



AGENDA

SANTA MONICA COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

TUESDAY, APRIL 2, 2024

The complete agenda may be accessed on the
Santa Monica College website:

<https://www.smc.edu/administration/governance/board-of-trustees/meetings.php>

This meeting of the Board of Trustees will be held in-person in the Board Room (Business Building Room 117) and via Zoom Webinar to allow for remote participation.

In-person attendees will be seated in Business Building Room 111.

The public may join the meeting via Zoom Webinar with the following link:

<https://smc-edu.zoom.us/j/96490163563?pwd=NIJjM0MzTU5RaWtjSnphakVJVTJ0dz09>

Passcode: 887636

5:00 p.m. Public Meeting Convenes

Board Adjourns to Closed Session

6:00 p.m. Public Meeting Reconvenes

Written requests for disability-related modifications or accommodations, including for auxiliary aids or services that are needed in order to participate in the Board meeting are to be directed to the Office of the Superintendent/President as soon in advance of the meeting as possible.

PUBLIC PARTICIPATION DURING MEETINGS OF THE BOARD OF TRUSTEES

Members of the public may address the Board of Trustees by oral presentation concerning any subject that lies within the jurisdiction of the Board of Trustees provided the requirements and procedures herein set forth are observed. All public comments will be subject to the general rules set forth below.

- Generally, three minutes is allotted to each speaker per topic for general public comments or per item in the Consent Agenda and in Major Items of Business. The speaker must adhere to the topic.
- Individuals wishing to speak during Public Comments or on a specific item on the Consent Agenda will be called upon during Public Comments.
- Individuals wishing to speak on a specific item in Major Items of Business will be called upon at the time that the Board reaches that item in the agenda.
- Each speaker is limited to one presentation per specific agenda item before the Board, and to one presentation per Board meeting on non-agenda items.

Exceptions: This time allotment does not apply to individuals who address the Board at the invitation or request of the Board or the Superintendent

Any person who disrupts, disturbs, or otherwise impedes the orderly conduct of any meeting of the Board of Trustees by uttering loud, threatening, or abusive language or engaging in disorderly conduct shall, at the discretion of the presiding officer or majority of the Board, be requested to be orderly and silent and/or removed from the meeting.

No action may be taken on items of business not appearing on the agenda.

Instructions for Submitting a Request to Speak at In-Person Meeting

Individuals wishing to speak to the Board at a Board of Trustees meeting during Public Comments or regarding item(s) on the agenda must complete a request card with name, address, name of organization (if applicable) and the topic or item on which comment is to be made.

General Public Comments and Consent Agenda

- The request card to speak during Public Comments or on a Consent Agenda item must be submitted to the recording secretary at the meeting before the Board reaches the Public Comments section in the agenda.

Major Items of Business

- The request card to speak during Major Items of Business must be submitted to the recording secretary at the meeting before the Board reaches that specific item in the Major Items of Business in the agenda.

Instructions for Submitting a Request to Speak at Zoom Webinar

The Zoom webinar format used by the Board of Trustees Zoom meetings ensure public participation and provide an opportunity for the public to directly address the legislative body.

Public participation can occur in one of two ways. Members of the public may speak during the public meeting or they can submit written comments to be read during the public meeting.

Individuals wishing to speak directly to the Board can do so in one of several ways:

It is recommended that Individuals wishing to speak at a Board of Trustees webinar send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session beginning at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the subject line “Board Meeting Comments” and include the following information in the body of the email:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item: General Public Comments, Consent Agenda (indicate number/subject) or Major Items of Business (indicate number/subject)

Alternatively, during the meeting and before public comments have ended, individuals may use the Q&A feature of the Zoom webinar to request to speak.

When it is time for the speakers to address the Board, their name will be called and the microphone on their Zoom account will be activated. A speaker’s Zoom Profile should match the name used to request to speak to expedite this process.

After the comment has been given, the microphone for the speaker’s Zoom profile will be muted.

Instructions for Submitting Written Comments

Individuals wishing to submit written comments to the Board of Trustees are requested to send an email to Recording Secretary (Rose_Lisa@smc.edu) by 4:30 p.m. for the Closed Session starting at 5:00 p.m. or by 5:30 p.m. for the regular session starting at 6:00 p.m. The email should contain the following information:

- Name
- Address
- Name of organization (if applicable)
- Topic or Item (Item V for general comments or Consent Agenda (Item VIII); for other items indicate the topic or specific item number)

*Reference: Board Policy Section 2350
Education Code Section 72121.5
Government Code Sections 54950 et seq*

BOARD OF TRUSTEES	REGULAR MEETING
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 2, 2024

A G E N D A

A meeting of the Board of Trustees of the Santa Monica Community College District will be held on Tuesday, April 2, 2024 in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Members of the public attending in person will be seated in Business Building Room 111. The meeting will also be conducted via Zoom Webinar to allow for remote participation.

5 p.m.

I. ORGANIZATIONAL FUNCTIONS

- CALL TO ORDER
 Dr. Margaret Quiñones-Perez, Chair
 Dr. Nancy Greenstein, Vice-Chair
 Dr. Susan Aminoff
 Dr. Tom Peters
 Rob Rader
 Dr. Sion Roy
 Barry Snell
 Alyssa Arreola, Student Trustee

The public may join the meeting via Zoom Webinar with the following information:
 Please click the link below to join the webinar:

<https://cccconfer.zoom.us/j/96490163563?pwd=NIJjM0MzTU5RaWtjSnphakVJTjOdz09>

Passcode: 887636

Or iPhone one-tap :

US: +16699006833,,96490163563#,,,,*887636# or +13462487799,,96490163563#,,,,*887636#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or

+1 301 715 8592 or +1 312 626 6799

Webinar ID: 964 9016 3563

Passcode: 887636

- PUBLIC COMMENTS ON CLOSED SESSION ITEMS

II. CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
 (Government Code Section 54957.6): Two Cases
- EMPLOYEE APPOINTMENT/DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

6 p.m.

III. PUBLIC SESSION –ORGANIZATIONAL FUNCTIONS

• LAND ACKNOWLEDGEMENT

We respectfully recognize that the land on which Santa Monica College currently stands is the ancestral unceded territory of the Tongva or Gabrielino peoples. We honor the indigenous caretakers of these lands and their elders, past, present, and future.

• PLEDGE OF ALLEGIANCE

• CLOSED SESSION REPORT (if any)

- REVISIONS/SUPPLEMENTAL STAFF REPORTS: A two-thirds vote of the members present is required to include revisions and/or supplemental staff reports in the agenda as submitted. These are items received after posting of the agenda and require action before the next regular meeting. (Government Code Section 54954.b.2)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

IV. SUPERINTENDENT'S REPORT

- Enrollment Update
- Corsair National and Regional Awards

V. PUBLIC COMMENTS

VI. ACADEMIC SENATE REPORT

VII. REPORTS FROM DPAC CONSTITUENCIES

- Associated Students
- CSEA
- Faculty Association
- Management Association

VIII. REPORT ON STUDENT SUCCESS - EQUITY, GUIDED PATHWAYS, INCLUSION, AND DIVERSITY

Update: STEM Program

Presenters: Jason Beardsley, Vice-President, Academic Affairs

Vanan Yahnian, Project Manager, STEM

Jose Cue, Counselor, STEM Program

This supports the Board's 2023-2024 Annual Goal: Educational Advancement, Quality, and Equity.

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section IX, Consent Agenda – Pulled Recommendations

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Academic Affairs

#2 New Courses and Degrees, Spring 2024 8

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Human Resources

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Facilities and Fiscal

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X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section IX. Consent Agenda to be discussed and voted separately. Depending on time constraints, these items might be carried over to another meeting.

