, Dennis 08/20/2018-11/17/2018
From: Custodial Services Supervisor
To: Director of Campus Operations, 100%

Swanson, Donnell 06/13/2018 – 08/24/2018
From: Custodian, NS-II
To: Receiving, Stockroom & Delivery Worker, 100%
Comment: Dates adjusted from 7/10/2018 Board meeting

Swanson, Donnell 08/27/2018 – 10/22/2018
From: Custodian, NS-II
To: Reprographics Technician, 100%

Guzman, Jose 7/30/2018 – 9/21/2018
From: Personnel Technician, Personnel Commission
To: Personnel Analyst, Personnel Commission, 100%

Valadez, Jorge 8/1/2018 – 8/15/2018
From: Campus Store Operations Assistant, Bookstore
To: Course Materials Buyer, Bookstore, 100%

Vasquez, Olga 8/13/2018 – 10/5/2018
From: Personnel Technician, Personnel Commission
To: Personnel Analyst, Personnel Commission, 100%

WORKING OUT OF CLASSIFICATION (PROVISIONAL) - EXTENSION

Hernandez, Ronald 04/10/2018 to 08/10/2018
From: Groundskeeper/Gardener (Extension) 8/11/2018 to 8/24/2018
To: Gardener – Equipment Operator, 100% (Not to exceed 90 working days total)

CLASSIFICATION RE-TITLE AND SALARY RE-ALLOCATION

Bonin, Maria 09/05/2018
From: Student Services Specialist – Articulation and Transfer
Classified Regular Schedule Range 30
To: Transfer and Articulation Specialist
Classified Regular Schedule Range 34

Nakamura, LeRoy 09/05/2018
From: Media Services Technician, Classified Range 31
To: Multimedia Technician, Classified Range 33

Williams, Brandon
From: Media Services Technician, Classified Range 31
To: Multimedia Technician, Classified Range 33

09/05/2018

SEPARATION

LAST DAY OF PAID SERVICE

LEAVE OF ABSENCE - UNPAID

Wang, Lynn, Instructional Assistant – English

08/27/18 – 12/18/18

RESIGNATION

Pivovaroff, Eric W., Director of Facilities Management

09/17/2018

DECEASED

Snyder, Ronald, Accompanist Performance, Music

08/09/2018

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 15 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification

Reviewed by: Tre’Shawn Hall-Baker, Interim Dean, Human Resources

Approved by: Sherri Lee- Lewis, Interim Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

ELECTIONS

EFFECTIVE DATE

PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Berent, Richard, Accompanist-Performance, Music	07/01/2018-12/31/2018
Ciccozzi, Matteo, Instructional Assistant -Math, Math	
From:	07/01/2018-08/30/2018
To:	07/01/2018-07/26/2018
Ganelis, Inna, Accompanist-Performance, Music	07/01/2018-12/31/2018
Gerhold, Thomas, Accompanist-Performance, Music	07/01/2018-12/31/2018
Miller, Samuel L., Mail Services Worker I, Purchasing/ Receiving/Mail	
From:	08/20/2018-01/15/2019
To:	08/17/2018-01/15/2019
McNaughton, Joellen, Accompanist-Performance, Music	07/01/2018-12/31/2018
Reyes, George, Director of Facilities Management	09/18/2018-06/30/2019
Windt, Neil, Accompanist-Performance, Music	07/01/2018-12/31/2018

LIMITED TERM: Positions established to perform duties not expected to exceed 6 months in one Fiscal year or positions established to replace temporarily absent employees; all appointments are made from eligibility lists or former employees in good standing.

Abdulhafiz, Meymuna, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Abel, Teneka, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Abkarian, Nanor L., Instructional Assistant - English, English	
From:	07/01/2018-12/31/2018
To:	07/01/2018-07/20/2018
Ashby, Deanna, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Austin, Harald, Student Services Clerk, Bursar’s Office	08/15/2018-09/07/2018
Administrative Assistant I, Art	09/04/2018-11/01/2018
Baskin, Patricia, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Berent, Richard, Accompanist-Voice, MUSIC	07/01/2018-12/31/2018
Brinkley, Tanisha R., Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Camp, Monique, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Carter, Ashlie, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Cho, Sange Hee, Accompanist-Voice, Music	09/07/2018-12/31/2018
Dadgar, Shayan, Instructional Assistant – Math, MATH	08/27/2018-12/31/2018
Eichen, John, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
English, Kara, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Graham-Howard, Kimi, Student Services Clerk, Bursar’s Office	08/15/2018-09/07/2018

Grau, Donald, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Greenhalgh, Colleen A., Enterprise Business Services Clerk, Bursar's Office	08/23/2018-09/07/2018
Hester, Laurenda D., Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Higgs, Shan, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Kessler, Mark D., Community College Police Sergeant, Campus Police	08/15/2018-06/28/2019
Lemon, Ashlie, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Lopez, Veronica, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Mehary, Mehret, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Micas, Donna, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Miles, Erik, Bookstore Clerk/Cashier, Bookstore	08/20/2018-09/21/2018
Murray, Jake W., Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Naylor-Jones, Marisa, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Nesteruk, Gary, Accompanist-Performance, Emeritus	07/01/2018-12/31/2018
Nwonwu, Vergie, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Parks, David, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Poole, Jamie, Instructional Assistant – English, English	08/27/2018-12/31/2018
Ramirez, David, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Reid, Maisha L., Enterprise Business Services Clerk, Bursar's Office	08/21/2018-09/07/2018
Robles Jr., Jose, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Russell, Lorin M., Instructional Assistant – Learning Disabilities, DSPS	09/04/2018-10/29/2018
Salazar, Israel, Customer Service Assistant, Bookstore	08/20/2018-09/21/2018
Segoviano, Danely (Ramos), Instructional Assistant – English, English	08/27/2018-12/31/2018
Stuck, Jennifer, Student Services Clerk, Bursar's Office	08/15/2018-09/07/2018

RECOMMENDATION NO. 16 CLASSIFIED PERSONNEL - NON MERIT

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Interim Dean, Human Resources

Approved by: Sherri Lee-Lewis, Interim Vice-President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$13.25/hour (STHP)	67
College CalWorks, \$13.25/hour (FWS)	35

SPECIAL SERVICE

Community Services Specialist II, \$50.00/hour	4
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 17 GANN LIMIT, 2018-2019

Requested by: Christopher Bonvenuto, Chief Director, Business Services

Approved by: Elaine Polachek, Interim Executive Vice-President

Requested Action: Approval/Ratification

Adopt the 2018-2019 Gann Appropriations Limit for the Santa Monica Community College District as \$138,087,629 and the 2018-2019 Appropriation Subject to Limit as \$120,468,944.

Comment: Proposition 4 (November 1979, Special Election) added Article XIII B to the State Constitution to place limitations of the expenditures of State and local governments. The calculation of the GANN Limit was completed using the method and worksheets prescribed by the Chancellor's Office and approved by the Department of Finance.

The Gann Limit figures are based on the prior year limit amended by a State formula. The Appropriation Subject to Limitation is based on the Adopted Budget for 2018-2019.

The idea of the Gann is to limit the growth of government by only allowing expenditures that are tax driven to grow by a certain amount each year (Fund 01.0 only). There are two parts in the calculation: The Appropriations Limit and the Appropriations Subject to Limit. The Appropriations Limit is the maximum amount that the District can budget from tax driven revenue. (Essentially the Gann Limit). This is calculated based on previous years Gann Limit, growth/decline in FTES and an inflation factor determined by the Department of Finance. For 2018-2019, the Appropriations Limit is \$138,087,629.

The second factor, the Appropriations Subject to Limit, is how much the District has budgeted that is from tax driven revenues. This essentially is the tax driven revenue (General Apportionment, Taxes, etc.) less the budget of any unreimbursed state, court or federal mandates. For 2018-2019, the Appropriations Subject to Limit is \$120,468,944.

As long as the Appropriations Limit is more than the Appropriations Subject to Limit, the District is in compliance. For 2018-2019, there is \$17,618,685 left in the GANN Limit. This "extra" can be transferred to other Districts in the state that are over their limit. The transfer will be handled by the Chancellor's Office.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 FACILITIES

*Requested by: Charlie Yen, Director, Facilities Planning
Chris Bonvenuto, Chief Director, Business Services*
Approved by: Elaine Polachek, Interim Executive Vice-President
Requested Action: Approval/Ratification

18-A AGREEMENT FOR CONSULTING SERVICES – BOND CONSTRUCTION PROGRAM

Extending the consulting services agreement with YNL Architects for one (1) additional year for the Bond Construction Program for an amount not to exceed \$200,000 plus \$10,000 in reimbursable expenses.

Funding Source: Measure S, AA, V and District Capital Funds

Comment: With the continued work on various Bond Funded projects, it is necessary to extend YNL Architects’ contract for one (1) additional year. YNL Architects will continue assisting the Facilities Planning Department managing various bond funded and in-house projects during the transition period.

18-B ARCHITECTURAL SERVICES AGREEMENT – TEMPORARY VILLAGE FOR MATH/SCIENCE ADDITION PROJECT

Approval of contract with GWYNNE PUGH URBAN STUDIO for planning, design and construction administration for the Temporary Classroom Village in the amount of \$199,800 plus \$6,000 in reimbursable expenses.

Funding Source: Measure V

Comment: As part of the new Math and Sciences project, the District requires temporary classroom space for students and teachers that will be displaced during the construction of the new Math and Sciences building. This temporary village will be located in the existing Admission Complex, and Parking Lot 2.

18-C PROJECT CLOSE OUT – SMC MALIBU CAMPUS SEWER REALIGNMENT

Subject to completion of punch list items by MASTER CONTRACTING INC., authorize the District Representative without further action of the Board of Trustees, to accept the project described as SMC MALIBU CAMPUS SEWER REALIGNMENT as being complete upon completion of punch list items by MASTER CONTRACTING INC. The District Representative shall determine the date of Final Completion and Final Acceptance. Subject to the foregoing and in strict accordance with all applicable provisions and requirements of the contract documents relating thereto, upon determination of Final Completion and Final Acceptance, disbursement of the final payment is authorized.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 18 **FACILITIES** *(continued)*

18-D (1) EMERGENCY RESOLUTION FOR MOLD REMEDIATION

The Board of Trustees hereby unanimously resolves that an emergency exists due to a mold growth inside four different SMC buildings. Specifically, mold was discovered in Library 252, HSS Lecture Hall 165, 13 classrooms inside of the Math Complex and two sink/custodial closets in the Airport campus.

Because the cleaning/remediation process disturbs mold spores, which become airborne, necessary precautions must be taken and thus a specific process for cleaning is required. The specifics of the process required excluded Santa Monica College Facilities employees from safely being able to conduct the work. Additionally, there was a health concern regarding possible exposure to students and or staff that would only increase with the start of the new fall semester (August 27th). It was determined that remediation must be completed before the beginning of classes and due to the very small timeframe immediate emergency action was implemented.

18-D (2) AWARD OF CONTRACT FOR MOLD REMEDIATION

Award a contract to CastleRock Environmental in the amount of \$125,611.20 to provide emergency mold remediation in SMC buildings -Library 252, HSS Lecture Hall 165, 13 classrooms inside of the Math Complex and two sink/custodial closets in the Airport campus. This contract awarded pursuant to Emergency Contracting Procedures (PCC 22050).

Funding Source: Capital Outlay Fund 40

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Teresita Rodriguez, Vice President, Enrollment Development

Reviewed by: Carla Lohr, Controller

Approved by: Christopher M. Bonvenuto, Chief Director, Business Services

Title of Grant: **California College Promise**
 Granting Agency: California Community Colleges Chancellor's Office
 Augmentation Amount: \$1,040,845 (Total allocation \$1,040,845)
 Matching Funds: NA
 Performance Period: July 1, 2018 – June 30, 2019
 Summary: The California Promise Grant was established to improve college readiness, increase completion rate and close achievement gaps. Santa Monica College will use the funds to establish the Santa Monica College Promise Program which will provide a waiver of enrollment, health, Associated Student Body and student ID fees for students who meet the required criteria.

Budget Augmentation: Restricted Fund 74.0

Revenue

8600	State	\$1,040,845
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Expenditure

1000	Academic Salaries	0
2000	Non-Academic Salaries	0
3000	Employee Benefits	0
4000	Supplies & Materials	0
5000	Other Operating Expenditures	0
6000	Capital Outlay	0
7500	Financial Aid	\$1,040,845

Total		\$1,040,845
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BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Teresita Rodriguez, Vice President, Enrollment Development

Reviewed by: Carla Lohr, Controller

Approved by: Christopher M. Bonvenuto, Chief Director, Business Services

Title of Grant: **Student Success Completion Grant (SSCG)**
 Granting Agency: California Community Colleges Chancellor's Office
 Augmentation Amount: \$1,831,724 (Total allocation \$1,831,724)
 Matching Funds: NA
 Performance Period: July 1, 2018 – June 30, 2019
 Summary:

The Student Success Completion Grant (SSCG) is the consolidation of the Full Time Student Success Grant and the California College Completion Grant for full time Cal Grant B and C recipients attending the California Community Colleges. This grant is intended to support persistence, retention and success by providing additional assistance to students to be able to attend full-time and complete their program of choice. The SSCG is additional financial aid for Cal Grant B or C recipients who are enrolled in at least 12 units. The minimum award for students enrolled in 12 units to 14 units per term is \$1,298 and a maximum of \$4,000 for students enrolled in 15 units and more per term.

Budget Augmentation:

Restricted Fund 74.0		
Revenue		
8600	State	\$1,831,724
Expenditure		
1000	Academic Salaries	0
2000	Non-Academic Salaries	0
3000	Employee Benefits	0
4000	Supplies & Materials	0
5000	Other Operating Expenditures	0
6000	Capital Outlay	0
7500	Financial Aid	\$1,831,724
Total		1,831,724

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 19 ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Teresita Rodriguez, Vice President, Enrollment Development

Reviewed by: Carla Lohr, Controller

Approved by: Christopher M. Bonvenuto, Chief Director, Business Services

Title of Grant: **Student Equity and Achievement Program (SEAP)**
 Granting Agency: California Community Colleges Chancellor's Office
 Augmentation Amount: \$8,907,810
 Matching Funds: NA
 Performance Period: July 1, 2018 – June 30, 2020

Summary: The Student Equity and Achievement Program (SEAP), was established to consolidate funding for three separate grants: Basic Skills Initiative (BSI), Student Equity (SE) and the Student Success and Support Program (SSSP). The consolidation is intended to support the Guided Pathways Program activities and practices which advance the system wide goal to eliminate achievement gaps for students from traditionally underrepresented groups.
 The SEAP funding will be used to improve student outcomes for attaining degrees and certificates, reducing excess unit accumulation, assisting in securing gainful employment and closing the achievement gap.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8600 State	\$8,907,810
	Expenditures	
	1000 Academic Salaries	\$2,794,058
	2000 Non-Academic Salaries	\$1,936,413
	3000 Employee Benefits	\$1,372,995
	4000 Supplies & Materials	\$ 102,071
	5000 Other Operating Expenditures	\$1,212,490
	6000 Capital Outlay	\$ 410,509
	7300 Other Outgo/Indirect	\$ 0
	7600 Student Aid	\$1,079,274
	Total	\$8,907,810

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 20 COMMERCIAL WARRANT REGISTER

Requested by: Chris Bonvenuto, Chief Director of Business Services

Approved by: Elaine Polachek, Interim Executive Vice President

Requested Action: Approval/Ratification

Commercial Warrant Register

July 2018 8058 through 8098 \$27,195,888.19

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 21 PAYROLL WARRANT REGISTER

Requested by: Ian Fraser, Payroll Manager

Approved by: Elaine Polachek, Interim Executive Vice President

Requested Action: Approval/Ratification

Payroll Warrant Register

July 2018 C1L-Supplemental 206 \$12,957,713.45

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 22 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested by: Mitch Heskell, Dean, Educational Enterprise

Approved by: Elaine Polachek, Interim Executive Vice President

Requested Action: Approval/Ratification

Auxiliary Operations Payments and Purchase Orders

July 2018

Covered by check & voucher numbers: 017645-017882 & 01575-01585

Bookstore fund Payments	\$353,363.83
Other Auxiliary Fund Payments	\$130,868.02
Trust and Fiduciary Fund Payments	<u>\$742,744.74</u>
TOTAL	\$1,226,976.59

Purchase Orders issued \$609,897.09

July 2018

Comment: It is recommended that the following Auxiliary Operations payments and Purchase Orders be ratified. All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 23 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

Requested by: Michelle King, Director, Career and Contract Education
Approved by: Dionne Carter, Dean, Noncredit/External Programs
Requested Action: Approval/Ratification

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 24 ORGANIZATIONAL MEMBERSHIPS

Requested by: Chris Bonvenuto, Chief Director of Business Services
Approved by: Elaine Polachek, Interim Executive Vice President
Requested Action: Approval/Ratification

Organizational Memberships

September 2018	Number of Memberships	Amount
	5	\$37,314.00

Funding Sources: Departmental Budgets

Comment: The list of organizational memberships in on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 25 AUTHORIZATION OF SIGNATURE TO APPROVE INVOICES, 2018-2019

Requested Action: Approval/Ratification
Requested by: Christopher Bonvenuto Chief Director, Business Services
Approved by: Elaine Polachek, Interim Executive Vice-President

Authorization of signatures for the following department chair to approve invoices as indicated for 2018-2019.

Name/Title
Eleni Hioureas English Department

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 26 PURCHASING

Requested by: Cynthia Moore, Director of Procurement, Contracts & Logistics

Approved by: Elaine Polachek, Interim Executive Vice President

Requested Action: Approval/Ratification

26-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

July 2018	\$148,780,692.51
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26-B CHANGE ORDER NO. 1- ANNUAL EDWARDS FIRE ALARM SERVICES

Change Order No. 1 to TRL Systems in the amount of \$3,500.

Original Contract Amount	\$88,210
Change Order No.1	\$3,500

Funding Source: General Fund 01.0

Comment: Change Order 1 is to add fire alarm testing services at CMD in Building C, Building D, and Parking Structure A that were not originally included in bid

26-C APPROVAL TO USE COMPETITIVE CONTRACT

Approval to use competitive contract with City of San Diego, Contract 10084899-17-H with Yale Chase, through June 28, 2022, for cart service and repair.

Comment: The annual award of competitive contracts bid through various state and local agencies allows SMC to leverage buying power through strategic sourcing and achieved commodity and services as well as reduce administrative costs. These indirect (MRO) contracts are targeted to the products and services that SMC routinely purchases. Leveraging the aggregate buying power and strategic sourcing is a process that moves SMC away from numerous individual procurements to a broader aggregate approach, allowing SMC to achieve savings

BOARD OF TRUSTEES	REGULAR MEETING
Santa Monica Community College District	September 4, 2018

INFORMATION ITEM NO. 27

SUBJECT: SCHEDULE OF BOARD OF TRUSTEES MEETINGS, 2019

SUMMARY: A draft schedule of Board Trustees meetings for 2019 is presented for review. The schedule of meetings will be submitted to the Board of Trustees for approval at the meeting on October 2, 2018.

Regular meetings (**in bold**) are scheduled on the first Tuesday of the month, except when indicated otherwise. Generally the third Tuesday of the month is held for special meetings or workshops. The schedule also includes Winter and Summer Board Study Sessions.

January 15, 2019 (third Tuesday)
January 29 (fifth Tuesday - hold)

February 5
February 19 (hold)

March 5
March 19
Winter Study Session

April 2
April 16 (hold)

May 7
May 21 (hold)

June 4
June 18 (hold)

July 2

July 16 or 23 (third or fourth Tuesday)
Summer Study Session
*Superintendent's Evaluation and
Board Self-Assessment*

August 6
August 20 (hold)

September 3
September 17 (hold)

October 1
October 15 (hold)

November 5
November 19 (hold)

December 3

BOARD OF TRUSTEES	REGULAR MEETING
Santa Monica Community College District	September 4, 2018

INFORMATION ITEM NO. 28

SUBJECT: MINUTES OF CITIZENS' BOND OVERSIGHT COMMITTEE MEETING, AUGUST 22, 2018

A meeting of the Santa Monica Community College District Citizens' Bond Oversight Committee was held on Wednesday, **August 22, 2018 at 8 a.m.** in HSS 301 at Santa Monica College, 1900 Pico Boulevard, Santa Monica, California.

1. CALL TO ORDER: 8:06 a.m.

2. ROLL CALL --- Members

- Sonya Sultan, Chair --- Present
- Jeffrey Graham – Present
- Sion Roy --- Present
- Sharon Barovsky --- *Absent*
- Michael Dubin – *Absent*
- Alfred Bennett – Present
- Finley Garrison - Present

Others Present:

- Elaine Polachek, Interim Executive Vice President
- Don Girard, Senior Director, Government Relations/Institutional Communications
- Ramin Nematollahi, Citizens' Bond Oversight Committee Coordinator
- Charlie Yen, Interim Director, Facilities Planning

3. ELECTION OF CHAIR AND VICE-CHAIR 2018-2020

Action was delayed to the next executive meeting so that all members are present.

4. APPROVAL OF MINUTES

The minutes of the April 25, 2018 meeting were approved as is. Motion was made by Sion Roy and seconded by Sonya Sultan and unanimously approved by the committee.