XI. MAJOR ITEMS OF BUSINESS

#18	Resolution: Community College Month	28
#19	Resolution: Sexual Assault Awareness and Prevention Month	29
#20	Resolution to Direct the Superintendent/President to Conduct an Environmental Review of the Proposed SMC Main Campus Facilities Master Plan 2024 Update in Compliance with CEQA	32
#21	Agreement with Big Blue Bus for Fiscal Years 2024-2025 and 2025-2026	34
#22	Ballot for CCCT Board of Directors	35

XII. BOARD COMMENTS AND REQUESTS

XIII. ADJOURNMENT

There will be a Board of Trustees Special Meeting/Study Session on Saturday, April 13, 2024, 10 a.m. to 12 noon, in Multipurpose Room 123 at the SMC Bundy Campus, 3171 Bundy Drive, Los Angeles, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, May 7, 2024 at 6 p.m. (5 p.m. if there is a closed session). The meeting will be held in Business Building Room 117 (Board Room), 1900 Pico Boulevard, Santa Monica. Members of the public attending in person will be seated in Business Building Room 111. The meeting will also be conducted via Zoom Webinar to allow for remote participation.

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 2, 2024

IX. CONSENT AGENDA

Any recommendation pulled from the Consent Agenda will be held and discussed in Section X, Consent Agenda – Pulled Recommendations

RECOMMENDATION:

The Board of Trustees take the action requested on Consent Agenda Recommendations #1-#17.

Recommendations pulled for separate action and discussed in Section VIII, Consent Agenda – Pulled Recommendations:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

X. CONSENT AGENDA – Pulled Recommendations

Recommendations pulled from the Section VII, Consent Agenda to be discussed and voted on separately. Depending on time constraints, these items might be carried over to another meeting.

RECOMMENDATION NO. 1 APPROVAL OF MINUTES

Approval of the minutes of the following meeting of the Santa Monica Community College District Board of Trustees:

[March 5, 2024 \(Regular Meeting\)](#)

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: ACADEMIC AFFAIRS

RECOMMENDATION NO. 2 NEW COURSES AND DEGREES, SPRING 2024

Requested Action: Approval/Ratification
Requested by: Curriculum Committee
Approved by: Jason Beardsley, Vice-President, Academic Affairs

New Courses

EMERITUS HUMDEV E00 Introduction to the Emeritus Program of Santa Monica College
 This course serves as an orientation to the Emeritus Program of Santa Monica College for students to take in their first term of enrollment in Emeritus. This class will teach students the policies and procedures of Emeritus and introduce students to new peers.

EMERITUS POL SC E50 Technopolitics: Exploring the Intersection of Technology and Governance
 This course explores the intricate relationship between technology and politics, analyzing how technological advancements shape political systems, governance, policy-making, and public engagement. Students will examine the impact of technology on political campaigns, information dissemination, surveillance, cybersecurity, citizen participation, and the formulation of government policies. Through case studies, discussions, and critical analysis, students will develop a nuanced understanding of the complexities and implications of technology in the political landscape, including its influence on policy development, implementation, and the functioning of government institutions.

FILM 3 Introduction to Documentary
 This course introduces documentary film and media through a formal, historical, social and political perspective. Focuses on analysis of various types of domestic and international documentaries with a wide range of subject matter.

MEDIA 310 Race, Gender, and Computing
 This course explores issues of race, gender, diversity, equity, and inclusion in the fields of computing and related technology. Students will explore the influence of distinct social factors upon the evolution of computing, and the subsequent impact on various individuals. Additionally, the course introduces the notion of cultural competence within the context of computing.

Course Revisions

ECE 5 Math and Science for the Young Child
 PSYCH 1 General Psychology

Distance Education

EMERITUS HUMDEV E00 Introduction to the Emeritus Program of Santa Monica College
 EMERITUS POL SC E15 Pop Culture, Politics and Social Change
 EMERITUS POL SC E50 Technopolitics: Exploring the Intersection of Technology and Governance
 FILM 3 Introduction to Documentary
 MEDIA 310 Race, Gender, and Computing

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS**

3-A **RATIFICATION OF CONTRACTS AND CONSULTANTS**

The following contracts are less than the amount specified in Public Contract Code Section 20651, have been entered into by the Superintendent/President and are presented to the Board of Trustees for ratification.

Authorization: Board Policy Section 6340, Bids and Contracts

Approved by Board of Trustees: 9/8/2008; revised 12/4/2018

Reference Education Code Sections 71028, 81641 et seq, 81655, 81656; Public Contract Code Sections 201650 et seq, and 10115

➤ NEW CONTRACTS

Provider/Contract	Term/Amount	Service	Funding Source
1 Greer DEI Consulting	March 14, 2024 \$3,000	Marissiko Wheaton-Greer, PhD- Lecturer during Woman’s History Month Presentation Title: Black Authenticity in Professional Spaces: Experiences of Black Women Description: This workshop named and defined the common challenges that Black women face in these institutions. In addition, participants had the opportunity to engage in critical dialogue, utilizing personal narratives, while also strategizing ways to uplift and stand alongside Black women.	Restricted General Fund, Student Equity Achievement
2 Brianna Harvey	February 29, 2024 \$2,000	Brianna Harvey, PhD - Lecture during Black History Month Presentation Title: Legacies of Liberation: Resisting the Carceral Nexus through Figurations of Freedom Lecture Details: Centering legacies of Black resistance and liberation, this lecture drew connections between the institution of slavery, the prison industrial complex, and the ways Black youth and their families continue to subvert carceral subjugation.	Restricted General Fund, Student Equity Achievement
<p><u>#1 and #2</u> <i>Requested by: Valeria Garcia, Project Manager, Student Life</i> <i>Approved by: Michael Tuitasi, Vice President, Student Affairs</i></p>			

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 2, 2024
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS** *(continued)*

3-A **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

➤ NEW CONTRACTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
3 Thomas Foster	March 19, 2024 \$1,500	Dr. Foster gave a talk and Q&A on his book Rethinking Rufus which examines enslavement, sexuality and gender. It was part of the Ethnic Studies speaker series, a program supported by state funds specifically allocated to colleges for the implementation of the new Ethnic Studies graduation and transfer requirements. Roughly 65 people attended the event that was open to students, faculty, and staff.	Restricted General Fund, Seamless Transfer of Ethnic Studies
<p><i>Requested by: James Sang Chi, History Department</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i></p>			
4 Frank Harris III	March 12 – May 31, 2024 \$5,500	Dr. Harris is a recognized expert on student equity in higher education and will assist SMC faculty to develop their equity-focused skillset. Dr. Harris will work with five tenure-track STEM faculty in cohort 4 of the NSF grant. He has worked with faculty in the NSF grant since cohort 1.	Restricted General Fund, NSF: Fostering an Equity-minded Student Success Culture in STEM Through Faculty
5 Heather Tarleton	March 11- April 30, 2024 \$4,000	Dr. Tarleton is a recognized expert on student equity in higher education and will assist SMC faculty to develop their equity-focused skillset. Dr. Tarleton will work with five tenure-track STEM faculty in cohort 4 of the NSF grant. She has worked with faculty in the NSF grant since cohort 3.	Restricted General Fund, NSF: Fostering an Equity-minded Student Success Culture in STEM Through Faculty
<p>#4 and #5 <i>Requested by: Silvana Carrion-Palomares, NSF Project Manager</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i></p>			

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 2, 2024
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS** *(continued)*