5. REPORTS and DISCUSSION

A. SMC Bond Capital Construction Budget Summary.

Charlie Yen, discussed the SMC bond Capital Construction Budget Summary as of June 30, 2018.

- **Student Services Building:** Construction is proceeding as planned and completion date is Spring 2019. The façade is completed and the next phase is the interior.
- **Early Childhood Education Center:** Project has started and proceeding as planned. The completion date is June 2020.
- **Malibu Campus:** Sewer alignment is complete. Groundbreaking will take place September 21, 2018. Construction to begin October 2018 and to be completed in December 2021. The building has received a LEED Gold rating.
- **Math and Science Complex:** The plans have all been submitted to DSA and awaiting approval. The completion date is September 2022.
- **Demolition Projects:**

- **Formerly YWCA - 2019 14th Street:** The structure will be demolished and will serve as the future home of the art department. It will be covered with gravel and will not serve as a walk-through for students.
- **Formerly Foster Freeze – 1530 Pico Boulevard:** The structure will be demolished and trailer will serve as the offices of Vanir Constructions, which oversees SMC construction projects.

B. Measure U, S AA and V and Bond Sales Expense Reports

The SMC Bond Capital Construction Budget Summary as of June 30, 2018 reports the following:

Measure U Budget:	\$160,000,000
Measure S Budget:	\$143,500,000
Measure AA Budget:	\$295,000,000
Measure V Budget:	\$345,000,000
Interest	\$ 22,907,882
Other Funding Received:	\$ 26,741,995
Other Funding Pending:	\$ 73,978,548
Total Budget:	\$ 1,067,128,425
Estimate at Completion:	\$ 1,067,128,425
Bond Funds Remaining:	\$ 394,004,217

- **Measure U:** Total Measure U Expenditures last period were **\$0**; total remaining funds are **\$1,127**; no budget variance.
- **Measure S:** Total Measure S Expenditures last period were **\$6,062,623**; total remaining funds are **\$22,449,625**; no budget variance.
- **Measure AA:** Total Measure AA Expenditures last period were **\$2,651,770**; total remaining funds are **\$28,714,449**; no budget variance.
- **Measure V:** Total Measure V Expenditures last period were **\$2,153,543**; total remaining funds are **\$342,846,457**; no budget variance.
- **The Bond Sales/Expense Report**
Indicates total bond amounts, bond issue dates/amounts unsold bond amount and total available as of June 30, 2018.

Total Bond:	\$943,500,000
Total Available:	\$778,492,559
Total Expenses:	\$549,488,342
Total Available Remaining:	\$229,004,217
Total Unsold Bond:	\$165,007,441

The SMC Bond Construction Program Contractor List as of June 30, 2018 was included in the packet.

7. SCHEDULE OF MEETINGS, 2018--2019

- Wednesday, October 10, 2018
- Wednesday, January 23, 2019
- Wednesday, April 24, 2019
- Wednesday, July 17, 2019

8. ADJOURNMENT: 9:07 am

The next meeting of the Citizens’ Bond Oversight Committee will be held on **Wednesday, October 10, 2018 at 8 a.m. in HSS 301 at Santa Monica College**, 1900 Pico Boulevard, Santa Monica, California.

Current information on all bond construction projects is available at:

<http://smcbondprogram.com> and at <http://www.smc.edu/CBOC>

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	September 4, 2018

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT - 11:04 p.m.

The meeting was adjourned in memory of **Robert Fine**, adjunct instructor at SMC.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on **Tuesday, October 2, 2018** at 7 p.m. (5:30 p.m. if there is a closed session) in the Santa Monica College Board Room, Business Building Room 117, 1900 Pico Boulevard, Santa Monica, California.

The agenda for the next meeting will include the following:

Major Items of Business

- State Student Success Scorecard
- Report: Guided Pathways
- Schedule of Board of Trustees Meetings, 2019

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	September 4, 2018

APPENDIX A

RECOMMENDATION NO. 4-B

SUBJECT; ADOPTION OF THE 2018-2019 BUDGET

**SANTA MONICA COMMUNITY COLLEGE DISTRICT
2018-2019 PROPOSED ADOPTED BUDGET NARRATIVE**

The Santa Monica Community College District Proposed Adopted Budget for fiscal year 2018-2019 is comprised of the following nine funds:

Unrestricted General Fund	\$209,711,528
Restricted General Fund	<u>\$ 68,301,436</u>
<i>Total General Fund</i>	\$278,012,964
Special Reserve Fund (Capital)	\$ 21,761,221
Bond Fund: Measure S	\$ 24,001,293
Bond Fund: Measure AA	\$ 15,056,230
Bond Fund: Measure V	\$178,259,670
Bond Interest & Redemption Fund	\$ 81,276,557
Student Financial Aid Fund	\$ 41,437,158
Scholarship Trust Fund	\$ 46,073
Auxiliary Operations	<u>\$ 4,480,658</u>
<i>Total Other Restricted</i>	\$366,318,860

TOTAL PROPOSED ADOPTED BUDGET \$644,331,824

****The projected unrestricted general fund operating/structural deficit for 2018-2019 is <\$260,272>.***

GENERAL FUND

General Fund Unrestricted (01.0)

These are the only funds available for the general operations of the District. All other funds are restricted in use.

Summary

Summer Shift of Full-time Equivalent Students

In 2015-2016 fiscal year, the District implemented a Full-Time Equivalent Students (FTES) shifting strategy to meet budget expectations and maximize revenue through growth funding. This strategy resulted in a shift of ~313 credit FTES from Summer 2016 to be counted in 2015-2016 and an additional shift of ~1,752 credit FTES from Summer 2017 to be counted in 2016-2017. The culmination of the FTES shifting strategy was the District being funded in 2016-2017 for ~22,258 credit FTES while serving ~20,506 credit FTES. The funding related to the shifting of FTES in 2016-2017 was received and recognized in 2017-2018 as a Prior Year Apportionment Adjustment. In 2017-2018 the District realized a decline in credit FTES of ~<514> from the prior year, resulting in the District entering Stabilization. Under the rules of Stabilization, the District was funded in 2017-2018 at the same FTES level funded in 2016-2017. This resulted in the District being

funded in 2017-2018 for ~22,258 credit FTES while serving ~19,992 credit FTES. The culmination of the shifting strategy in 2017-2018 was the District receiving ~\$17.7 million in FTES related funding - ~\$11.7 million for the current year and ~\$6.0 million for prior year shifting.

2017-2018

The District closed the 2017-2018 fiscal year with an Unrestricted General Fund operating surplus, including one-time items, of \$6,276,568 (*Excluding one-time items, the structural deficit was <\$3,818,635>*).

For the year of 2017-2018, total revenues increased over the prior year by \$16,583,575 due primarily to an increase in apportionment revenues and prior year adjustments as a result of shifting Summer 2017 credit FTES into the 2016-2017 fiscal year. Additionally, expenditures increased over the prior year by \$7,753,190 primarily as a result of increased benefit expenditures resulting from the continued increase in the STRS and PERS employer contribution rates which are scheduled to increase annually through 2024-2025, increases in rates related to Health and Welfare benefits for both current employees and retirees, liability adjustments, and the additional cost of the annual incentive payment related to the Supplemental Retirement Plan implemented in 2017-2018.

With the goal to achieve long-term savings, the District implemented a Supplemental Retirement Plan in December 2017 designed to encourage employees at the higher salary ranges to retire early through the offer of a monetary incentive. The plan resulted in the early retirement of 28 faculty, 5 academic administrators, 9 classified managers and 36 classified staff. In 2017-2018, the SRP is estimated to have saved ~\$1.99 million in salary and benefits and is estimated to save the District ~\$13.6 million through 2021-2022.

In 2017-2018, the District also realized numerous one-time revenue and expenditure items which, when netted against each other, allowed the District to recognize a net positive gain of \$10,095,203. One-time revenue items totaled \$18,378,587 and were from sources such as apportionment as a result of FTES shifting (*\$11,699,003*), prior year apportionment adjustments (*\$6,079,991 - primarily as a result of FTES shifting*) and mandated cost reimbursements grants (*\$599,593*). One-time expenditures items totaled to *<\$8,283,384>* and included Supplemental Retirement Plan related expenses (*\$6,118,565*), employee benefit liability adjustments (*\$1,378,224*), one-time contracts and services for repairs, postage, etc. (*\$506,601*), expenses for Bachelor's Program (*\$202,682*) and total cost of ownership (*\$77,312*).

The combination of these and other items resulted in an unaudited Unrestricted General Fund ending balance, including designated reserves, of \$27,648,342 or 15.32% of expenditures and transfers.

2018-2019

The proposed, adopted budget is based on the 2018-2019 state budget, updated with the latest information provided by the Chancellor's Office. In 2018-2019, the State adopted the Student Centered Funding Formula (*SCFF*), which is the new methodology the State will use to allocate funding to community college districts. The new formula calculates funding based on three main factors: enrollment, student equity (*number of low income students served*) and student success (*number of student success outcomes achieved*). The new formula stipulates that for the 2018-2019, 2019-2020, and 2020-2021 years the District will be funded at either the amount calculated under the SCFF or at a "Hold Harmless" amount calculated as the 2017-2018 funding level, plus COLA, whichever is greater. In 2018-2019, under the SCFF the District would receive ~\$8.1 million less funding than the Hold Harmless calculation.

The major revenue assumptions include the calculation of apportionment under the hold harmless clause of the new funding formula which guarantees the District will receive the amount of apportionment collected in 2017-2018, increased by an Inflationary Adjustment (COLA) of \$3,521,260 or 2.71%. The proposed adopted budget also assumes the non-repetition of one-time revenues received in 2017-2018 from Prior Year Apportionment adjustments of <\$6,079,991> and a Mandated Cost Block Grant of <\$599,593>. The net effect of all changes in revenues has resulted in a projected decrease in total revenues of <\$4,626,986> or <2.5%> from the prior year unaudited actuals.

The major expenditure assumptions include projected increases related to Current Employee and Retiree Health and Welfare Benefits (\$1,300,744), Supplies, Contracts and Services (\$1,153,744), Salary Step and Longevity (\$1,114,317), Vacancy List (\$800,887), State On Behalf Pension Contribution to STRS (\$732,479) and Insurance and Utilities (\$597,679). The proposed, adopted budget also assumes a decrease in expenditure due to the full year effect of the Supplemental Retirement Plan, net of expenses, <\$2,767,775> and full year net effect of hiring and termination <\$1,282,438>. The net effect of all changes in expenditures has resulted in a projected increase of total expenditures of approximately \$1,909,854 or 1.1% compared with prior year actuals. The breakdown of expenditures is as follows: 88.6% on salaries and benefits, 10.6% on contracts and services, 0.6% on supplies, and 0.2% on transfers/financial aid.

The net effect of the projected changes in revenue and expenditures will result in a projected structural deficit of <\$7,464,344> and projected operating deficit, including one-time items of <\$260,272>, resulting in a projected ending Unrestricted General Fund Balance of \$27,388,070 including designated reserves, or 15.02% of total expenditures and transfers.

Revenues

Federal Revenue

The federal revenue levels for 2018-2019 represent projected federal grant administrative allowances including Administrative Cost Allowance (ACA) for Financial Aid programs.

State Revenue – Principal Apportionment

State funding, in the form of Principal Apportionment, under the new Student Centered Funding Formula, constitutes 73.3% (\$133,457,039) of the District's operating revenue. The District receives Principal Apportionment through a combination of direct State funds known as General Apportionment, coupled with enrollment fees, property taxes (including Redevelopment Agency Funds) and the Education Protection Account (EPA), which was created as a result of the passage of Prop 30, and extended by the passage of Prop 55. These funds are combined to equal the Principal Apportionment. If actual receipts of revenue from EPA, Redevelopment Agency (RDA), property taxes and/or enrollment fees differ from estimates, the general apportionment funding will be adjusted, subject to availability of state funding, to keep the total revenue constant.

State Revenue – Other

The proposed, adopted budget includes an increase related to the "State On-behalf Pension Contribution to STRS" of \$732,479.

Property Taxes

Based on preliminary projections, the District will receive \$31,875,008 in property tax in 2018-2019. This is a combination of property tax shift, homeowner's exemption, secured taxes, unsecured taxes, supplemental taxes, RDA pass through and prior years' taxes. If the receipt of property tax does not meet these projections, the State may impose a further workload reduction or deficit factor to offset the resulting loss in funding.

Lottery

The State Lottery revenues are paid each year according to the annual enrollment figures reported on the annual "320" Enrollment Report that is submitted to the California Community College Chancellor's Office. The proposed adopted budget projects a loss of lottery revenue of <\$181,185> from the prior year due to lower enrollment. The projected 2018-2019 non-Prop 20 lottery rate is \$151 per FTES. If lottery sales or enrollment fall below projections, lottery revenue will be adjusted accordingly.

Local Revenues

The Local Revenue section of the budget contains Non-resident Tuition, the District's largest revenue source outside of Principal Apportionment. The Non-resident Tuition line item includes both revenues generated from Non-resident Tuition and revenue from special Intensive ESL classes for international students. For 2018-2019, the District increased the fees related to Non-resident Tuition by 5.26% from the prior year, and is projecting a decrease in FTES of <453.92> or <9.9%> from the prior year. The remaining local revenue categories include property taxes, enrollment fees, fee-based instruction, student fees, interest, rental of facilities, etc.

Full-time Equivalent Students Served (FTES)

The District is projecting a decline in resident enrollment in 2018-2019 of ~<615> credit FTES or <3.08%> from the prior year. Under the Student Centered Funding Formula this decline will not result in a decrease in funding until the end of the hold harmless period in 2021-2022. The District is also projecting a decrease in non-resident enrollment of <453.92> FTES or <9.9%> which will result in a projected decline in revenue of ~<\$1.7> million in 2018-2019. Since 2015-2016 total FTES served has decline by ~<8.5%> or <2,239.46> FTES.

Expenditures

Salary and Benefits

Salary expenditure projections reflect applicable step, column and longevity increases for qualified employees.

Benefit expenditure projections reflect increases caused by increases in salary and by projected increases in benefits rates.

For the proposed adopted budget, changes in salary, benefit and vacancy line items result in an increase from the prior year actual by approximately \$84,081, or 0.1%. For 2018-2019, salaries and benefits represent 88.6% of total expenditures and transfers for the District's unrestricted general fund.

Supplies, Services, Capital and Transfers

Supplies, Services, Capital and Transfer expenditure projections reflect departmental requests based on operational needs. For the proposed, adopted budget, changes in these line items account for an increase of approximately \$1,019,897 or 5.4% over prior year adopted budget allocations. For 2018-2019, supplies, services, capital, and transfers represent 11.4% of total expenditures and transfers for the District's unrestricted general fund.

The largest line item of non-salary and benefit related expenditure is Contracts/Services. The Contracts/Services line item in the adopted budget includes: Rents/Leases (*Performing Arts Center, Swimming Pool, Big Blue Bus*) 19%, Bank Fees and Bad Debt 14%, Advertising 11%, Repairs and Maintenance of Equipment 9%, Other Contract Services 8%, Software Licensing 5%, Consultants 5%, Legal Services (*including Personnel Commission*) 4%, LACOE Contracts (*i.e. BEST, PeopleSoft, HRS*) 4%, District Copiers 4%, Postage and Delivery Services 3%, Off-Campus Printing 3%, Conferences and Training 2%, Professional Growth 2%, Memberships and Dues 1%, Audit 1%, Recruiting-Students 1% and Other Services (*i.e. Repair-Facility, Field Trips, Fingerprinting, Board Meetings, etc.*) 3%.

Designated Reserves

The Designated Reserves serve to allocate a portion of the projected ending unrestricted fund balance towards future anticipated expenditures and/or purposes. Designated Reserves help to maintain fiscal stability by recognizing the future expenditure and its possible effect on future fund balances. For 2018-2019, there are two line items in the Designated Reserves including the Classified Employee Welfare Fund and a Reserve for Future STRS and PERS increases. The "Classified Employee Welfare Fund" was established as part of the District's health benefit plan changes for the sole purpose of providing reimbursement to CSEA unit members who changed health plans in 2011 from PERSCare to a non PERSCare plan offered by the District and who incurred expenses for health care that would have been covered by PERSCare and were not covered by the new insurance plan. The "Reserve for Future STRS and PERS Increases" line item has been established to partially offset projected increases in District STRS and PERS contributions through 2024-2025.

RESTRICTED FUNDS

General Fund Restricted (01.3)

This fund represents restricted funding that is received by the District from Federal, State, and Local sources. All grants that do not end by June 30, 2019, will be carried over to the 2019-2020 budget, if permissible.

The ending fund balance contains prior year balances from the following programs: Lottery, Parking, Community Services, Contract Education, Health and Psychological Services and the SMC Performing Arts Center. These balances represent revenue recognized and earned in prior years in excess of expenditures and are unavailable for transfer to other programs or funds.

When received, new grants will be presented to the Board of Trustees for approval, and the District's budget will be augmented to reflect the increase.

Special Reserve Fund (40.0) Capital

This fund is also known as the Capital Expenditures Fund. The major source of revenue for this fund is the non-resident capital surcharge. These funds are used for capital outlay related projects, including the installment payments for the AET Certificate of Participation and any expenditures for scheduled maintenance/physical plant, special repair projects, and architectural barrier removal. State funding for capital projects is also accounted for in this fund.

All capital expenditures and revenue in the Special Reserve Fund, as well as Fund 42.2, 42.3, 42.4 and 42.5, reflect the total expenditure allocation and the total revenue for all projects and are not limited to the current year, thus resulting in a zero ending balance. Money in these funds may not be transferred into the general fund.

Bond Fund Measure U (42.2)

This fund reflects the revenue from the sale of bonds approved through Measure U and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure U. For 2018-2019, this fund will be eliminated as all bonds have been issued and all construction has been completed.

Bond Fund Measure S (42.3)

This fund reflects the revenue from the sale of bonds approved through Measure S and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure S.

Bond Fund Measure AA (42.4)

This fund reflects the revenue from the sale of bonds approved through Measure AA and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure AA.

Bond Fund Measure V (42.5)

This fund reflects the revenue from the sale of bonds approved through Measure V and the interest earned in the fund. The expenditures in this fund relate to the District's construction plan approved under Measure V.

Bond Interest and Redemption Fund (48.0)

This fund is administered by the Los Angeles County Auditor-Controller's Office and reflects the receipt of property tax revenue due to voted indebtedness for bond issues and the payment of interest on those bonds plus the redemption of the bonds that mature within the 2018-2019 fiscal year. This information is provided by the Los Angeles County Treasurer's Office through the Los Angeles County Office of Education.

Student Financial Aid Fund (74.0)

This fund consists of all student financial aid programs (*PELL, SEOG, Loans, Santa Monica College Promise, Student Success Completion, Full-time Student Success Grants, Community College Completion Grant, Non-Resident Dreamer Emergency Aid and Cal Grants*). The transfer line items reflect a transfer from the Unrestricted General Fund to meet the match requirements of the individual grant programs.

Scholarship Trust Fund (75.0)

This fund is to account for gifts, donations bequests, and devises (*subject to donor restrictions*) which are to be used for scholarships or grants in aid to students.

Auxiliary Operations

This budget reflects the revenue and expenditures of the auxiliary operations of the District, the Bookstore, the food and vending concessions, and college expenditures in programs such as Athletics, Music, Theatre Arts, the *Corsair* student newspaper, and transportation.

CONCLUSION

This is the recommended budget for adoption. While it reflects the best information currently available, it is expected that changes will occur during the year. Some changes will be the result of revised state revenue allocations based on changes in the state budget, and others will be internal adjustments resulting from new or updated information.

**UNRESTRICTED GENERAL FUND 01.0
2018-2019 ADOPTED REVENUE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL REVENUES	2018-2019 ADOPTED BUDGET
FEDERAL			
FIN AID ADM ALLOWANCES	107,933	104,282	109,556
TOTAL FEDERAL	107,933	104,282	109,556
STATE			
GENERAL APPORTIONMENT	61,230,146	65,057,999	68,071,886
EDUCATION PROTECTION ACCOUNT - PROP 30/55	15,019,386	17,177,447	16,961,703
COLA	1,860,805	1,597,101	3,521,260
PRIOR YEAR APPORTIONMENT ADJUSTMENTS	-	5,401,981	-
PRIOR YEAR APPORTIONMENT ADJUSTMENTS - EPA	-	678,010	-
HOMEOWNERS EXEMPT	95,788	94,669	94,669
STATE LOTTERY REVENUE	3,573,817	3,838,100	3,656,915
MANDATED PROGRAM COSTS	616,667	1,210,138	525,739
STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	3,996,071	4,932,194	5,664,673
OTHER STATE	1,204,361	2,428,701	2,305,462
TOTAL STATE	87,597,041	102,416,340	100,802,307
LOCAL			
PROP TAX SHIFT (ERAF)	13,824,023	11,553,441	11,553,440
SECURED TAX	13,775,270	14,821,405	14,229,023
SUPPLEMENTAL TAXES	361,103	365,052	365,052
UNSECURED TAX	573,351	595,659	595,659
PRIOR YRS TAXES	100,329	368,454	368,454
PROPERTY TAX - RDA PASS THRU	1,415,450	2,312,070	2,312,071
PROPERTY TAX - RDA RESIDUAL	2,307,502	2,356,640	2,356,640
RENTS	150,000	200,561	193,000
INTEREST	329,900	584,956	658,100
ENROLLMENT FEES	14,132,977	13,914,124	13,293,043
UPPER DIVISION FEES	65,520	65,688	65,688
STUDENT RECORDS	405,800	464,539	443,800
NON-RESIDENT TUITION/INTENSIVE ESL	35,920,056	33,973,786	32,254,023
FEE BASED INSTRUCTION	309,069	162,563	-
OTHER STUDENT FEES & CHARGES	88,700	80,151	76,600
F1 APPLICATION FEES	257,100	237,827	237,800
OTHER LOCAL	706,500	772,368	772,400
I. D. CARD SERVICE CHARGE	1,078,000	1,031,015	985,000
LIBRARY CARDS	-	100	100
LIBRARY FINES	7,075	5,022	5,022
PARKING FINES	203,662	190,632	190,632
TOTAL LOCAL	86,011,387	84,056,053	80,955,547
TOTAL REVENUE	173,716,361	186,576,675	181,867,410
TRANSFER IN	165,891	107,244	195,776
SALE OF EQUIPMENT AND SUPPLIES	-	6,253	-
TOTAL OTHER FINANCING SOURCES	165,891	113,497	195,776
TOTAL REVENUE AND TRANSFERS	173,882,252	186,690,172	182,063,186