3-A **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

➤ NEW CONTRACTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
6 Los Angeles County Economic Development Corporation	March 1, 2024 – June 30, 2025 \$100,000	LAEDC will facilitate Blue Economy and Climate Action Pathways (BECAP) partnerships between the 13 LA region colleges and key companies within the Blue Economy and identify labor market demand and supply gaps for community colleges to help bridge.	Restricted General Fund, Strong Workforce Program (SWP) - Regional
7 Mt. San Antonio Community College District, Los Angeles Center of Excellence	March 1 – June 30, 2024 \$10,000	The LA COE at Mt. SAC aims to support through technical assistance and research for the LARC regional Blue Economy and Climate Action Pathways (BECAP) project, aligning with California's climate action goals and addressing emerging employment needs in ocean-related labor markets in Los Angeles as outlined in national and state reports.	Restricted General Fund, Strong Workforce Program (SWP) - Regional
8 The Milken Institute	March 1, 2024 – June 30 2025 \$50,000	Milken’s work on the LARC Regional Blue Economy and Climate Action Pathways (BECAP) project focuses on further developing strategies for the Blue Economy in Southern California. A Milken Senior Advisor will coordinate efforts, align resources, and convene leaders to enhance career education, implement employment pathways, and strengthen regional competitiveness in this sector.	Restricted General Fund, Strong Workforce Program (SWP) - Regional
#6, #7 and #8 <i>Requested by: Patricia Ramos, Dean, Academic Affairs</i> <i>Approved by: Jason Beardsley, Vice President, Academic Affairs</i>			
9 HiTech Software, Inc.	February 16 – May 31, 2024 \$31,784.30	Guidance Parking Sign fabrication and replacement. Insurance claim filed.	Unrestricted General Fund
<i>Requested by: Daniel Phillips, Director, Safety and Risk Manager</i> <i>Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>			

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 2, 2024
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CONSENT AGENDA: CONTRACTS AND CONSULTANTS

RECOMMENDATION NO. 3 **CONTRACTS AND CONSULTANTS** *(continued)*

3-A **RATIFICATION OF CONTRACTS AND CONSULTANTS** *(continued)*

➤ NEW CONTRACTS *(continued)*

Provider/Contract	Term/Amount	Service	Funding Source
10 The House of Steel, Inc.	March 8 – April 8, 2024 \$5,200	Fabrication and installation of handrail at Santa Monica College Malibu Campus.	Measure V
<i>Requested by: Charlie Yen, Director, Facilities Planning and Construction Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration</i>			
11 Total Recall Captioning, Inc.	June 11, 2024 \$1,950	Captioning services for SMC Commencement.	Unrestricted General Fund, General Education
<i>Requested by: Esau Tovar, Dean, Enrollment Services Approved by: Teresita Rodriguez, Vice President, Enrollment Development</i>			
12 Community Partners-Sustainable Works	March 1 – May 31, 2024 \$3,000	Two 8-week Student Sustainability Workshops.	Unrestricted General Fund, General Education
<i>Requested by: Ferris Kavar, Project Manager, Sustainability Approved by: Michael Tuitasi, Vice President, Student Affairs</i>			
13 Heather Daniels	March 12, 2024 \$2,040	Professional Development Day workshop on navigating work-life balance with an emphasis on detoxing from the grind culture.	Restricted General Fund, Culturally Responsive Pedagogy & Practices Innovative Best Practices
<i>Requested by: Tre'Shawn Hall-Baker, Dean, Human Resources Approved by: Sherri Lee-Lewis, Vice President, Human Resources</i>			

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 4 ACADEMIC PERSONNEL

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
<u>INTERIM ACADEMIC ADMINISTRATOR</u> Casillas, Ruth, Interim Director of Business Development Funding Source: Carl D. Perkins V	04/03/2024
<u>PROJECT MANAGER</u> Phillips, Thaddeus, CalFresh, 80%, Student Affairs Funding Source: CalFresh Center for Healthy Communities Grant	04/22/2024-06/30/2024
<u>INTERIM ACADEMIC ADMINISTRATOR EXTENSION</u> Locke, Debra, Dean, Special Programs, Student Affairs	04/30/2024-06/30/2024
<u>LONG-TERM SUBSTITUTE</u> Villarama, Rebecca, Full-time Faculty, Physical Science	08/26/2024- 06/17/2025
<u>ADJUNCT FACULTY</u> Approval/ratification of the hiring of adjunct faculty (List on file in the Office of Human Resources).	
<u>RETIREMENT</u> Nichols, Lyle, Full-time Faculty, Life Science (25 years of service)	06/11/2024
Schultz, Christine, Department Chair, Philosophy & Social Science (40 years of service)	06/28/2024

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 5 CLASSIFIED PERSONNEL - REGULAR

Requested Action: Approval/Ratification
Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned into authorized positions will be elected to employment (merit system) in accordance with district policies and salary schedules.

ABOLISH POSITION

Instructional Assistant - Math (1 position) Math Department, 11 months, 40 hours	04/03/2024
Student Services Clerk (1 position) Adult Education Block Grant, 11 months, 40 hours, Varied Hours Shift	04/03/2024

ESTABLISH POSITION

Instructional Assistant - Math (1 position) Math Department, 11 months, 40 hours, NSI	04/03/2024
Student Services Assistant (1 position) Non Credit, 12 months, 40 hours	04/03/2024

ELECTIONS

PROBATIONARY/ADVANCE STEP PLACEMENT

Meza Canales, Johnny, IT User Systems Administrator, Academic Computing (Step C)	04/01/2024
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PROMOTION

Esquivias, Madelene From: Financial Aid & Scholarships Specialist To: Senior Financial Aid & Scholarships Specialist	04/01/2024
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PROMOTION/ADVANCE STEP PLACEMENT

Tostado, Jose From: Construction Maintenance Supervisor To: Construction Maintenance Manager (Step C)	04/03/2024
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WORKING OUT OF CLASSIFICATION (PROVISIONAL ASSIGNMENT)

Taylor, Tyrone From: Lead Custodian To: Custodial Operations Supervisor Percentage: More than 50%	03/08/2024 – 06/30/2024
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WORKING OUT OF CLASSIFICATION (SUBSTITUTE ASSIGNMENT)

Revels, Jasmine From: Instructional Assistant - English To: Supplemental Instruction Coordinator Percentage: More than 50%	10/02/2023 – 01/31/2024* *Date Correction
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SEPARATION

LAST DAY OF PAID SERVICE

RESIGNATION

Zamora, Alexander, Campus Safety Officer, Campus Police

03/27/2024

RETIREMENT

Burns, Lisa, Student Judicial Affairs Specialist, Student Judicial Affairs (18 years)

06/28/2024

RECOMMENDATION NO. 6 CLASSIFIED PERSONNEL – NON MERIT

Requested Action: Approval/Ratification

Reviewed by: Tre'Shawn Hall-Baker, Dean, Human Resources

Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned will be elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

STUDENT EMPLOYEES

College Student Assistant, \$16.90/hour (STHP)	109
College Work-Study Student Assistant, \$16.90/hour (FWS)	7
College CalWorks, \$16.90/hour	2

SPECIAL SERVICE

Art Model \$27.00/hour	2
Community Services Specialist II, \$50.00/hour	2

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: HUMAN RESOURCES

RECOMMENDATION NO. 7 CLASSIFIED PERSONNEL – LIMITED DURATION

Requested Action: Approval/Ratification
Reviewed by: Tre’Shawn Hall-Baker, Dean, Human Resources
Approved by: Sherri Lee- Lewis, Vice President, Human Resources

All personnel assigned to limited term employment (Merit System) will be elected in accordance with District policies and salary schedules.

<u>ELECTIONS</u>	<u>EFFECTIVE DATE</u>
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PROVISIONAL: Temporary personnel who meet minimum qualifications and are assigned to work 90 working days; who have not come from an eligibility list.

Koelle, Martha, Theatre Technical Specialist, Performing Arts Ctr	03/10/2024-06/30/2024
Martinez, Paul G., Theatre Arts Operations Assistant	
Morales Perez, Jazmin M., Administrative Clerk, LRC	03/25/2024-06/30/2024
From:	01/23/2024-02/29/2024
To:	01/23/2024-06/28/2024
Rios, David, Theatre Technical Specialist, Performing Arts Ctr	03/11/2024-06/30/2024
Viggiani, Frances, Events Assistant, Performing Arts Ctr	03/21/2024-06/30/2024

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 8 FACILITIES

*Requested by: John Greenlee, Director, Facilities Finance
Terry Kamibayashi, Manager of Facilities Maintenance
: Charlie Yen, Director of Facilities Planning
Kim Tran, Chief Director, Business Services*
Approved by: Christopher Bonvenuto, Vice-President, Business/Administration
Requested Action: Approval/Ratification

8-A ARCHITECTURAL SERVICES AGREEMENT – DRESCHER HALL RELOCATION

Approval of contract with NAC, Inc. for programming and scope of work development services for the Drescher Hall Relocation project in the amount of \$164,400 plus \$20,000 in reimbursable expenses.

Funding Source: District Capital Funds, Measure V, and Measure SMC

Comment: The project is to develop the scope of work for the relocation of the academic departments in Drescher Hall to various buildings on campus.

8-B POOL PAYMENTS UNDER JOINT USE FACILITIES AGREEMENT

Payment to: City of Santa Monica
Amount: \$155,403.44
For the Period: July 1, 2023 – December 31, 2023 (6 months)
Funding Source: Facilities Fund 40.0
Comment: Under the terms of the Joint Use of Facilities Agreement with the City of Santa Monica, the District pays a pro rata share of the expenses of the pool based on the number of hours the District uses the pool compared to the total hours of pool use by all parties. Besides the daily expenses, utilities, and lifeguard charges, this payment also includes SMC’s pro rata share of annual maintenance. This payment is for the 6 months, July to December 2023. This amount invoiced is in line with the current budget. The invoice for same period in 2022 was \$151,476.

8-C AGREEMENT FOR ENVIRONMENTAL CONSULTING SERVICES – 2024 MAIN CAMPUS FACILITIES MASTER PLAN UPDATE

Agreement with PARKER ENVIRONMENTAL CONSULTANTS for Environmental Consulting Services for the 2024 Main Campus Facilities Master Plan Update for an amount not to exceed \$190,000 plus reimbursable expenses.

Funding Source: Measure V

Comment: As one of the conditions to obtain the Agencies Having Jurisdictions (AHJs) approval for the projects enumerated in the 2024 Main Campus Facilities Master Plan Update, the CEQA (California Environmental Quality Act) review process must be conducted. Shane Parker, the principal of Parker Environmental Consultants, has experience working in City of Santa Monica and has worked successfully with SMC on multiple environmental impact reports.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-A ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jason Beardsley, Vice President, Academic Affairs

Patricia Ramos, Dean, Academic Affairs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Los Angeles Homeless Services Authority - Certificate of Homeless Service Work
 Granting Agency: Los Angeles Homeless Services Authority
 Award Amount: \$746,449
 Matching Funds: Not applicable
 Performance Period: April 3, 2024 - June 30, 2025
 Summary:

The Los Angeles Homeless Services Authority (LAHSA) has partnered with Santa Monica College to create a credit-bearing certificate program as a Contract Education cohort for fiscal year 2024-2025. This initiative aims to prepare students for a career in the field of homeless services. The certificate will consist of five courses, and the program will include coursework, wraparound services, and essential hands-on fieldwork experience.

Santa Monica College will use the funding to facilitate a marketing and media plan to increase enrollment, organize activities for the industry-based program, facilitate workshops, and create paid internship opportunities for students.

Budget Augmentation:

Restricted Fund 01.3		
Revenue		
8800 Local Revenue		\$ 746,449
Expenditures		
1000 Academic Salaries		\$ 404,041
2000 Non-Academic Salaries		\$ 42,142
3000 Employee Benefits		\$ 154,591
4000 Supplies & Materials		\$ 24,000
5000 Other Operating Expenditures		\$ 70,000
6000 Capital Outlay		\$ 35,000
7000 Student Help		\$ 16,675
Total		\$ 746,449

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-B ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requested by: Jason Beardsley, Vice President, Academic Affairs

Sasha King, Dean, Academic Affairs (Interim)

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Student Transfer Achievement (AB 928)
 Granting Agency: California Community Colleges Chancellor’s Office
 Award Amount: \$565,217
 Matching Funds: Not Applicable
 Performance Period: February 01, 2024 – June 30, 2026
 Summary:

The California Community College Chancellor’s Office released a one-time \$65 million appropriation to support the implementation of Assembly Bill 928 (AB928) provisions under the Student Transfer Achievement Reform Act. Funds are provided to help colleges auto-enroll students on an Associate Degree for Transfer (ADT) pathway when a student declares a goal for transfer on their mandatory education plans. This new procedure aims to ensure students will transfer into a four-year post-secondary educational institution and earn a degree in a timely manner with minimal accrual of excess units.

The funds must be used to address the placement of transfer students on the Associate Degree for Transfer (ADT) and the implementation of the new replacement single general education pathway, California Intersegmental General Education Transfer Curriculum (CalGETC). Funds may be used for required reprogramming, modification/update of information technology systems to accommodate a singular general education pathway; staff time to revise course catalogs, publications, college policies and procedures; as well as to support professional development specifically related to the implementation of AB 928 requirements.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8600 State		\$ 565,217
Expenditures		
1000 Academic Salaries		\$ 237,391
2000 Non-Academic Salaries		\$ 84,783
3000 Employee Benefits		\$ 101,739
4000 Supplies & Materials		\$ 56,522
5000 Other Operating Expenditures		\$ 84,782
6000 Capital Outlay		\$
7300 Other Outgo/Indirect		\$
7600 Student Aid		\$
Total		\$ 565,217

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-C ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION

Requested Action: Approval/Ratification

Requestor: Calvin Madlock, Chief Director, Information Technology

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Local and Systemwide Technology and Data Security (One time)

Granting Agency: California Community College Chancellor’s Office

Award Amount: \$300,000

Matching Funds: NA

Performance Period: April 1, 2024 - June 30, 2026

Summary: The 2022 Budget Act included Assembly Bill (AB) 183 provided \$75 million in one-time funds to support district cybersecurity self-assessments and implement other measures to improve oversight of fraud mitigation and cybersecurity efforts. AB183 funds are intended to mature the systemwide information security program, initiate and execute large systemwide technology projects, as well as to provide local support.

Santa Monica College was awarded \$300,000 in one-time funding for fiscal year 2023-2024. The District received an initial allotment of \$50,000 in one-time funding in fiscal year 2022-2023. The District may use the funding to continue removal of end-of-life software and hardware, automate and improve technical anti-fraud capabilities, ensure ongoing compliance with state and federal law, and configuration and implementation of the Microsoft A5 Security Suite. Funds may also be used to offset the implementation costs, including development and integration, of eTranscript California.