UNRESTRICTED GENERAL FUND 01.0
2018-2019 ADOPTED EXPENDITURE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL EXPENDITURES	2018-2019 ADOPTED BUDGET
INSTRUCTION	29,264,953	27,870,271	28,097,700
ACADEMIC MANAGERS	7,102,482	6,859,202	6,303,949
NON-INSTRUCTION	6,865,613	6,029,871	5,612,014
HOURLY INSTRUCTION	32,301,769	33,007,388	32,665,825
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	77,001	73,426	-
HOURLY NON-INSTRUCTION	4,710,045	4,847,904	5,034,599
VACANT POSITIONS	139,360	-	-
VACANCY SAVINGS	(91,978)	-	-
TOTAL ACADEMIC	80,369,245	78,688,062	77,714,087
CLASSIFIED REGULAR	23,708,300	22,857,447	21,969,358
CLASSIFIED MANAGERS	6,072,998	5,919,305	5,038,315
CLASS REG INSTRUCTION	3,498,757	3,489,896	3,491,852
CLASSIFIED HOURLY	1,579,134	2,088,417	1,860,062
CLASS HRLY INSTRUCTION	566,478	420,897	578,645
VACANT POSITIONS	1,052,817	-	1,840,275
VACANCY SAVINGS	(694,859)	-	(1,214,582)
TOTAL CLASSIFIED	35,783,625	34,775,962	33,563,925
STRS	8,179,588	9,867,659	9,356,744
STATE ON-BEHALF PENSION CONTRIB TO STRS	3,996,071	4,932,194	5,664,673
PERS	6,027,797	5,750,260	6,441,411
OASDI/MEDICARE	3,866,289	3,865,374	3,679,243
H/W	15,612,979	15,314,231	15,636,727
RETIREEES' H/W	3,930,807	4,110,488	5,386,514
SUI	167,639	164,111	165,018
WORKERS' COMPENSATION	2,128,685	2,232,666	1,921,487
ALTERNATIVE RETIREMENT	530,000	398,160	500,000
SUPPLEMENTAL RETIREMENT PLAN		1,298,431	1,299,111
BENEFITS REL TO FEE BASED INSTRUCTION	19,844	22,455	-
BENEFITS RELATED TO VACANT POSITIONS	286,126	-	515,277
BENEFITS RELATED TO VACANCY SAVINGS	(188,843)	-	(340,083)
TOTAL BENEFITS	44,556,982	47,956,029	50,226,122
SUPPLIES	1,027,740	788,408	993,536
TCO-SUPPLIES	76,440	77,312	65,240
TOTAL SUPPLIES	1,104,180	865,720	1,058,776
CONTRACTS/SERVICES	13,731,828	12,993,745	13,954,433
INSURANCE	1,133,798	1,036,115	1,258,077
UTILITIES	3,493,432	3,782,758	4,158,475
TOTAL SERVICES	18,359,058	17,812,618	19,370,985
TOTAL EXPENDITURES	180,173,090	180,098,391	181,933,895
OTHER OUTGO - TRANSFERS	333,689	314,114	387,063
OTHER OUTGO - STUDENT AID	2,500	1,099	2,500
TOTAL TRANSFERS/FINANCIAL AID	336,189	315,213	389,563
TOTAL EXPENDITURES & TRANSFERS	180,509,279	180,413,604	182,323,458

UNRESTRICTED GENERAL FUND 01.0
2018-2019 ADOPTED FUND BALANCE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL FUND BALANCE	2018-2019 ADOPTED BUDGET
TOTAL REVENUE AND TRANSFERS *	167,277,982	168,311,585	173,967,375
TOTAL EXPENDITURES AND TRANSFERS	179,140,050	172,130,220	180,630,832
VACANT POSITIONS WITH PAYROLL RELATED BENEFITS	1,478,303	-	2,355,552
VACANT SAVINGS WITH PAYROLL RELATED BENEFITS	(975,680)	-	(1,554,665)
OPERATING SURPLUS/(DEFICIT)	(12,364,691)	(3,818,635)	(7,464,344)
ONE-TIME ITEMS			
FTES BORROWING/DECLINE	6,604,270	11,699,003	8,095,811
PRIOR YEAR APPORTIONMENT ADJ	-	6,079,991	-
MANDATED COST BLOCK GRANT	-	599,593	-
SRP RELATED EXPENDITURES	-	(6,118,565)	-
ONE-TIME BUDGET AUGMENTATION	(790,166)	(2,087,507)	(826,499)
EQUIPMENT, TECHNOLOGY REPLACEMENT, TCO-EQPT REPL	(76,440)	(77,312)	(65,240)
OPERATING SURPLUS/(DEFICIT) INCLUDING ONE-TIME ITEMS	(6,627,027)	6,276,568	(260,272)
BEGINNING BALANCE	21,371,774	21,371,774	27,648,342
ENDING FUND BALANCE	14,744,747	27,648,342	27,388,070
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	8.17%	15.32%	15.02%

DESIGNATION OF FUND BALANCE

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL FUND BALANCE	2018-2019 ADOPTED BUDGET
UNDESIGNATED FUND BALANCE	10,907,356	23,813,118	24,989,923
UNDESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFERS	6.04%	13.20%	13.71%
DESIGNATED RESERVE FOR:			
CLASSIFIED EMPLOYEE WELFARE FUND	461,846	459,679	459,679
RESERVE FOR FUTURE STRS AND PERS INCREASES	3,375,545	3,375,545	1,938,468
TOTAL	3,837,391	3,835,224	2,398,147
DESIGNATED FB RATIO TO TTL EXPENDITURES & TRANSFERS	2.13%	2.13%	1.32%
TOTAL ENDING FUND BALANCE	14,744,747	27,648,342	27,388,070
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS **	8.17%	15.32%	15.02%

** Chancellor's Office recommended ratio is 5%.

**UNRESTRICTED GENERAL FUND 01.0
2018-2019 ADOPTED REVENUE BUDGET**

ACCOUNTS	2014-2015 ACTUAL REVENUES	2015-2016 ACTUAL REVENUES	2016-2017 ACTUAL REVENUES	2017-2018 ACTUAL REVENUES	2018-2019 ADOPTED BUDGET
FEDERAL					
FIN AID ADM ALLOWANCES	118,373	103,192	104,493	104,282	109,556
TOTAL FEDERAL	118,373	103,192	104,493	104,282	109,556
STATE					
GENERAL APPORTIONMENT	52,911,323	56,362,913	56,001,655	65,057,999	68,071,886
EDUCATION PROTECTION ACCOUNT - PROP 30/55	18,331,702	16,715,978	15,951,192	17,177,447	16,961,703
GROWTH/ACCESS-RESTORATION OF WORKLOAD REI	2,142,390	222,022	3,174	-	-
COLA	895,436	1,107,543	-	1,597,101	3,521,260
PRIOR YR APPORTIONMENT ADJ.	1,764,481	603,509	1,737,350	5,401,981	-
PRIOR YEAR APPORTIONMENT ADJ-RDA SHIFT	-	-	591,580	-	-
PRIOR YR APPORTIONMENT ADJ. - EPA	(27,683)	23,389	112,504	678,010	-
HOMEOWNERS EXEMPT	97,867	96,478	95,788	94,669	94,669
STATE LOTTERY REVENUE	3,380,950	3,958,589	3,902,630	3,838,100	3,656,915
MANDATED PROGRAM COSTS	1,544,990	12,635,662	2,611,038	1,210,138	525,739
STATE ON-BEHALF PENSION CONTR TO STRS	-	3,622,320	3,591,831	4,932,194	5,664,673
OTHER STATE	838,766	1,638,801	806,230	2,428,701	2,305,462
TOTAL STATE	81,880,222	96,987,204	85,404,972	102,416,340	100,802,307
LOCAL					
PROP TAX SHIFT (ERAF)	1,630,112	10,341,290	13,824,023	11,553,441	11,553,440
SECURED TAX	12,711,869	13,632,190	14,527,492	14,821,405	14,229,023
SUPPLEMENTAL TAXES	347,025	388,567	361,103	365,052	365,052
UNSECURED TAX	520,962	567,993	573,351	595,659	595,659
PRIOR YRS TAXES	489,691	313,955	100,329	368,454	368,454
PROPERTY TAX - RDA PASS THRU	512,695	1,196,922	1,415,450	2,312,070	2,312,071
PROPERTY TAX - RDA RESIDUAL	3,254,646	1,611,787	2,307,502	2,356,640	2,356,640
RENTS	133,293	299,735	165,467	200,561	193,000
INTEREST	177,496	235,862	411,642	584,956	658,100
ENROLLMENT FEES	13,551,604	13,998,414	14,409,483	13,914,124	13,293,043
UPPER DIVISION FEES	-	-	32,760	65,688	65,688
STUDENT RECORDS	428,303	420,947	413,747	464,539	443,800
NON-RESIDENT TUITION/INTENSIVE ESL	31,065,989	33,038,107	33,434,401	33,973,786	32,254,023
FEE BASED INSTRUCTION	780,062	391,512	309,069	162,563	-
OTHER STUDENT FEES & CHARGES	103,846	112,830	90,422	80,151	76,600
F1 APPLICATION FEES	319,125	298,765	257,087	237,827	237,800
OTHER LOCAL	917,967	586,270	563,733	772,368	772,400
I. D. CARD SERVICE CHARGE	1,153,642	1,145,222	1,099,099	1,031,015	985,000
LIBRARY CARDS	120	140	-	100	100
LIBRARY FINES	8,745	7,834	7,075	5,022	5,022
PARKING FINES	229,772	225,465	203,662	190,632	190,632
TOTAL LOCAL	68,336,964	78,813,807	84,506,897	84,056,053	80,955,547
TOTAL REVENUE	150,335,559	175,904,203	170,016,362	186,576,675	181,867,410
TRANSFER IN	107,739	115,728	77,438	107,244	195,776
SALE OF EQUIPMENT AND SUPPLIES	13,040	12,655	12,797	6,253	-
TOTAL OTHER FINANCING SOURCES	120,779	128,383	90,235	113,497	195,776
TOTAL REVENUE AND TRANSFERS	150,456,338	176,032,586	170,106,597	186,690,172	182,063,186
BEGINNING BALANCE	12,609,047	11,533,449	17,730,338	18,024,335	23,813,118
BEGINNING DESIGNATED RESERVE	1,362,732	2,248,128	6,195,253	3,347,439	3,835,224
TOTAL FUNDS AVAILABLE	164,428,117	189,814,163	194,032,188	208,061,946	209,711,528

**UNRESTRICTED GENERAL FUND 01.0
2018-2019 ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ACTUAL EXPENDITURES	2015-2016 ACTUAL EXPENDITURES	2016-2017 ACTUAL EXPENDITURES	2017-2018 ACTUAL EXPENDITURES	2018-2019 ADOPTED BUDGET
INSTRUCTION	24,977,401	26,140,222	27,354,343	27,870,271	28,097,700
ACADEMIC MANAGERS	6,528,341	6,635,815	7,023,106	6,859,202	6,303,949
NON-INSTRUCTION	6,437,099	6,243,144	6,525,280	6,029,871	5,612,014
HOURLY INSTRUCTION	30,508,208	32,510,868	33,047,270	33,007,388	32,665,825
HOURLY INSTRUCTION - FEE BASED INSTRUCTION	361,817	95,814	74,686	73,426	-
HOURLY NON-INSTRUCTION	4,395,572	4,364,614	4,578,377	4,847,904	5,034,599
TOTAL ACADEMIC	73,208,438	75,990,477	78,603,062	78,688,062	77,714,087
CLASSIFIED REGULAR	19,929,707	20,913,003	22,627,625	22,857,447	21,969,358
CLASSIFIED MANAGERS	4,409,542	5,242,299	5,751,991	5,919,305	5,038,315
CLASS REG INSTRUCTION	3,046,037	3,198,990	3,442,296	3,489,896	3,491,852
CLASSIFIED HOURLY	2,418,778	2,554,103	2,415,522	2,088,417	1,860,062
CLASS HRLY INSTRUCTION	447,830	637,310	495,328	420,897	578,645
CLASSIFIED ONE-TIME PAYMENT	-	376,192	-	-	-
VACANT POSITIONS	-	-	-	-	1,840,275
VACANCY SAVINGS	-	-	-	-	(1,214,582)
TOTAL CLASSIFIED	30,251,894	32,921,897	34,732,762	34,775,962	33,563,925
STRS	4,991,289	6,158,188	7,352,147	9,867,659	9,356,744
STATE ON-BEHALF PENSION CONTRIB TO STRS	-	3,622,320	3,591,831	4,932,194	5,664,673
PERS	3,774,060	4,111,904	5,109,670	5,750,260	6,441,411
OASDI/MEDICARE	3,353,552	3,620,575	3,806,791	3,865,374	3,679,243
H/W	12,757,427	13,322,989	14,653,754	15,314,231	15,636,727
RETIRES' H/W	2,747,963	3,190,943	3,573,461	4,110,488	5,386,514
RETIREE - OPEB	1,000,000	1,500,000	-	-	-
SUI	152,666	151,433	158,478	164,111	165,018
WORKERS' COMPENSATION	1,667,792	1,892,139	2,043,358	2,232,666	1,921,487
ALTERNATIVE RETIREMENT	412,235	399,950	528,223	398,160	500,000
SUPPLEMENTAL RETIREMENT PLAN	-	-	-	1,298,431	1,299,111
BENEFITS REL TO FEE BASED INSTRUCTION	54,992	20,329	19,250	22,455	-
BENEFITS REL TO CLASSIFIED ONE-TIME PAYMENT	-	35,507	-	-	-
BENEFITS RELATED TO VACANT POSITIONS	-	-	-	-	515,277
BENEFITS RELATED TO VACANCY SAVINGS	-	-	-	-	(340,083)
TOTAL BENEFITS	30,911,976	38,026,277	40,836,963	47,956,029	50,226,122
SUPPLIES	786,208	956,090	855,634	788,408	993,536
TCO-SUPPLIES	-	216,372	106,573	77,312	65,240
TOTAL SUPPLIES	786,208	1,172,462	962,207	865,720	1,058,776
CONTRACTS/SERVICES	11,333,386	12,763,772	12,998,660	12,993,745	13,954,433
INSURANCE	938,330	986,093	930,695	1,036,115	1,258,077
UTILITIES	2,887,946	2,813,098	3,264,972	3,782,758	4,158,475
TOTAL SERVICES	15,159,662	16,562,963	17,194,327	17,812,618	19,370,985
EQUIPMENT	-	586,893	5,043	-	-
TECHNOLOGY REPLACEMENT	-	249,632	-	-	-
TCO - EQUIPMENT REPLACEMENT	-	63,980	-	-	-
TOTAL CAPITAL	-	900,505	5,043	-	-
TOTAL EXPENDITURES	150,318,178	165,574,581	172,334,364	180,098,391	181,933,895
OTHER OUTGO - TRANSFERS	328,362	313,309	324,731	314,114	387,063
OTHER OUTGO - STUDENT AID	-	682	1,319	1,099	2,500
TOTAL TRANSFERS/FINANCIAL AID	328,362	313,991	326,050	315,213	389,563
TOTAL EXPENDITURES & TRANSFERS	150,646,540	165,888,572	172,660,414	180,413,604	182,323,458
CONTINGENCY RESERVE	11,533,449	17,730,338	18,024,335	23,813,118	24,989,923
DESIGNATED RESERVE	2,248,128	6,195,253	3,347,439	3,835,224	2,398,147
TOTAL	164,428,117	189,814,163	194,032,188	208,061,946	209,711,528

RESTRICTED GENERAL FUND 01.3
2018-2019 ADOPTED REVENUE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL REVENUES	2018-2019 ADOPTED BUDGET
FEDERAL			
PERKINS IV TITLE I-C	709,844	709,844	743,566
FWS-FEDERAL WORK STUDY	514,817	477,018	595,987
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	56,669	59,646	58,539
FEDERAL CARRYOVERS	1,481,415	1,188,383	1,749,044
OTHER FEDERAL	2,080,856	1,033,356	2,065,207
TOTAL FEDERAL	4,843,601	3,468,247	5,212,343
STATE			
LOTTERY	1,174,954	1,482,332	1,283,553
BASIC SKILLS INITIATIVE	356,040	189,232	-
SFAA-STUDENT FINANCIAL AID ADMIN	907,505	902,291	926,753
FINANCIAL AID TECHNOLOGY	-	-	70,106
DSPS-DISABLED STUDENTS PROGRAM & SERVICES	1,759,226	2,180,143	1,769,896
CALWORKS	301,627	322,102	323,209
STUDENT EQUITY AND ACHIEVEMENT	-	-	8,907,810
STUDENT SUCCESS (CREDIT)	5,098,137	2,543,270	-
STUDENT SUCCESS (NON-CREDIT)	78,714	78,114	-
STUDENT SUCCESS (STUDENT EQUITY)	1,560,701	549,846	-
EQUAL EMPLOYMENT OPPORTUNITY	50,000	10,805	50,000
STRONG WORKFORCE PROGRAM	985,024	35,785	991,313
ADULT EDUCATION BLOCK GRANT	386,508	264,590	409,733
NURSING EDUCATION PROGRAM SUPPORT	-	-	251,070
NURSING EDUCATION-ENROLLMENT GROWTH ASSOC DEGREE NURSING PROGRAI	154,000	94,713	-
NURSING EDUCATION-ASSESSMENT, REMEDIATION, & RETENTION FOR AA	114,000	77,050	-
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,249,776	1,217,950	1,334,327
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	84,352	81,770	89,759
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	726,994	140,071	474,990
STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	366,455	653,848	653,848
STATE CARRYOVERS	10,728,595	8,761,082	15,247,557
OTHER STATE	1,167,999	1,163,579	7,416,119
TOTAL STATE	27,250,607	20,748,573	40,200,043
LOCAL			
PICO PROMISE	147,800	147,800	151,347
HEALTH FEES	1,297,747	1,286,283	1,228,915
PARKING FEES	1,686,804	1,689,955	1,625,541
DONATIONS-KCRW	3,287,698	2,705,949	3,133,695
RADIO GRANTS	1,286,109	1,153,203	1,286,109
COMMUNITY SERVICES	693,991	645,096	625,000
CONSOLIDATED CONTRACT ED-LOCAL	318,059	259,537	325,000
LOCAL CARRYOVERS	221,811	410,500	324,060
OTHER LOCAL	6,311,595	5,967,721	5,363,240
TOTAL LOCAL	15,251,614	14,266,044	14,062,907
TOTAL REVENUE	47,345,822	38,482,864	59,475,293

RESTRICTED GENERAL FUND 01.3
2018-2019 ADOPTED EXPENDITURE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL EXPENDITURES	2018-2019 ADOPTED BUDGET
INSTRUCTION	21,515	-	255,800
MANAGEMENT	2,248,190	1,578,874	2,869,553
NON-INSTRUCTION	2,473,636	2,199,535	3,776,322
HOURLY INSTRUCTION	136,499	14,944	27,500
HOURLY NON-INSTRUCTION	5,851,092	5,084,086	5,234,370
TOTAL ACADEMIC	10,730,932	8,877,439	12,163,545
CLASSIFIED REGULAR	5,181,124	4,345,298	5,727,424
CLASSIFIED MANAGERS	534,162	507,179	547,153
CLASS REG INSTRUCTION	83,366	46,134	78,506
CLASSIFIED HOURLY	2,260,933	1,976,570	2,030,993
CLASS HRLY INSTRUCTION	322,000	198,509	326,350
TOTAL CLASSIFIED	8,381,585	7,073,690	8,710,426
BENEFITS HOLDING ACCOUNT	6,094,520	-	6,732,039
STRS	-	916,800	-
STATE ON-BEHALF PENSION CONTRIB TO STRS	-	653,848	-
PERS	-	841,353	-
OASDI/MEDICARE	-	575,995	-
H/W	-	1,660,831	-
SUI	-	7,526	-
WORKERS' COMP.	-	284,330	-
ALTERNATIVE RETIREMENT	-	93,264	-
SUPPLEMENTAL RETIREMENT PLAN	-	15,690	-
TOTAL BENEFITS	6,094,520	5,049,637	6,732,039
TOTAL SUPPLIES	1,758,690	1,000,703	1,469,124
CONTRACTS/SERVICES	9,176,621	6,124,113	18,023,054
INSURANCE	4,716,220	4,292,860	4,295,360
UTILITIES	162,600	131,994	150,361
TOTAL SERVICES	14,055,441	10,548,967	22,468,775
BLDG & SITES	1,656,974	1,462,650	1,830,115
EQUIPMENT/LEASE PURCHASE	4,284,506	3,234,534	3,962,210
TOTAL CAPITAL	5,941,480	4,697,184	5,792,325
TOTAL EXPENDITURES	46,962,648	37,247,620	57,336,234
OTHER OUTGO - STUDENT AID	620,034	539,588	2,341,898
OTHER OUTGO - TRANSFERS	165,891	107,244	195,776
TOTAL OTHER OUTGO	785,925	646,832	2,537,674
TOTAL EXPENDITURES & OTHER OUTGO	47,748,573	37,894,452	59,873,908