Budget Augmentation: Restricted Fund 01.3

Revenue		
8600	State	\$ 300,000
Expenditures		
1000	Academic Salaries	\$ 0
2000	Non-Academic Salaries	\$ 0
3000	Employee Benefits	\$ 0
4000	Supplies & Materials	\$ 0
5000	Other Operating Expenditures	\$ 300,000
6000	Capital Outlay	\$ 0
7300	Other Outgo/Indirect	\$ 0
7600	Student Aid	\$ 0
Total		\$ 300,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-D ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Requested Action: Approval/Ratification

*Requestor: Michael Tuitasi, Vice President, Student Affairs
 Sherri Bradford, Program Lead & Counseling Faculty*

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	UMOJA Campus Program		
Granting Agency:	California Community Colleges Chancellor's Office		
Augmentation Amounts:	\$607,895.79 Total Award (FY 2021-2022 \$179,903.90; FY 2022-2023 \$211,043.92; FY 2023-2024 \$216,947.97)		
Matching Funds:	Not Applicable		
Performance Period:	February 15, 2024 - June 30, 2025		
Summary:	<p>The Umoja program actively serves and promotes student success for all students through a curriculum and pedagogy responsive to the legacy of the African and African American Diasporas. Umoja plays a significant role in the equity work in the community college system to close the achievement gap, especially for historically under-resourced students. There was a delay by the UMOJA Campus Program in awarding grants. In addition to the fiscal year 2023-2024 funding, the District is also receiving fiscal year 2021-2022 and fiscal year 2022-2023 allocations. Santa Monica College will use the funds to increase the number of Umoja students, provide activities that focus on creating a culture of support and sense of belonging for Umoja first-year students, assist and provide resources for student success such as counseling and mental health therapy. Funding may be used for professional development, student help and programmatic needs such as marketing materials, technology resources and conference experiences for students.</p>		
Budget Augmentation:	Restricted Fund 01.3		
	Revenue		
	8600 State		\$ 607,895.79
	Expenditures		
	1000 Academic Salaries		\$ 330,000.00
	2000 Non-Academic Salaries		\$ 30,000.00
	3000 Employee Benefits		\$ 81,083.90
	4000 Supplies & Materials		\$ 28,000.00
	5000 Other Operating Expenditures		\$ 138,811.89
	6000 Capital Outlay		\$ 0
	7300 Other Outgo/Indirect		\$ 0
	7500 Student Aid		\$ 0
	Total		\$ 607,895.79

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-E ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Requested Action: Approval/Ratification

Requestor: Michael Tuitasi, Vice President, Student Affairs

Sharlyne Massillon, Project Manager, Basic Needs

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant:	Basic Needs Services - Student Food and Housing Support (One-time funding - Phase Three)		
Granting Agency:	California Community Colleges Chancellor's Office		
Augmentation Amount:	\$568,776		
Matching Funds:	Not Applicable		
Performance Period:	February 1, 2024 - June 30, 2026		
Summary:	<p>Assembly Bill 132 (The Postsecondary Education Trailer Bill) includes \$100M in one-time funding to support expanding the availability of basic needs services available to California community college students to be distributed over three phases. These funds are intended to support students to address food insecurity, assist housing-insecure students, establish data collection and evaluation infrastructure, promote basic needs services and provide direct aid to students.</p> <p>The District previously received awards in fiscal year 2021-2022 for phase one in the amount of \$378,285 and \$382,829 for phase two in fiscal year 2022-2023. The College will use the final phase three award for renovation costs to develop a new centralized Basic Needs one-stop-shop Center, Bodega Marketplace inside the Cafeteria. The Bodega Marketplace will reduce barriers to accessing services by co-locating services in one centralized and visible location. Partnerships with areas across campus include but are not limited to financial aid, counseling, mental health and other food programs such as CalFresh. Partnerships may be developed outside of campus to include housing agencies, case management agencies and public assistance programs.</p>		
Budget Augmentation:	Restricted Fund 01.3		
	Revenue		
	8600 State		\$ 568,776
	Expenditures		
	1000 Academic Salaries	\$	0
	2000 Non-Academic Salaries	\$	0
	3000 Employee Benefits	\$	0
	4000 Supplies & Materials	\$	0
	5000 Other Operating Expenditures	\$	0
	6000 Capital Outlay	\$	568,776
	7000 Student Aid	\$	0
	Total		\$ 568,776

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 9-F ACCEPTANCE OF GRANTS AND BUDGET AUGMENTATION *(continued)*

Requested Action: Approval/Ratification

Requestor: Michael Tuitasi, Vice President, Student Affairs

Debra Locke, Dean, Special Programs (Interim)

Reviewed by: Kim Tran, Chief Director, Business Services

Approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Title of Grant: Community Connect Grant 2024
 Granting Agency: Foundation for California Community Colleges
 Award Amount: \$5,000
 Matching Funds: NA
 Performance Period: February 1, 2024 - June 30, 2024
 Summary: The Foundation for California Community College and Golden State Opportunity (GSO) collaborated to award California Community Colleges this outreach grant. Californians today are eligible for tax credits that can put money back into their pockets and assist with achieving financial stability. This program awards colleges with \$5,000 to promote these essential financial resources to California Community College students and their surrounding communities.
 This grant will assist in promoting financial resources and financial literacy to Santa Monica College (SMC) students, with a focus on Special Program students. SMC students, and specifically foster students, receive large financial aid disbursements, creating an increased need for financial literacy support and resources being made available to students. The College will use funding to engage in various forms of outreach such as email, text messaging, social media posting and in-person/virtual interactions. The college will also host at least one free tax filing event on campus or with a partner organization so that students can access free filing services.

Budget Augmentation:	Restricted Fund 01.3	
	Revenue	
	8820 Local	\$ 5,000
	Expenditures	
	1000 Academic Salaries	\$ 0
	2000 Non-Academic Salaries	\$ 1,963
	3000 Employee Benefits	\$ 37
	4000 Supplies & Materials	\$ 1,000
	5000 Other Operating Expenditures	\$ 2,000
	6000 Capital Outlay	\$ 0
	7300 Other Outgo/Indirect	\$ 0
	7600 Student Aid	\$ 0
	Total	\$ 5,000

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

10-A FUND 01.0 – GENERAL FUND - UNRESTRICTED

Period: February 1-29, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	37,377
3000	Benefits	0
4000	Supplies	3,683
5000	Contract Services/Operating Exp	-1,330
6000	Sites/Buildings/Equipment	6,294
7100-7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	-46,024
Net Total:		0

10-B FUND 01.3 – GENERAL FUND - RESTRICTED

Period: February 1-29, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	1,855
2000	Classified/Student Salaries	0
3000	Benefits	-433
4000	Supplies	-2,205
5000	Contract Services/Operating Exp	-1,422
6000	Sites/Buildings/Equipment	2,205
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 2, 2024
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 10 BUDGET TRANSFERS (continued)

10-C FUND 40.0 – Capital Projects Fund
 Period: February 1-29, 2024

Object Code	Description	Net Amount of Transfer
1000	Academic Salaries	0
2000	Classified/Student Salaries	0
3000	Benefits	0
4000	Supplies	219
5000	Contract Services/Operating Exp	0
6000	Sites/Buildings/Equipment	-219
7100/7699	Other Outgo/Student Payments	0
7900	Contingency Reserve	0
Net Total:		0

Comment: The Adopted Budget needs to be amended to reflect the totals of the departmental budgets. The current system of the Los Angeles County Office of Education requires Board approvals each month for budget adjustments. Only the net amount of the transfers in or out of the object codes is shown. In addition to the budget adjustments, transfers result from requests by managers to adjust budgets to meet changing needs during the course of the year.