**RESTRICTED GENERAL FUND 01.3
2018-2019 ADOPTED FUND BALANCE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL FUND BALANCE	2018-2019 ADOPTED BUDGET
TOTAL REVENUE AND TRANSFERS	47,345,822	38,482,864	59,475,293
TOTAL EXPENDITURES AND TRANSFERS	47,748,573	37,894,452	59,873,908
OPERATING SURPLUS/(DEFICIT)	(402,751)	588,412	(398,615)
BEGINNING BALANCE	8,237,731	8,237,731	8,826,143
CONTINGENCY RESERVE/ENDING FUND BALANCE	7,834,980	8,826,143	8,427,528
FUND BALANCE RATIO TO TTL EXPENDITURES & TRANSFERS	16.41%	23.29%	14.08%

**RESTRICTED GENERAL FUND 01.3
2018-2019 ADOPTED REVENUE BUDGET**

ACCOUNTS	2014-2015 ACTUAL REVENUES	2015-2016 ACTUAL REVENUES	2016-2017 ACTUAL REVENUES	2017-2018 ACTUAL REVENUES	2018-2019 ADOPTED BUDGET
FEDERAL					
VTEA-VOCATIONAL AND TECHNICAL EDUCATION ACT	619,899	636,505	677,180	709,844	743,566
FWS-FEDERAL WORK STUDY	487,724	472,189	458,220	477,018	595,987
RADIO GRANTS	1,021,966	-	-	-	-
TANF-TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	64,259	68,627	59,652	59,646	58,539
FEDERAL CARRYOVERS	1,191,951	910,563	1,200,290	1,188,383	1,749,044
OTHER FEDERAL	1,563,858	1,757,860	1,676,356	1,033,356	2,065,207
TOTAL FEDERAL	4,949,657	3,845,744	4,071,698	3,468,247	5,212,343
STATE					
LOTTERY	954,314	1,373,579	1,296,591	1,482,332	1,283,553
BASIC SKILLS INITIATIVE	339,147	351,560	200,344	189,232	-
SFAA-STUDENT FINANCIAL AID ADMIN	864,209	924,049	889,508	902,291	926,753
FINANCIAL AID TECHNOLOGY	-	-	-	-	70,106
DSPTS-DISABLED STUDENTS PROGRAM & SERVICES	2,211,830	2,368,134	2,192,372	2,180,143	1,769,896
CALWORKS	301,105	263,141	317,502	322,102	323,209
STUDENT EQUITY AND ACHIEVEMENT	-	-	-	-	8,907,810
STUDENT SUCCESS (CREDIT)	2,326,132	3,554,059	2,979,175	2,543,270	-
STUDENT SUCCESS (NON-CREDIT)	37,262	82,429	80,031	78,114	-
STUDENT SUCCESS (STUDENT EQUITY)	474,729	1,061,091	935,385	549,846	-
EQUAL EMPLOYMENT OPPORTUNITY	-	-	-	10,805	50,000
STRONG WORKFORCE PROGRAM	-	-	37,751	35,785	991,313
ADULT EDUCATION BLOCK GRANT	-	-	82,261	264,590	409,733
NURSING EDUCATION PROGRAM SUPPORT	-	-	-	-	251,070
NURSING EDUCATION-ENROLLMENT GROWTH ASSOC DEGF	84,171	92,618	140,869	94,713	-
NURSING EDUCATION-ASSESSMENT, REMEDIATION, & RETE	109,605	110,006	93,081	77,050	-
EOPS-EXTENDED OPPORTUNITY PROG & SERV	1,010,450	1,384,794	1,315,554	1,217,950	1,334,327
CARE-COOP AGENCIES RESOURCES FOR EDUCATION	52,492	92,110	88,792	81,770	89,759
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	1,420,113	900,960	361,261	140,071	474,990
STATE ON-BEHALF PENSION CONTRIBUTION TO STRS	-	352,924	366,455	653,848	653,848
STATE CARRYOVERS	931,735	2,378,031	5,069,623	8,761,082	15,247,557
OTHER STATE	879,431	639,529	783,262	1,163,579	7,416,119
TOTAL STATE	11,996,725	15,929,014	17,229,817	20,748,573	40,200,043
LOCAL					
PICO PARTNERSHIP	150,408	141,782	144,618	147,800	151,347
HEALTH FEES	1,367,373	1,377,217	1,356,122	1,286,283	1,228,915
PARKING FEES	1,823,351	1,856,184	1,714,518	1,689,955	1,625,541
DONATIONS-KCRW	1,971,853	2,053,592	1,739,200	2,705,949	3,133,695
RADIO GRANTS	-	971,834	1,105,364	1,153,203	1,286,109
COMMUNITY SERVICES	610,637	785,233	704,879	645,096	625,000
COUNTY CALWORKS	38,000	-	-	-	-
CONSOLIDATED CONTRACT ED-LOCAL	96,809	68,118	277,697	259,537	325,000
LOCAL CARRYOVERS	288,888	430,743	337,148	410,500	324,060
OTHER LOCAL	6,136,263	6,297,594	5,608,186	5,967,721	5,363,240
TOTAL LOCAL	12,483,582	13,982,297	12,987,732	14,266,044	14,062,907
TRANSFER IN	197,825	-	-	-	-
TOTAL TRANSFER IN	197,825	-	-	-	-
TOTAL REVENUE	29,627,789	33,757,055	34,289,247	38,482,864	59,475,293
BEGINNING BALANCE	6,050,541	6,903,337	8,045,967	8,237,731	8,826,143
TOTAL FUNDS AVAILABLE	35,678,330	40,660,392	42,335,214	46,720,595	68,301,436

**RESTRICTED GENERAL FUND 01.3
2018-2019 ADOPTED EXPENDITURE BUDGET**

ACCOUNTS	2014-2015 ACTUAL EXPENDITURES	2015-2016 ACTUAL EXPENDITURES	2016-2017 ACTUAL EXPENDITURES	2017-2018 ACTUAL EXPENDITURES	2018-2019 ADOPTED BUDGET
INSTRUCTION	10,334	12,986	-	-	255,800
MANAGEMENT	1,220,321	1,601,278	1,515,207	1,578,874	2,869,553
NON-INSTRUCTION	1,479,134	1,860,255	2,231,795	2,199,535	3,776,322
HOURLY INSTRUCTION	98,788	64,365	88,191	14,944	27,500
HOURLY NON-INSTRUCTION	3,680,966	4,163,478	4,521,228	5,084,086	5,234,370
TOTAL ACADEMIC	6,489,543	7,702,362	8,356,421	8,877,439	12,163,545
CLASSIFIED REGULAR	3,109,708	3,870,148	4,396,766	4,345,298	5,727,424
CLASSIFIED MANAGERS	375,981	425,980	464,701	507,179	547,153
CLASS REG INSTRUCTION	9,620	39,406	42,923	46,134	78,506
CLASSIFIED HOURLY	1,752,189	1,534,116	1,568,364	1,976,570	2,030,993
CLASS HRLY INSTRUCTION	311,166	195,503	177,122	198,509	326,350
TOTAL CLASSIFIED	5,558,664	6,065,153	6,649,876	7,073,690	8,710,426
BENEFITS HOLDING ACCOUNT	-	-	-	-	6,732,039
STRS	468,175	628,771	787,365	916,800	-
STATE ON-BEHALF PENSION CONTRI	-	352,924	366,455	653,848	-
PERS	448,150	538,843	755,774	841,353	-
OASDI/MEDICARE	405,677	494,905	559,794	575,995	-
H/W	1,097,081	1,304,783	1,547,613	1,660,831	-
SUI	5,589	6,260	6,991	7,526	-
WORKERS' COMP.	187,131	221,520	263,527	284,330	-
ALTERNATIVE RETIREMENT	73,159	45,725	77,479	93,264	-
SUPPLEMENTAL RETIREMENT PLAN	-	-	-	15,690	-
TOTAL BENEFITS	2,684,962	3,593,731	4,364,998	5,049,637	6,732,039
TOTAL SUPPLIES	914,051	853,179	978,299	1,000,703	1,469,124
CONTRACTS/SERVICES	3,693,293	5,025,906	5,254,010	6,124,113	18,023,054
INSURANCE	4,465,752	4,631,832	4,489,048	4,292,860	4,295,360
UTILITIES	151,235	148,725	133,218	131,994	150,361
TOTAL SERVICES	8,310,280	9,806,463	9,876,276	10,548,967	22,468,775
BLDG & SITES	1,451,557	1,485,644	1,459,450	1,462,650	1,830,115
EQUIPMENT/LEASE PURCHASE	2,773,414	2,320,685	1,825,663	3,234,534	3,962,210
TOTAL CAPITAL	4,224,971	3,806,329	3,285,113	4,697,184	5,792,325
TOTAL EXPENDITURES	28,182,471	31,827,217	33,510,983	37,247,620	57,336,234
OTHER OUTGO - STUDENT AID	484,783	671,480	509,062	539,588	2,341,898
OTHER OUTGO - TRANSFERS	107,739	115,728	77,438	107,244	195,776
TOTAL OTHER OUTGO	592,522	787,208	586,500	646,832	2,537,674
TOTAL EXPENDITURES & OTHER	28,774,993	32,614,425	34,097,483	37,894,452	59,873,908
CONTINGENCY RESERVE	6,903,337	8,045,967	8,237,731	8,826,143	8,427,528
TOTAL	35,678,330	40,660,392	42,335,214	46,720,595	68,301,436