RECOMMENDATION NO. 11 AUTHORIZATION OF SIGNATURES TO APPROVE INVOICES, 2023-2024

Requested Action: Approval/Ratification

Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Authorization of signatures for the following staff members to approve invoices for 2023-2024:

Name/Title
Ruth Casillas, Interim Director of Business Development

Comment: To comply with Education Code Sections 85232 and 85233 and the Los Angeles County Office of Education (LACOE), the Board of Trustees is required to authorize signatures of those persons who approve invoices. The auditing system at LACOE reviews each phase of the payment process including the authorized signatures approved by the Board.

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 12 PAYROLL WARRANT REGISTER

Requested Action: Approval/Ratification
Requested by: Ian Fraser, Payroll Manager
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Payroll Warrant Register
February 2024 C1G – C2H \$15,952,197.32

Comment: The detailed payroll register documents are on file in the Accounting Department.

RECOMMENDATION NO. 13 COMMERCIAL WARRANT REGISTER

Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration

Commercial Warrant Register
February 2024 439874 through 484699

ACH Numbers
February 2024 268980 through 279425

Total \$15,932,503.10

Comment: The detailed Commercial Warrant documents are on file in the Accounting Department.

RECOMMENDATION NO. 14 AUXILIARY PAYMENTS AND PURCHASE ORDERS

Requested Action: Approval/Ratification
Requested by: Mitch Heskell, Dean, Educational Enterprise
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration

Auxiliary Operations Payments and Purchase Orders
February 2024 Covered by check & voucher numbers: 035142-035615 & 035953-03619

Bookstore Fund Payments	\$ 360,778.59
Other Auxiliary Fund Payments	\$ 64,441.27
Trust and Fiduciary Fund Payments	<u>\$ 742,871.17</u>
	\$ 1,168,091.03

Purchase Orders issued
February 2024 \$220.50

Comment: All purchases and payments were made in accordance with Education Code requirements and allocated to approved budgets in the Bookstore, Trust and Auxiliary Funds.

BOARD OF TRUSTEES Santa Monica Community College District	ACTION April 2, 2024
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CONSENT AGENDA: FACILITIES AND FISCAL

RECOMMENDATION NO. 15 ORGANIZATIONAL MEMBERSHIPS

*Requested Action: Approval/Ratification
Reviewed and approved by: Christopher M. Bonvenuto, Vice President, Business and Administration*

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
April 2024	3	\$1,165

Funding Sources: General Fund, Fund 01.0

<u>Organizational Memberships</u>	<u>Number of Memberships</u>	<u>Amount</u>
April 2024	1	\$1,100

Funding Sources: Restricted Fund, Fund 01.3

Comment: The list of organizational memberships is on file in the Offices of the Superintendent/President and Fiscal Services. The Los Angeles County Office of Education requires monthly approval of the list on file.

RECOMMENDATION NO. 16 PROVIDERS FOR COMMUNITY AND CONTRACT EDUCATION

*Requested Action: Approval/Ratification
Requested by: Scott Silverman, Interim Dean, Noncredit and External Programs
Patricia Ramos, Dean, Academic Affairs
Approved by: Jason Beardsley, Vice-President of Academic Affairs*

Authorization of payment for delivery of seminars and courses for SMC Community and Contract Education. The list of providers is on file in the office of Community and Contract Education. Payment per class is authorized as stated on the list on file.

RECOMMENDATION NO. 17 PURCHASING

*Requested Action: Approval/Ratification
Approved by: Christopher M. Bonvenuto, Vice-President, Business/Administration*

17-A AWARD OF PURCHASE ORDERS

Establish purchase orders and authorize payments to all vendors upon delivery and acceptance of services or goods ordered. The amount includes payments related to bond construction projects. All purchases and payments are made in accordance with Education Code requirements and allocated to approved budgets. Lists of vendors on file in the Purchasing Department.

February 2024 \$4,600,463.03

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 18

SUBJECT: **RESOLUTION: COMMUNITY COLLEGE MONTH**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in recognition of Community College month.

WHEREAS, the month of April has been proclaimed National Community College Month in recognition of the vital role the nation's community colleges play in providing broad access to higher education, serving nearly half of the nation's college students; and

WHEREAS, Santa Monica College serves students with a broad array of educational services including transfer education, two-year degree programs, a bachelor of science degree in Interaction Design, career preparation, basic skills education, continuing education and lifelong learning in a variety of delivery methods including on-line education; and

WHEREAS, Santa Monica College, as an institution of higher education, provides for the understanding and learning needed to foster a livable and sustainable world; and

WHEREAS, Santa Monica College provides for the formation of global citizenship through knowledge of people, customs, and cultures in regions of the world beyond one's own; and

WHEREAS, Santa Monica College supports the diversity of its students, faculty and staff; and

WHEREAS, Santa Monica College is and will continue to be a safe environment for all students and personnel; and

WHEREAS, Santa Monica College enjoys a special partnership with business, industry and government that benefits the regional economy by providing educational opportunities for new and current employees; and

WHEREAS, Santa Monica College is devoted to positive community relations and is a rich resource for the community including cultural programming, educational and career counseling and special events; and

WHEREAS, Santa Monica College has demonstrated that daily it fulfills its vision based upon "Changing Lives in the Global Community through Excellence in Education;" and

WHEREAS, Santa Monica College realizes its success in providing educational and cultural opportunities to the college community because of the excellence of its faculty and staff, and

WHEREAS, Santa Monica College has been a proud part of this tradition since 1929, being recognized locally and internationally as an outstanding institution of higher education; and

THEREFORE, BE IT RESOLVED that the Santa Monica Community College District observe and celebrate National Community College Month during the month of April 2024.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 2, 2024

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 19

SUBJECT: **RESOLUTION: SEXUAL ASSAULT AWARENESS MONTH**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees adopt the following resolution in support of the goals and ideals of Sexual Assault Awareness Month and, declare April as “Sexual Assault Awareness Month” and April 24, 2024 as “Denim Day” at the Santa Monica Community College District.

WHEREAS, April is nationally recognized as “Sexual Assault Awareness Month,” and Peace Over Violence has declared April 24, 2024, as “Denim Day” in Los Angeles County; and

WHEREAS, both events draw attention to the fact that sexual assault and sexual violence, including rape, domestic violence, dating violence, stalking and sexual exploitation remain serious issues; and

WHEREAS, sexual violence is traumatizing, difficult to discuss, and harmful attitudes about rape, sexual violence, and abuse of power allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, systems of oppression give greater social power to some people over others based on race, religion, age, ethnicity, ability, gender, gender identity, sexual orientation, and social and economic groups; and

WHEREAS, according to the National Sexual Violence Resources Center (NSVRC) and RAINN every 68 seconds, someone in the United States is sexually assaulted, according NSVRC approximately 1 in 5 women and 1 in 33 men have experienced completed or attempted rape during their lifetime; and nationwide 81% of women and 43% of men reported experiencing some form of sexual harassment and/or assault in their lifetime. It is estimated that 734,630 people were raped (including threatened, attempted, or completed rape) in the U.S. in 2018; and

WHEREAS, 1 in 5 undergraduate college women have been sexually assaulted. According to the United States Department of Justice (DOJ,) individuals between the ages of 18 to 24 are at significant risk of sexual assault, and individuals under the age of 18 account for about 44% of all reported assaults; and

WHEREAS, female college students aged 18 to 24 are 3 times more likely to be sexually assaulted than women in general. And male college students aged 18 to 24, are 78% more likely than non-students to be sexually assaulted; and

WHEREAS; according to CDC’s National Intimate Partner and Sexual Violence Survey (NISVS) in 2015, approximately 1 in 6 women (16.1% or an estimated 19.2 million women) and approximately 1 in 10 men (9.6% or an estimated 10.6 million men) experienced sexual coercion (e.g., being worn down by someone who repeatedly asked for sex, sexual pressure due to someone using their influence or authority) at some point in their lifetime; and

WHEREAS, on a typical day, domestic violence hotlines nationwide receive more than 20,000 phone calls. The presence of a gun in a domestic violence situation increases the risk of homicide by 500%; and

WHEREAS, 1 in 10 women and 1 in 50 men have experienced stalking by an intimate partner during their lifetime; and

WHEREAS, sexual violence disproportionately impacts Black, Indigenous People of Color (BIPOC) and LGTBQ+ communities; and

WHEREAS, while 80% of rapes are reported by women who identify as white, sexual violence disproportionately impacts women of color, sexual minority women (i.e., bisexual, lesbian, queer), trans women, and women with disabilities, and routinely goes unreported and thus under-addressed; and

WHEREAS, NISVS found women and racial and ethnic minority groups experience a higher burden of sexual violence; and

WHEREAS, NISVS found that within the LGBTQ+ community, transgender people and bisexual women face the most alarming rates of sexual violence. Association of American Universities (AAU), Report on the AAU Campus Climate Survey on Sexual Assault and Sexual Misconduct found 23.1% of transgender, genderqueer, nonconforming (TGQN) college students have been sexually assaulted, compared to 18% of non-TGQN women, and 4% of non-TGQN men. The assaults are higher for LGBTQ+ people of color; and

WHEREAS, people with disabilities have a greater risk of experiencing sexual violence than those without a disability. NISVS found 2 in 5 female victims/survivors of rape have a disability, and nearly 1 in 4 male victims/survivors who experienced sexual violence have a disability at the time of the victimization; and

WHEREAS, victims/survivors of sex trafficking are exploited through force, fraud, or coercion for the purposes of commercial sex. It is an estimated \$150 billion industry. Victims/survivors are female and male, from all races, ethnicities, sexual orientations, gender identities, and income levels. It routinely goes unreported and thus under-addressed; and

WHEREAS, according to the NCVS, rape is the most under-reported crime; 63% of sexual assaults are not reported to police; and numbers of reports to police has decreased, and

WHEREAS, recent estimates put the lifetime cost of sexual assault at \$122,461 per survivor, or a population economic burden of nearly \$3.1 trillion (2014 U.S. dollars) over victims'/survivors' lifetime. (Based on data indicating more than 25 million U.S. adults have been raped.) including medical costs, lost productivity, criminal justice activities, and other costs; and

WHEREAS, now more than ever, screens and technology connect us with romantic partners, friends and family, co-workers, and strangers alike. For too long, sexual harassment, cyberbullying, sexual abuse, and exploitation have come to be expected as typical and unavoidable behaviors online; and

WHEREAS, in addition to the immediate physical costs, sexual violence is traumatizing, difficult to discuss and has associated consequences that may include post-traumatic stress disorder, substance abuse, depression, homelessness, safety concerns, eating disorders, and suicide. According to a national survey this is experienced by 4 out of 5 rape victims/survivors, and from the DOJ, 38% of victims/survivors of sexual violence also experience increased work or school problems and female victims/survivors sustain injuries 3 times more often than male victims/survivors; and

WHEREAS, rape victims/survivors are 13 times more likely to attempt suicide than are people who have not been victims of a crime, and domestic victimization is correlated with a higher rate of depression and suicidal behavior; and

WHEREAS, all forms of sexual violence are unacceptable, whether committed by a stranger, family member, or acquaintance of the victim/survivor; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” were also instituted to call attention to misconceptions and misinformation about rape and other forms of sexual assault, and the problem that many in society remain disturbingly uninformed with respect to issues of sexual assault including forcible rape; and

WHEREAS, “Sexual Assault Awareness Month” and “Denim Day” provides a special opportunity to educate everyone about sexual violence and to encourage the prevention of sexual assault, the improved treatment of its survivors, and the prosecution of its perpetrators; and

WHEREAS, free, confidential help is available to all victims/survivors of sexual violence through such organizations as the Rape Treatment Center at UCLA Santa Monica Medical Center, Peace Over Violence, the Peoples Concern, Center for the Pacific Asian Family, Jenesse Center, National Sexual Assault Hotline (RAINN), National Human Trafficking Hotline and more than 1,000 sexual assault service providers across the nation; and

WHEREAS, with proper education on this matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, working towards a future without sexual violence means individuals, advocates, allies, and the Santa Monica Community College District community must change if we are to respond to a complex and layered reality that centers on the needs of those survivors most marginalized, silenced and unseen as prevention demands equity and respect.

NOW, THEREFORE BE IT RESOLVED that the Santa Monica Community College District supports the goals and ideals of “Sexual Assault Awareness Month,” and hereby proclaims the month of April 2024 as “Sexual Assault Awareness Month,” and designates April 24, 2024, as “Denim Day,” the District also:

- Recognizes that “Sexual Assault Awareness Month,” provides a special opportunity to educate people about sexual violence, encourages the prevention of sexual assault, and has improved treatment of its victims/survivors, and the prosecution of its perpetrators; and
- Recognizes national and community organizations, health professionals, private-sector supporters and advocates, and applauds their work in promoting awareness about sexual violence by providing information and treatment to its survivors, and education in our community about the true impact of sexual violence; and
- Recognizes that activism has increased public awareness and safety, and supports law enforcement in their hard work to bring cases to justice that results in the successful prosecution and incarceration of its perpetrators; and
- Urges everyone to wear denim on April 24, 2024, to help communicate the message that there is “no excuse and never an invitation to rape.”

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 2, 2024

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 20

SUBJECT: **RESOLUTION OF THE BOARD OF TRUSTEES OF THE SANTA MONICA COMMUNITY COLLEGE DISTRICT, UPON REVIEW OF THE PROPOSED SMC MAIN CAMPUS FACILITIES MASTER PLAN 2024 UPDATE, TO DIRECT THE SMC SUPERINTENDENT/PRESIDENT TO CONDUCT AN ENVIRONMENTAL REVIEW OF THE PROPOSED SMC MAIN CAMPUS MASTER PLAN 2024 UPDATE IN COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (“CEQA”).**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees approve a resolution, upon discussion and review of the proposed SMC Main Campus Facilities Master Plan 2024 Update, to direct the SMC Superintendent/President to conduct an Environmental Review of the proposed Plan and to return to the Board with the completed Environmental Review and Master Plan for Board consideration for approval and adoption as appropriate.

DISCUSSION: Role of the Campus Master Plan. The proposed SMC Main Campus Facilities Master Plan 2024 Update is the principal planning document for SMC’s Main Campus.

As the key planning resource, it defines and sets the direction for the ongoing development of the campus environment that supports the mission, core values, and heritage of the institution. The focus of the plan is about optimizing the existing campus over the next ten years through recommendations related to land use, open space, and infrastructure.

A Focus on Flexibility. Planning is an ongoing process and requires a flexible framework that can respond to current and future needs. While the goals, principles, and values of the master plan remain consistent over time, the physical implementation of the plan may evolve to adapt to the changing needs of the institution.

A Collective Vision. The proposed master plan is an ambitious yet realistic vision for the college, crafted primarily by listening to the needs of campus and community stakeholders. The collaborative process sought to create collective ownership over the actions and projects recommended in the plan to ensure a dynamic plan with many champions on campus. See Appendix B for a list of workshops and outreach meetings.