CAPITAL OUTLAY FUND 40.0
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
REVENUE			
STATE			
PHYSICAL PLANT & INSTRUCTIONAL SUPPORT	726,993	-	-
PROP 39 - CLEAN ENERGY PROJECTS	737,067	-	-
STATE CARRYOVERS	3,733,269	671,374	2,994,164
TOTAL STATE	5,197,329	671,374	2,994,164
LOCAL			
PROPERTY TAX - RDA PASS THRU	-	2,555,447	-
RENTS	274,525	226,828	226,828
INTEREST	200,000	309,600	316,000
NON-RESIDENT CAPITAL CHARGE	2,981,120	2,825,147	2,546,305
LOCAL INCOME	6,000	4,732	6,000
TOTAL LOCAL	3,461,645	5,921,754	3,095,133
TOTAL REVENUES	8,658,974	6,593,128	6,089,297
EXPENDITURES			
SUPPLIES	1,500	-	1,500
CONTRACT SERVICES	1,864,172	2,052,282	2,207,000
CAPITAL OUTLAY	22,131,108	4,206,728	19,552,721
TOTAL EXPENDITURES	23,996,780	6,259,010	21,761,221
TOTAL EXPENDITURES AND TRANSFERS	23,996,780	6,259,010	21,761,221
OPERATING SURPLUS/(DEFICIT)	(15,337,806)	334,118	(15,671,924)
BEGINNING BALANCE	15,337,806	15,337,806	15,671,924
ENDING FUND BALANCE	-	15,671,924	-

**MEASURE U FUND 42.2
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	75,000	40,666	-
TOTAL REVENUE	75,000	40,666	-
EXPENDITURES			
SUPPLIES	-	-	-
CONTRACT SERVICES	-	-	-
CAPITAL OUTLAY	9,451,289	9,416,955	-
TOTAL EXPENDITURES	9,451,289	9,416,955	-
OPERATING SURPLUS/(DEFICIT)	(9,376,289)	(9,376,289)	-
BEGINNING BALANCE	9,376,289	9,376,289	-
ENDING FUND BALANCE	-	-	-

**MEASURE S FUND 42.3
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	629,000	711,873	313,000
TOTAL REVENUE	629,000	711,873	313,000
EXPENDITURES			
SUPPLIES	-	293	-
CONTRACT SERVICES	176,000	41,852	122,500
CAPITAL OUTLAY	54,009,256	30,537,691	23,878,793
TOTAL EXPENDITURES	54,185,256	30,579,836	24,001,293
OPERATING SURPLUS/(DEFICIT)	(53,556,256)	(29,867,963)	(23,688,293)
BEGINNING BALANCE	53,556,256	53,556,256	23,688,293
ENDING FUND BALANCE	-	23,688,293	-

**MEASURE AA FUND 42.4
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	-	-
INTEREST	644,000	843,310	186,000
TOTAL REVENUE	644,000	843,310	186,000
EXPENDITURES			
SUPPLIES	37,500	40,519	15,000
CONTRACT SERVICES	195,000	222,419	117,750
CAPITAL OUTLAY	66,631,466	51,930,108	14,923,480
TOTAL EXPENDITURES	66,863,966	52,193,046	15,056,230
OPERATING SURPLUS/(DEFICIT)	(66,219,966)	(51,349,736)	(14,870,230)
BEGINNING BALANCE	66,219,966	66,219,966	14,870,230
ENDING FUND BALANCE	-	14,870,230	-

**MEASURE V FUND 42.5
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
REVENUE			
OTHER FINANCING SOURCES	-	179,708,723	-
INTEREST	-	676,109	663,000
TOTAL REVENUE	-	180,384,832	663,000
EXPENDITURES			
SUPPLIES	-	-	500,000
CONTRACT SERVICES	-	-	1,305,000
CAPITAL OUTLAY	-	2,788,162	176,454,670
TOTAL EXPENDITURES	-	2,788,162	178,259,670
OPERATING SURPLUS/(DEFICIT)	-	177,596,670	(177,596,670)
BEGINNING BALANCE	-	-	177,596,670
ENDING FUND BALANCE	-	177,596,670	-

INTEREST AND REDEMPTION FUND 48.0
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
BEGINNING BALANCE	32,835,539	32,835,539	54,089,952
ADJUSTMENT TO BEGINNING BALANCE	-	-	-
ADJUSTED BEGINNING BALANCE	32,835,539	32,835,539	54,089,952
REVENUE			
FEDERAL REVENUES	-	1,441,287	-
STATE REVENUES	-	60,736	-
VOTER INDEBTED TAXES	31,466,076	54,020,362	27,186,605
TOTAL REVENUE	31,466,076	55,522,385	27,186,605
TOTAL FUNDS AVAILABLE	64,301,615	88,357,924	81,276,557
EXPENDITURES			
DEBT REDEMPTION	15,624,292	15,624,291	19,911,384
INTEREST CHARGES	18,643,680	18,643,681	25,131,059
TOTAL EXPENDITURES	34,267,972	34,267,972	45,042,443
ENDING FUND BALANCE	30,033,643	54,089,952	36,234,114

**The Bond Interest and Redemption Fund is controlled by the County of Los Angeles Department of Auditor-Controller.

STUDENT FINANCIAL AID FUND 74.0
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
REVENUE			
FEDERAL GRANTS	28,927,066	28,825,201	30,096,188
FEDERAL LOANS	3,000,000	3,571,796	3,850,000
CAL GRANTS	2,954,500	2,976,348	3,958,000
SANTA MONICA COLLEGE PROMISE	-	-	1,040,845
STUDENT SUCCESS COMPLETION	-	-	1,831,724
FULL TIME STUDENT SUCCESS GRANT	911,908	1,296,650	89,788
COMMUNITY COLEGE COMPLETION GRANT	400,000	96,750	212,250
NONRESIDENT DREAMER EMERGENCY AID	-	156,423	1,300
TRANSFER	303,689	284,114	357,063
TOTAL REVENUE	36,497,163	37,207,282	41,437,158
EXPENDITURES			
FINANCIAL AID	36,497,163	37,207,282	41,437,158
TOTAL EXPENDITURES	36,497,163	37,207,282	41,437,158
ENDING FUND BALANCE	-	-	-

SCHOLARSHIP TRUST FUND 75.0
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
BEGINNING BALANCE	15,515	15,515	15,843
REVENUE			
TRANSFER	30,000	30,000	30,000
INTEREST	230	328	230
TOTAL REVENUE	30,230	30,328	30,230
TOTAL FUNDS AVAILABLE	45,745	45,843	46,073
EXPENDITURES			
SCHOLARSHIP	30,000	30,000	30,000
TOTAL EXPENDITURES	30,000	30,000	30,000
ENDING FUND BALANCE	15,745	15,843	16,073

**AUXILIARY FUND
2018-2019 ADOPTED REVENUE AND EXPENDITURE BUDGET**

ACCOUNTS	2017-2018 ADOPTED BUDGET	2017-2018 ACTUAL	2018-2019 ADOPTED BUDGET
BEGINNING BALANCE	2,408,566	2,408,566	1,792,702
ADJ. TO BEG. BALANCE	-	20,450	-
ADJUSTED BEGINNING BALANCE	<u>2,408,566</u>	<u>2,429,016</u>	<u>1,792,702</u>
REVENUE			
GROSS SALES	5,485,366	4,870,723	4,859,000
LESS: COST OF GOODS	<u>(3,832,214)</u>	<u>(3,465,259)</u>	<u>(3,405,500)</u>
NET	1,653,152	1,405,464	1,453,500
VENDOR INCOME	726,000	717,950	771,000
AUXILIARY PROGRAM INCOME	<u>388,803</u>	<u>489,417</u>	<u>399,856</u>
NET INCOME	2,767,955	2,612,831	2,624,356
INTEREST	<u>21,000</u>	<u>31,347</u>	<u>63,600</u>
TOTAL REVENUE	<u>2,788,955</u>	<u>2,644,178</u>	<u>2,687,956</u>
TOTAL FUNDS AVAILABLE	<u>5,197,521</u>	<u>5,073,194</u>	<u>4,480,658</u>
EXPENDITURES			
STAFFING	1,053,550	1,028,315	1,000,300
FRINGE BENEFITS	319,827	331,240	318,100
OPERATING	<u>1,530,308</u>	<u>1,920,937</u>	<u>1,446,581</u>
TOTAL EXPENDITURES	<u>2,903,685</u>	<u>3,280,492</u>	<u>2,764,981</u>
ENDING FUND BALANCE	<u>2,293,836</u>	<u>1,792,702</u>	<u>1,715,677</u>

Quarterly Financial Status Report, CCF5-311Q
 VIEW QUARTERLY DATA

CHANGE THE PERIOD ▾

Fiscal Year: 2017-2018

District: (780) SANTA MONICA

Quarter Ended: (Q4) Jun 30, 2018

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	150,335,559	175,904,203	170,016,362	186,576,675
A.2	Other Financing Sources (Object 8900)	120,779	128,383	90,235	113,497
A.3	Total Unrestricted Revenue (A.1 + A.2)	150,456,338	176,032,586	170,106,597	186,690,172
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	150,318,178	165,574,581	172,334,364	180,098,391
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	328,362	313,991	326,050	315,213
B.3	Total Unrestricted Expenditures (B.1 + B.2)	150,646,540	165,888,572	172,660,414	180,413,604
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-190,202	10,144,014	-2,553,817	6,276,568
D.	Fund Balance, Beginning	13,971,779	13,781,577	23,925,591	21,371,774
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	13,971,779	13,781,577	23,925,591	21,371,774
E.	Fund Balance, Ending (C. + D.2)	13,781,577	23,925,591	21,371,774	27,648,342
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.1%	14.4%	12.4%	15.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	21,694	21,727	22,024	18,684
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2014-15	2015-16	2016-17	2017-2018
H.1	Cash, excluding borrowed funds		54,283,037	54,477,082	62,776,182
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	37,648,157	54,283,037	54,477,082	62,776,182

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	173,716,361	186,576,675	186,576,675	100%
I.2	Other Financing Sources (Object 8900)	165,891	113,497	113,497	100%
I.3	Total Unrestricted Revenue (I.1 + I.2)	173,882,252	186,690,172	186,690,172	100%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	180,173,090	180,098,391	180,098,391	100%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	336,189	315,213	315,213	100%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	180,509,279	180,413,604	180,413,604	100%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-6,627,027	6,276,568	6,276,568	
L.	Adjusted Fund Balance, Beginning	21,371,774	21,371,774	21,371,774	
L.1	Fund Balance, Ending (C. + L.2)	14,744,747	27,648,342	27,648,342	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	8.2%	15.3%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic		Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:						
Year 1:						
Year 2:						
Year 3:						
b. BENEFITS:						
Year 1:						
Year 2:						
Year 3:						

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

On April 18, 2018, the District issued the following bonds : (a) General Obligation Bonds, Election of 2008, 2018 Series A (Federally Taxable) (2020 Crossover) in the amount of \$1,000,000.

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)