A Phased Approach. The proposed master plan envisions a phased approach, with construction of the replacement Pico Boulevard classroom buildings and the replacement SMC Police sub-station in the first phase; a replacement student health center and student activities building and a replacement operations and maintenance facility in the second phase; and programming of the Pearl Street houses and building demolitions in the final phase.

Key Goals:

- Modernize academic and student spaces.
- Replace or renovate buildings in critical condition.
- Create a flexible plan that can shift with unknowns.
- Beautify and activate Pico Boulevard.
- Demolish temporary and modular buildings.
- Move the college toward sustainability goals.
- Maintain the quality and character of the campus open space.
- Improve public access and public safety along Pearl Street.

Project Funding. Projects will be funded from local bond proceeds, including Measure V approved by District voters in 2016 and Measure SMC approved by District voters in 2022. Additionally, SMC has applied for state funding to assist with the construction of the Pico Boulevard classroom projects. The proposed plan is flexible and work will be able to commence should state funding be delayed or unavailable.

Plan Specifications: The 2025 baseline for the Main Campus is 655,278 assigned square feet. Through a series of demolitions and constructions, the endpoint of the plan is 587,376 assigned square feet, a net reduction of 67,902 assigned square feet. Parking and circulation patterns will remain the same. The plan proposes a continuous pedestrian experience along Pico Boulevard and Pearl Street, along with new campus open spaces, including a new quad, an expanded organic learning garden, a welcome lawn, an event plaza, and a science quad.

Project Highlights:

- Replacement of temporary classrooms—built in the 1950s, 1970s, and 1990s, these facilities are past their useful life.
- Replacement of a shop-lab building designed to train students for obsolete industrial jobs in the 1950s and 1960s with modern classrooms where students can learn today’s career skills.
- Upgrading the Veterans Success Center.
- Constructing a Santa Monica College Police Department sub-station.
- Replacement of the Student Activities Building to provide improved and additional resources for the Student Health Center and for student basic needs programs, including food resources and mental health.
- Providing a consolidated center for Facility Maintenance and Operations.

Next Steps. With Board approval, SMC staff will conduct an Environmental Review of the proposed SMC Main Campus Master Plan 2024 Update in compliance with the California Environmental Quality Act (“CEQA”). When complete, any findings or mitigations identified by the Environmental Review, the final Environmental Review document itself, and the SMC Main Campus Facilities Master Plan 2024 Update will be brought to the Board for its subsequent actions.

Link to: [SMC Main Campus Facilities Master Plan 2024 Update](#)

Link to Website: [Proposed Facilities Master Plan for SMC’s Main Campus](#)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 2, 2024

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 21

SUBJECT: **AGREEMENT WITH BIG BLUE BUS FOR FISCAL YEARS 2024-2025 AND 2025-2026**

SUBMITTED BY: Superintendent/President

REQUESTED ACTION: It is recommended that the Board of Trustees authorize the SMC Superintendent/President to execute a two-year agreement with the City of Santa Monica Big Blue Bus for amounts and terms as follows:

Fiscal Year 2024-2025 – \$639,000

Fiscal Year 2025-2026 – \$639,000

SUMMARY:

The City of Santa Monica’s Department of Transportation, known to us as Big Blue Bus, and Santa Monica College have partnered since 2008 to provide unlimited bus access to any student, staff, or faculty member utilizing the Any Line, Any Time unlimited ride program. Under the agreement, Big Blue Bus charges SMC a fixed annual amount for all SMC customers with a valid, activated SMC identification card bearing a current semester sticker to ride the Big Blue Bus.

SMC’s current contract with the City ends June 30, 2024. According to Big Blue Bus, SMC ridership is projected to increase 31 percent in the current year (2023-2024) as compared to the prior year (2022-2023), totaling approximately 572,000 boardings. Big Blue Bus has offered to extend current year funding of \$629,000 for each of the next two years.

Big Blue Bus anticipates additional increases in SMC ridership, as it is adding more service system-wide and is achieving improvements in on-time performance due to adding over 50 operators this past year. SMC also anticipates additional ridership, comparable to increases in enrollment. SMC and Big Blue Bus believe the renewal offer is a financial structure that will benefit both organizations.

The agreement is contingent on authorization by the Santa Monica City Council at a future meeting. The agreement may be terminated without cause by either party by giving 30 days written notice.

This action extends the Any Line, Any Time program for its 17th and 18th year. For reference, the cost of the program for each of years one through five was \$1,219,480; in year six was \$1,317,040, an increase of 8 percent; in year seven was \$1,356,551.20, an increase of 3%; in year eight was \$1,404,030.49, an increase of 3.5%; in year nine was \$1,453,171.56, an increase of 3.5%; in year ten, funding was flat, at \$1,453,171.56; in year 11 was \$1,504,032.56, an increase of 3.5%; and in year 12 was \$1,556,673.70, an increase of 3.5%. In year 13 (2020-2021), funding was \$500,000 reflecting decreased ridership; in year 14 (2021-2022), funding was \$1,258,000 in anticipation of return to ground; in year 15 (2022-2023), funding was \$500,000, to match ridership; and in year 16 (2023-2024), funding was \$629,000.

FUNDING SOURCE: 2024-2025 and 2025-2026 District/Transportation Budget

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY:

AYES:

NOES:

BOARD OF TRUSTEES	ACTION
Santa Monica Community College District	April 2, 2024

MAJOR ITEMS OF BUSINESS

RECOMMENDATION NO. 22

SUBJECT: BALLOT FOR CCCT BOARD OF DIRECTORS

SUBMITTED BY: Chair and Vice-Chair, Board of Trustees

REQUESTED ACTION: It is recommended that the Board of Trustees prepare its ballot for the California Community College Trustees (CCCT) Board of Directors. The following proposed ballot reflects trustees’ input indicated in **bold**.

1. Barbara Gaines, Antelope Valley CCD
- 2. Nan Gomez-Heitzeberg, Kern CCD***
3. Gregory Hanna, Siskiyou Joint CCD
- 4. Hortencia Armendariz, Imperial CCD***
- 5. Barbara Calhoun, Compton CCD***
6. Dorothy Battenfeld, Sonoma County JCD
7. Julie Schorr, Grossmont-Cuyamaca CCD
- 8. Yvette Davis, Glendale CCD***
- 9. Greg Pensa, Allan Hancock CCD***
- 10. Bernardo Perez, Ventura County CCD***
- 11. Deborah Ikeda, State Center CCD***
12. Milton Richards, Yosemite CCD
13. Raymond Macareno, Sequoias CCD

* Incumbent

COMMENT: There are seven seats up for re-election on the CCCT Board of Directors with seven incumbents running. Each member community college has one vote for each of the vacancies.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY:
 AYES:
 NOES:

BOARD OF TRUSTEES	ADJOURNMENT
SANTA MONICA COMMUNITY COLLEGE DISTRICT	April 2, 2024

XIII. BOARD COMMENTS

XIV. ADJOURNMENT

The meeting will be adjourned in memory of **Kuhda Gau**, father of Ming-Yea Wei, Marketing and Design Coordinator in the Marketing and Design Department.

There will be a Board of Trustees Special Meeting/Study Session on Saturday, April 13, 2024, 10 a.m. to 12 noon, in Multipurpose Room 123 at the SMC Bundy Campus, 3171 Bundy Drive, Los Angeles, California.

The next regular meeting of the Santa Monica Community College District Board of Trustees will be held on Tuesday, May 7, 2024 at 6 p.m. (5 p.m. if there is a closed session) in the SMC Board Room (Business Building Room 117), 1900 Pico Boulevard, Santa Monica, California. The meeting will also be conducted via Zoom Webinar for members of the public to participate remotely.